Kendall County Economic Development Committee

Meeting Minutes
Friday, May 23, 2014
Kendall County Board Room

Call to Order
The Economic Development Committee met at 8:35 a.m. and was called to order by Judy Gilmour, Vice Chairman of the Kendall County Economic Development Committee.

Roll Call
Members Present: Judy Gilmour, Lynn Cullick, Amy Cesich, and Matt Prochaska (arrived from Housing Authority Meeting at 9:01 a.m.)
Members Absent: Dan Koukol
Other Board Members Present: None
Staff Present: Jeff Wilkins, County Administrator; and John Sterrett, Economic Development Coordinator
Others Present: None

Approval of Agenda
Ms. Cullick made a motion, seconded by Ms. Cesich, to approve the May 23, 2014 agenda. With a voice vote of all ayes the motion carried.

Approval of Minutes
Ms. Cesich made a motion, seconded by Ms. Cullick, to approve the March 28, 2014 meeting minutes. With a voice vote of all ayes the motion carried.

New Business
CMAP Local Technical Assistance Application – Kendall County Targeted Industry & Workforce Study
Mr. Wilkins provided the Committee with background on the CMAP Local Technical Assistance Application process and how CMAP can lend technical assistance to communities for the creation of certain plans. The Kendall Economic Development Alliance had previously discussed applying for local technical assistance through CMAP to focus on a targeted industry and workforce study. Mr. Wilkins explained what type of industries could potentially be targeted through the study such as plastics, metals, pharmaceuticals, etc. as examples. This would be a county-wide study rather than just focusing on one community. The study would also analyze the transportation needs of targeting these industries. The study would also analyze and provide guidance for a sustainable ratio of industrial, commercial, and residential tax base. Mr. Wilkins explained that support letters from the members of the Alliance will be sought for this application and that the County will need to send a letter of support with the application. The consensus from the Committee was to have this topic on the next County Board agenda.

Old Business
Illinois Commercial Exchange
Mr. Sterrett showed the committee the new property search engine on the County’s website for industrial and commercial properties. This search engine was paid for equally by the Kendall Economic Development Alliance. Mr. Sterrett explained that this search tool is an easy to use, user friendly way to site selectors and businesses to find information on industrial and commercial property currently for sale or lease.

Growing Our Regional Economy
Mr. Sterrett updated the Committee on the ongoing partnership with the collar counties and the regional export initiative. Mr. Wilkins provided additional background on the initiative.
Kendall County Job and Resource Fair
Mr. Sterrett stated that there are 30 employers signed up for the Job and Resource Fair. The event takes place on Friday, June 6\textsuperscript{th}.

Revolving Fund Financial Assistance Program
Mr. Sterrett updated the Committee on the status of the existing loans through the County’s Revolving Fund Financial Assistance Program. All existing loans have paid for the month.

Other Business – None

Chairman’s Report - None

Public Comment - None

Executive Committee - None

Adjournment
With no further business to discuss, Mr. Prochaska moved to adjourn. The motion was seconded by Ms. Cesich. There being no objection, the Economic Development Committee, at 9:08 a.m., adjourned.

Respectfully Submitted,

John H. Sterrett,
Recording Secretary