1. Call to Order and Pledge of Allegiance

2. Roll Call

3. Northern Illinois Food Bank Presentation - Brandon Pettigrew

4. Items of Business

From the Planning, Building and Zoning Committee:

- Petition 14-25: Amendment to the Kendall County Zoning Ordinance to allow medical cannabis dispensing organizations

From the Admin HR Committee:


From Finance Committee:

- Municipalities Continuing Disclosure Cooperation Initiative Questionnaire for Self-Reporting Entities Recommendation

- Establishing a Minimum General Fund Balance Policy

- Maintaining a General Fund Balance Policy

- Recommend FY 2014-2015 Budgets and Appropriations in an amount not to exceed $71,000,000

- Recommend Reimbursement of Employee Health Insurance Deduction Overage

5. Review Board Action Items

6. Public Comment

7. Questions from the Media

8. Executive Session

9. Adjournment
KENDALL COUNTY, ILLINOIS
Committee of the Whole/Budget & Finance Committee

Thursday, October 16, 2014
County Office Building, Board Room 209-210
111 W. Fox Road, Yorkville IL
Combined Meeting Minutes

Call to Order
The Committee of the Whole was called to order by County Board Chair John Shaw at 2:00p.m., who led the group in the Pledge of Allegiance.

Roll Call

Board Members Present: Matt Prochaska - here, John Purcell - present, John Shaw – aye, Amy Cesich - here, Judy Gilmour – here, Dan Koukol – aye, Jeff Wehrii – here, Scott Gryder (Arrived at 2:10p.m and left at 2:40p.m.)

Board Members Absent: Lynn Cullick, Elizabeth Flowers

Others Present: Dwight Baird, David Berault, Latreese Caldwell, Jill Ferko, Jessie Hafenrichter, Julie Hanna, Bob Jones, Anne Knight, Andy Nicoletti, Sheriff Richard Randall, Jim Smiley, Tom Thomas, RacAnn Van Gundy, Jeff Wilkins, Angela Zubko

Approval of Claims Member Purcell made a motion to review and approve claims to be paid on October 21, 2014 in the amount not to exceed $1,610,855.90, second by Member Cesich. With all in agreement, the motion carried.

FY2015 Budget Discussion – Latreese Caldwell reviewed the proposed budget cuts, the Levy calculations and requests, the General Fund Revenue and General Fund Expenditure Summaries with the Board. Discussion on major capital projects in the near future, additional staff needed in specific areas, and potential funding sources to lower the deficit and get closer to a balanced budget.

Review Draft Board Agenda – Mr. Shaw asked the committee to review the draft County Board meeting agenda for corrections, additions or deletions.

Public Comment - None

Questions from the Media – None

Executive Session – None needed
KENDALL COUNTY, ILLINOIS
Committee of the Whole/Budget & Finance Committee

Items from the Finance Committee to the County Board

- **Approve claims to be paid on October 21, 2014 in the amount not to exceed $1,610,855.90**

**Adjournment** – Member Prochaska moved to adjourn the Committee of the Whole/Budget & Finance combined meeting and the motion was seconded by Member Cesich. There being no objection, the meeting adjourned at 3:55 p.m.

Respectfully submitted,

Valarie A. McClain
Administrative Assistant/Recording Secretary
Kendall County Statistics

**A family of four with a household income of more than $41,000 would be ineligible for any public benefits.**

**Poverty – U.S. Census Bureau**

- 5,958 or 5.1% of residents are living in poverty
- 2,432 or 6.8% of children are living in poverty

**Unemployment (July 2014) – Illinois Department of Employment Security**

- 4,039 or 5.9% of residents are currently unemployed

**SNAP Monthly Participation – (Individuals) – Illinois Department of Human Services**

<table>
<thead>
<tr>
<th>Year</th>
<th>Participation</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011</td>
<td>6,822</td>
</tr>
<tr>
<td>2012</td>
<td>7,845</td>
</tr>
<tr>
<td>2013</td>
<td>6,882</td>
</tr>
<tr>
<td>2014</td>
<td>Office closed</td>
</tr>
</tbody>
</table>

**Food Insecurity – USDA and Feeding America**

- 8,730 or 7.6% of residents are at risk of hunger
  - Nearly 4,889 are ineligible for public benefits
- 5,260 or 14.8% of children are at risk of hunger
  - Nearly 2,946 of these children are not eligible for free/reduced price lunch because their family income is too high

**Free/Reduced Price Lunch Eligibility – Illinois State Board of Education**

- 7,091 are eligible to receive free or reduced price lunch with the National School Lunch Program

**Self-Sufficiency Standard – Heartland Alliance Social Impact Research Center**

- As of 2009, an adult with one preschooler and one school-age child needs to earn $24.47 per hour to make ends meet. Out of the 108 places in the state for which the Standard is calculated, nine have a higher Self-Sufficiency Wage

**Housing – National Low Income Housing Coalition**

- Fair Market Rent (FMR) on a two bedroom apartment in Kendall County: $985
- The mean renter in Kendall County earns $10.64/hr. and can afford a 2 BR rent at $533
- In order to afford the FMR on a two bedroom, one would need to make $18.94/hr
- An average renter would need to work 71 hours per week to afford FMR on a two bedroom apartment

www.solvehungertoday.org
Kendall County Food Partners

Harvest Baptist Food Pantry (Oswego)
Helmar Lutheran Church pantry (Newark)
Boulder Hill School (Montgomery)
Plano High School (Plano)
Miller Elementary (Plano)
Miller Elementary YMCA (Plano)
Emily G. Johns School (Plano)
Kendall County Food Pantry (Yorkville)

Northern Illinois Food Bank distributed 1,100,000 pounds of food in Kendall County in FY14, providing 917,000 meals.

www.solvehungertoday.org
The Hunger in America 2014 study, conducted by Feeding America, is completed every four years, surveying the food pantries and feeding programs in the Northern Illinois Food Bank network and the people who seek food assistance from them.

**How many people are served by Northern Illinois Food Bank?**
- 590,400 people are served annually
- 71,500 people are served weekly

**Here is a snapshot of who Northern Illinois Food Bank serves:**

**ETHNICITY**
- 40% identify as white
- 33% identify as Hispanic or Latino
- 17% identify as black or African American

**AGE**
- 36% are children under age 18
- 15% are adults age 18-29
- 28% are adults from age 30-49
- 13% are adults age 50-59
- 9% are seniors age 60 and older

**POVERTY**
- 66% of households have incomes that fall at or below the federal poverty level
- 43% of households have annual incomes of $10,000 or less
- 28% have annual incomes of $10,001 to $20,000
- 13% have annual incomes higher than $30,000

**HEALTH**
- 57% of households have unpaid medical bills
- 53% of households report at least one member with high blood pressure
- 28% of households report at least one member with diabetes

**EMPLOYMENT**
- 77% of households have a member that has worked for pay in the last 12 months
- 23% of households did not have employment in the past 12 months, but these households include those with members who are retired, disabled, in poor health or caretakers

**SPENDING TRADE-OFFS**
- 77% of households reported they had to choose between paying for food and utilities in the past 12 months
- 69% of households chose between paying for food and transportation in the past 12 months.
- 62% of households chose between paying for food and paying for medicine at least once in the past 12 months
- 62% of households chose between paying for food and paying for housing at least once in the past 12 months

**HOUSING**
- 96% of people who use the Food Bank's services live in non-temporary housing, such as a house or apartment.
  Of those:
- 63% rent or lease
- 21% own their own home with a mortgage
- 23% of respondents have lived in at least two places in the past 12 months
- 20% of respondents have experienced foreclosure or eviction in the past five years

**EDUCATION**
- 78% of people who use the Food Bank's services have a high school diploma or general equivalency diploma
- 30% of people who use the Food Bank's services completed some college, earned a business, trade or technical degree or completed a four-year college degree or higher level of education

**SNAP PARTICIPATION**
- 53% of households currently receive benefits through the Supplemental Nutrition Assistance Program (SNAP, formerly the Food Stamp Program)
- 54% of households receiving SNAP benefits say they exhaust their monthly benefits in two weeks or less

**ADDITIONAL DATA**
- 19% of respondents are grandparents who have responsibility for grandchildren who live with them
- 16% of households have at least one member that has served in the U.S. military

Feeding Our Hungry Neighbors
WWW.SOLVEHUNGERTODAY.ORG

WWW.SOLVEHUNGERTODAY.ORG
Northern Illinois Food Bank

Who We Are

- Nonprofit organization
- 71,000 people served each week
- 13 county service area
- Network of 800 food pantries & feeding programs
Northern Illinois Food Bank

Working Together

Our Community:
Food manufacturers, retailers, farmers and the public donate food and funds

Northern Illinois Food Bank:
Inspects, sorts and distributes food to more than 800 network partners

Network Partners:
Food pantries, soup kitchens, and other feeding programs distribute food directly to neighbors in need

Clients:
More than 71,000 different individuals each week now have a meal on their table
Northern Illinois Food Bank

Where does our food come from?

- 80% Donated Food
- 11% Purchased
- 9% Government
Northern Illinois Food Bank

Hunger in Northern Illinois

- On average our hungry neighbors seek food from our network **8 times per year**

36% are children
9% are adults 60+

78% have a High School diploma
30% have some further education beyond high school
Northern Illinois Food Bank

Household Snapshot

77 percent have someone who worked for pay in the last 12 months

66 percent have incomes at/below the Federal poverty level
Northern Illinois Food Bank

Making Tough Choices:

- 77% of households had to choose between food and utilities
- 69% had to choose between food and transportation
- 62% had to choose between food and medicine
Northern Illinois Food Bank

Strategically Solving Hunger

- Hungry neighbors are at risk of skipping over 70 million meals this year
- Every Meal, Every Day, Every Hungry Neighbor by 2020
- Build Community Collaborations
- Work to Educate on hunger issues
Northern Illinois Food Bank

Distribution in Meal Equivalents

- 2020 Goal—75 Million Meals
- 50 Million Meals in FY14

*millions
Northern Illinois Food Bank

Food Bank Programs

- Child Nutrition Programs
- Food Recovery
- Mobile Pantry
- Snap Outreach
- Foods 2 Encourage
- Holiday Meal Box
- Senior Box Program
Northern Illinois Food Bank

How Can I Get Involved?

- Donate
- Volunteer
- Get Involved
Thank You!
ORDINANCE # 2014-______

AMENDMENT TO SECTION 10.01.C OF THE KENDALL COUNTY ZONING
ORDINANCE TO TEMPORARILY ALLOW MEDICAL CANNABIS DISPENSING
ORGANIZATIONS - TEMPORARY

WHEREAS, the Illinois General Assembly enacted the Compassionate Use of Medical Cannabis Pilot Program Act, P.A. 98-122 (eff. Jan. 1, 2014), 410 ILCS 130/1 et seq. (“Act”), which allows for and regulates the cultivation, sale, distribution, and use of cannabis for medicinal purposes, and is repealed on January 1, 2018; and

WHEREAS, section 140 of the Act grants a unit of local government the authority to enact reasonable zoning ordinances or resolutions regulating registered medical cannabis dispensing organizations; and,

WHEREAS, pursuant to the authority provided in 410 ILCS 130/140, Kendall County, a unit of local government, wishes to amend Section 10.01.C of the Kendall County Zoning Ordinance (“Zoning Ordinance”) to regulate medical cannabis dispensing organizations in the unincorporated areas of Kendall County, to protect the health, safety, and welfare of the community; and

WHEREAS, the Kendall County Board automatically repeals this amendment to Zoning Ordinance concurrent with the repeal of the Act, on January 1, 2018; and

WHEREAS, all administrative procedures required prior to passing amendments to the Kendall County Zoning Ordinance have been followed, including holding a public hearing, before the Kendall County Zoning Board of Appeals, which occurred on September 3, 2014; and

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Section 10.01.C “M-1 & M-2 Manufacturing District- Special Uses” of the Kendall County Zoning Ordinance as provided:

I. RECITALS. The recitals set forth above are incorporated as if fully set forth herein.

II. THE FOLLOWING LANGUAGE IS ADDED TO SECTION 10.01.C
“MANUFACTURING DISTRICT- SPECIAL USE (M-1 & M-2)” OF ZONING
ORDINANCE:
10.01(C) (11) Medical Cannabis Dispensing Organization- Temporary (will be automatically repealed on January 1, 2018)

a. **Definitions:** All terms not defined in section 3.02 of this Ordinance shall carry the meaning set forth in the Compassionate Use of Medical Cannabis Pilot Program Act (“Act”) (410 ILCS 130/1 et seq.), as amended.

b. **Preliminary Requirements.** All Medical Cannabis Dispensing Organization special use permit applicants shall comply with the following requirements before applying for a special use permit and shall maintain compliance at all times thereafter.


   ii. **Location.** A Dispensing Organization may not be located within 1,000 feet of the property line of any pre-existing public or private preschool or elementary or secondary school or day care center, day care home, group day care home, part day child care facility. A registered dispensing organization may not be located in a house, apartment, condominium, or an area zoned for residential use, as required pursuant to 410 ILCS 130/130 and Section 1290.50 of the Department of Financial and Professional Regulation rules.

   iii. **Images.** No dispensary shall be maintained or operated in a manner that causes, creates or allows the public viewing of medical cannabis, medical cannabis infused products or cannabis paraphernalia or similar products from any sidewalk, public or private right-of-way or any property other than the lot on which the dispensary is located. No portion of the exterior of the dispensary shall utilize or contain any flashing lights, search lights or spot lights of any similar lighting system.

   iv. **Security Measures.** Applicants must establish and maintain all required security measures, in accordance with the Act and all applicable regulations, to deter and prevent the theft of cannabis and unauthorized entrance into areas containing cannabis.

   v. **Code Compliance.** Dispensing Organizations must meet all federal, State and local building, zoning and fire codes and all local ordinance requirements.

   vi. **Other Requirements:** Applicants, their agents and employees must comply with all other requirements identified in 410 ILCS 130/130, as amended.

c. **Required Permit Information.** Upon applying for a Dispensing Organization special use permit, the applicant must provide the following information:

   i. A scale drawing of the front, rear, or side of the building or structure showing dimensions and architectural details (Building Elevations); and
ii. A location map demonstrating the property meets location conditions identified in 410 ILCS 130/130 & Section 1290.50.19, as amended.

d. **Operational and Facility Requirements:**
   i. *Enclosed, Loading/unloading bay.* All medical cannabis deliveries shall take place in an Enclosed, Locked Facility.
   
   ii. *Storage.* No outdoor storage of any kind will be permitted at Dispensing Organizations.

   iii. *Advertisement/Signs.*
   
   1. All signage shall comply with Section 12 of the Kendall County Zoning Ordinance.
   
   2. Signs shall not contain cannabis imagery such as cannabis leaves, plants, smoke, paraphernalia, or cartoonish imagery oriented towards youth or language referencing cannabis.

   3. Electronic message boards and temporary signs are not permitted in connection with a Dispensing Organization.

   4. Any additional merchandise packaging provided by a dispensary, such as bags, sacks, totes or boxes, shall be opaque and identify the name of the dispensing organization.

   5. No Advertisements shall be placed or maintained within 1,000 feet of the perimeter of a school grounds, playground, recreation center or facility, child care center, public park or library, or any game arcade admission to which is not restricted to persons age 21 or older.

   6. No advertisement shall be posted on publicly-owned or -operated property.

   7. If the dispensing organization sells edible cannabis infused products, it must display a placard that states the following: "Edible cannabis infused products were produced in a kitchen not subject to public health inspections that may also process common food allergens." The placard shall be no smaller than 24" tall by 36" wide, with typed letters no smaller than 2". The placard shall be clearly visible and readable by customers and shall be written in English.

   iv. **Other Prohibitions.** A dispensing organization shall not:

   1. produce or manufacture cannabis;

   2. allow consumption of cannabis at the dispensary;

   3. sell cannabis unless it is pre-packaged and labeled in accordance with Part, 8 Ill. Adm. Code 1000 and 77 Ill. Adm. Code 946;

   4. sell cannabis or cannabis-infused products to consumer unless the consumer presents an active registered qualifying patient or designated caregiver card issued by DPH;

   5. enter into an exclusive agreement with any cultivation center;
6. operate drive through windows;
7. transport cannabis to residences of registered qualifying patients or designated caregivers;
8. operate if video surveillance equipment is inoperative;
9. operate if the point of sale equipment is inoperative;
10. operate if the State’s medical cannabis electronic verification system is inoperative; or,
11. have fewer than two people working at any time while the dispensary is open.

v. *Landscaping*. All dispensing organizations shall ensure that trees, bushes and other foliage outside of the dispensary premises do not allow for a person or persons to conceal themselves from sight.

vi. *Lighting*. All dispensing organizations shall ensure the outside perimeter of the dispensary premises is sufficiently lit to facilitate surveillance.

vii. *Hours of operation*: A dispensary may operate between 6 a.m. and 8 p.m. local time.

c. **Legal Protections.**

i. *Limitation of Liability*. Kendall County Shall not be liable to the permitted Dispensing Organization, the Dispensing Organization’s owners, employees, board members, producer backers, vendors, visitors, heirs, assigns, agents, family members or guests for any damage, injury, accident, loss, compensation or claim, based on, arising out of, or resulting from the permitted, Dispensing Organization’s participation in the Compassionate Use of Medical Cannabis Pilot Program, including, but not limited to, the following: arrest, seizure of persons or property, prosecution pursuant to State or federal laws by State or federal prosecutors, any fire, robbery, theft, mysterious disappearance or any other casualty; or the action of any other permittees, registrants, or persons. This Limitation of Liability provision shall survive expiration or the early termination of the permit.

ii. *Indemnification*. The permitted Dispensing Organization, its owners, employees, board members, producer backers, vendors, visitors, heirs, assigns, agents, family members or guests shall hold harmless and indemnify Kendall County, its officials, officers and employees, including past, present, and future board members, elected officials and agents against any civil action or criminal penalty commenced against Kendall County and/or its officials, officers and employees, including past, present, and future board members, elected officials and agents, through counsel of the County’s own choosing, due in whole or in part to the Dispensing Organization’s acts or omissions and/or for any illness or death as a result of the possession, cultivation, transportation or other use of medical cannabis ingested in any way authorized under the provision of the Act. Pursuant to Illinois law 55 ILCS 5/3-9005, any attorney representing Kendall County, shall be approved by the Kendall
County State’s Attorney and shall be appointed a Special Assistant State’s Attorney.

iii. Violations of the Law. The Act and any mandated zoning does not authorize any permittee to violate federal or state laws.

f. Revocation:
   i. Any special use permit granted under this ordinance may be revoked for failure to comply with the terms of this ordinance. The decision to revoke a special use permit is subject to the review procedure identified in section 13 of the Kendall County Zoning Ordinance.
   ii. Applicants must be registered with the Illinois Department of Financial and Professional Regulation prior to commencing operations and shall remain registered at all times of operation. The Dispensing Organization must notify Kendall County within ten (10) days of its registration being suspended or revoked. Failure to register or timely notify Kendall County of the suspension or revocation will result in immediate revocation of the special use.

III. REPEAL. This amendment to the Zoning Ordinance is automatically repealed, in its entirety, on January 1, 2018.

IN WITNESS OF, this amendment to the Zoning Ordinance has been enacted by a majority vote of the Kendall County Board this 18th day of November, 2014 and is automatically repealed on January 1, 2018.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
John Shaw
Section 6.6 MATERNITY ACCOMMODATIONS POLICY

Pursuant to the Illinois Human Rights Act, Kendall County will provide reasonable accommodation(s) to pregnant applicants and employees, if requested, provided the accommodation does not cause undue hardship on the County’s ordinary business operations. For purposes of this policy, pregnancy includes pregnancy, childbirth, or medical or common conditions related to pregnancy or childbirth. Reasonable accommodations may include, but are not limited to:

- More frequent or longer bathroom breaks;
- Breaks for increased water intake and periodic rest;
- A private non-bathroom space for breastfeeding and expressing breast milk;
- Seating;
- Assistance with manual labor;
- Temporary light duty;
- Temporary transfers to less strenuous or hazardous positions;
- Accessible worksites;
- The acquisition or modification of equipment;
- Temporary job restructuring;
- Temporary part-time or modified work schedules;
- Appropriate adjustments or modifications of examinations, training materials, or policies;
- Temporary reassignment to a vacant position; and/or
- Time off to recover from childbirth and leave required by the employee’s pregnancy, childbirth or related conditions.

Reasonable accommodations do not include the creation of additional employment opportunities; discharge or transfer of another employee; or promotion to a position for which the applicant/employee is not qualified. If a pregnant applicant or employee is requesting a reasonable accommodation due to their pregnancy, she must submit her request in writing to her immediate supervisor and/or department head. The applicant/employee may be required to provide documentation from her health care provider concerning her need for the requested accommodation. The applicant/employee’s failure to cooperate in this interactive process could result in denial of the requested accommodation.

Absent a showing of undue hardship by Kendall County, an employee who has been affected by pregnancy, childbirth, or medical or common conditions related to pregnancy or childbirth must be reinstated to the same or equivalent position with equivalent pay and accumulated seniority, retirement, fringe benefits, and other applicable service credits upon the employee’s return to work and/or when the employee’s need for reasonable accommodation ceases, whichever occurs later.

Retaliation is prohibited against any applicant or employee because she has requested, attempted to request, used or attempted to use a reasonable accommodation pursuant to the Illinois Human Rights Act.
MEMO

ISSUE: Participation in the U.S. Securities and Exchange Commission’s Municipalities Continuing Disclosure Cooperation Initiative

BACKGROUND/DISCUSSION: The Municipalities Continuing Disclosure Cooperation (MCDC) Initiative is a broad-based initiative by the U.S. Securities and Exchange Commission (SEC). The intent is to address what the SEC believes is an industry problem with disclosure related to municipal bonds.

SEC rule 15c2-12 requires any issuer of municipal bonds to commit to provide continuing disclosure. The continuing disclosure includes audited financial statements, certain operating and financial data, and material events such as a bond defeasance or a credit rating change. SEC rule 15c2-12 also prohibits an underwriter from purchasing or selling municipal securities unless the issuer has committed to providing continuing disclosure and has described in the bond offering document any instances in the past five years in which the issuer has failed to comply with any previous continuing disclosure requirement.

Prior to July 1, 2009, continuing disclosure filings were made by issuers, their underwriters or other agent by sending the required information to the Nationally Recognized Municipal Securities Information Repositories (NRMSIRs). Information sent to the NRMSIRs was generally difficult to retrieve and often times not available. After July 1, 2009, continuing disclosure filings were required to be made with the Municipal Securities Rule Making Board (MSRB) Electronic Municipal Market Access (EMMA) System.

The SEC believes numerous municipal issuers and underwriters have not diligently provided required disclosures. For this reason, in March of 2014, the SEC announced its MCDC initiative. The MCDC Initiative allows issuers and underwriters to come forward with what they believe are “material” misstatements in previous bond offering documents. However, the SEC has given no guidance whatsoever on what it will consider "material."

The SEC has said there will not be any monetary penalty if issuers voluntarily participate in the MCDC Initiative by December 1, 2014. If issuers don’t voluntarily comply and the SEC comes in later, it is believed that the punishment would be more severe.

The deadline for underwriters to report to the SEC was September 10, 2014. Robert W. Baird & Co. provided a generic letter to approximately 1,600 issuers of municipal bonds, including Kendall County, stating that Baird & Co. has chosen to voluntarily report as part of MCDC process. Baird & Co. was the underwriter of the County’s Series 2011 Bonds. Baird & Co. reported the County’s 2011 Bonds due to the FY2006 financial information not being filed on a timely basis with a disclosure repository.

In reviewing the County's past records, it seems that the FY 2005 and FY 2006 audited financial statements were filed with Bloomberg in July of 2009, which is beyond the time period required by previous continuing disclosure agreements. The County’s previous underwriter was unable to provide additional documentation of filing FY 2005 and FY 2006 financial statements. The County does not have access to navigate the previously used NRMSIRs to confirm such filings were or were not made.

It is advised that the County participate in the MCDC initiative and ensure that it will not receive a monetary penalty for filing the FY 2005 and FY 2006 audited financial statements late. A typical settlement with the SEC would include a “cease and desist order” and requirement that the issuer enact certain policies in order to get future continuing disclosure filed on time.

The County will also emphasize to the SEC that the County has filed its FY2007 through FY2013 information timely and accurately as required. Also, in December of 2007, the County hired a third party dissemination agent (Speer Financial) to make its required continuing disclosure filings.
U.S. SECURITIES AND EXCHANGE COMMISSION  
DIVISION OF ENFORCEMENT  
MUNICIPALITIES CONTINUING DISCLOSURE COOPERATION INITIATIVE 
QUESTIONNAIRE FOR SELF-REPORTING ENTITIES

NOTE: The information being requested in this Questionnaire is subject to the Commission’s routine uses. A list of those uses is contained in SEC Form 1662, which also contains other important information.

1. Please provide the official name of the entity that is self-reporting (“Self-Reporting Entity”) pursuant to the MCDC Initiative along with contact information for the Self-Reporting Entity:

   Individual Contact Name: Jeff Wilkins  
   Individual Contact Title: County Administrator  
   Individual Contact telephone: 630-553-4142  
   Individual Contact Fax number: 630-553-4214  
   Individual Contact email address: jwilkins@co.kendall.ill.us

   Full Legal Name of Self-Reporting Entity: The County of Kendall, Illinois
   Mailing Address (number and street): 111 West Fox Street
   Mailing Address (city): Yorkville  
   Mailing Address (state): Illinois
   Mailing Address (zip): 60560

2. Please identify the municipal bond offering(s) (including name of Issuer and/or Obligor, date of offering and CUSIP number) with Official Statements that may contain a materially inaccurate certification on compliance regarding prior continuing disclosure obligations (for each additional offering, attach an additional sheet or separate schedule):

   State: Illinois
   Full Name of Issuing Entity: The County of Kendall, Illinois
   Full Legal Name of Obligor (if any):
   Full Name of Security Issue: See attached schedule.
   Initial Principal Amount of Bond Issuance: See attached schedule.
   Date of Offering: See attached schedule.
   Date of final Official Statement (format MMDDYYYY): See attached schedule.
   Nine Character CUSIP number of last maturity: See attached schedule.
3. Please describe the role of the Self-Reporting Entity in connection with the municipal bond offerings identified in Item 2 above (select Issuer, Obligor or Underwriter):

☐ Issuer  
☐ Obligor  
☐ Underwriter

4. Please identify the lead underwriter, municipal advisor, bond counsel, underwriter’s counsel and disclosure counsel, if any, and the primary contact person at each entity, for each offering identified in Item 2 above (attach additional sheets if necessary):

Senior Managing Underwriting Firm: See attached schedule.
Primary Individual Contact at Underwriter: See attached schedule.

Primary Individual Contact at Financial Advisor: Kevin McCanna

Bond Counsel Firm: Katten Muchin Rosenman LLP  
Primary Individual Contact at Bond Counsel: Lewis Greenbaum

Law Firm Serving as Underwriter’s Counsel: None  
Primary Individual Contact at Underwriter’s Counsel:

Law Firm Serving as Disclosure Counsel: None  
Primary Individual Contact at Disclosure Counsel:

5. Please include any facts that the Self-Reporting Entity would like to provide to assist the staff of the Division of Enforcement in understanding the circumstances that may have led to the potentially inaccurate statements (attach additional sheets if necessary):

The County engaged Speer Financial, Inc. ("Speer") as dissemination agent pursuant to that certain "Direction and Indemnification Agreement" dated December 18, 2007 (the "Dissemination Agreement") and, in accordance with such engagement, Speer has made each and every required filing of annual financial information in a timely manner on behalf of the County and has retained records thereof.

Although the County believes that it did make such filings in a timely manner, the County has not been able to locate evidence of the filings made prior to the effective date of the Dissemination Agreement and, in line with the Commission's discussion in SEC Release No. 34-59062, has experienced difficulties in navigating the nationally recognized municipal securities information repositories to confirm such filings.
On behalf of The County of Kendall, Illinois
I hereby certify that the Self-Reporting Entity intends to consent to the applicable settlement terms under the MCDC Initiative.

By: ________________________________

Name of Duly Authorized Signer: John A. Shaw
Title: County Board Chairman
Schedule to The County of Kendall, Illinois MCDC Questionnaire

Series 2010:
Question 2.
State: Illinois

Full Legal Name of Issuing Entity: The County of Kendall, Illinois

Full Name of Security Issue: General Obligation Refunding Bonds (Alternate Revenue Source), Series 2010

Initial Principal Amount: $8,625,000
Date of Offering: September 28, 2010
Date of final Official Statement: September 13, 2010
CUSIP of last maturity: 488638DH7

Question 4:
Senior Managing Underwriting Firm: Stifel, Nicolaus & Company
Primary Individual Contact at Underwriter: Martin J. Ghafoori

Series 2011:
Question 2.
State: Illinois

Full Legal Name of Issuing Entity: The County of Kendall, Illinois

Full Name of Security Issue: General Obligation Refunding Bonds, Alternate Revenue Source Series 2011

Initial Principal Amount: $4,215,000
Date of Offering: December 8, 2011
Date of final Official Statement: November 17, 2011
CUSIP of last maturity: 488638EE3

Question 4:
Primary Individual Contact at Underwriter: Drew Kanyer
COUNTY OF KENDALL
RESOLUTION 2014-__________

RESOLUTION ESTABLISHING A MINIMUM FUND BALANCE RESERVE POLICY
FOR THE GENERAL FUND

WHEREAS, the Kendall County Board desires to establish a prudent level of financial resources
to fund current and future operations and capital needs as well as cash flow requirements; and

WHEREAS, it is the intention of the Kendall County Board to establish appropriate levels of
unrestricted Fund Balance Reserve for the General Fund; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF KENDALL
COUNTY, AS FOLLOWS:

The Kendall County Board hereby adopts the General Fund: Establish Minimum Fund Balance
Reserve Policy, attached hereto as “Exhibit A”

Approved and adopted by the County Board of Kendall County, Illinois, this 18th day of November, 2014.

Attest:

John A. Shaw, Chairman
County Board

Debbie Gillette
County Clerk
EXHIBIT A

KENDALL COUNTY BOARD FINANCIAL POLICY
General Fund: Establish Minimum Fund Balance Reserve Policy

Purpose

The Kendall County Board desires to establish a prudent level of financial resources to fund current and future operations and capital needs as well as annual cash flow requirements. This policy is intended to establish the appropriate level of unrestricted Fund Balance Reserve for the General Fund and the method to calculate the Fund Balance Reserve.

Appropriate Level of Unrestricted Fund Balance Reserve for General Fund

The Kendall County Board has established that the appropriate level of unrestricted Fund Balance Reserve for the General Fund (Fund Number 10) shall be sufficient to cover between six (6) months and seven (7) months of a fiscal year's annual appropriated expenditures including expenses for operations and transfers-out of the General Fund to debt service funds, capital funds, and reserve funds.
COUNTY OF KENDALL
RESOLUTION 2014-________

RESOLUTION TO MAINTAIN MINIMUM FUND BALANCE RESERVE FOR THE GENERAL FUND

WHEREAS, the Kendall County Board desires to maintain a prudent level of financial resources to fund current and future operations and capital needs as well as cash flow requirements; and

WHEREAS, it is the intention of the Kendall County Board to maintain appropriate levels of unrestricted Fund Balance Reserve for the General Fund and the method to calculate the Fund Balance Reserve; and

WHEREAS, the Kendall County Board intends to document the procedure the County Board will follow in order to maintain the approved level of unrestricted Fund Balance Reserve.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF KENDALL COUNTY, AS FOLLOWS:

The Kendall County Board hereby adopts the General Fund: Maintain Minimum Fund Balance Reserve Policy, attached hereto as “Exhibit A”

Approved and adopted by the County Board of Kendall County, Illinois, this 18\textsuperscript{th} day of November, 2014.

Attest:

John A. Shaw, Chairman
County Board

Debbie Gillette
County Clerk
EXHIBIT A

KENDALL COUNTY BOARD FINANCIAL POLICY
General Fund: Maintain Minimum Fund Balance Reserve Policy

Purpose

The Kendall County Board desires to maintain a prudent level of financial resources to fund current and future operations and capital needs as well as annual cash flow requirements. This policy is intended to document the procedure the County Board will follow in order to maintain the approved level of unrestricted Fund Balance Reserve.

Procedure to Maintain Appropriate Level of Unrestricted Fund Balance Reserve for General Fund

During the annual budget appropriation process between June and November, the projected ending unrestricted Fund Balance Reserve for the General Fund for the next fiscal year will be calculated using revenue and expenditure projections for the next fiscal year. If the projected unrestricted Fund Balance Reserve is not sufficient to cover six (6) months or 50% of the projected fiscal year budget appropriated expenditures including expenses for operations and transfers-out of General Fund to debt service funds, capital funds, and reserve funds, the Kendall County Board will reduce expenditures and appropriations and/or request revenue transfers-in from other funds to increase the projected unrestricted Fund Balance Reserve for the General Fund to six (6) months or 50% of appropriated expenditures.

Annually in November, a year-end report will be presented for the unrestricted Fund Balance Reserve for the General Fund. At the last County Board meeting in November, unrestricted Fund Balance Reserve exceeding seven (7) months or 58.33% of appropriated expenditures for the current fiscal year will be transferred to a capital fund designated by the County Board by a majority vote.
COUNTY OF KENDALL
RESOLUTION 2014-——

RESOLUTION ESTABLISHING A GENERAL FUND BALANCE RESERVE POLICY

WHEREAS, the Kendall County Board desires to maintain a prudent level of financial resources to fund current and future operations and capital needs as well as cash flow requirements; and

WHEREAS, it is the intention of the Kendall County Board to establish appropriate levels of unrestricted Fund Balance Reserve for the General Fund and the method to calculate the Fund Balance Reserve; and

WHEREAS, the Kendall County Board will document the procedure the County Board will follow in order to maintain the approved level of unrestricted Fund Balance Reserve.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF KENDALL COUNTY, AS FOLLOWS:

The Kendall County Board hereby adopts the General Fund- Fund Balance Reserve Policy, attached hereto as “Exhibit A”

Approved and adopted by the County Board of Kendall County, Illinois, this 5th day of November, 2014.

Attest:

John A. Shaw, Chairman County Board

Debbie Gillette County Clerk
Purpose

The Kendall County Board desires to maintain a prudent level of financial resources to fund current and future operations and capital needs as well as annual cash flow requirements. This policy is intended to establish the appropriate level of unrestricted Fund Balance Reserve for the General Fund and the method to calculate the Fund Balance Reserve. This policy is also intended to document the procedure the County Board will follow in order to maintain the approved level of unrestricted Fund Balance Reserve.

Appropriate Level of Unrestricted Fund Balance Reserve for General Fund

The Kendall County Board has established that the appropriate level of unrestricted Fund Balance Reserve for the General Fund (Fund Number 10) shall be sufficient to cover between six (6) months and seven (7) months of a fiscal year's annual appropriated expenditures including expenses for operations and transfers-out of the General Fund to debt service funds, capital funds, and reserve funds.

Procedure to Maintain Appropriate Level of Unrestricted Fund Balance Reserve for General Fund

During the annual budget appropriation process between June and November, the projected ending unrestricted Fund Balance Reserve for the General Fund for the next fiscal year will be calculated using revenue and expenditure projections for the next fiscal year. If the projected unrestricted Fund Balance Reserve is not sufficient to cover six (6) months or 50% of the projected fiscal year budget appropriated expenditures including expenses for operations and transfers-out of General Fund to debt service funds, capital funds, and reserve funds, the Kendall County Board will reduce expenditures and appropriations and/or request revenue transfers-in from other funds to increase the projected unrestricted Fund Balance Reserve for the General Fund to six (6) months or 50% of appropriated expenditures.

Annually in November, a year-end report will be presented for the unrestricted Fund Balance Reserve for the General Fund. At the last County Board meeting in November, unrestricted Fund Balance Reserve exceeding seven (7) months or 58.33% of appropriated expenditures for the current fiscal year will be transferred to a capital fund designated by the County Board by a majority vote.
November 13, 2014

TO: Finance Committee
RE: Reimbursements to Employees and Other Funds

Total Employee Reimbursements $32,731.93

Reconciliation to Other Funds

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<th>Per Pay Difference</th>
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