1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Correspondence and Communications - County Clerk
7. Special Recognition
8. Citizens to Be Heard
9. New Business
   A. Approve Per Diem Ad Hoc Committee
   B. Approve County Board Committee Meeting Schedule for Fiscal Year 2014
   C. Consensus for Letter to METRA to Expand Scope of Extension Study into Kendall County
   D. A Resolution Declaring December 2013 as Kendall County Food Pantry Awareness Month
10. Old Business
    A. Approve Ordinance Providing for the Submission to the Electors of the County of Kendall, IL at the March 18, 2014 election the Question whether the County should have the Authority under 20 ILCS 3855/1-92, to Arrange for the Supply of Electricity for its Residential and Small Commercial Retail Customers who have not Opted Out of Such Program
11. Standing Committee Reports
    A. Highway
       1. Approve Agreement to hire Mathewson Right-of-Way Company to negotiate acquisition of parcels on the Elderman Road Extension Project in the amount not to exceed $137,500
    B. Economic Development
    C. Finance Committee
       1. Approve FY 2013 Claims in the amount not to exceed $949,795.30
       2. Approve General Fund Levy 2013 payable fiscal year 2014 in an amount not to exceed $10,744,423
       3. Approve County Highway Fund Levy 2013 payable fiscal year 2014 in an amount not to exceed $1,475,000
       4. Approve County Bridge Fund Levy 2013 payable fiscal year 2014 in an amount not to exceed $575,000
       5. Approve Illinois Municipal Retirement Fund Levy 2013 payable fiscal year 2014 in an amount not to exceed $2,800,000
       6. Approve Social Security Fund Levy 2013 payable fiscal year 2014 in an amount not to exceed $1,360,000
       7. Approve Health and Human Services Fund Levy 2013 payable fiscal year 2014 in an amount not to exceed $757,000
       8. Approve Federal Aid Matching Fund Levy 2013 payable fiscal year 2014 in an amount not to exceed $5,000
      10. Approve Community 708 Mental Health Fund Levy 2013 payable fiscal year 2014 in an amount not to exceed $927,889
      11. Approve Extension Education Fund Levy 2013 payable fiscal year 2014 in an amount not to exceed $182,927
      12. Approve Social Services for Senior Citizens Fund Levy 2013 payable fiscal year 2014 in an amount not to exceed $343,678
      13. Approve Tuberculosis Fund Levy 2013 payable fiscal year 2014 in an amount not to exceed $15,000
      D. Animal Control
      E. Health & Environment
      F. Standing Committee Minutes Approval
12. Special Committee Reports
    A. Kencom Executive Board
    B. Housing Authority
13. Chairman's Report

14. Executive Session

15. Other Business

16. Citizens to be Heard

17. Questions from the Press

18. Adjournment

**Appointments**

Scott Gryder – Highway – replacing Matt Prochaska
Amy Cesich – Per Diem Ad Hoc Committee
Lynn Cullick – Per Diem Ad Hoc Committee
Judy Gilmour – Per Diem Ad Hoc Committee
Scott Gryder – Per Diem Ad Hoc Committee
Matt Prochaska – Per Diem Ad Hoc Committee

**Announcements**
STATE OF ILLINOIS
COUNTY OF KENDALL

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, November 5, 2013 at 6:00 p.m. The Clerk called the roll. Members present: Chairman John Shaw, Amy Cesich, Lynn Cullick, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Gryder moved to approve the submitted minutes from the Adjourned County Board Meeting of 10/1/13. Member Gullick seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Koukol moved to approve the agenda. Member Flowers seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

CORRESPONDENCE AND COMMUNICATIONS

Members discussed the Joint Annual Meeting on TIF districts.

State’s Attorney, Eric Weiss informed the board that they have received a Notice of Application for permit to manage clean construction or demolition debris filed by Vulcan Materials for the Lisbon Quarry located on Joliet Road.

NEW BUSINESS

Set Special Fiscal Year End County Board Meeting Date

Board members set November 26, 2013 at 6:00pm as the date for a special meeting for the purpose of paying year end bills, approval of FY 2014 budget and any other business to come before the board.

Maintenance and Service Agreement with Accurate Controls, Inc.

Member Wehrli made a motion to table the approval of a Maintenance and Service Agreement between the County of Kendall and the Kendall County Sheriff and Accurate Controls, Inc. effective from January 28, 2014 through January 28, 2016 for the amount of $9,112.04. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Purcell. Motion carried 9-1.

Epilepsy & SUDEP Awareness Month

Renneta Mickelson spoke about epilepsy and SUDEP. Ms. Mickelson stated that in 2003 Congress passed a resolution to make November as Epilepsy Awareness month; she is asking that the board support promoting greater public awareness of epilepsy and all of its forms by making November Epilepsy & SUDEP Awareness Month in Kendall County.

Dr. Tokars stated that the Health Department got brochures from the National Epilepsy Foundation and have placed them in the lobby; the signed resolution will be placed on the website along with a YouTube about SUDEP.

Member Flowers made a motion to approve the Proclamation of November 2013 as Epilepsy & SUDEP Awareness Month in the County of Kendall, Illinois. Member Gilmour seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Kendall County RESOLUTION No.13-30

Proclamation of November 2013 as Epilepsy & SUDEP Awareness Month in the County of Kendall, Illinois
WHEREAS, epilepsy is a neurological condition that causes seizures affecting approximately 3,000,000 people in America and is the 4th most common neurological disorder in the U.S.;

WHEREAS, a seizure is a disturbance in the electrical activity of the brain within a broad range of intensity, and one in every ten Americans will suffer at least one seizure;

WHEREAS, 200,000 new cases of seizures and epilepsy are diagnosed each year, 3% of Americans will develop epilepsy by the time they are 75, and 41% of people who currently have epilepsy experience persistent seizures;

WHEREAS, many people are unaware that epilepsy can at times, be fatal, and that even people with infrequent seizures are at increased risk to succumb to SUDEP [Sudden Unexpected Death in Epilepsy];

WHEREAS, a death is considered as SUDEP when a seemingly healthy person with epilepsy dies unexpectedly and no clear reason can be determined;

WHEREAS, a survey conducted by the Centers for Disease Control and Prevention demonstrated that the hardships imposed by epilepsy are comparable to those imposed by cancer, diabetes, and arthritis;

WHEREAS, epilepsy in children and adults remains a formidable barrier to leading a normal life, affecting education, socialization, daily life activities and personal fulfillment;

WHEREAS, the social stigma surrounding epilepsy continues to fuel discrimination, and isolates people who suffer from seizure disorders from mainstream life;

WHEREAS, in spite of these formidable obstacles, people with epilepsy can live healthy and productive lives and make significant contributions to society;

WHEREAS, the designation of November as “Epilepsy & SUDEP Awareness Month” would help to focus attention on, and increase understanding of, epilepsy and those people who suffer from it, and

Promote SUDEP [Sudden Unexpected Death In Epilepsy] Awareness to aid in providing patients and families with the necessary tools and information to make informed decisions, as well as to encourage the development of preventative treatments and measures

THEREFORE BE IT RESOLVED by the County Board of Kendall County this 5th day of November, 2013:

1. November 2013 is hereby declared Epilepsy & SUDEP Awareness Month;
2. Citizens of the County are urged to observe Epilepsy & SUDEP Awareness Month with appropriate programs and activities.

County Chairman

Attest: County Clerk

STANDING COMMITTEE REPORTS

Public Safety

Member Prochaska reviewed the minutes in the packet from the October 22, 2013 meeting.

Administration

Member Gilmour stated that the State’s Attorney’s Office has reviewed the Municipal Aggregation Agreement with Progressive Energy Group. Chris Childress spoke on behalf of Progressive Energy Group regarding placing the item on the ballot, the lowering of rates, the ability to opt out, and the ability to cancel at no charge and what his company does if it passes.

Municipal Aggregation Consulting Agreement

Member Cesich made a motion to approve the Municipal Aggregation Consulting Agreement with Progressive Energy. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Koukol. Motion carried 8-1.

A complete copy of IGAM 13-24 is available in the Office of the County Clerk.
Facilities

Cleaner Living Services Contract

Member Koukol made a motion to approve the Cleaner Living Services Public Safety Center Floor Projects Contract in the amount of $26,532.00. Member Wahli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Economic Development

Member Koukol reviewed the minutes in the packet from the October 25, 2013 meeting.

Finance

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of $1,075,547.55. Member Gilmour seconded the motion.

Member Cesich stated that there was another bill for the forensic audit bringing up the total to $19,347.75. Ms. Cesich stated that she contacted State's Attorney Wis regarding this. She would like to come to the front end of this and get ideas on how the County Board is going to move forward on the per diems. Mr. Gryder stated he has had the opportunity to talk to counties from around the state to get some ideas as to how they handle the per diems and their procedures.

COMBINED CLAIMS: FCLT MGMT $72,679.51, B&Z $441.11, CO CLK & RCDR $1,244.41, ELECTION $43.08, ED SRV REG $892.34, SHREFF $42,454.63, CRRCTN $13,833.51, EMA $1,116.15, CRCT CLK $521.15, JURY COMM $351.32, CRCT CT JOC $3,280.90, CRNR $1,678.14, CMB CRT SRV $8,825.41, PUB DFNDR $117.24, STRTTY $19,679.84, SPRV OF ASSMNT $39,879.49, EMPH LLTH INS $396,817.49, PPPOST $231.00, OFF OF ADM SRV $197.51, GNRL INS & BNDG $96.00, CO BRD $369.11, TECH SRV $5,422.91, CONTINGEN $1,514.00, CAP EXPEND $34,487.96, CAP IMPRV FND $32,441.10, CO HWY $10,682.30, TRNSPRT SALES TX $51,030.00, HLTH & HMN SRV $140,135.17, FIRST PRSRV $15,849.73, ANML CNTRL $2,207.88, CO CLK DTH CRT $1,185.06, CO RCDR DOC STRG $26,846.98, SHREFF PRV ALC CRM $2,200.00, DRG ABS EXP $3,174.90, HIDTA $9,925.00, COMM FND $4,615.47, CRTE SEC FND $1,313.34, LAW LBRY $7,144.40, CRNR $1,749.99, PRBTN SRV $8,751.56, GIS $90.57, KEN AREA TRANS $3,256.00, FLD OF FRM $62,105.00, ANML POP CNTRL $200.00, VAC $6,718.38, CRNR SPEC FND $1,122.75, FP BND PRO 2007 $30,446.10, CRTHSE EXPNS $5,225.00

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Flowers who voted present. Motion carried.

Member Purcell moved to approve the claims submitted in the amount of $173,324.17. Member Flowers seconded the motion.

COMBINED CLAIMS: FCLT MGMT $21,044.57, CO CLK & RCDR $1,711.84, ELECTION $2,760.12, SHREFF $300.00, CRRCTN $13,200.75, EMA $323.61, CRCT CT CLK $2,741.43, JURY COMM $289.32, CMB CRT SRV $17,419.80, TRSR $445.94, PPPOST $4,930.00, OFF OF ADM SRV $1,189.25, CO BRD $189.21, CAP EXPEND $2,219.05, ECON DEV $100.00, LIABL INSUR EXPS $226.89, FRST PRSRV $7,702.13, ANML CNTRL EXPEND $4,300.00, ANML CNTRL EXPS $71.57, CO RCDR DOC STRG $5,671.00, HIDTA $77,027.24, CRTE SEC FND $1,227.35, CRCT CT DOC STRG $4,405.28, PRBTN SRV $2,627.10, KEN AREA TRANS $72.94, EMPH BENE PRO $13.22, FP BND PRO 2007 $1,236.88, CRTHSE EXPNS $1,400.00

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

File Tentative FY 2013-2014 Budget

Member Purcell made a motion to file the Tentative FY 2013-2014 Budget with the County Clerk. Member Flowers seconded the motion.

Member Purcell stated that the General Fund budget is balanced. Mr. Purcell went through the levies, general fund revenues, intergovernmental transfers and transfers in from Public Safety, Health Department, and General Fund Special Reserve. Monies are available to abate property taxes. There is an expected surplus in this year's amended budget that will be transferred into the new budget.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.
File Tentative FY 2012-2013 Amended Budget

Member Purcell made a motion to file the Tentative FY 2012-2013 Amended Budget with the County Clerk. Member Flowers seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Judicial / Legislative

Member Cullick reviewed the minutes in the packet from the October 23, 2013 meeting. There will not be a meeting in November.

Animal Control

Member Cesich reviewed the minutes in the packet from the October 16, 2013 meeting.

Health & Environment

Member Gilmour stated that they took a field trip to Green Organics for their last meeting on October 18, 2013.

STANDING COMMITTEE MINUTES APPROVAL

Member Flowers moved to approve all of the Standing Committee Minutes and Reports as amended. Member Koukol seconded the motion.

Member Prochaska asked that the Public Safety minutes from the October 22nd meeting be amended. Mr. Prochaska asked that paragraph 4 sentence 4 delete everything after the word cremation and put for the year as of September 30th. The second amendment would be to the first paragraph to delete the word board and replace it with the word committee.

Member Flowers moved to approve all of the Standing Committee Minutes and Reports as amended. Member Koukol seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

Kencom Executive Board

Member Gilmour gave updates from the meeting held on October 24, 2013. Ms. Gilmour stated that they review the fiscal year 2014 draft budget. There was a report from the Operation Board Chair regarding the progress of the Everbridge reverse 9-1-1 project. There will be a public opt in page. They approved the 2014 holiday schedule. They have begun dispatching for Montgomery Police as of October 29th. The Executive Board will be going to quarterly meetings. Members discussed the county’s contribution to Kencom.

CHAIRMAN’S REPORT

Appointments

Walter Werderich – Special Use Hearing Officer
John A Shaw – Public Building Commission – 5 year term – expires September 2018
Karen Clementi – Zoning Board of Appeals – 5 year term – expires September 2018

Member Koukol moved to approve the appointments. Member Cullick seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Announcements

Nels Moe – Big Slough Drainage District – 3 year term – expires November 2016

Member Cullick moved to approve the announcements. Member Wehrli seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.
EXECUTIVE SESSION

Member Flowers made a motion to move the executive session to the end of the meeting. Member Gryder seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

OTHER BUSINESS

Chairman Shaw gave an update on the CMAP meeting that he attended along with Member Gryder regarding the MPO Policy Board. The question was whether or not to approve the Illiana Tollway; it passed by a vote of 11-8.

Member Purcell was excused from the meeting at 7:44pm.

EXECUTIVE SESSION

Member Flowers made a motion to go into Executive Session for litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent; in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

RECONVENE

ADJOURNMENT

Member Flowers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Gryder seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 26th day of November, 2013.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk
## Kendall County, Illinois Meeting Schedule Fiscal Year 2014

**Unless Otherwise Specified** - All meetings held in the County Office Bldg; County Board Rooms 209-210; 111 W. Fox Street; Yorkville.

### Other Meeting Locations
- **BOR** - Board of Review; County Office Building; 111 W. Fox Street Room 302
- **HHS** - Health & Human Services; 811 W. John Street; 2nd Flr Conference Room
- **Hwy** - Highway Department; 6780 Route 47
- **JAR** - Courthouse; 807 W. John Street; Jury Assembly Rm
- **PSC** - Public Safety Center; 1102 Cornell Lane

### MONDAY

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>ZPAC</td>
<td>1st Monday of the month</td>
<td>9:00 am</td>
</tr>
<tr>
<td>Facilities Management</td>
<td>1st Monday of the month</td>
<td>3:30 pm</td>
</tr>
<tr>
<td>Health &amp; Environment</td>
<td>3rd Monday of the month</td>
<td>10:00 am</td>
</tr>
<tr>
<td>Labor &amp; Grievance</td>
<td>Last Monday of the month</td>
<td>10:00 am</td>
</tr>
<tr>
<td>Planning, Building &amp; Zoning</td>
<td>Monday the week before 2nd Board Meeting</td>
<td>6:30 pm</td>
</tr>
<tr>
<td>Zoning Board of Appeals</td>
<td>1st Monday following Plan Commission Meeting</td>
<td>7:00 pm</td>
</tr>
<tr>
<td>Public Safety</td>
<td>Location: PSC</td>
<td>2nd Monday of the month</td>
</tr>
</tbody>
</table>

### TUESDAY

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Board (Meeting)</td>
<td>1st Tuesday of the month</td>
<td>6:00 pm</td>
</tr>
<tr>
<td>Forest Preserve Commission</td>
<td>1st Tuesday of the month</td>
<td>6:00 pm</td>
</tr>
<tr>
<td>Tax Board of Review</td>
<td>Location: BOR</td>
<td>2nd Tuesday of the month</td>
</tr>
<tr>
<td>Highway Department</td>
<td>Location: Hwy</td>
<td>2nd Tuesday of the month</td>
</tr>
<tr>
<td>County Board (Meeting)</td>
<td>3rd Tuesday of the month</td>
<td>9:00 am</td>
</tr>
<tr>
<td>Forest Preserve Commission</td>
<td>3rd Tuesday of the month</td>
<td>9:00 am</td>
</tr>
<tr>
<td>Board of Health</td>
<td>Location: HHS</td>
<td>3rd Tuesday of the month – no December meeting</td>
</tr>
<tr>
<td>Per Diem Ad-Hoc Committee</td>
<td>Location: PSC</td>
<td>4th Tuesday of the month</td>
</tr>
</tbody>
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### WEDNESDAY

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<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>VAC</td>
<td>Location: HHS</td>
<td>1st Wednesday of April, June, September &amp; December</td>
</tr>
<tr>
<td>KenCom Operations Bd</td>
<td>Location: PSC</td>
<td>3rd Wednesday of the month</td>
</tr>
<tr>
<td>Animal Control</td>
<td></td>
<td>Wednesday after 2nd County Board Meeting</td>
</tr>
<tr>
<td>Historic Preservation</td>
<td>Location: JAR</td>
<td>3rd Wednesday of the month</td>
</tr>
<tr>
<td>Judicial Legislative</td>
<td>Location: JAR</td>
<td>4th Wednesday of the month</td>
</tr>
<tr>
<td>Public Building Commission</td>
<td></td>
<td>Wednesday of the week before 2nd Board Meeting</td>
</tr>
<tr>
<td>Forest Preserve Committee</td>
<td></td>
<td>Wednesday of the week before 2nd FP Commission</td>
</tr>
<tr>
<td>Ad-Hoc Zoning</td>
<td>4th Wednesday of the month – no December meeting</td>
<td>5:00 pm</td>
</tr>
<tr>
<td>Regional Planning Commission</td>
<td></td>
<td>4th Wednesday of the month - no December meeting</td>
</tr>
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### THURSDAY

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<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Administration HR</td>
<td>1st Thursday of the month</td>
<td>9:00 am</td>
</tr>
<tr>
<td>Finance (Meeting)</td>
<td>Thursday of the week before 2nd County Board Meeting</td>
<td>2:30 pm</td>
</tr>
<tr>
<td>Forest Preserve Finance (Meeting)</td>
<td>Thursday of the week before 2nd County Board Meeting</td>
<td>3:30 pm</td>
</tr>
<tr>
<td>Committee of the Whole</td>
<td>Thursday of the week before 2nd County Board Meeting</td>
<td>4:00 pm</td>
</tr>
<tr>
<td>Finance (Meeting)</td>
<td>Thursday of the week after the 2nd County Board Meeting</td>
<td>9:30 am</td>
</tr>
<tr>
<td>Forest Preserve Finance (Meeting)</td>
<td>Thursday of the week after the 2nd County Board Meeting</td>
<td>10:00 am</td>
</tr>
<tr>
<td>KenCom Finance</td>
<td>Location: PSC</td>
<td>3rd Thursday of the month</td>
</tr>
<tr>
<td>Tax Board of Review</td>
<td>Location: PSC</td>
<td>4th Thursday of the month</td>
</tr>
<tr>
<td>Stormwater Planning Commission</td>
<td>ON CALL (will meet 4th Thursday of the month)</td>
<td>3:00 pm</td>
</tr>
<tr>
<td>KenCom Executive Board</td>
<td>Location: PSC</td>
<td>4th Thursday of the month</td>
</tr>
</tbody>
</table>

### FRIDAY

<table>
<thead>
<tr>
<th>Event</th>
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<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economic Development</td>
<td>4th Friday of the month</td>
<td>8:30 am</td>
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</tbody>
</table>

*Updated 11.26.2013*
A RESOLUTION DECLARING DECEMBER 2013 AS KENDALL COUNTY FOOD PANTRY AWARENESS MONTH

Resolution No. ______

WHEREAS, the problem of hunger is a world-wide problem; and

WHEREAS, the problem of hunger exists within Kendall County, Illinois; and

WHEREAS, the Kendall County Food Pantry was established in 1983, in order to provide food to residents of Kendall County that are unable to afford to purchase food for their families; and

WHEREAS, the Kendall County Food Pantry is operated by a volunteer staff, with no paid employees; and

WHEREAS, over fifty thousand families, consisting of over one hundred thousand people have been served by the Kendall County Food Pantry since its inception, and within the last year, the Kendall County Food Pantry has served over seven thousand families; and

WHEREAS, while national concerns and world-wide problems concern all Americans, the problem of hunger and inadequate food for local citizens of Kendall County remains and it is the right and obligation of all citizens of Kendall County to help alleviate hunger on a local basis; and

WHEREAS, it is the intention of the Kendall County Board to increase the awareness of Kendall County residents to the existence of the Kendall County Food Pantry, to recognize and support the Kendall County Food Pantry and its volunteers, and further to encourage the donation of food to the Kendall County Food Pantry by all residents of Kendall County that are able to contribute to said cause;

BE IT HEREBY RESOLVED The Kendall County Board does hereby declare that December 2013 shall be “Kendall County Food Pantry Month” in Kendall County.

BE IT FURTHER RESOLVED that all residents of Kendall County are asked to contribute non-perishable food items or make a monetary donation to the Kendall County Food Pantry.

BE IT FURTHER RESOLVED that residents of Kendall County may donate items at the Kendall County Courthouse, Public Safety Center, Health and Human Services Building, County Highway Building or County Office Building during normal business hours.

Passed and adopted by the County Board of Kendall County, Illinois this ___ day of __________________________, 2013.

John Shaw, Chairman
Kendall County Board

ATTEST: __________________________
Kendall County Clerk
AGREEMENT FOR
RIGHT OF WAY CONSULTING SERVICES

COUNTY OF KENDALL
Eldamain Road Project

AGREEMENT between Mathewson Right of Way Company (MROWCO) whose address is 30 North LaSalle Street, Suite 2400, Chicago, Illinois 60602 and the County of Kendall (COUNTY), whose address is 6780 Route 47, Yorkville, Illinois 60560.

MROWCO shall provide to COUNTY certain right of way consulting services for the acquisition of right of way for the Eldamain Road Project.

The PROJECT shall consist of the acquisition of approximately 50 parcels.

MROWCO shall perform the following services:

1. Negotiations

All of the above are described as specified in Exhibit A: Scope of Services attached hereto.

COUNTY shall compensate MROWCO for the services provided on behalf of the COUNTY under this AGREEMENT as provided in Exhibit B: Compensation attached hereto. The total amount of compensation authorized by this agreement is not to exceed $137,500.00.

Exhibit C: Terms and Conditions is attached hereto and made a part hereof.

Submitted this ___ day of ________, 2013. Accepted this ___ day of ________, 20__.

Mathewson Right of Way Company Kendall County

By: ______________________ ___ By: ______________________ ___
  Mark D. Mathewson John Shaw
  President County Board Chairman

Attest: ______________________ ___
  Debbie Gillette
  County Clerk
EXHIBIT A: SCOPE OF SERVICES

MROWCO agrees to perform, at the direction of COUNTY, the following services:

1. Negotiations

All services called for in this AGREEMENT will be conducted by an individual or individuals whose qualifications have been approved by the Illinois Department of Transportation, when applicable.

All services within the scope of this AGREEMENT shall be performed, where applicable, in accordance with Negotiation & Acquisition, Section 4.00 of the Land Acquisition Policies and Procedures Manual, Exhibits and Visual Guide of the Illinois Department of Transportation, hereinafter referred to as the LAPPM.

Pursuant to the rules promulgated by the Federal Highway Administration (FHWA), it is understood and agreed to by the parties that MROWCO cannot begin any negotiations for the subject parcels until after the FHWA has approved the Project Development Report (Phase 1 Engineering) and MROWCO has received approval to proceed from the COUNTY.

NEGOTIATIONS

The Negotiator is responsible for all land acquisition negotiations conducted under this AGREEMENT. Negotiations shall be in accordance with the LAPPM. The negotiator shall:

- Be the COUNTY’s representative to the property owner.
- Work with the Project Manager to receive and understand the scope of work for each work order and the associated deadlines/time frames involved.
- Establish schedules for each activity and report the progress to the Project Manager to assure a quality product.
- Assure that the deadlines assigned are met.
- Maintain channels of communication.
- Provide a quality product.

Before the initiation of negotiations for each parcel, the COUNTY must approve the amount of just compensation. Pursuant to paragraph 4.1.12 of the Negotiations Chapter of the LAPPM, no offers in excess of the approved appraisal amount shall be made by MROWCO without prior written approval of the COUNTY Engineer. The Negotiator shall fully document on an ongoing basis all efforts made to acquire the parcel in the Negotiator's Report. Said report shall be available to the COUNTY as reasonably requested.

The Negotiator may recommend administrative settlements as outlined in the LAPPM. Administrative settlements will be determined by the COUNTY on an individual parcel basis.
In the event MROWCO, after having made every reasonable effort to negotiate with the owner of a parcel, is unable to obtain a settlement on the approved appraisal amount, MROWCO shall prepare and submit a written report summarizing the progress of negotiations to date together with a copy of MROWCO’S Negotiator’s Report completed to date with the names and addresses of all interested parties. MROWCO’S written report shall also include its recommendation for further procedure towards acquiring the parcel. The COUNTY may elect to prepare and forward a Final Offer letter (with copy to MROWCO) to the owner of the parcel and thereafter refer the matter to the State’s Attorney’s Office to proceed with preparation of a condemnation petition. In any case, the COUNTY Engineer reserves the right to require MROWCO to make additional negotiation contacts with the parcel owner up until the actual date of filing a petition to condemn the parcel at no additional charge to COUNTY.

The negotiation for a parcel will be deemed complete when all required documents necessary to obtain title approval are submitted and approved by the COUNTY. If a negotiated settlement cannot be reached, the negotiation for a parcel will be deemed complete when the documentation for eminent domain action is submitted and approved by the COUNTY, and the complaint is filed.

If requested to do so, MROWCO shall provide title review and an attorney’s approval letter provided by Mathewson Wishnoff & Taylor, P.C. for no additional cost.

Each Updated Negotiation or Revised Negotiation shall be paid for at the per parcel fee as specified in Exhibit B. An updated negotiation or revised negotiation is defined as additional negotiation work requested by the COUNTY due to new parcel information supplied by the COUNTY to MROWCO after first contact with the property owner. New parcel information could include, but is not limited to, significant changes in the area of the acquisition; updated (and modified) appraisal amounts that require revised negotiation documents; updated (and modified) title information that requires negotiations with additional property owner(s). Any additional work required to obtain title approval does not constitute an update or revision that would necessitate a separate work order.

Where the acquisition of a parcel involves the displacement of an owner or tenant occupant from a residence or any personal property thereof, MROWCO shall coordinate the offering of relocation assistance any payments to each displaced owner-occupant simultaneously with initiation of negotiations and to each displaced tenant-occupant within seven (7) days following initiation of negotiations for the parcel.

Appearances in court and/or pretrial conferences, which include depositions, may be required for the negotiation services requested herein. The time spent at such appearance or appearances shall be made upon request of the COUNTY or its trial counsel and shall be paid for as specified in Exhibit B.
EXHIBIT B: COMPENSATION

The services to be provided by MROWCO under this agreement shall be assigned and compensated as provided in the table below.

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
<th>Units</th>
<th>Extension</th>
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</thead>
<tbody>
<tr>
<td>Negotiations</td>
<td>$2,750.00</td>
<td>50</td>
<td>$137,500.00</td>
</tr>
</tbody>
</table>

The sum total of all services shall not exceed $137,500.00.

MROWCO shall advance funds to cover direct expenses related to the project. These expenses shall include but not be limited to, title company expenses for title research, title commitments, title later dates, title insurance fees, document copy fees, recording fees, partial release fees, land trustee fees, escrow fees, shipping and the like. COUNTY shall reimburse MROWCO for the actual cost of the direct expenses.

It is understood that appearances in court and pretrial conferences may be required in relation to the negotiation services called for herein and it is agreed that such appearance or appearances shall be made upon request of COUNTY or its trial counsel.

In event of such services being requested, they will be provided as follows:

(a) Rate each half day or fraction thereof for time spent in pretrial conference $1,000.00.

(b) Rate each half day or fraction thereof for time spent in court $1,000.00.

The fees for services shall include all transportation, food, lodging, telephone, or any other operating expenses incurred by MROWCO in the performance thereof.

Changes in the work to be performed under this proposal may be made at any time in writing by COUNTY. If such changes justify an increase or decrease in the per parcel rate set forth herein, an equitable adjustment shall be made and this contract shall be modified accordingly. Any such proposed modification that increases rates shall first be submitted to the COUNTY for approval and subsequent ratification if they are found acceptable to the COUNTY. Documentation that is considered inadequate will be augmented and errors will be corrected upon request without additional cost.

Invoices for services will be submitted to COUNTY and will show the route, construction section, county, job number, project number, and parcel number or numbers. Invoices for services in connection with pretrial conferences and court testimony will show the items listed above and in addition, will include a statement of the nature of services performed and amount of time thereon. A progress report showing status of all active assigned parcels shall be supplied upon request at no additional charge to COUNTY. Payment of such invoices shall be made in accordance with the Illinois Local Government Prompt Payment Act, as amended (50 ILCS 505/1 et seq.)
EXHIBIT C: TERMS AND CONDITIONS

1. Parcels

The COUNTY shall provide MROWCO with relevant plats of highways, legal descriptions and construction plans for each parcel to be acquired. Each parcel shall consist of one or more basic parcels of land required as right of way for highway purposes to be acquired in fee simple title, and such other easements (temporary or permanent) for uses incidental to construction of the highway but which are not considered as part of the highway right of way, all of which are under the same ownership involving a complete contiguous parcel.

2. Termination

COUNTY may terminate this AGREEMENT at any time and for any cause by a notice in writing to MROWCO. In the event of such termination, payment will be made to MROWCO for any completed services. Services in the process of completion shall be compensated for on an equitable basis and all incomplete parcel data collected in connection with them shall be turned over and become the property of the COUNTY; provided, however, this AGREEMENT be terminated solely because the progress or quality of work is unsatisfactory as determined by COUNTY accepting this AGREEMENT, then no payment will be made or demanded by MROWCO for any services which have not been completed and delivered to the COUNTY prior to the date of said termination.

In the event the COUNTY is in default under the AGREEMENT because funds are not appropriated for a fiscal period subsequent to the one in which the AGREEMENT was entered into which are sufficient to satisfy all or part of the County’s obligations under this AGREEMENT during said fiscal period, the COUNTY agrees to provide prompt written notice of said occurrence to MROWCO. In the event of a default due to non-appropriation of funds, MROWCO has the right to terminate the AGREEMENT upon providing thirty (30) days written notice to the COUNTY. No additional payments, penalties and/or early termination charges shall be required upon termination of the AGREEMENT.

3. Project Materials

a. It is understood and agreed that the COUNTY shall be considered the sole owner of all plats, legal descriptions, ownership and occupancy records, forms of deeds and easements, title reports, and any and all other material furnished, prepared or obtained by MROWCO during the course of providing its services for the parcel and shall be maintained in a separate parcel file for the parcel assigned. MROWCO will provide a copy of the original file of the parcel during the course of the project to COUNTY. MROWCO will provide a timely update of all documents that pertain to the parcel during the course of the project. Upon completion of the project the original file will be delivered to COUNTY. Upon termination of this AGREEMENT for any cause or upon completion of the acquisition of the parcel or upon request of COUNTY when acquisition is determined to be by Eminent Domain proceedings, MROWCO’s parcel
file shall be delivered to the COUNTY. MROWCO’S parcel files shall be available for inspection or review of its contents by COUNTY, Illinois Department of Transportation or Federal Highway Administration personnel at any time.

b. Electronic copies shall be provided unless county requests to the contrary.

4. Records

MROWCO shall maintain, for a minimum of five years after the completion of the AGREEMENT, adequate books, records, and supporting documents to verify the amount, recipients, and uses of all disbursements of funds passing in conjunction with the AGREEMENT; the AGREEMENT and all books, records, and supporting documents related to the AGREEMENT shall be available for review and audit by the COUNTY Auditor; and the MROWCO agrees to cooperate fully with any audit conducted by the Auditor and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this Section shall establish a presumption in favor of the COUNTY for the recovery of any funds paid by the COUNTY under the AGREEMENT for which adequate books, records, and supporting documentation are not available to support their purported disbursement.

MROWCO acknowledges that the Freedom of Information Act, 5 ILCS 140/1 et seq. (the “Act”) places an obligation on the COUNTY to produce requested records that may be in the possession of MROWCO. MROWCO shall review its records immediately and produce to the COUNTY, within two (2) business days of contact from the COUNTY, the requested documents responsive to a request under the Act. If additional time is necessary to comply with the request, MROWCO may request the COUNTY to extend the time to do so, and the COUNTY will, if time and a basis for extension under the Act so permits, consider such extensions.

5. Consultant Certifications and Representations

a. MROWCO certifies that MROWCO has read the certifications and assurances described in this AGREEMENT and in the Standard Provisions, and certifies that Mark D. Mathewson’s signature on the AGREEMENT constitutes an endorsement and execution of each certification and assurance as though each were individually signed, and made on behalf of the contracting entity and its officers and each individual authorized to do work for the COUNTY under this AGREEMENT.

b. MROWCO under penalties of perjury, certifies that 20-3870734 is its correct Federal Taxpayer Identification number. It is doing business as a Corporation.

c. MROWCO certifies that it is not in default on an educational loan as provided in Public Act 85-827 (5 ILCS 385/.01 et seq The Educational Loan Default Act).

d. MROWCO certifies that MROWCO, its parent companies, subsidiaries, and affiliates are not barred from entering into this Agreement as a result of a violation of either 720
ILCS 5/33E-3 or 5/33E-4 (bid rigging or bid rotating) or as a result of a violation of 820 ILCS 130/1 et seq. (the Illinois Prevailing Wage Act).

e. MROWCO certifies that it and its consultants, employees, contractors, subcontractors, and agents agree to comply with all provisions of the Substance Abuse Prevention on Public Works Act, 820 ILCS 265/1 et seq, and the Illinois Drug Free Workplace Act, 30 ILCS 580/1 et seq. MROWCO certifies that it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of this contract, or if a corporation, partnership, or other entity with 25 or more employees, have completed and signed a "DRUG-FREE WORKPLACE CERTIFICATION."

f. MROWCO, under penalty or perjury under the laws of the United States, certifies that the company or any person associated therewith in the capacity of owner, partner, director, officer, principal investigator, project director, manager, auditor, or any position involving the administration of federal funds:

i. is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;

ii. has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;

iii. does not have a proposed debarment pending; and

iv. has not been indicted, convicted, or the subject of a civil judgment by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

g. MROWCO under penalties of perjury, certifies that as in accordance with The Illinois Procurement Code (30 ILCS 500/50-13), no person who is entitled to receive individually more than 7 1/2 percent of the total distributable income of the organization or together with their spouse or minor child more than 15 percent of the total distributable income of the organization is (i) an elected State official, a member of the General Assembly, an appointed office, a State or County employee; (ii) an officer or employee of the Illinois Toll Highway Authority or the Illinois Building Authority; or (iii) a spouse or minor child of any such enumerated person.

h. In accordance with 30 ILCS 500/50-5, MROWCO certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois nor has MROWCO made admission of guilt of such conduct which is a matter of record, nor has any official, officer, agent, or employee of this company been so convicted nor made such an admission.

i. MROWCO certifies that it, its officers, employees, and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the
County of Kendall  
Eldarain Road Project  
Agreement for Land Acquisition Consulting Services

Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations.

j. It is understood and agreed that MROWCO is an independent contractor and is not an employee of, partner of, agent of, or in a joint venture with Kendall County. MROWCO understands and agrees that MROWCO is solely responsible for paying all wages, benefits and any other compensation due and owing to Consultant’s officers, employees, and agents for the performance of services set forth in the Agreement. MROWCO further understands and agrees that MROWCO is solely responsible for making all required payroll deductions and other tax and wage withholdings pursuant to state and federal law for MROWCO’s officers, employees and/or agents who perform services as set forth in the Agreement. MROWCO also acknowledges its obligation to obtain appropriate insurance coverage for the benefit of MROWCO, MROWCO’s officers, employees and agents and agrees that the COUNTY is not responsible for providing any insurance coverage for the benefit of MROWCO, MROWCO’s officers, employees and agents.

k. MROWCO warrants and represents that it is fully qualified to provide the services hereunder provided for in this Agreement. MROWCO shall perform its services under this Agreement in a manner consistent with that level of care and skill ordinarily exercised by members of its profession currently practicing in the same locality under similar conditions. MROWCO shall act professionally and politely to the public and to Kendall County employees and officers at all times.

6. Disclosures

a. MROWCO hereby certifies that if any conflict of interest arises, in any of the parcels subsequently assigned to it, it will immediately, within 5 business days of receipt, inform the COUNTY accepting this AGREEMENT and return all material furnished to him for reassignment to others. If such conflict is discovered, MROWCO agrees that it shall not invoice for any services in regard to the parcel(s) subject to such conflict.

b. It is understood and agreed that Appendices A and B shall be a part of this AGREEMENT and MROWCO agrees to be bound by the terms and provisions contained herein.

c. MROWCO warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for it, to solicit or secure this AGREEMENT, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for it, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of the AGREEMENT. For breach or violation of this warranty, the COUNTY shall have the right to annul this AGREEMENT without liability.
7. Indemnity

MROWCO shall indemnify, hold harmless and defend with counsel of COUNTY's own choosing, Kendall County, its officials, officers, employees, including their past, present, and future board members, elected officials and agents from and against all liability, claims, suits, demands, proceedings and actions, including costs, reasonable fees and expense of defense, arising from, to, any loss, damage, injury, death, or loss or damage to property (collectively, the "Claims"), to the extent such Claims result from or arise out of the acts or omissions of MROWCO itself, its agents and its employees under this Agreement. Nothing contained herein shall be construed as prohibiting THE COUNTY, its officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, 55 ILCS 5/3-9005, any attorney representing the COUNTY under this paragraph, shall be approved by the Kendall County State's Attorney and shall be appointed a Special Assistant State's Attorney, as provided in 55 ILCS 5/3-9005. The COUNTY's participation in its defense shall not remove MROWCO's duty to indemnify, defend, and hold the COUNTY harmless, as set forth above. MROWCO's obligation to indemnify and hold COUNTY harmless shall be limited to the protection provided by the various insurance policies required herein. MROWCO will save harmless COUNTY from all claims and liability due to activities of itself, its agents, and its employees and will comply with all Federal, State, and local laws and ordinances.

8. Insurance

MROWCO will obtain and continue in force, during the term of this Agreement, all insurance as set forth below. Each insurance policy shall not be cancelled or changed without thirty (30) days prior written notice, given by the insurance carrier to Kendall County at the address set forth below. Before starting work hereunder, MROWCO shall deposit with Subscriber certificates evidencing the insurance it is to provide hereunder: (a) Worker's Compensation and Occupational Disease Disability insurance, in compliance with the laws of the jurisdiction where the work is being performed, (b) Employer's comprehensive general liability insurance for both personal injury and property damage in the minimum amount of $1,000,000 for each accident, (c) Comprehensive business automobile liability insurance in the minimum amount of $1,000,000 combined single limit, (d) Minimum umbrella occurrence insurance of $5,000,000 per occurrence and $5,000,000 aggregate, (e) Professional liability insurance in the minimum amount of $1,000,000 combined single limit. Kendall County shall be named as an Additional Insured on a Primary and Non-Contributory basis with respect to the general liability, business auto liability and excess liability insurance. Further, the general liability and workers' compensation policies must include a waiver of subrogation in favor of Kendall. Kendall County shall also be designated as the certificate holder.

* Professional Liability coverage shall be provided via Mathewson, Wishnoff & Taylor, P.C.
9. **Breach**

Nothing herein shall be construed as prohibiting the parties to the AGREEMENT from pursuing any other remedies available to the parties for such breach or threatened breach, including recovery of damages from the parties. This provision shall survive any termination of this AGREEMENT.

In any action with respect to this Agreement, the parties are free to pursue any legal remedies at law or in equity. If the COUNTY is required to take legal action to enforce performance of any of the terms, provisions, covenants and conditions of this Agreement, and by reason thereof, the COUNTY is required to use the services of an attorney, then the COUNTY shall be entitled to reasonable attorneys' fees, court costs, and expenses incurred by the COUNTY pertaining thereto and in enforcement of any remedy, including costs and fees relating to any appeal.

10. **Governing Law**

This Agreement shall be governed by the laws and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

11. **Transferability**

MROWCO agrees that this AGREEMENT or any part thereof will not be sublet, assigned, or transferred without the written consent of the COUNTY accepting this AGREEMENT.

12. **Notice**

Any notice required or permitted to be given pursuant to this Agreement shall be duly given if sent by fax, certified mail, or courier service and received, in the case of notice to the COUNTY, to: Kendall County, Highway Department, Attention: County Engineer, 6780 Route 47, Yorkville, Illinois, 60560, fax (630) 553-9583 with copy sent to: Kendall County State’s Attorney, 807 John Street, Yorkville, Illinois, 60560, fax (630) 553-4204. And, in the case of MROWCO, to: Mark D. Mathewson, Mathewson Right of Way Company, 30 North LaSalle Street, Suite 2400, Chicago, Illinois 60602.

13. **Execution of AGREEMENT**

Each party represents and warrants that the person signing this Agreement on behalf of each party is duly authorized to do so and it is a binding and valid obligation of such party.

This agreement constitutes the entire agreement between the parties with respect to its subject matter, and there are no promises, agreements, warranties, obligations, assurances, or conditions precedent or otherwise affecting it. Any change, modification, amendment,
addendum or alteration of this Agreement shall be in writing and signed by the parties to this Agreement. No course of dealing between the parties shall be construed to alter the terms hereof, except as stated in this Agreement.

This agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The parties agree that facsimile or original copies are admissible as evidence.
The Economic Development Committee met at 7:45 a.m. for the purpose of the Kendall County Business Resource Roundtable.

Committee Members Present: Committee Chairman Dan Koukol, Judy Gilmour, and Amy Cesich.

Committee members participated in the Business Resource Roundtable by greeting attendees and helping answer any questions that attendees had regarding the event.

The Economic Development Committee adjourned at the conclusion of the Business Resource Roundtable at 9:30 a.m.

Respectfully Submitted,
John W. Sterrett,
Recording Secretary
Call to Order
The Economic Development Committee met at 8:30 a.m. and was called to order by Dan Koukol, Chairman of the Kendall County Economic Development Committee.

Roll Call
Members Present: Dan Koukol, Judy Gilmour, Amy Cesich, Lynn Cullick, and Matt Prochaska (arrived 9:00 a.m. from Housing Authority meeting)
Members Absent: None
Other Board Members Present: Board Chairman John Shaw
Staff Present: Jeff Wilkins, County Administrator, and John Sterrett, Economic Development Coordinator

Approval of Agenda
Ms. Cullick made a motion, seconded by Ms. Gilmour, to approve the November 22, 2013 agenda. With a voice vote of all ayes the motion carried.

Approval of Minutes
Ms. Gilmour made a motion, seconded by Ms. Cullick, to approve the October 25, 2013 meeting minutes. With a voice vote of all ayes the motion carried.

Ms. Gilmour made a motion, seconded by Mr. Koukol, to approve the November 14, 2013 special meeting minutes. With a voice vote of all ayes the motion carried.

New Business
2014 Kendall County Job and Resource Fair
Mr. Sterrett clarified that the 2014 Job and Resource Fair will take place on Friday, June 6, 2014. Mr. Koukol explained the planning process for the Job and Resource Fair. The first meeting to begin planning the 2014 Job and Resource Fair will be occurring in the next few weeks. Mr. Sterrett will report back to the committee what was discussed at the first meeting. Mr. Koukol informed the Committee that they are welcome to attend one of the planning meetings or they can also provide input to Mr. Sterrett prior to a meeting.

Old Business
Business Resource Roundtable Breakfast Recap
The Committee discussed the recent Business Resource Roundtable breakfast event from November 14th held at Whitetail Ridge Golf Club. Representative Kay Hatcher was in attendance and provided a brief legislative update. Ms. Cesich commented on the international trade/exporting roundtable and the grants available through the State for businesses looking to become active in exporting. Ms. Gilmour discussed the loans that are available through the Illinois Department of Commerce & Economic Opportunity. Mr. Koukol gave some background on the Advantage Illinois program through the IL DCEO and how much funding is available through the program. The Committee discussed this program and how business can utilize it. The turnout of the event was positive and the Committee was pleased with the variety of businesses that attended. The Upper Illinois River Valley Development Authority (UIRVDA) played a role in the event with Andrew Hamilton, Executive Director of UIRVDA, speaking.

Mr. Wilkins gave an overview of UIRVDA, which is a quasi-municipal entity, created by state statute, to issue private activity bonds. Their main focus is manufacturing but senior housing and non-profits, such as hospitals, are also included within their scope of eligible recipients. Each development authority in the state is given a volume cap for issuing bonds each year. The UIRVDA bonds are double-tax exempt

Kendall County Economic Development Committee
November 22, 2013
Kendall County
Economic Development Committee

which is very appealing to businesses. Recent projects that UIRVDA has worked on include the Win-Sooon, Inc. yogurt company in Oswego.

Board Chairman John Shaw gave a background to the formation of UI RVDA and discussed other projects such as the Morris Hospital and an oil refinery in Morris.

2014 Kendall Economic Forecast Breakfast
Mr. Sterrett distributed the new save-the-date flier for the Economic Forecast Breakfast occurring on Tuesday, February 4, 2014.

Revolving Fund Financial Assistance Program
Mr. Sterrett updated the Committee on the status of the existing loans through the County’s Revolving Fund Financial Assistance Program. All existing loans have paid for the month. Mr. Sterrett also provided the Committee with a spreadsheet documenting the income received from the loans that are eligible to be applied as administrative expenses for the loan program.

Other Business
Ms. Cesich commented on the turnout for the new Yorkville movie theater from Wednesday night. The Committee discussed what types of revenue that the theater will bring to the United City of Yorkville. Mr. Shaw commented on the new movie theater as well. Ms. Cesich also stated that a proposed Urgent Care will be located near Route 71 and Route 47. The Committee stated they would like to possibly have Vijay Gadde from the Village of Oswego attend a County Economic Development Meeting.

Board Chairman Shaw updated the Committee that he and Mr. Wilkins met with Metra officials to discuss the potential expansion of the Metra feasibility study for bringing commuter rail service into Kendall County. Mr. Wilkins commented on the original Metra feasibility study that was done in 2002 that included the Village of Oswego and the United City of Yorkville. In order to better understand the funding for a proposed extension, it would be ideal to study the entire length of the County, including the City of Plano and the City of Sandwich, rather than only a portion. The study would review basic levels of operation and construction for the extension.

Chairman’s Report
Mr. Koukol briefly recapped the new movie theater in Yorkville.

Public Comment - None
Executive Committee - None

Adjournment
With no further business to discuss, Mr. Prochaska moved to adjourn. The motion was seconded by Mr. Koukol. There being no objection, the Economic Development Committee, at 9:23 a.m., adjourned.

Respectfully Submitted,
John H. Sterrett,
Recording Secretary
KENDALL COUNTY, ILLINOIS  
Budget and Finance Committee  
Special Meeting Minutes  
Thursday, November 26, 2013

**Call to Order**  
The Budget and Finance Committee met and was called to order at 5:50 p.m. by Chair John Purcell.

Committee members present: Amy Cesich, Elizabeth Flowers, Judy Gilmour, John Purcell

Committee Members Absent: Lynn Cullick

Others Present: Jill Ferko, Debbie Gillette, Julie Hanna, Ron Smrz, Dr. Amaal Tokars, Jeff Wilkins

**Claims Review and Approval**  
The Committee reviewed the County claims report. A motion was made by Amy Cesich, second to the motion by Judy Gilmour to forward the claims in the amount of $949,795.30 to the County Board for approval. **With a voice vote of all ayes, the motion carried.**

**Department Head and Elected Official Comments**

*Jill Ferko, County Treasurer* – No report

*Debbie Gillette, County Clerk and Recorder* - No report

*Dr. Amaal Tokars, Department of Health and Human Services* – No report

**Items from Other Committees** - None

**Other Items of Business**

- **FY 2013-2014 Budget and Appropriation Ordinance in an amount not to exceed $70,482,678** – Jeff Wilkins reviewed the changes that were discussed at the November 14, 2013 meeting. Amy Cesich made a motion to forward the FY 2013-2014 Budget and Appropriation Ordinance in an amount not to exceed $70,482,678 to the County Board for approval at the November 26, 2013 meeting, seconded by Elizabeth Flowers. With all members in attendance voting aye, **the motion carried.**

- **FY 2012-2013 Amended Budget and Appropriation Ordinance in an amount not to exceed $66,812,215** – Jeff Wilkins reviewed the changes and referenced pages 21 and 34 in the Annual Operating Budget. Elizabeth Flowers made a motion to forward the FY 2012-2013 Amended Budget and Appropriation Ordinance in the amount of...
$65,996,528 to the County Board for approval at the November 26, 2013 meeting, seconded by Amy Cesich. With all members in attendance voting aye, the motion carried.

**Old Business** – None

**Action Items for County Board Meeting on December 3, 2013**

- Approval of County claims in the amount of $949,795.30
- FY 2013-2014 Budget and Appropriation Ordinance in an amount not to exceed $70,482,678 for approval at the November 26, 2013 meeting
- FY 2012-2013 Amended Budget and Appropriation Ordinance in the amount of $65,996,528 for approval at the November 26, 2013 meeting

**Public Comment** – None

**Executive Session** – None Needed

**Adjournment** – Elizabeth Flowers made a motion to adjourn, second by Amy Cesich. With all members voting aye, the meeting adjourned at 6:07 p.m.

Respectfully submitted,

Valarie A. McClain
Administrative Assistant
We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully report that it has estimated the amount necessary to raise by taxation for all County General Fund purposes for the year December 1, 2013 to November 30, 2014, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

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</thead>
<tbody>
<tr>
<td>Salaries and Benefits</td>
<td>69,917</td>
</tr>
<tr>
<td>Expense Reimbursement</td>
<td>14,693</td>
</tr>
<tr>
<td>Grundy County</td>
<td>84,610</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sheriff</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries - Deputies</td>
<td>3,170,000</td>
</tr>
<tr>
<td>Salary - Sheriff</td>
<td>106,641</td>
</tr>
<tr>
<td>Salaries - Chief/Commander</td>
<td>410,529</td>
</tr>
<tr>
<td>Salaries - Clerical</td>
<td>341,273</td>
</tr>
<tr>
<td></td>
<td>4,028,443</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Corrections</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Management</td>
<td>83,519</td>
</tr>
<tr>
<td>Category</td>
<td>Description</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>Contractual Services</td>
<td></td>
</tr>
<tr>
<td>Medical Expenses</td>
<td></td>
</tr>
<tr>
<td>Food Service</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Circuit Clerk</strong></td>
<td>Salaries</td>
</tr>
<tr>
<td><strong>Jury Commission</strong></td>
<td>Salaries</td>
</tr>
<tr>
<td><strong>Circuit Court Judge</strong></td>
<td>Salaries</td>
</tr>
<tr>
<td><strong>Coroner</strong></td>
<td>Salaries</td>
</tr>
<tr>
<td><strong>Combined Court Services</strong></td>
<td>Salaries</td>
</tr>
<tr>
<td><strong>Public Defender</strong></td>
<td>Salaries</td>
</tr>
<tr>
<td><strong>Board of Review</strong></td>
<td>Salaries - Board Members</td>
</tr>
<tr>
<td><strong>Chief County Assessing Officer</strong></td>
<td>Salaries</td>
</tr>
<tr>
<td><strong>Treasurer</strong></td>
<td>Salaries</td>
</tr>
<tr>
<td><strong>Health Insurance</strong></td>
<td>Premiums</td>
</tr>
<tr>
<td><strong>Accounting and Auditing</strong></td>
<td>Auditing Services</td>
</tr>
<tr>
<td><strong>Administrative Services</strong></td>
<td>Salaries</td>
</tr>
<tr>
<td><strong>County Board</strong></td>
<td>Salary - Chairman</td>
</tr>
<tr>
<td><strong>Salaries - Board Members</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Mileage</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Per Diem</strong></td>
<td></td>
</tr>
<tr>
<td>Category</td>
<td>Amount</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Technology Services</td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>132,400</td>
</tr>
<tr>
<td>Contractual/Capital</td>
<td>228,567</td>
</tr>
<tr>
<td>Contingency</td>
<td>200,000</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>428,567</td>
</tr>
<tr>
<td>Property Tax Services</td>
<td></td>
</tr>
<tr>
<td>Contractual Services</td>
<td>100,000</td>
</tr>
<tr>
<td>Capital Expenditure</td>
<td></td>
</tr>
<tr>
<td>Capital Expenditure</td>
<td>100,000</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>192,900</td>
</tr>
<tr>
<td></td>
<td>192,900</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 10,744,423</strong></td>
</tr>
</tbody>
</table>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of TEN MILLION SEVEN HUNDRED FORTY-FOUR THOUSAND FOUR HUNDRED TWENTY-THREE DOLLARS ($10,744,423) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2013, in the manner as is provided for the fiscal year December 1, 2013 to November 30, 2014, inclusive.

John Purcell
Finance Committee Chairman

Amy Cesich
Finance Committee Member

Lynn Cullick
Finance Committee Member

Elizabeth Flowers
Finance Committee Member

Judy Gilmour
Finance Committee Member
RESOLUTION: TAX LEVY, GENERAL FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County office Building in Yorkville, Kendall County, Illinois, on the ___ day of ________, A.D., 2013, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all property within the County of Kendall the said sum of TEN MILLION SEVEN HUNDRED FORTY-FOUR THOUSAND FOUR HUNDRED TWENTY-THREE DOLLARS ($10,744,423).

I, Debbie Gillette County Clerk and Clerk of the County Board, In Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office in Yorkville on the ___ day of ________, A.D., 2013.

____________________________
John Shaw
Chairman of the Board

____________________________
Debbie Gillette
County Clerk and Clerk of the
County Board of Kendall
County, State of Illinois
COUNTY HIGHWAY FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for all County Highway Fund purposes for the year December 1, 2013 to November 30, 2014, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$731,000</td>
</tr>
<tr>
<td>Equipment Maintenance</td>
<td>70,000</td>
</tr>
<tr>
<td>Building &amp; Grounds Maintenance</td>
<td>45,000</td>
</tr>
<tr>
<td>Street Light Maintenance</td>
<td>24,000</td>
</tr>
<tr>
<td>Pavement &amp; Striping</td>
<td>35,000</td>
</tr>
<tr>
<td>Traffic Signal Maintenance</td>
<td>20,000</td>
</tr>
<tr>
<td>Road &amp; Bridge Maintenance</td>
<td>50,000</td>
</tr>
<tr>
<td>Gasoline &amp; Oil</td>
<td>110,000</td>
</tr>
<tr>
<td>Highway Maintenance Material</td>
<td>300,000</td>
</tr>
<tr>
<td>Sign Supplies</td>
<td>30,000</td>
</tr>
<tr>
<td>Capital Equipment</td>
<td>60,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,475,000</strong></td>
</tr>
</tbody>
</table>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of ONE MILLION FOUR HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($1,475,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2013, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2013 to November 30, 2014, inclusive.

John Purcell  
Finance Committee Chairman

Amy Cesich  
Finance Committee Member

Lynn Cullick  
Finance Committee Member

Elizabeth Flowers  
Finance Committee Member

Judy Gilmour  
Finance Committee Member
RESOLUTION: TAX LEVY, COUNTY HIGHWAY FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the _________ day of _________ A.D., 2013, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of ONE MILLION FOUR HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($1,475,000).

I, Debbie Gillette County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the _____ day of _________ A.D., 2013.

John Shaw
Chairman of the Board
Debbie Gillette
County Clerk and Clerk of the County Board of Kendall County, State of Illinois
COUNTY BRIDGE FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for all County Bridge Fund purposes for the year December 1, 2013 to November 30, 2014, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

<table>
<thead>
<tr>
<th>Construction of Bridges/Bridge Program</th>
<th>$ 575,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$ 575,000</td>
</tr>
</tbody>
</table>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of FIVE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($ 575,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2013, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2013 to November 30, 2014, inclusive.

John Purcell
Finance Committee Chairman

Amy Cesich
Finance Committee Member

Lynn Cullick
Finance Committee Member

Elizabeth Flowers
Finance Committee Member

Judy Gilmour
Finance Committee Member
RESOLUTION: TAX LEVY, COUNTY BRIDGE FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the ________ day of ________ A.D., 2013, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of FIVE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($ 575,000).

I, Debbie Gillette County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the ____ day of ________ A.D., 2013.

John Shaw
Chairman of the Board

Debbie Gillette
County Clerk and Clerk of the County Board of Kendall County, State of Illinois
We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for all Illinois Municipal Retirement Fund purposes for the year December 1, 2013 to November 30, 2014, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

<table>
<thead>
<tr>
<th>Payments to Illinois Municipal Retirement System</th>
<th>$2,800,000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,800,000</strong></td>
</tr>
</tbody>
</table>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of TWO MILLION EIGHT HUNDRED THOUSAND DOLLARS ($2,800,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2013, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2013 to November 30, 2014, inclusive.

John Purcell  
Finance Committee Chairman

Amy Cesich  
Finance Committee Member

Elizabeth Flowers  
Finance Committee Member

Lynn Cullick  
Finance Committee Member

Judy Gilmour  
Finance Committee Member
RESOLUTION: TAX LEVY, ILLINOIS MUNICIPAL RETIREMENT FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the ____ day of _______ A.D., 2013, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of TWO MILLION EIGHT HUNDRED THOUSAND DOLLARS ($ 2,800,000).

I, Debbie Gillette County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the ____ day of _______ A.D., 2013.

______________________________  ______________________________
John Shaw                   Debbie Gillette
Chairman of the Board          County Clerk and Clerk of the
                                County Board of Kendall
                                County, State of Illinois
SOCIAL SECURITY FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Social Security Fund purposes for the year December 1, 2013 to November 30, 2014, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

<table>
<thead>
<tr>
<th>Contribution to Social Security System</th>
<th>$1,360,000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,360,000</strong></td>
</tr>
</tbody>
</table>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of ONE MILLION THREE HUNDRED SIXTY THOUSAND DOLLARS ($1,360,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2013 in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2013 to November 30, 2014 inclusive.

John Purcell
Finance Committee Chairman

Amy Cesich
Finance Committee Member

Lynn Cullick
Finance Committee Member

Elizabeth Flowers
Finance Committee Member

Judy Gilmour
Finance Committee Member
RESOLUTION:  TAX LEVY, SOCIAL SECURITY FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the ___ day of _______ A.D., 2013 that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of ONE MILLION THREE HUNDRED SIXTY THOUSAND DOLLARS ($1,360,000).

I, Debbie Gillette County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the ___ day of _______ A.D., 2013

_________________________    ___________________________
John Shaw                        Debbie Gillette
Chairman of the Board            County Clerk and Clerk of the
                                 County Board of Kendall
                                 County, State of Illinois
We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Health and Human Services Fund purposes for the year December 1, 2013 to November 30, 2014, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$757,000</td>
</tr>
<tr>
<td>Total</td>
<td>$757,000</td>
</tr>
</tbody>
</table>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of SEVEN HUNDRED FIFTY-SEVEN THOUSAND DOLLARS ($757,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2013, in the as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2013 to November 30, 2014, inclusive.

_____________________________
John Purcell
Finance Committee Chairman

_____________________________
Amy Cesich
Finance Committee Member

_____________________________
Lynn Cullick
Finance Committee Member

_____________________________
Elizabeth Flowers
Finance Committee Member

_____________________________
Judy Gilmour
Finance Committee Member
RESOLUTION: TAX LEVY, HEALTH DEPARTMENT FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building, Yorkville, Kendall County, Illinois, on the ____ day of ______ A.D., 2013, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of SEVEN HUNDRED FIFTY-SEVEN THOUSAND DOLLARS ($ 757,000).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the ____ day of ______ A.D., 2013.

John Shaw
Chairman of the Board

Debbie Gillette
County Clerk and Clerk of the
County Board of Kendall
County, State of Illinois
FEDERAL AID MATCHING FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for all Federal Aid Matching Fund purposes for the year December 1, 2013 to November 30, 2014, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road construction</td>
<td>$ 5,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 5,000</strong></td>
</tr>
</tbody>
</table>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of FIVE THOUSAND DOLLARS ($ 5,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2013, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2013 to November 30, 2014, inclusive.

______________________________
John Purcell
Finance Committee Chairman

______________________________
Amy Cesich
Finance Committee Member

______________________________
Lynn Cullick
Finance Committee Member

______________________________
Elizabeth Flowers
Finance Committee Member

______________________________
Judy Gilmour
Finance Committee Member
RESOLUTION: TAX LEVY, FEDERAL AID MATCHING FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building, Yorkville, Kendall County, Illinois, on the ______ day of _________ A.D., 2013, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of FIVE THOUSAND DOLLARS ($ 5,000).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the _____ day of __________ A.D., 2013.

______________________________       ______________________________
John Shaw                           Debbie Gillette
Chairman of the Board               County Clerk and Clerk of the
                                      County Board of Kendall
                                      County, State of Illinois
We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Liability Insurance Fund purposes for the year December 1, 2013 to November 30, 2014, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

<table>
<thead>
<tr>
<th>Insurance premiums and claims</th>
<th>$ 708,360</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$ 708,360</td>
</tr>
</tbody>
</table>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of SEVEN HUNDRED EIGHT THOUSAND THREE HUNDRED SIXTY DOLLARS ($ 708,360) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2013, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2013 to November 30, 2014, inclusive.

John Purcell  
Finance Committee Chairman

Amy Cesich  
Finance Committee Member

Lynn Cullick  
Finance Committee Member

Elizabeth Flowers  
Finance Committee Member

Judy Gilmour  
Finance Committee Member
LIABILITY INSURANCE FUND LEVY
(Continued)

RESOLUTION: TAX LEVY, LIABILITY INSURANCE FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the ____ day of _______ A.D., 2013, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of SEVEN HUNDRED EIGHT THOUSAND THREE HUNDRED SIXTY DOLLARS ($ 708,360).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the ____ day of _______ A.D., 2013.

______________________________  _______________________
John Shaw                Debbie Gillette
Chairman of the Board    County Clerk and Clerk of the
                         County Board of Kendall
                         County, State of Illinois
COMMUNITY 708 MENTAL HEALTH FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Community 708 Mental Health Fund purposes for the year December 1, 2013 to November 30, 2014, inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

Contractual services - human services - counseling $ 804,889
Contractual services - other agencies 123,000

Total $ 927,889

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of NINE HUNDRED TWENTY-SEVEN THOUSAND EIGHT HUNDRED EIGHTY-NINE DOLLARS ($927,889) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2013, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2013 to November 30, 2014 inclusive.

________________________________________________________________________
John Purcell
Finance Committee Chairman

Amy Cesich
Finance Committee Member

Lynn Cullick
Finance Committee Member

Elizabeth Flowers
Finance Committee Member

Judy Gilmour
Finance Committee Member
RESOLUTION: TAX LEVY, MENTAL HEALTH FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the ___ day of _______ A.D., 2013, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of NINE HUNDRED TWENTY-SEVEN THOUSAND EIGHT HUNDRED EIGHTY-NINE DOLLARS ($927,889).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the ___ day of _______ A.D., 2013.

John Shaw
Chairman of the Board

Debbie Gillette
County Clerk and Clerk of the County Board of Kendall County, State of Illinois
We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Extension Education Fund Levy purposes for the year December 1, 2013 to November 30, 2014 inclusive, and we would recommend the levying of the following sum of money for the respective purposes, to wit:

<table>
<thead>
<tr>
<th>Payments to Kendall County</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cooperative Extension</td>
<td>$182,927</td>
</tr>
<tr>
<td>Total</td>
<td>$182,927</td>
</tr>
</tbody>
</table>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of ONE HUNDRED EIGHTY-TWO THOUSAND NINE HUNDRED TWENTY-SEVEN DOLLARS ($182,927) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for the year 2013, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2013 to November 30, 2014, inclusive.

John Purcell
Finance Committee Chairman

Amy Cesich
Finance Committee Member

Lynn Cullick
Finance Committee Member

Elizabeth Flowers
Finance Committee Member

Judy Gilmour
Finance Committee Member
RESOLUTION: TAX LEVY, EXTENSION EDUCATION FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the _____ day of ________, A.D., 2013, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of ONE HUNDRED EIGHTY-TWO THOUSAND NINE HUNDRED TWENTY-SEVEN DOLLARS ($ 182,927).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the _____ day of ________, A.D., 2013.

_____________________________       ________________________________
John Shaw                        Debbie Gillette
Chairman of the Board            County Clerk and Clerk of the
                                 County Board of Kendall
                                 County, State of Illinois
SOCIAL SERVICES FOR SENIOR CITIZENS FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Social Services for Senior Citizens Fund Levy purposes for the year December 1, 2013 to November 30, 2014 inclusive, and we would recommend the levying of the following sum of money or the respective purposes, to-wit:

Payments to Other Agencies $343,678

Total $343,678

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of THREE HUNDRED FORTY-THREE THOUSAND SIX HUNDRED SEVENTY-EIGHT DOLLARS ($343,678) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for in the year 2013 in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2013 to November 30, 2014 inclusive.

John Purcell
Finance Committee Chairman

Amy Cesich
Finance Committee Member

Lynn Cullick
Finance Committee Member

Elizabeth Flowers
Finance Committee Member

Judy Gilmour
Finance Committee Member
RESOLUTION: TAX LEVY, SOCIAL SERVICES FOR SENIOR CITIZENS FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the _____ day of _________ A.D., 2013, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of THREE HUNDRED FORTY-THREE THOUSAND SIX HUNDRED SEVENTY-EIGHT DOLLARS ($343,678).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the _____ day of _________ A.D., 2013.

__________________________________________
John Shaw
Chairman of the Board

__________________________________________
Debbie Gillette
County Clerk and Clerk of the County Board of Kendall County, State of Illinois
TUBERCULOSIS FUND LEVY

We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Tuberculosis Fund Levy purposes for the year December 1, 2013 to November 30, 2014 inclusive, and we would recommend the levying of the following sum of money or the respective purposes, to-wit:

<table>
<thead>
<tr>
<th>Payments to Other Agencies</th>
<th>$15,000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td><strong>$15,000</strong></td>
</tr>
</tbody>
</table>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of FIFTEEN THOUSAND DOLLARS ($15,000) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for in the year 2013 in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2013 to November 30, 2014 inclusive.

_________________________________________
John Purcell
Finance Committee Chairman

_________________________________________
Amy Cesich
Finance Committee Member

_________________________________________
Lynn Cullick
Finance Committee Member

_________________________________________
Elizabeth Flowers
Finance Committee Member

_________________________________________
Judy Gilmour
Finance Committee Member
RESOLUTION: TAX LEVY, TUBERCULOSIS FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the _____ day of _________ A.D., 2013, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of FIFTEEN THOUSAND DOLLARS ($15,000).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the _____ day of _________ A.D., 2013.

John Shaw
Chairman of the Board

Debbie Gillette
County Clerk and Clerk of the County Board of Kendall County, State of Illinois
We, the Committee on Finance of the County Board of Kendall County, Illinois respectfully reports that it has estimated the amount necessary to raise by taxation for Kendall County VAC Fund Levy purposes for the year December 1, 2013 to November 30, 2014 inclusive, and we would recommend the levying of the following sum of money or the respective purposes, to-wit:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>VAC</td>
<td>$395,723</td>
</tr>
<tr>
<td>Total</td>
<td>$395,723</td>
</tr>
</tbody>
</table>

We, the Committee on Finance would therefore respectfully recommend to the County Board of Kendall County that the sum of THREE HUNDRED NINETY-FIVE THOUSAND SEVEN HUNDRED TWENTY-THREE DOLLARS ($395,723) be levied on all property subject to taxation in the said County, as the same is assessed and equalized for in the year 2013, in the manner as is provided in the Statute in such cases made and provided for the fiscal year December 1, 2013 to November 30, 2014 inclusive.

John Purcell
Finance Committee Chairman

Amy Cesich
Finance Committee Member

Lynn Cullick
Finance Committee Member

Elizabeth Flowers
Finance Committee Member

Judy Gilmour
Finance Committee Member
RESOLUTION: TAX LEVY, VETERAN'S ASSISTANCE COMMISSION FUND

BE IT RESOLVED by the County Board of Kendall County, State of Illinois, at this session of the December meeting of said Board held at the County Office Building in Yorkville, Kendall County, Illinois, on the _____ day of _______ A.D., 2013, that the above Tax Levy as recommended by the Committee on Finance be and the same is hereby approved and adopted and there is hereby levied for the purpose as above set forth upon all taxable property within the County of Kendall the said sum of THREE HUNDRED NINETY-FIVE THOUSAND SEVEN HUNDRED TWENTY-THREE DOLLARS ($395,723).

I, Debbie Gillette, County Clerk and Clerk of the County Board, in Kendall County, State of Illinois, and keeper of the records and files thereof, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the County Board at a meeting held at the County Office Building in Yorkville on the _____ day of _______ A.D., 2013.

________________________________________  _______________________________________
John Purcell                                      Debbie Gillette
Chairman of the Board                             County Clerk and Clerk of the
                                                 County Board of Kendall
                                                 County, State of Illinois
CERTIFICATION OF ESTIMATED REVENUES BY SOURCE

I, the undersigned, Chairman of the County Board and Chief Fiscal Officer of the County of Kendall, Illinois, do hereby certify that the estimated revenues by source anticipated to be received by the County of Kendall, Illinois for the fiscal year beginning December 1, 2013 and ending November 30, 2014, have been set forth in Ordinance entitled "Statement of Budgets and Appropriations Ordinance of the County of Kendall, State of Illinois, for the Fiscal Year Beginning December 1, 2013 and Ending November 30, 2014, inclusive", a certified copy of which is attached hereto.

Dated this ___ day of ______, A.D., 2013.

_____________________________________
John Shaw
Chairman of the County Board

_____________________________________
John Purcell
Chief Fiscal Officer
Call to Order – The meeting was called to order by Chair Amy Cesich at 9:10 a.m.

Committee Members Present: Amy Cesich, Lynn Cullick, Matt Prochaska, John Purcell

Committee Members Absent: Elizabeth Flowers

Others present: Anna Payton and Jeff Wilkins (9:39 a.m.)

Approval of Agenda – Motion made by Matthew Prochaska, second by Lynn Cullick to approve the agenda. Motion carried.

Approval of October 16, 2013 Minutes – Motion made by Lynn Cullick, second by John Purcell to approve the minutes. Motion carried.

Review of Census Log – Ms. Payton presented the Census Log to the Committee and said there were 24 cats that came into Animal Control in October, with 11 cats coming in thus far in the month of November. Ms. Payton said there are currently 6 kittens in foster care, 5 kittens available for adoption, 16 cats available for adoption, and 2 cats/kittens scheduled for rescue, for a total of 48.

Ms. Payton reported that there were 31 dogs that came into Animal Control in October, with 26 dogs coming in thus far in the month of November. There are 7 dogs/puppies up for adoption, 1 dog/puppy in foster care, 14 unavailable dogs/puppies, and 1 dog/puppy scheduled for rescue this week, for a total of 23. Ms. Payton stated that the two puppies that were treated for Parvo last month have been adopted.

Review of Bite/Euthanasia Report – Ms. Payton reviewed the report with the committee and said there were a total of 18 bites, with 10 canine bites and 8 cat bites in October.

There was 1 canine and 1 cat euthanized due to behavioral issues in October.

Operations Report – Ms. Payton said there were 154 visitors in October. Ms. Payton reported there are two cases currently in the court system, and the case involving horses was closed in October. Ms. Payton stated that November is adopt a pet month, and the shelter has increased marketing to encourage public involvement and adoption.
Upcoming Events

December 2  Volunteer Orientation

December 13  Volunteer Appreciation Dinner at Historic Courthouse

December 14  Go Dog Go Adoption Event

Accounting Report – Jeff Wilkins reported reviewed the report with the committee and provide comparison information between FY2012 and FY2013. Mr. Wilkins stated that we are slightly behind in the fund balance compared to FY2012. John Purcell asked for a 3-year summation table of rabies tags sales to assist in budget planning for FY2014. Mr. Purcell will review the actual numbers for 2013 and then ask for specific information to be included in the report.

Ms. Payton stated that the new software should allow for better tracking and evaluation of tag sales in the future.

Old Business

➢ Facility Security Cameras - Amy Cesich stated she recently discussed camera and installation options for the Animal Control Facility with Commander Joe Gillespie, Kendall County Emergency Management Office. Ms. Payton will follow-up with Technology and Commander Gillespie for additional information on the possibility of installing cameras at the Shelter.

➢ Software Update – Ms. Payton reported they have completed the software trial period, and have been in contact with the software company with questions on efficiency, reporting and operations. She reported timely and efficient support whenever she has contacted the company with questions.

Other Business

➢ Recommend approval of Standard Operating Procedures for Kendall County Animal Control Department and rescind previously adopted policies and procedures – Ms. Payton reviewed the changes and additions made following the October meeting. Discussion on capacity limits, staff needed to maintain operation at capacity levels, state statutes and collaboration efforts with other shelters, police departments and County offices. Lynn Cullick made a motion to forward the Standard Operating Procedures for Kendall County Animal Control Department and rescind previously adopted policies and procedures for discussion to the Committee of the Whole at the December 12, 2013 meeting, and the December 17, 2013 County Board meeting, second by Matthew Prochaska. **With all in agreement, the Motion carried.**

Other Business

Executive Session – None Needed
Review Action Items - Recommend approval of Standard Operating Procedures for Kendall County Animal Control Department and rescind previously adopted policies and procedures

Public Comment – None

Adjournment – Lynn Cullick made a motion to adjourn the meeting, John Purcell seconded the motion. With all in agreement, the meeting was adjourned at 10:56a.m.

The next meeting will be on December 18, 2013 at 9:00 a.m. in the County Office Building, County Board Rooms 209-210.

Respectfully Submitted,

Valarie McClain
Administrative Assistant
CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour at 10:03 a.m.

ROLL CALL
Committee Members Present: Judy Gilmour, Matthew Prochaska, and John Purcell

Committee Members Absent: Lynn Cullick, Dan Koukol

Others Present: Megan Andrews, KC Soil & Water Conservation District; RaeAnn VanGundy, Department of Health and Human Services; and Angela Zubko, Planning, Building and Zoning

APPROVAL OF MINUTES
John Purcell made a motion to approve the minutes from September 16, 2013, second by Matt Prochaska. With all in agreement, the minutes were approved.

John Purcell made a motion to approve the October 21, 2013 meeting minutes, Matt Prochaska seconded the motion. With all in agreement, the minutes were approved.

STATUS REPORTS

Department of Health and Human Services – RaeAnn VanGundy provided an update of the Health Department Legislative Policy agenda that shows policies and legislation being monitored and action taken by the KC Health Department in FY2013. Ms. VanGundy stated this is a priority in the Health Department.

Farmland Protection – No report

Soil & Water – Ms. Andrews stated that she remains busy with soil and water site visits, and that they are updating their website, and so they are using their FaceBook page Facebook/KendallCountySoilandWaterConservationDistrict until the website is updated.

Ms. Andrews said that Jenny Wold, Education Coordinator is out until the beginning of January 2014 due to the recent birth of her son. In the new year, Ms. Wold will take a farmer with her into the classrooms, as part of her work with the young leaders of the Kendall County Farm Bureau. This is an exciting opportunity for the students and the farmers that participate.
Soil Health seminar, November 20, 2013, from 7:30am to 12 noon at the University of Illinois Extension conference room in Yorkville. KC Soil & Water, University of Illinois Extension office, IL USDA, and local soil & water districts are involved. There are also similar events in Kane, Grundy and LaSalle Counties through mid-December.

Ms. Andrews reviewed the Soil Health Key Points handout including projected increases in world population by the year 2050, and the need for an increase in food production by 70 percent; benefits of healthy soil, four basic soil health principles to improve health and sustainability, a soil health management plan, and a healthy, productive soil checklist for growers.

**Solid Waste Plan Committee** – Judy Gilmour provided an update on the October 23rd meeting and said there were 13 members in attendance. She said the group is focusing on the review of the 2010 plan for 2015. They currently have three approved goals:

1. Integrate Solid Waste Legislative monitoring into the Kendall County Health Department Legislative Policy agenda
2. Integrate the goals from the Solid Waste Plan into the Kendall County Health Department Strategic Plan
3. Offer to educate and promote recycling and source reduction efforts in Kendall County. The committee compiled a list of how the third goal could be implemented in the County.

The next Solid Waste Plan Committee meeting will be January 8, 2014 and topics will include yard waste, food scraps and composting.

**Water Related Groups** – Angela Zubko stated that the Blackberry Watershed group met in October, and discussed the new maps coming for FEMA.

Ms. Zubko said the County will have to revise some of our wording to adopt the new FEMA maps taking affect January 8, 2014.

The Northwest Water Planning Alliance approved the Strategic Plan last week at their meeting, so they will now begin discussion on how to meet those goals and strategies.

Green Organics - Planning, Building and Zoning continues work on the Green Organics Project and is working on the host fee agreement with the City of Yorkville. They are planning to increase the fee per ton, and then to use a three-year step increase plan in the future.
OLD BUSINESS  - None
NEW BUSINESS  - None
PUBLIC COMMENTS  - None
ACTION ITEMS  - None
EXECUTIVE SESSION  - None

ADJOURNMENT- Matt Prochaska made a motion to adjourn the meeting, John Purcell seconded the motion. With all in agreement, the meeting was adjourned at 10:39 a.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant