DATE: December 10, 2013
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Dan Koukol, Judy Gilmour, Jeff Wehrli, Amy Cesich & Scott Gryder
STAFF PRESENT: Andy Myers, Ginger Gates & John Burscheid
ALSO PRESENT: PJ Fitzpatrick, Kelly Farley, Jackie Kowalski, Sam Ruzick, Matthew Papirnik, and Stephen Vandeveer

The committee meeting convened at 4:00 P.M. with roll call of Committee Members and introduction of guests. All members present. Quorum established.

Motion Wehrli; second Gilmour to approve the agenda as presented. Motion carried unanimously.

Motion Gilmour; second Gryder to approve the Highway Committee Minutes from the November 12, 2013 meeting. Motion approved unanimously.

Village President, Jackie Kowalski, and Village Treasurer, Sam Ruzick, from the Village of Millbrook were present to request that the Kendall County Highway Department provide engineering services to allow them to spend Village motor fuel taxes for street improvements. Klaas informed the Committee that the Highway Department has provided these types of services very rarely over the years to only a handful of municipalities. The SAO would require an IGA if the County is willing to provide these services. Koukol asked if the Village would be opposed to paying a 3% engineering services fee to the County, which is consistent with what the County charges townships for their engineering. The Village was not opposed to an IGA or to a 3% engineering fee. Committee members were not opposed to working with the Village to provide engineering services for their street program for a 3% fee.

The north leg of Grove Road at Rte. 126 has been relocated further west to create a new, 4-legged intersection, lining up with the south leg of Grove Road. The old Grove Road is now a dead end street that is about ¼ mile long. The County had previously talked to Na-Au-Say Township about transferring jurisdiction of that part of Grove Road to the Township; and the Township was willing to accept jurisdiction. The jurisdictional transfer must first be approved by the County and then by Illinois Department of Transportation. Wehrli asked about changing the name of the street. That issue is still unresolved. Motion Wehrli; second Koukol to forward the jurisdictional transfer of Grove Road to the County Board for consideration. Motion carried unanimously.

Koukol informed the Committee that several townships in Kendall County had asked about the possibility of renting the Highway Department’s new wood chipper. A typical cost to rent a chipper of this size would be about $1,500/week. The Committee Members considered the idea but did not want to get into the rental business to townships.
Klaas discussed the recent request by City of Plano to submit a TAP application to use said funds for sidewalk improvements along Ben Street. Ben Street is currently a County Highway Extension, but is not considered part of the County Highway System. TAP Funds are only supposed to be used for sidewalks and paths along County Highways. But the County has recently entered into an agreement with Plano to take over Ben Street as a County Highway after street improvements are made. It was the County Engineer’s recommendation to encourage Plano to submit a TAP application for the sidewalk improvements. Wehrli asked whether the County has provided any inspection of ongoing water and sewer improvements on Ben Street. County has not been involved. Wehrli was more comfortable with the fact that the City themselves has been doing the underground improvements as opposed to a contractor. Cesich asked whether it mattered on the timing of the sidewalk construction. Klaas indicated that it really didn’t matter whether the sidewalks were put in before or after the roadway improvements. Gryder confirmed that the applications must be submitted by December 31, 2013 and successful applicants are announced by the County Board on April 1, 2014.

Gilmour asked about the status of lighting along Eldamain Road at YMCA. Klaas asked whether the YMCA has already installed their parking lot lighting. No one knew for sure whether it had been completed. Myers didn’t believe that ComEd would allow installation of street lights on the existing poles because there is both primary and secondary on those poles. If they would install lights, they would cost about $20 to $25 per month for each light, and there could be a substantial fee for the initial installation. Klaas will continue to look into the possibility and cost of installing lights at this location.

Motion Gryder; second Gilmour to forward bills for the month of December in the amount $11,195.53 to the Finance Committee for approval. Motion carried unanimously.

Meeting adjourned at 4:25 P.M.

Respectfully submitted,

Francis C. Klaas, P.E.
Kendall County Engineer

**ACTION ITEMS**

1. Jurisdictional Transfer of Old Grove Road to Na-Au-Say Township, including a Local Agency Agreement for Jurisdictional Transfer and a Local Agency Resolution providing for the deletion of a portion of Grove Road from the Kendall County Road System.