KENDALL COUNTY
ECONOMIC DEVELOPMENT COMMITTEE

AGENDA

October 25, 2013
8:30 AM

County Board Room (Rooms 209 & 210)
111 West Fox Street
Yorkville, IL 60560

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of September 27, 2013 Meeting Minutes
5. New Business
6. Old Business
   ➢ Business Resource Roundtable Breakfast – November 14th
   ➢ Kendall Economic Forecast Breakfast – February 4th
   ➢ FY14 Economic Development Budget
   ➢ Illinois Economic Development Guide Advertisement
   ➢ Revolving Fund Financial Assistance Loans
7. Other Business
8. Chairman’s Report
9. Public Comment
10. Executive Session
11. Adjournment
Kendall County
Economic Development Committee

Meeting Minutes
Friday, September 27, 2013
Kendall County Board Room

Call to Order
The Economic Development Committee met at 8:51 a.m. and was called to order by Dan Koukol, Chairman of the Kendall County Economic Development Committee.

Roll Call
Members Present: Dan Koukol, Lynn Cullick, Amy Cesich, and Matt Prochaska (arrived from Housing Authority Committee at 9:39 a.m.)
Members Absent: Judy Gilmour
Other Board Members Present: County Board Chairman John Shaw
Staff Present: Jeff Wilkins, County Administrator, and John Sterrett, Economic Development Coordinator
Others Present: Mayor Bob Hausler of Plano

Approval of Minutes
Ms. Cullick made a motion, seconded by Ms. Cesich, to approve the August 23, 2013 meeting minutes. With a voice vote of all ayes the motion carried.

New Business
Illiana Corridor
Mr. Wilkins gave a background to the Illiana Corridor project occurring in Will County and explained the process federal projects must go through, including approval by the regional metropolitan planning organization (MPO). The County’s MPO is the Chicago Metropolitan Agency for Planning (CMAP). CMAP’s GOTO 2040 Plan included the Corridor on its fiscally unconstrained project list. The project must still be included within the regional plan to be considered for federal funding. The project meets the Illinois Department of Transportation’s criteria. CMAP has not voted on the project yet. Chairman John Shaw stated that IDOT is for the project. Mr. Shaw commented that the project could help promote economic development in the region. The project could become a privatized toll way. The proposed Peotone Airport could have a potential impact on the corridor project.

Old Business
2013 AIRE Tradeshow Recap
Mr. Koukol gave a recap of the AIRE Tradeshow. The County’s booth was well attended by several developers and realtors. The overall attendance seemed slightly down from previous years but was still beneficial. The raffle for gift cards received high participation.

Business Resource Roundtable Breakfast
Mr. Sterrett reviewed the Business Resource Roundtable event occurring on November 14th at Whitetail Ridge Golf Course. Topics at the event will include marketing for small businesses, operation efficiencies, financing, international trade and exporting, workforce development, and energy efficiency. Ms. Cullick suggested that the press release for the event reiterate that registration is required. Mr. Sterrett will revise the press release.

Illinois Economic Development Magazine Advertisement
Mr. Sterrett explained to the County that Journal Communications is preparing their next Illinois Economic Development Magazine. The Committee discussed if the County would have an advertisement in the next edition. Staff will discuss the matter with the Kendall Economic Development Alliance group and then bring the topic back to the Committee at next month’s meeting.

Revolving Fund Financial Assistance Program
Mr. Sterrett gave an update to the loans. All loans have paid.
Kendall County
Economic Development Committee

Other Business
Mayor Bob Hauser stated that there was a ribbon cutting for a new Pizza Hut in Plano. The RKA Gun Range had a ribbon cutting on September 21st. Mr. Hauser estimates that there were over 1,000 people attending the ribbon cutting event. The shooting range will provide training for concealed carry. The Plano Oktoberfest is starting on September 27th and running through the weekend. Plano will be attending the International Council of Shopping Centers Convention at Navy Pier in Chicago on October 3rd and October 4th. Mr. Hauser met with representatives from Metra previously in the week to discuss including Plano into the Metra study. The committee discussed how the proposed switch yard for the rail in Yorkville would impact the future expansion of the rail line and could prevent future extension.

Chairman’s Report - None

Public Comment - None

Executive Committee - None

Adjournment
With no further business to discuss, Ms. Cullick moved to adjourn. The motion was seconded by Mr. Koukol. There being no objection, the Economic Development Committee, at 9:47 a.m., adjourned.

Respectfully Submitted,
John H. Sterrett,
Recording Secretary
# Economic Development Fund

**Fund Description**
This fund is used for activities related to economic development within the County including expanding, retaining, and attracting new businesses and industries.

<table>
<thead>
<tr>
<th>Authorized Full Time Staff (annual):</th>
<th>2011</th>
<th>2012</th>
<th>2013 0.5</th>
<th>AMENDED BUDGET 2013 0.5</th>
<th>2014 0.5</th>
<th>% CHANGE IN BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ACCOUNT &amp; DESCRIPTION</strong></td>
<td>ACTUAL 2011</td>
<td>ACTUAL 2012</td>
<td>BUDGET 2013</td>
<td>ESTIMATED &amp; AMENDED BUDGET 2013</td>
<td>BUDGET 2014</td>
<td>Remarks</td>
</tr>
<tr>
<td>Beginning Balance</td>
<td>9,354</td>
<td>4,818</td>
<td>14,000</td>
<td>12,979</td>
<td>7,524</td>
<td>-42%</td>
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<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0201-600-1499 Fundraising Event Revenue</td>
<td></td>
<td></td>
<td></td>
<td>3,000</td>
<td>50</td>
<td>$30 entry fee to 2014 Economic Forecast Breakfast - estimated 100 attendees</td>
</tr>
<tr>
<td>0201-600-1350 Revenue</td>
<td></td>
<td></td>
<td>2,500</td>
<td></td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Total Revenue</td>
<td></td>
<td></td>
<td>2,500</td>
<td></td>
<td>3,050</td>
<td>General Revenue (reimbursements, miscellaneous fees, etc.)</td>
</tr>
<tr>
<td><strong>PERSONNEL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0202-600-6102 Other Salaries</td>
<td></td>
<td></td>
<td>22,780</td>
<td>22,780</td>
<td>23,403</td>
<td>1/2 J. Sterrett salary</td>
</tr>
<tr>
<td>Total Personnel</td>
<td></td>
<td></td>
<td>22,780</td>
<td>22,780</td>
<td>23,403</td>
<td></td>
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<tr>
<td><strong>CONTRACTUAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0202-600-6203 Data/Memberships</td>
<td>3,500</td>
<td>3,927</td>
<td>3,475</td>
<td>2,975</td>
<td>4,605</td>
<td>$4,000 - EDC x ($1,000/each); $405 - IEDC; $200 - MBGA</td>
</tr>
<tr>
<td>0202-600-6204 Conferences/Training</td>
<td>16</td>
<td>1,718</td>
<td>2,000</td>
<td>1,900</td>
<td>50</td>
<td>$850 - IEDC Courses ($425/course - Discounted Early Bird Member Rate)</td>
</tr>
<tr>
<td>0202-600-6211 Consulting Fees</td>
<td>45</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0202-600-6219 Printing/Publications/Brochures/Subscriptions</td>
<td>783</td>
<td>522</td>
<td>1,500</td>
<td>50</td>
<td>90</td>
<td></td>
</tr>
<tr>
<td>0202-600-6561 Advertising/Publicity/Marketing/Trade Shows</td>
<td>2,000</td>
<td>3,000</td>
<td>4,300</td>
<td>2,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0202-600-6562 Travel</td>
<td></td>
<td></td>
<td>2,000</td>
<td>300</td>
<td>2,000</td>
<td>($1,000 for AIRE &amp; passback to KEDA partners for joint fundraising) $1000 ads</td>
</tr>
<tr>
<td>0202-600-6499 Fundraising Event Expenditure</td>
<td>4,209</td>
<td>6,212</td>
<td>12,475</td>
<td>9,525</td>
<td>2,045</td>
<td>Expenses for 2014 Economic Forecast Breakfast (Venue, printing, advertising)</td>
</tr>
<tr>
<td>Total Contractual</td>
<td>4,209</td>
<td>6,212</td>
<td>12,475</td>
<td>9,525</td>
<td>10,445</td>
<td>10%</td>
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<tr>
<td><strong>COMMODITIES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0202-600-6200 Office Supplies</td>
<td>166</td>
<td>750</td>
<td>150</td>
<td>200</td>
<td>200</td>
<td></td>
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<tr>
<td>0202-600-6201 Postage</td>
<td>237</td>
<td>461</td>
<td>1,000</td>
<td>400</td>
<td>750</td>
<td></td>
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<tr>
<td>Total Commodities</td>
<td>237</td>
<td>627</td>
<td>2,250</td>
<td>650</td>
<td>1,150</td>
<td></td>
</tr>
<tr>
<td>Total Expenditure</td>
<td>4,536</td>
<td>6,839</td>
<td>37,505</td>
<td>32,055</td>
<td>35,658</td>
<td>6%</td>
</tr>
<tr>
<td><strong>Revenue over/(under) Expenditure</strong></td>
<td>(4,536)</td>
<td>(6,839)</td>
<td>(37,505)</td>
<td>(32,055)</td>
<td>(32,008)</td>
<td></td>
</tr>
<tr>
<td><strong>TRANSFERS IN</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0201-000-1300 Transfer from General Fund</td>
<td>15,000</td>
<td>24,000</td>
<td>24,000</td>
<td>24,500</td>
<td>10% of yearly income received from the Revolving Fund for eligible expenses</td>
<td></td>
</tr>
<tr>
<td>0201-000-1351 REDC Transfer</td>
<td>1,000</td>
<td>1,000</td>
<td>1,000</td>
<td>1,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Transfers In</td>
<td>15,000</td>
<td>25,000</td>
<td>25,000</td>
<td>26,000</td>
<td></td>
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<tr>
<td><strong>Ending Balance</strong></td>
<td>4,818</td>
<td>12,979</td>
<td>1,495</td>
<td>7,524</td>
<td>1,516</td>
<td>-80%</td>
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</tbody>
</table>

Kendall County, FY14 Budget
Kendall County Business Resource Roundtable Breakfast  
Thursday, November 14, 2013

Timeframe
I. 7:15 a.m. – 7:45 a.m. – Registration/Breakfast/Networking

II. 7:45 a.m. – 8:55 a.m. – Welcome Remarks & Introduction

III. 7:55 a.m. – 8:10 a.m. – Andrew Hamilton, Upper Illinois River Valley Development Authority

IV. 8:10 a.m. – 8:15 a.m. – Instructions for Roundtable Discussions

III. 8:15 a.m. – 9:15 a.m. – Roundtable Discussions (Attendees will rotate through 4 different tables of their choice spending 15 minutes at each table)

IV. 9:15 a.m. – 9:30 a.m. – Optional follow-up with tables/Thank you/Dismissal

Roundtable Discussions – 15 Minutes at each table

**Roundtable A**
*Workforce Solutions*
- Waubonsee Community College Workforce Development – Lesa Norris
- Illinois Department of Employment Securities – Fernando Chavarria

**Roundtable B**
*Advantage Illinois*
- Illinois Department of Commerce & Economic Development – Stanley Luboff

**Roundtable C**
*SBA Loan Programs*
- SomerCor 504, Inc. – David Frank
- SomerCor 504, Inc. – Michelle Collins

**Roundtable D**
*Utility Efficiency*
- ComEd Electric – Rob Geltner
- ComEd Electric – David Hernandez
- Nicor Gas – Tom Kovalek
- Nicor Gas – Tom Kallay

**Roundtable E**
*Exporting & International Trade*
- International Trade Center – Mary Ma
- U.S. Commercial Services – Julie Carducci

**Roundtable F**
*Business Development*
- Illinois Small Business Development Center at Waubonsee Community College – Harriet Parker
- Illinois Manufacturing Extension Center – John Schaefer
<table>
<thead>
<tr>
<th>Account Name</th>
<th>Note Date My Date</th>
<th>Principal Monthly Payment</th>
<th>Interest</th>
<th>Total Overall Paid For Interest</th>
<th>Loan Balance Last Payment</th>
<th>Interest on Bank Accounts</th>
<th>Bank Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surplus - EDC OCB #815-535</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,870,954.55</td>
</tr>
<tr>
<td>CAN-MAN AFB# 114412</td>
<td>7/1/2011</td>
<td>20,000.00</td>
<td>2.90%</td>
<td>8,683.36</td>
<td>1,037.44</td>
<td>11,316.64</td>
<td>9,720.00</td>
</tr>
<tr>
<td>the Custard Cup YNB 405-582 CLOSED FNY 6601-520 8/24/10</td>
<td>6/17/2008 95,000.00</td>
<td>1,066.66</td>
<td>6.25%</td>
<td>39,002.45</td>
<td>45,171.05</td>
<td>55,997.55</td>
<td>85,999.50</td>
</tr>
</tbody>
</table>

|                                           |                   |                           |          |                                 |                          |                           |              |
|                                           |                   |                           |          |                                 |                          |                           | 1,966,634.05 |

<table>
<thead>
<tr>
<th>Column E</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th>Total Assets</th>
<th>BANK BALANCE PLUS LOAN BALANCE</th>
</tr>
</thead>
</table>

A-B=D                                      |                   |                           |          |                                 |                           | 2,033,946.24                |

D+E=Total Assets                           |                   |                           |          |                                 |                           |                             |

Tap 10                                      |                   |                           |          |                                 |                           | $1,966,634.05               |

Gr. Admin.                                  |                   |                           |          |                                 |                           | 0                            |