I. **Call to Order**
Elizabeth Flowers called the meeting to order at 10:15 am at Meadowhawk Lodge. Present and constituting a quorum were Lynn Cullick, Elizabeth Flowers, and Jeff Wehrli. Also present was Forest Preserve staff Jason Pettit, Becca Brigel, Debbie Granat, Tina Villarreal, Mike Pierson, Kim Olson, and Ron Smrz. Also present was Leanne Koch.

II. **Citizens to be Heard**
No citizens asked to be heard.

III. **Discussion**
- Pettit and Pierson gave an overview of a leak that has developed on the water storage tank at Hoover FP. Pierson has contacted a number of companies and discussed various options. Instead of installing a new tank, a variable speed drive and an additional bladder tank can be installed that would be able to provide adequate water and pressure for Hoover. A quote from Fluid Technologies for the work is $7447. Commissioner Wehrli moved to forward the quote to the FP Committee meeting. Commissioner Cullick seconded the motion. The motion was unanimously approved on a voice vote. Commissioner Amy Cesich arrived at 10:30 am.
  - The barn manager position is posted and applications are due by February 28. A new hire should be in place towards the end of March.
  - Granat gave an update on recent and upcoming birthday parties.
  - Sixteen weddings are scheduled for 2014 at Ellis, including back-to-back dates on August 30 and 31.
  - Bridal expos are scheduled for February 16 at Ellis and March 16 at Hoover FP.
  - The Ellis youtube videos are up and running.
  - The committee discussed tracking of how people hear about Ellis as a wedding venue.
  - The door and floor will be installed beginning the end of February.
  - The tire feeders for the horses will be placed in the paddocks soon.
  - The need to upgrade the septic system was discussed.
  - Improving some of the landscaping was discussed. Koch will talk to some companies about donating design services and/or plants.
  - The pond pier was discussed. Pettit will look into some options.
  - Smrz will be building a new arbor to be used for weddings. Koch will look into getting some donated materials.
  - Brigel has been taking care of the lessons. She has been working the horses quite a bit with select volunteers to get them in tip-top shape.
  - The committee discussed options for propane as Ellis will have used its prepaid amount sometime in February. Pettit will contact Fran Klaas to see if the Highway Departments supplier could provide relatively inexpensive propane.
IV. **Concrete**  
The committee reviewed concrete quotes for Ellis. The total for items selected is $7300 from McCaslin Concrete. Commissioner Wehrli moved to forward the quote for $7300 from McCaslin to the FP Committee for approval. Commissioner Cullick seconded the motion. The motion was unanimously approved on a voice vote.

V. **Storage Container**  
The committee reviewed used storage container quotes for Ellis. The low quote was from CMG in Chicago of $3250. The second low quote was from Great Lakes Kwik Space in Aurora for $3358. Quotes include delivery and painting. Since the container being purchased is used, it was thought to be a good idea to have staff be able to inspect and select a container and that the closeness of Great Lakes would make it more cost effective. Commissioner Cullick moved to forward the quote of $3358 from Great Lakes Kwik Space to the FP Committee for approval. Commissioner Wehrli seconded the motion. The motion was unanimously approved on a voice vote.

VI. **Other Items of Business**  
No other items of business were discussed.

VII. **Adjournment**  
Commissioner Cullick moved to adjourn at 11:58 am. Commissioner Wehrli seconded the motion. The motion was unanimously approved on a voice vote.

Submitted by,

Jason Pettit  
Director