Call to Order
The Committee of the Whole was called to order by Vice Chair Judy Gilmour at 4:05p.m., who led the group in the Pledge of Allegiance.

Roll Call
Members Present: Amy Cesich, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matt Prochaska, John Purcell (4:29p.m.)

Members Absent: Lynn Cullick, John Shaw, Jeff Wehrli

Other Employees Present: Leslie Johnson, Jim Smiley, Eric Weis, Jeff Wilkins

Others Present: Deb Darzinskis, DuPage/Kendall Housing Authority

DuPage Housing Authority Presentation - Deb Darzinskis, Executive Director, DuPage/Kendall Housing Authority provided a brief overview of the Kendall Housing Authority, its purpose and the Housing Choice Voucher assistance program. Ms. Darzinskis said that Kendall County has been assigned 160 vouchers, she briefly explained how the program works for low-income citizens, and the average income for program participants. Ms Darzinski explained that the Housing Authority pays approximately 77 percent of the monthly rent, port-ins and port-outs and the participant pays approximately 23 percent. Participants must meet eligibility requirements, and the unit landlords must also meet requirements and maintain units regularly.

Items of Business

- Summary of 2012-2013 Union Negotiations –State’s Attorney Eric Weis provided a summary of 2012-2013 Union Negotiations, and gave an estimate of attorney fees and hourly totals. Mr. Weis reported that based on negotiations, and by using Assistant State’s Attorney Leslie Johnson, the total savings to the County on Healthcare costs alone will be $126,183 for FY2014. Mr. Weis reported that the total cost to the County for negotiations counsel and services was $464,000 including KenCom. Mr. Weis stated that if the County used an outside counsel for all of the services provided, the cost to the County would have been $548,587. Judy Gilmour stated that there were also substantial savings to the KenCom Board by using the counsel and negotiations services of the State’s Attorney’s office. Eric Weis said the total for KenCom was $102,000.
- **Recommend approval of Health Coverage Plans with Blue Cross Blue Shield of Illinois** – Jeff Wilkins stated that authorization from the Board for this item is needed at the October 15, 2013 meeting because Open Enrollment meetings are scheduled for later in October 2013. Mr. Wilkins briefly explained the plan changes to the PPO, HAS and Blue Advantage HMO plans with the committee. Mr. Wilkins said that the employee portion costs will increase slightly in the month of December 2013, but that the employee portion should be reduced by 1.2 percent beginning in January.

- **Recommend approval of Dental Coverage Plan with MetLife** – Mr. Wilkins explained that rates will not increase for employees or the County with the change to MetLife, but that there will be an increase in the annual benefit from $1250 to $2000, and additional providers available to the employee participants. Mr. Wilkins stated that the change to MetLife will begin on December 1, 2013, and that rates from MetLife will be guaranteed for 25 months.

- **Discuss Educational Reimbursement Policy** – Judy Gilmour stated that Assistant State’s Attorney Leslie Johnson reviewed the documents before the changes were presented to the Admin HR Committee. Mr. Wilkins reviewed the proposed changes to the policy.

- **Recommend approval of Employee Handbook revisions consistent with Affordable Care Act** – Mr. Wilkins stated that the intent was to make revisions to the handbook that would bring the County into compliance with the Affordable Care Act, and to make suggested corrections to the document after review by the State’s Attorney’s office. Mr. Wilkins proceeded to review the proposed changes with the committee.

- **From Facilities Management Committee:**

  - **Approve contract with Commercial Mechanical, Inc. for County Office Building Roof and Systems Upgrades in an amount not to exceed $825,000.00 including contingencies** – Member Koukol stated that this contract would cover the Roof, HVAC and Heating project for the County Office Building.

  Mr. Smiley explained the base bid, the work that needed to be completed, the 20-year warranty, and the alternatives. Discussion on the alternates, the timeframe for beginning the work, and the number of year options for the warranty. Mr. Smiley stated that the Facilities Management committee did not discuss the alternates specifically at their October meeting.

  Ms. Johnson stated that the Board would be simply approving the contract with the vendor and the cost not to exceed $825,000 total for the project. Ms. Johnson stated that the State’s Attorney’s office will attempt to have the contract review completed in time for the County Board meeting on October 15, 2013.
- Approve Wold Architects and Engineers for future Architectural and Engineering Services using the State’s Attorney’s Office approved Master Agreement – Member Koukol explained the agreement and why the Facilities Management committee wanted the item added to the Board meeting agenda.

- Authorization to submit a grant application to DCEO for Public Sector Energy Efficiency Funding in the approximate amount of $7000.00 – Member Koukol explained the request, and stated that the grant money would be used for the County Office Building project.

**Old Business** – None

**New Business** - None

**Public Comment** - None

**Review Draft Board Agenda** – Vice Chair Gilmour asked the committee to review the draft, and asked that the three items from the Facilities Management Committee be included on the Board agenda for October 15, 2013.

**Action Items for the County Board**

- **From Admin HR Committee:**
  - Approval of Health Coverage Plans with Blue Cross Blue Shield of Illinois
  - Approval of Dental Coverage Plan with MetLife

- **From Facilities Management Committee:**
  - Approve contract with Commercial Mechanical, Inc. for County Office Building Roof and Systems Upgrades in an amount not to exceed $825,000.00 including contingencies
  - Approve Wold Architects and Engineers for future Architectural and Engineering Services using the State’s Attorney’s Office approved Master Agreement
  - Authorization to submit a grant application to DCEO for Public Sector Energy Efficiency Funding in the approximate amount of $7000.00

**Executive Session** – None Needed

**Adjournment** - Member Flowers moved to adjourn the Committee of the Whole meeting and the motion was seconded by Member Gryder. There being no objection, the Committee of the Whole, at 5:33p.m. adjourned.

Respectfully submitted,

Valarie A. McClain
Administrative Assistant