PRESENT AND ACCEPT ONLY ORIGINALS OR CERTIFIED COPIES FOR RECORDING

STANDARD DOCUMENTS (any document other than nonstandard) $53.00

(1) Deeds. Inclusion of language in the deed as to any restriction; covenant; lien; oil, gas, or other mineral interest; easement; lease; or a mortgage shall not alter the classification of a document as a deed.
(2) Leases, lease amendments, and similar transfer of interest documents.
(3) Mortgages, including assignments, extensions, amendments, subordinations, and mortgage releases
(4) Easements not otherwise part of another classification, including assignments, extensions, amendments, and easement releases not filed by a State agency, unit of local government, or school district
(5) Miscellaneous documents not otherwise falling within classifications set forth in paragraphs (1) through (4) and are not nonstandard documents. Nothing in this subsection shall preclude an alternate predictable fee schedule for electronic recording within each of the classifications set forth in this subsection (c). If the Rental Housing Support Program State surcharge is amended and the surcharge is increased or lowered, the aggregate amount of the document flat fee attributable to the surcharge in the document may be changed accordingly.

NONSTANDARD DOCUMENTS

(1) a document that creates a division of a then active existing tax parcel identification number;
(2) a document recorded pursuant to the Uniform Commercial Code; see following UCC Pricing Section
(3) a document which is non-conforming, as described in paragraphs (1) through (5) of Section 3-5018; fee of $12.00 will be added
(4) a State lien or a federal lien
(5) a document making specific reference to more than 5 tax parcel identification numbers in the county in which it is presented for recording; fee of $1.00 per additional parcel
(6) a document making specific reference to more than 5 other document numbers recorded in the county in which it is presented for recording; fee of $1.00 per additional document

Plat (Subdivisions, etc.) (Maximum 24” x 36”) Submit original & 3 copies. 87.00 ea
Additional plat pages 1.00 ea

Plat (Condominium) (maximum 24” x 36”) Submit original & 1 copies 87.00 ea
Additional plat pages 1.00 ea

Plat of Annexations (maximum 24” x 36”) Submit original & 1 copies 87.00 ea
Additional plat pages 1.00 ea
Uniform Commercial Code (UCC)

(Standard forms approved by Illinois Secretary of State include UCC-1, UCC-2, & UCC-3)
Financing Statement 51.00 ea
Continuation or Amendment 51.00 ea
Termination Statement (810 ILCS 5/9-404.5) 5.00 ea
UCC Copy per page .50 ea

Certified Copy 27.00 ea
Additional pages after the first four pages 1.00 ea

Photo Copies per Page .50 ea
Plat Copies per Page 5.00 ea

Military Discharge
Recordation No Charge
Certified Copies No Charge to Veteran or Immediate Family

STANDARD REQUIREMENTS FOR DOCUMENTS

Public Act 87-1197  Amended by Public Act 89-0160

- The document shall be legibly printed in **BLACK** ink, by hand, type or computer generated in at least 10-point type. Signatures and dates may be in **black** or **blue** ink.

- The document shall be on white paper measuring 8 ½ x 11" not permanently bound and not a continuous form, of not less than 20-pound weight and shall have a clean margin of at least ½ inch on the top, bottom, and sides. Margins may be used for non-essential notations which may be, be not limited to, form number, page number, and customer notations.

- The first page shall contain a blank space, measuring at least 3" x 5", in the upper right corner.

- The document shall not have any attachments stapled or otherwise affixed to any page.

**A SELF-ADDRESSED STAMPED ENVELOPE IS REQUIRED TO RETURN YOUR DOCUMENTS TO YOU. INCLUDE 2 IF YOU ARE REQUESTING COPIES.**

Fees to “Re-record” are the original fees less the $10.00 RHSP fee.

**The law allows the Recorder’s Office to double recording charges if not conforming to 1995 regulations**

The Recorder’s Office provides **NO LEGAL ADVICE**. Please contact an attorney with any legal questions.

The Recorder’s Office provides **NO DOCUMENT SEARCH SERVICES**. Please contact a title search company if you are unable to search our records that are open to the Public.