KENDALL COUNTY FOREST PRESERVE DISTRICT
Ellis Ad-hoc Committee
April 2, 2014

I. Call to Order
Elizabeth Flowers called the meeting to order at 9:37 am at Ellis House & Equestrian Center. Present and constituting a quorum were Amy Cesich, Lynn Cullick, Elizabeth Flowers, and Jeff Wehrli. Also present was Forest Preserve staff Jason Pettit, Becca Brigel, Debbie Granat, Tina Villarreal, Elaine Salato and Ron Smrz. Also present was Leanne Koch and Sarah Fellerer.

II. Citizens to be Heard
No citizens asked to be heard.

III. Discussion & Staff Updates
- Sarah Fellerer from the University of Illinois Extension Service gave an overview of the landscaping plan for the front of the house. A Master Gardener, Debbie Salois, has been working on the plan. The plan consists mainly of native plants. The committee discussed the budget. Commissioner Cullick moved to approve $1250 for the landscaping costs. Commissioner Wehrli seconded the motion. The motion was unanimously approved on a voice vote.
- Lee Legler from Lee Legler Construction Inc. arrived and presented information on generator maintenance. Legler has performed various maintenance items on the Ellis generator since the previous contractor decided Ellis was too far from his shop. The committee discussed various options for the annual maintenance. The item will be placed on the upcoming FP Committee agenda.
- The wedding guide ad was discussed and it has been determined not to place the ad next year.
- The Meadowhawk Bridal Expo went fairly well for its first year.
- Birthday parties, lessons, scout groups, and camp registrations are picking up more now that it is spring.
- Becca continues to work the horses to keep them in shape and their manners sharp.
- The indoor arena will have calcium chloride spread on it to keep dust down.
- A wall plaque to highlighting individual volunteers will be ordered.
• Purchasing of goods and materials was discussed. Staff should purchase items that are lowest in cost. Convenience is also a factor for an item that can be purchase nearby for nominally more versus travelling to purchase the same item.
• Kyle Connell will continue to be the hay farmer in 2014. The contract is being finalized.
• Amy Clever will be the new Barn Manager beginning on April 15. Amy brings excellent equestrian, organizational, and managerial experience to Ellis.
• Options for the pond pier and lighting in the backyard are being looked into.
• Door and floor have been installed. Storage container has been delivered. Concrete work should begin soon.
• Environmental Design Service is looking into options for the septic system.

IV. Other Items of Business
No other items of business were discussed.

V. Adjournment
Commissioner Cesich moved to adjourn at 11:37 am. Commissioner Wehrli seconded the motion. The motion was unanimously approved on a voice vote.

Submitted by,

Jason Pettit
Director