1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Special Recognition
7. Correspondence and Communications – County Clerk
8. Citizens to Be Heard
9. Old Business
   A. Approve Intergovernmental Agreement between County of Kendall and Village of Oswego for Transportation Services
   B. Approve Second Agreement to Modify Contract between Kendall County and Voluntary Action Center
10. Executive Session
11. New Business
   A. Inter Agency Agreement between IL State Police and Kendall County Liquor Control Commission
   B. Authorize purchase of property located at 107 W Madison St, Yorkville IL
   C. Authorize lease of property located at 107 W Madison St, Yorkville IL
   D. Resolution Authorizing Kendall County's Termination of Joint Employer Status and Filing of Petition to Amend Certification of Bargaining Unit to Reflect New Employer as Only the Kendall County Emergency Telephone Systems Board
   E. Intergovernmental Agreement for Sharing of Collective Bargaining Services
12. Elected Officials Report and Other Department Reports
   A. Sheriff
   B. County Clerk
   C. Treasurer
   D. Clerk of the Court
   E. State’s Attorney
   F. Coroner
   G. Health Department
   H. Supervisor of Assessments
13. Standing Committee Reports
   A. Planning, Building & Zoning
      1. Amendment to the Zoning Ordinance Section 12.00 “Signs”
      2. Amendment to the Zoning Ordinance Sections 3.02 “Definitions” & Section 4.14 “Fences”
      3. Amendment to the Zoning Ordinance Appendix and Table of Contents
      4. Amendment to the Zoning Ordinance Sections 3.02 “Definitions” & 7.01.E “A-1 Agricultural Conditional Uses”
      5. Plattville Intergovernmental Agreement
      6. Millbrook Intergovernmental Agreement
   B. Administration, HR, Revenue
   C. Highway
      1. Approve Resolution for Grove Road Realignment
      2. Approve Resolution for Caton Farm Road, CRF Restorative Seal low bid
      3. Approve Resolution for Various Locations, Crack Filling low bid
      4. Millington Improvements – Church Street approval of letter from Chamlin Associates
   D. Facilities Management
      1. Approval of the Natural Gas & Electric Contracts 2013-2015
E. Finance Committee
   1. Approval of Claims
   2. Approval of $5,910 from contingency funds for the Courthouse Wind Damage Repairs
F. Animal Control
G. Health and Environment
H. Labor & Grievance
I. Committee of the Whole
J. Standing Committee Minutes Approval
14. Special Committee Reports
   A. Public Building Commission
   B. VAC
   C. Historic Preservation
   D. UCCI
   E. Board of Health
   F. Community 708 Mental Health Board
   G. KenCom Executive Board
   H. Housing Authority
15. Other Business
16. Chairman’s Report

**APPOINTMENTS**

**ANNOUNCEMENTS**
Zoning Board of Appeals – 5 year term – expires July 2017
Ethics Commission - vacancy

17. Citizens to be Heard
18. Questions from the Press
19. Adjournment
STATE OF ILLINOIS
COUNTY OF KENDALL

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, July 17, 2012 at 9:00 a.m. Roll was called. Members present: Chairman John Purcell, Bob Davidson, Elizabeth Flowers, Jessie Hafenrichter, Dan Koukol, Nancy Martin, John Shaw, Anne Vickery and Jeff Wehrli.

A quorum was present to conduct business.

THE MINUTES

Member Flowers moved to approve the submitted minutes from the Adjourned County Board Meetings of 6/19/12. Member Hafenrichter seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Martin moved to approve the agenda. Member Hafenrichter seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

OLD BUSINESS

Kencom Lease

Nothing to report.

NEW BUSINESS

Terms of County Board Members

Member Martin moved to approve the Ordinance Establishing the Method of Determining the Terms of County Board Members. Member Davidson seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

ORDINANCE NUMBER 2012 - 12

AN ORDINANCE ESTABLISHING THE METHOD OF DETERMINING THE TERMS OF COUNTY BOARD MEMBERS TO BE ELECTED ON NOVEMBER 6, 2012 AND THEREAFTER UNTIL THE NEXT DECENNIAL REAPPORTIONMENT

WHEREAS, 55 ILCS 5/2-3001 et seq. requires the Kendall County Board to reapportion the County by July 1 every ten years; and

WHEREAS, 55 ILCS 5/2-3009(a) provides that no later than September 1 of the year of the next general election following reapportionment, members of the Kendall County Board are required to divide the county board districts publicly by lot as equally as possible into 2 groups, unless further altered by action of the County Board;

WHEREAS, 55 ILCS 5/2-3009(a) further provides that board members or their successors from one group shall be elected for successive terms of 2 years, 4 years and 4 years; and members or their successors from the second group shall be elected for successive terms of 4 years, 4 years and 2 years. All terms shall commence on the first Monday of the month following the month of election; and

NOW, THEREFORE, BE IT ORDAINED, by this County Board of Kendall County, Illinois that:

1. The Kendall County Board districts will be sorted by lot into two groups as equally as possible. District 1 shall be one group and District 2 shall be the second group. One district shall be selected to receive three (3) four-year terms and two (2) two-year terms (hereinafter known as “Term A”). The other district shall be selected to receive three (3) two-year terms and two (2) four-year terms (hereinafter known as “Term B”). To determine which district shall receive Term A and Term B, the Kendall County Clerk shall conduct a lottery on August 7, 2012 at 6:00 p.m. in the Kendall County Board Room located at 111 W. Fox Street, Yorkville, Illinois 60560. The lottery shall consist of the Kendall County Clerk placing two (2) balls – one inscribed with "District 1" and one inscribed with "District 2" - in an opaque container. The County Clerk shall randomly draw out each inscribed ball from the
container, one at a time. The first ball selected in the lottery shall be the district that receives "Term A". The second ball selected in the lottery shall be the district that receives "Term B".

2. On December 3, 2012, the newly elected Kendall County Board members shall take their oaths of office. Immediately following the oaths of office, any Kendall County Board member may volunteer for a two-year term for their respective district. Once all volunteers have come forward, a lottery shall be conducted to determine which remaining County Board members shall receive a two-year term or a four-year term of office for each district.

   a. The Kendall County Clerk shall conduct the lottery for the "Term A" district first. The Kendall County Clerk shall inscribe the names of each of the five County board members for "Term A" district on separate balls and place all five (5) balls in an opaque container. The County Clerk shall randomly draw out each inscribed ball from the container, one at a time. The first three (3) balls selected shall represent the board members in the "Term A" district who shall receive four-year terms. The last two (2) balls selected shall represent the board members in the "Term A" district who shall receive two-year terms.

   b. The Kendall County Clerk shall then conduct the lottery for the "Term B" district. The Kendall County Clerk shall inscribe the names of each of the five County board members for "Term B" district on separate balls and place all five (5) balls in an opaque container. The County Clerk shall randomly draw out each inscribed ball from the container, one at a time. The first two (2) balls selected shall represent the board members in the "Term B" district who shall receive four-year terms. The last three (3) balls selected shall represent the board members in the "Term B" district who shall receive two-year terms.

3. All County Board Members terms established by the process cited in Paragraphs 1 and 2 above shall commence on December 3, 2012.

BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage by this County Board.

ADOPTED in Yorkville, Kendall County, Illinois, on this 17th day of July, 2012.
Kendall County Clerk
Debbie Gillette

Housing Authority Lease

Member Hafenrichter moved to approve the Housing Authority Lease Agreement. Member Wehrli seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 12-16 Housing Authority Lease Agreement is available in the Office of the County Clerk.

Memorandum of Understanding between Kendall County and the Board of Health

Member Hafenrichter moved to approve the Memorandum of Understanding regarding the Housing Authority Lease Funds. Member Shaw seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 12-17 Memorandum of Understanding is available in the Office of the County Clerk.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Randall reported that they will receive first place for the Traffic Safety Challenge.

County Clerk

Revenue Report 6/1/12-6/30/12

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<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
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<tbody>
<tr>
<td>County Clerk Fees</td>
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<tr>
<td>County Clerk Fees - Marriage License</td>
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<tr>
<td>County Clerk Fees - Civil Union</td>
<td>$</td>
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<tr>
<td>County Clerk Fees - Misc</td>
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<td>County Clerk Fees - Recording</td>
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<td>01010061205</td>
<td>Total County Clerk Fees</td>
<td>$</td>
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<tr>
<td></td>
<td></td>
<td>35,154.00</td>
</tr>
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</table>
### Appointment of Election Judges

Member Martin moved to approve the appointment of Election Judges presented by the County Clerk. Member Koukol seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

### Treasurer

Kendall County Treasurer & Collector  
111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**  
QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
FOR SEVEN MONTHS ENDED 06/30/12

<table>
<thead>
<tr>
<th>REVENUES*</th>
<th>Annual Budget</th>
<th>2012 YTD Actual</th>
<th>2012 YTD %</th>
<th>2011 YTD Actual</th>
<th>2011 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$315,000</td>
<td>$153,685</td>
<td>48.79%</td>
<td>$254,605</td>
<td>83.75%</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$1,800,000</td>
<td>$1,248,947</td>
<td>69.39%</td>
<td>$1,165,749</td>
<td>63.27%</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$340,000</td>
<td>$216,632</td>
<td>63.72%</td>
<td>$231,072</td>
<td>105.03%</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$970,000</td>
<td>$550,182</td>
<td>56.72%</td>
<td>$546,818</td>
<td>78.12%</td>
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<tr>
<td>County Clerk Fees</td>
<td>$380,000</td>
<td>$240,558</td>
<td>63.30%</td>
<td>$232,458</td>
<td>61.17%</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$1,300,000</td>
<td>$727,072</td>
<td>55.93%</td>
<td>$801,065</td>
<td>57.22%</td>
</tr>
<tr>
<td>Fines &amp; Forfeits/St Atty.</td>
<td>$560,000</td>
<td>$309,848</td>
<td>55.33%</td>
<td>$355,421</td>
<td>63.47%</td>
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<tr>
<td>Building and Zoning</td>
<td>$35,000</td>
<td>$25,142</td>
<td>71.83%</td>
<td>$23,623</td>
<td>78.74%</td>
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<tr>
<td>Interest Income</td>
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<td>$17,670</td>
<td>35.34%</td>
<td>$35,159</td>
<td>43.95%</td>
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<tr>
<td>Health Insurance - Empl. Ded.</td>
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<td>$620,586</td>
<td>63.22%</td>
<td>$550,117</td>
<td>64.44%</td>
</tr>
<tr>
<td>1/4 Cent Sales Tax</td>
<td>$2,400,000</td>
<td>$1,404,340</td>
<td>58.51%</td>
<td>$1,369,096</td>
<td>61.42%</td>
</tr>
<tr>
<td>County Real Estate Transf Tax</td>
<td>$170,000</td>
<td>$132,203</td>
<td>77.77%</td>
<td>$108,501</td>
<td>62.36%</td>
</tr>
</tbody>
</table>

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CK # 17125 To KC Treasurer $ 131,693.69

Co Board 7/17/12 - 3 -
Correction Dept. Board & Care $750,000 $586,383 78.18% $564,060 57.24%
Sheriff Fees $450,000 $439,158 97.59% $192,013 29.54%

TOTALS $10,501,698 $6,672,406 63.54% $6,429,757 64.52%

Public Safety Sales Tax $4,000,000 $2,493,951 62.35% $2,455,621 61.39%
Transportation Sales Tax $4,000,000 $2,493,951 62.35% $2,455,621 61.39%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 7 months the revenue and expense should at 58.31%.

County Treasurer, Jill Ferko reported that they will be making the third distribution today.

Clerk of the Circuit Clerk

Circuit Clerk, Becky Morganegg stated the Case Filing report is in the packet.

State's Attorney

State's Attorney, Eric Weis had nothing to report.

Coroner

Statistics:

<table>
<thead>
<tr>
<th>2012 Statistics</th>
<th>Stats for Same Period in 2011</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012 Total Deaths.....</td>
<td>Total Deaths......</td>
<td>161</td>
</tr>
<tr>
<td>Autopsies to Date..........</td>
<td>Autopsies....</td>
<td>12</td>
</tr>
<tr>
<td>Toxicology Samples.</td>
<td>Toxicology Samples..</td>
<td>18</td>
</tr>
<tr>
<td>Cremation Permits....</td>
<td>Cremation Permits...</td>
<td>72</td>
</tr>
</tbody>
</table>

Coroner’s Office Personnel Update:

Coroner Toftoy attended the International Association of Coroner's & Medical Examiners Annual Conference.

Health Department

Amaal Tokars spoke about the financial fitness program they provide. The learning objectives in the program are; preparing a spending plan with a healthy debt to income ratio, learning to analyze one's credit report, identifying ways to repair credit history, recognizing how to guard against identity theft, identifying ways to increase income and decrease expenses, develop a financial recovery plan, know how to fiscally determine readiness to buy a home, describe how to guard against predatory lending practices, recognized how to prevent elder financial abuse and list ways to prepare for retirement.

Supervisor of Assessments

Supervisor of Assessments, Andy Nicoletti reported that the multi township assessment district must be reestablished every 10 years per statute 35 ILCS 200/2-10. The property tax appeals have a success rate of 65.9%, meaning that the assessments are proper from the Board of Review. New construction is at $15 million.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Member Martin reviewed the 7/9/12 minutes in the packet.

Co Board 7/17/12
Administration, HR, Revenue

Member Hafenrichter reviewed the July 5, 2012 and July 10, 2012 minutes in the packet.

Highway

Engineering Agreement with RS&H for Little Rock Road

Member Davidson made a motion to approve the Engineering Agreement with RS&H. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Quitclaim Deed

Member Davidson made a motion for a Quitclaim Deed unto the Morris Family Farm. Member Wehrli seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Resolution to Establish Kendall County Transportation Alternatives Program

Member Davidson made a motion to approve the Resolution to Establish the Kendall County Transportation Alternatives Program. Member Vickery seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of Resolution 12-33 is available in the Office of the County Clerk.

Facilities Management

Jim Smiley reviewed the July 2, 2012 minutes in the packet.

Finance

CLAIMS

Member Vickery moved to approve the claims submitted in the amount of $675,278.13. Member Hafenrichter seconded the motion.

COMBINED CLAIMS: FCLT MGMT $93,278.78, B&Z $2,157.65, CO CLK & RCDR $541.83, ED SRV REG $5,963.15, SHRFF $10,130.63, CRRCTNS $12,860.03, ESDA $148.36, CRCT CT CLK $3,570.79, JURY COMM $7,568.51, CRCT CT JDG $3,218.41, CRNR $1,003.36, CMB CRT SRV $2,229.38, PUB DFNDR $3,211.92, ST ATTY $1,868.15, SPRV OF ASSMNT $660.00, TRSR $ 571.39, EMPLY HLTH INS $991.00, OFF OF ADM SRV $4,096.34, CO BRD $325.81, TECH SRV $3,895.56, TB EXPND FND $420.00, CO HWY $42,763.35, CO BRDG $26,518.24, TRNSPRT SALES TX $220,036.87, HLTH & HMN SRV $29,345.70, FRST PRSRV $10,523.48, KEN COM $1,383.74, ANML CNTRL $15,620.00, ANML CNTRL $15,620.00, CRCT DOC STRG $5,500.00, DRG ABS EXP $28,966.40, HIDTA $33,333.00, COM FND $1,612.87, CRT SEC FND $966.36, LAW LRY $3,422.50, CRCT CT DOC STRG $2,551.73, CRNR $341.35, PRBTN SRV $3,298.02, GIS $530.00, KEN AREA TRANS $25,591.00, SHRFF FTA $1,346.98, VAC $8,704.32, SHRFF VEH FND $1,903.62, FP BND SERV 2007 $1,305.21, CRTHSE EXPNSN $49,945.00

Chairman Purcell asked for a roll call vote on the motion. All members present voting aye except Purcell who voted present. Motion carried.

Animal Control

Anna Payton stated the statistics on animals housed and bites. They have received 2 very nice donations. There is an increase in the number of people coming in to adopt.

Health & Environment

No report.

Committee of the Whole

Minutes are in the packet from the July 12, 2012 meeting.
Member Martin moved to approve all of the Standing Committee Minutes and Reports as submitted and amended. Member Davidson seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

Public Building Commission
Member Wehrli reported that they did not meet.

VAC
Member Martin reported that they did not meet.

Historic Preservation
Member Wehrli stated that they are working on a landmark list and contacting owners. They will have a presence at the County Fair.

UCCI
No report.

Board of Health
Dr. Justin Kwak will be welcomed at the meeting.

708 Mental Health
Member Hafenrichter reported that they will resume meeting in the late Fall.

Kencom Executive Board
Member Martin reported that the next meeting is on 7/26/12.

River Valley Workforce Investment
Chairman Purcell reported that they are discussing the changes and who manages the finances.

Housing Authority
Member Hafenrichter stated that they do not have a place to meet.

CHAIRMAN’S REPORT

ANNOUNCEMENT
Board of Health – Dr. Joe Gruber

CITIZENS TO BE HEARD

Todd Milliron, 61 Cotswold Dr, Yorkville spoke about the updates to the website encouraging that the meeting audio be online. Mr. Milliron spoke about saving money on insurance. Mr. Milliron asked how many board members work 30 hours a week and document it. Mr. Milliron asked about the commissary account balance.

QUESTIONS FROM THE PRESS

Ryan Morton from WSPY asked when the VAC contract will be discussed – August 7th was the response.

ADJOURNMENT

Member Martin moved to adjourn the County Board Meeting until the next scheduled meeting. Member Koukol seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 17th day of July, 2012.
Respectfully submitted by,
Debbie Gillette,
Kendall County Clerk
Co Board 7/17/12
The Illinois State Police (hereinafter "ISP") acting as the state central repository for Criminal History Record Information (hereinafter "CHRI") and the User, hereby agree to the following terms, provisions, and conditions:

I. Purpose:

(1) ISP, in its capacity as the state central repository, has the authority to provide CHRI, pursuant to the applicable Illinois Compiled Statute, and be paid for its expenses. This Interagency Agreement (hereinafter "Agreement") establishes the terms of the relationship.

II. Effective Date:

(1) This agreement will commence upon execution of the signature of the Director of the Illinois State Police and continues unless canceled by either party upon thirty (30) days written notice.

III. Services the ISP agrees to provide to User:

(1) Fingerprint-based Criminal History Record Information authorized by law to be released.

IV. Duties of User:

User agrees to undertake and perform the following duties:

(1) User will request applicants submit fee applicant fingerprint cards, via a live scan vendor, for processing by ISP through its files. Manual fee applicant cards (IL 493-0696) will be accepted in those instances where live scan transmissions cannot be used.
(2) User shall submit FBI fee applicant fingerprint cards for submission to the Federal Bureau of Identification's Criminal Justice Information Services (CJIS) Division through the ISP.

(3) User shall be responsible for checking the quality and completeness of all manual forms submitted by their Agency or Department to ensure they are legible and properly completed. Forms deemed to be incomplete may be returned unprocessed.

(4) User shall cooperate with and make its records available to ISP/FBI for the purpose of conducting periodic audits to ensure User's compliance with all laws, rules, and regulations regarding the processing of CHRI furnished by ISP to User.

(5) User agrees to keep such records as ISP may direct in order to facilitate such audits. At a minimum, User shall log all dissemination of ISP/FBI CHRI received from ISP and/or the FBI. This log must include the identities of persons or agencies to whom the information is released, the name of the requester, the authority of the requester, the purpose of the request, the identity of the individual to whom the information relates, and the date of the dissemination. Such log shall be retained for a period of three (3) years.

(6) User shall be responsible for the physical security of ISP/FBI CHRI under its control or in its custody and shall protect such information from unauthorized access, disclosure and dissemination.

(7) User shall limit dissemination of CHRI to statutorily authorized parties and ensure such authorized parties agree to provide the same protection and physical security of CHRI as agreed to by User.

(8) When CHRI is no longer required by User, data shall be destroyed by User through shredding or burning of paper documentation and/or deletion of electronic CHRI from User's databases.

(9) The User shall comply with all the provisions of Criminal Identification Act (20 ILCS 2630/1, et seq).

(10) Payments for services rendered by ISP pursuant to the terms of this Interagency Agreement shall be paid in full not later than forty-five (45) calendar days from the last date of the billing cycle. Failure to pay on a timely basis could result in an interruption of services rendered by ISP.

(11) User shall comply with all provisions outlined in Addendum 1 if User is providing live scan fingerprinting services as part of this Interagency Agreement.

(12) User shall report in writing to the ISP any changes in agency contact information, and initiate a new user agreement for Chief Administrator(s) name change.
V. Duties of ISP:

ISP agrees to undertake and perform the following duties:

(1) ISP shall process, in a timely fashion, all ISP/FBI fee applicant cards submitted by User.

(2) ISP agrees to forward, in a timely fashion, FBI applicant fingerprint cards to the FBI’s Criminal Justice Information Services (CJIS) Division.

(3) ISP shall, if requested, assist User in the interpretation or translation of any CHRI requiring clarification.

(4) ISP shall conduct an annual review in order to determine the level of fees to be established to cover the cost of processing criminal record inquiries. ISP fees shall be based upon the cost of providing CHRI services, as required by law. User shall be notified of any change in ISP fees. Pursuant to notification by ISP, any new ISP fee established shall replace the ISP fee identified in Appendix A.

(5) Fingerprint submission procedures established by the FBI are subject to change and ISP shall advise User immediately of any changes promulgated by the FBI.

(6) ISP will notify User if fee applicant fingerprint cards are of insufficient fingerprint quality. Background checks can not be processed for fee applicant fingerprint cards containing insufficient fingerprint quality. The User may request the applicant resubmit a new completed fingerprint card for reprocessing by ISP with the appropriate fee.

VI. General Provisions

(1) ISP agrees to notify User sixty (60) days prior to making changes in rules, procedures, and policies adopted by it and incorporated in this agreement. Changes in the rules, procedures, and policies originating with federal and state executive order, congressional or state legislative enactment, or by court decision shall be initiated as required by law.

(2) The current fee schedule is reflected in Appendix A. This agreement may be amended by the mutual consent of both parties at anytime during its term. Amendments to this Agreement shall be in writing and signed by both parties or their authorized representatives. Modifications of the fee amounts in Appendix A will be implemented upon written notification from ISP to User.
IN WITNESS THEREOF, the parties hereto caused this agreement to be executed by the proper officers and officials.

<table>
<thead>
<tr>
<th>Signature of Agency Head</th>
</tr>
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<tbody>
<tr>
<td>John Purcell, Kendall County Liquor Control Commissioner</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Print or Type Name of Agency Head</th>
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<tbody>
<tr>
<td>Kendall County Liquor Control Commission</td>
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</table>

<table>
<thead>
<tr>
<th>Name of Agency</th>
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<tbody>
<tr>
<td>111 West Fox Street, Room 316 Yorkville IL 60560</td>
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<table>
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<tbody>
<tr>
<td>111 West Fox Street, Room 316</td>
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<table>
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<table>
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<tr>
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</tr>
</tbody>
</table>

By: __________________________ |
| Director |

Date: ___________________
Appendix A

AUTHORIZATION: ISP will provide User with CHRI pursuant to and limited by: 20 ILCS 2630/et seq

FEES:

$36.50  Each original set of Fee Applicant fingerprint cards (1-ISP & 1-FBI) submitted manually.

$31.50  Each set of Fee Applicant fingerprint images (1-ISP & 1-FBI) submitted electronically.

$20.00  Each ISP Fee Applicant fingerprint card submitted manually.

$15.00  Each ISP Fee Applicant fingerprint card submitted electronically.

$16.50  Each FBI Applicant fingerprint card submitted manually or electronically.

$10.00  Each re-submission of ISP/FBI Fee Applicant fingerprints as a result of an unclassifiable fingerprint card.

NOTICES:

All notices shall be effective on the date of posting with the U. S. Postal Service and shall be addressed as follows:

ISP:  Illinois State Police
       Bureau of Identification
       260 North Chicago Street
       Joliet, Illinois 60432-4072

       Agency
       111 W. Fox St., Yorkville, IL 60560
       Street Address, City, State Zip
       630-553-4171
       Telephone Number
       630-553-4214
       Fax Number
       KCLCC@CO.KENDALL.IL.US
       *E-mail Address

Please mark only one preferred response method:

*Agency must have installed the decryption software (www.isp.state.il.us) and must be registered with Entrust (www.illinois.gov/pki) prior to receiving email responses.
Addendum 1

(Addendum I to be utilized in conjunction with ISP Interagency Agreement for the sole purpose of utilizing live scan fingerprinting services)

Purpose:

Governmental agencies or other legal entities (hereinafter “Users”) have a need for live scan fingerprinting services in order to perform their licensing and employment responsibilities. Vendors may be utilized by such Users to provide live scan fingerprinting services and have the fingerprint images forwarded to the ISP for processing. ISP, in its capacity as the state central repository, has the authority to provide CHRI, pursuant to the applicable Illinois Compiled Statute, and be paid for its expenses. This Addendum establishes the terms of the relationship.

Services ISP Agrees to Provide:

ISP agrees to accept and process live scan fingerprint images submitted in the form and manner prescribed by ISP.

Duties of User:

User agrees to undertake and perform the following duties:

(1) User agrees to capture and transmit all fingerprint images to the ISP using live scan equipment certified by the Federal Bureau of Investigation (FBI). The fingerprint images and demographic data must be submitted in the form and manner required by ISP/FBI, including the electronic transfer of fingerprint and demographic data to the ISP NATMS/AFIS system via a network connection as defined by the ISP/FBI. All fingerprint and demographic data transmitted must be encrypted at all times using FBI encryption standards.

(2) User agrees to comply with all ISP/FBI certification standards and procedures, which includes but is not limited to certification of live scan equipment, audits of live scan transmissions to the ISP/FBI.

(3) User agrees to take appropriate action to ensure each live scan transmission is sent to ISP successfully and passes all ISP live scan edits, conforming to the most recent ISP Electronic Fingerprint Submission Specifications (EFSS). In the event the electronic fingerprint specifications are modified, the user agrees to make any changes necessary to meet the new specifications within thirty (30) days of notification.
Addendum 1 -continued-

(4) User agrees to cooperate and make its records available for the purpose of conducting periodic audits by ISP/FBI to ensure compliance with all laws, rules and regulations regarding the submission of fingerprints to the ISP/FBI via live scan.

Dissemination:

At a minimum, User shall log all dissemination of ISP/FBI CHRI received from ISP and/or the FBI. This log must include the identities of persons or agencies to whom the information is released, the name of the requester, the authority of the requester, the purpose of the request, the identity of the individual to whom the information relates, and the date of the dissemination. Such log shall be retained for a period of three (3) years. CHRI will only be disseminated directly to the Requester and only to the extent permitted by law.

________________________
Signature of Agency Head

John Purcell, Kendall County Liquor Control Commissioner

________________________
Print or Type Name of Agency Head

Kendall County Liquor Control Commission

________________________
Name of Agency

111 West Fox Street, Room 316 Yorkville IL 60560

________________________
Address of Agency

City State Zip

________________________
Date
<table>
<thead>
<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>01010061205</td>
<td>Total County Clerk Fees</td>
<td>$37,810.50</td>
</tr>
<tr>
<td>01010001185</td>
<td>County Revenue</td>
<td>$19,644.25</td>
</tr>
<tr>
<td>38010001320</td>
<td>Doc Storage</td>
<td>$20,639.00</td>
</tr>
<tr>
<td>51010001320</td>
<td>GIS Mapping</td>
<td>$34,750.00</td>
</tr>
<tr>
<td>37010001320</td>
<td>GIS Recording</td>
<td>$4,342.00</td>
</tr>
<tr>
<td>01010001135</td>
<td>Interest</td>
<td>$11.90</td>
</tr>
<tr>
<td>01010061210</td>
<td>Recorder's Misc</td>
<td>$3,237.00</td>
</tr>
<tr>
<td>81010001320</td>
<td>RHSP/Housing Surcharge</td>
<td>$18,720.00</td>
</tr>
<tr>
<td>CK # 17139</td>
<td>To KC Treasurer</td>
<td>$139,154.65</td>
</tr>
</tbody>
</table>

Death Certificate Surcharge sent from Clerk's office $818.00 ck # 17137+17138
Dom Viol Fund sent from Clerk's office $255.00 ck 17136
### Kendall County General Fund

**QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES**

**FOR EIGHT MONTHS ENDED 07/31/12**

<table>
<thead>
<tr>
<th>REVENUES*</th>
<th>Annual Budget</th>
<th>2012 YTD</th>
<th>2012 YTD %</th>
<th>2011 YTD Actual</th>
<th>2011 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$315,000</td>
<td>$220,501</td>
<td>70.00%</td>
<td>$303,619</td>
<td>99.87%</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$1,800,000</td>
<td>$1,465,961</td>
<td>81.44%</td>
<td>$1,427,394</td>
<td>101.96%</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$340,000</td>
<td>$246,728</td>
<td>72.57%</td>
<td>$261,317</td>
<td>118.78%</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$970,000</td>
<td>$626,935</td>
<td>64.63%</td>
<td>$635,521</td>
<td>90.79%</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$380,000</td>
<td>$275,712</td>
<td>72.56%</td>
<td>$264,974</td>
<td>69.73%</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$1,300,000</td>
<td>$841,327</td>
<td>64.72%</td>
<td>$905,376</td>
<td>64.67%</td>
</tr>
<tr>
<td>Fines &amp; Foreits/St Atty.</td>
<td>$560,000</td>
<td>$357,119</td>
<td>63.77%</td>
<td>$396,083</td>
<td>70.73%</td>
</tr>
<tr>
<td>Building and Zoning</td>
<td>$35,000</td>
<td>$28,920</td>
<td>82.63%</td>
<td>$27,648</td>
<td>92.16%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$50,000</td>
<td>$19,612</td>
<td>39.22%</td>
<td>$39,314</td>
<td>49.14%</td>
</tr>
<tr>
<td>Health Insurance - Empl. Ded.</td>
<td>$981,698</td>
<td>$705,658</td>
<td>71.88%</td>
<td>$619,368</td>
<td>72.56%</td>
</tr>
<tr>
<td>1/4 Cent Sales Tax</td>
<td>$2,400,000</td>
<td>$1,602,204</td>
<td>66.76%</td>
<td>$1,567,258</td>
<td>70.31%</td>
</tr>
<tr>
<td>County Real Estate Transf Tax</td>
<td>$170,000</td>
<td>$149,010</td>
<td>87.65%</td>
<td>$136,277</td>
<td>78.32%</td>
</tr>
<tr>
<td>Correction Dept. Board &amp; Care</td>
<td>$750,000</td>
<td>$629,223</td>
<td>83.90%</td>
<td>$622,500</td>
<td>63.17%</td>
</tr>
<tr>
<td>Sheriff Fees</td>
<td>$450,000</td>
<td>$488,009</td>
<td>108.45%</td>
<td>$218,056</td>
<td>33.55%</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td>$10,501,698</td>
<td>$7,656,919</td>
<td>72.91%</td>
<td>$7,424,705</td>
<td>74.50%</td>
</tr>
</tbody>
</table>

| Total Public Safety Sales Tax | $4,000,000 | $2,848,670 | 71.22% | $2,805,425 | 70.14% |

| Total Transportation Sales Tax | $4,000,000 | $2,848,670 | 71.22% | $2,805,425 | 70.14% |

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 8 months the revenue and expense should be at 66.64%.

**EXPENDITURES**

All General Fund Offices/Categories

<table>
<thead>
<tr>
<th></th>
<th>2012 YTD</th>
<th>2011 YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>$25,591,012</td>
<td>$15,824,814</td>
<td>61.84%</td>
</tr>
</tbody>
</table>
KENDALL COUNTY CORONER
July FY 2012 Monthly Report

<table>
<thead>
<tr>
<th>DATE</th>
<th>CASE NUMBER</th>
<th>TIME</th>
<th>NATURE</th>
<th>POST</th>
<th>TOX</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, July 04, 2012</td>
<td>1207162 *</td>
<td>3:45 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Friday, July 06, 2012</td>
<td>1207163 *</td>
<td>7:31 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, July 07, 2012</td>
<td>1207164 *</td>
<td>10:16 AM</td>
<td>Pending</td>
<td>Y</td>
<td>Y</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, July 10, 2012</td>
<td>1207165 *</td>
<td>7:13 PM</td>
<td>Suicide</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, July 11, 2012</td>
<td>1207166 *</td>
<td>12:00 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, July 11, 2012</td>
<td>1207167 *</td>
<td>4:00 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, July 11, 2012</td>
<td>1207168</td>
<td>10:45 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, July 14, 2012</td>
<td>1207169 *</td>
<td>4:45 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Monday, July 09, 2012</td>
<td>1207170 *</td>
<td>8:15 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, July 17, 2012</td>
<td>1207171 *</td>
<td>12:39 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, July 17, 2012</td>
<td>1207172 *</td>
<td>8:34 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, July 17, 2012</td>
<td>1207173 *</td>
<td>9:15 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, July 18, 2012</td>
<td>1207174</td>
<td>11:33 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, July 21, 2012</td>
<td>1207175 *</td>
<td>11:55 AM</td>
<td>Suicide</td>
<td>Y</td>
<td>Y</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, July 21, 2012</td>
<td>1207176 *</td>
<td>4:35 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, July 22, 2012</td>
<td>1207177 *</td>
<td>1:35 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Monday, July 23, 2012</td>
<td>1207178 *</td>
<td>12:05 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Monday, July 23, 2012</td>
<td>1207179 *</td>
<td>8:00 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Tuesday, July 24, 2012</td>
<td>1207180 *</td>
<td>12:20 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, July 24, 2012</td>
<td>1207181</td>
<td>9:30 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, July 25, 2012</td>
<td>1207182 *</td>
<td>6:00 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Thursday, July 26, 2012</td>
<td>1207183</td>
<td>12:53 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, July 28, 2012</td>
<td>1207184 *</td>
<td>12:18 AM</td>
<td>Suicide</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, July 28, 2012</td>
<td>1207185 *</td>
<td>3:05 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Monday, July 30, 2012</td>
<td>1207186 *</td>
<td>12:45 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Monday, July 30, 2012</td>
<td>1207187 *</td>
<td>8:45 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
</tbody>
</table>

* Denotes death which occurred outside normal business hours.
Percentage of calls which occurred outside of normal business hours 84% 22:26

**Autopsies**
There were two (2) autopsies performed during the month of July.

**Inquests**
There were two (2) Coroner's Inquests held at the Kendall County Courthouse in July.

**Statistics:**

<table>
<thead>
<tr>
<th>2012 Statistics</th>
<th>Stats for Same Period in 2011</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012 Total Deaths.....</td>
<td>187 Total Deaths.....</td>
<td>172 Difference</td>
</tr>
<tr>
<td>Autopsies to Date..............</td>
<td>13 Autopsies.....</td>
<td>16 -19%</td>
</tr>
<tr>
<td>Toxicology Samples.</td>
<td>17 Toxicology Samples.</td>
<td>18 -6%</td>
</tr>
<tr>
<td>Cremation Permits....</td>
<td>87 Cremation Permits...</td>
<td>76 14%</td>
</tr>
</tbody>
</table>
CALL TO ORDER
The meeting was called to order by Chairman Nancy Martin at 6:30 p.m.

ROLL CALL
Present: Chairman Nancy Martin, John Shaw, Jeff Wehrli and Anne Vickery
Absent: Elizabeth Flowers
Also present: Senior Planner Angela Zubko

APPROVAL OF AGENDA
Jeff Wehrli made a motion to approve the agenda as written. John Shaw seconded the motion. All agreed and the motion was approved.

APPROVAL OF MINUTES
Planner Zubko added the wrong meeting minutes in the packet, they technically were approved at County Board but she will bring July’s meeting minutes next month for official approval.

EXPENDITURE REPORT
Jeff Wehrli made a motion to approve the bills. Anne Vickery seconded the motion. All agreed and the bills were forwarded to the Budget and Finance Committee.

CITIZENS TO BE HEARD
Jeff and Brenda Christianson discussed an article written in the Valley Press and they feel the Old Barn is starting a whole new business instead of running the museum. Judy expressed concern over parking and they do have pictures of exceeding the parking limit. Brenda Christianson stated they go over parking every week. There was discussion about the appraisal event that was held last year and there were 30-40 cars and people parking in the shared driveway and it was a mess. Ms. Martin would like them to write a letter and we will invite her and her attorney to the next meeting to discuss this article. Brenda feels they do this all the time and the County does nothing to resolve this. Ms. Christianson is just upset they bring up issues and they feel like nothing is done and she is doing this to build revenue but it has nothing to do with their special use. There will be more discussion a little further into the meeting.

OLD BUSINESS
1790 Creek Road- Planner Zubko stated this is the house we discussed last month regards to hoarding and everyone at the PBZ Committee was in favor of giving the 15 day notice. Building Inspector Brian Holdiman is in attendance to give an update. Mr. Holdiman stated we have not heard from either of the two owners after sending the notice. Ms. Martin asked if the living conditions could be in violation due to safety and Mr. Holdiman stated yes but he is not sure if he tags the house if the County must do something with the house at that point. Ms. Vickery stated she is not sure if this is where the County would like to go with this as there are plenty of hoarded or unsafe houses in the County. Mr. Wehrli stated there are 2 ways to go about this, number 1, evict the tenant and tag the house for safety and then once no one is in the house we can board it
up and not worry about the safety of anyone and we can go from there. Mr. Holdiman stated the tenant has acquired Attorney Ingemunson knowing he might be kicked. Mr. Wehrli made a motion to tag the house as uninhabitable, there was no second. Ms. Martin stated she recommends asking the SAO on what to do. Ms. Vickery is not sure we have the authority to do this and is not comfortable with seconding this motion. She said if Senior Services wants to do this or the SAO she is fine with that but not sure the PBZ Committee has authority, not stating she does not agree this needs to be done. Ms. Martin would like Heather from Senior Services call Ms. Martin about this issue.

**Hideaway Lakes Events** - Chairman Martin added this to the agenda and would like Mr. Tanner to update his special use to include these events. Planner Zubko stated she talked to the SAO and they are of the opinion we cannot make them amend their special use or revoke the special use due to no language stating we can make them amend or revoke their special use. Ms. Martin would like to impose the same type of rules as the PNA camp. Ms. Martin read the ordinance granting an expansion of said special use for a recreational facility and swimming pool. Ms. Martin got a call from a neighbor (the Sheeley's who reside across the river at 30 Acorn lane) to complain about the noise and the fact that it was all night. The Harris' were supposed to be in attendance to discuss their concerns. Joan Mccheachern from 137 Riverside Drive in Yorkville was in attendance to hear about the discussion about Hideaway Lakes but was out of town that weekend. Planner Zubko asked Ms. Mccheachern if there have been other issues with noise at the campground and she stated there used to be in the past but not anything lately. Ms. Vickery stated she missed the Committee of the whole meeting that Mr. Tanner and Attorney Daniel Kramer attended but she noticed in the meeting minutes that he got unanimous support to have the event. Ms. Zubko stated they did have three drug arrests that were outside of the campgrounds. There was discussion about how the PNA camp willingly came in to get a special use, we just need to keep pursuing it. Ms. Vickery stated she was not at the COW meeting but read the meeting minutes and it was unanimously approved to go ahead. Mr. Wehrli asked Ms. Martin what her plan is and Ms. Martin stated she would like them to update their special use like the PNA camp. Mr. Wehrli asked if we have the legal capability to do that. Mr. Wehrli thought the PNA camp increased what they were allowed to do. Planner Zubko will look into how we had the PNA camp amend their special use since they were in existence from the 30's and got a special use in 2001. Ms. Martin would like to hear from the SAO on how to have them amend their special use or how to make it better so we can benefit the community and will talk to Mr. Kramer.

**Recording document count** - Planner Zubko stated at the last meeting there was discussion about raising the fees to include a recording fee and to also put some money in the budget to record previously approved variances and special uses. Planner Zubko put some rough numbers together and stated there were about 271 variances previously approved and about 245 special uses approved, she added into the 2012-2013 budget $2,500 to start recording some of the older variances and special uses. Ms. Vickery asked how much we planned to increase the fees and Planner Zubko stated the text amendment is currently coming through the process and proposed to increase the fee for variances $50 and special uses $55 since special uses are typically more than 4 or 5 pages. Ms. Vickery asked what the fee would be for Administrative Variances and Planner Zubko stated from $100 to $150. Ms Vickery was concerned about a 50% increase and Planner Zubko stated the County Board can change the proposed fee when the text amendment goes through.

**Old Barn Museum** - Planner Zubko stated she included an article from the newspaper about the Old Barn Museum and has already received 2 complaints from surrounding neighbors. The article states the owner is pursuing holding ‘small’ events that are catered on site. Planner Zubko would like to know if the Committee is fine with this or should the owner amend their special use to allow these type of events. One of the neighbors remembers discussing catered events and the committee stated they would not be permitted but Planner
Zubko could not find it in any meeting minutes from 2006. There are currently 12 parking stalls and the special use allows for a maximum of 40 people at a time. Planner Zubko is of the opinion a letter should be written stating what’s in her special use and if she plans on going over 40 people or parking more than 12 cars the special use should be amended. Ms. Vickery made a motion for Planner Zubko to write a letter, Mr. Wehrli seconded the motion. All were in favor and staff will write a letter.

Also while discussing the Old Barn Museum the PBZ office put her in violation in April of 2012 for failure to obtain a building permit for building a screened in porch. She has now provided a building permit but would like to be Agriculturally Exempt. The PBZ Department would like the opinion of the PBZ Department if they would qualify. The PBZ Committee stated she would need a regular building permit and does not qualify for Ag exempt in their opinion. Ms. Martin wanted Planner Zubko to state she could not hold any events unless they have to do with the Old Barn Museum. Mr. Wehrli asked what the difference of having a party on your property vs. these ‘events’? Since this is advertised and charge a fee this is a little different of a situation.

Land Cash Update- Planner Zubko stated she is still waiting for enrollment numbers from a couple school districts and having a hard time getting them to respond but she plans on having something for the Committee next month when thinks are less hectic. She did have some information to whoever was interested on where land cash was started and surrounding municipalities, park districts and county’s land cash.

NEW BUSINESS-
17676 Frazier Road- Code compliance officer Brian Holdiman stated he issued a building permit for a post frame building at 17676 Frazier Road. On the plat he gave us it showed a barn in the back and a new driveway going to the back of the property. The owner started putting in a driveway and we got a call from a neighbor about the driveway being on the property line. Unfortunately a driveway is suppose to be a minimum of 5’ from the lot line but we did issue him the permit. On June 7th Mr. Holdiman met the homeowner on site to discuss the building permit and his options and offered him to apply for a variance free to charge. He did not want to get a variance and felt we has been treated unfairly by the County and wanted a refund on his building permit. Mr. Holdiman got him a full refund on his building permit. We voided out the permit and the owner removed all the stone for the driveway. Then on July 19th we received a letter from his attorney asking for a refund in the amount of $4,044.28 for the cost of the building (canceling his order), stone and re-seeding. Ms. Vickery stated it is unfortunate we gave him the option for a variance, apologized but he refused to get a variance. Ms. Martin said not to worry about it but thanks for making us aware of this. The SAO talked to the owner’s attorney and let the attorney know we offered a free variance and that the owner refused so the attorney was going to talk to their client and we have not heard anything back. Ms. Martin said to not worry about it and Ms. Vickery stated to let the SAO handle it.

Introduction to Residential Inspection conference based on the 2012 codes- Brian Holdiman would like to attend this conference the week after Thanksgiving at the Lisle Hyatt. Mr. Holdiman wanted to know if the group would be fine with that. The cost is $780 for 5 days, Monday through Friday, there is enough money in the budget. He understands the County is normally a few years behind but thought it would be good to know what’s coming in the 2012 codes. The Committee asked if the department will be fine with him being off for a week and Mr. Holdiman briefly discussed an intergovernmental agreement he is working on with the City of Yorkville since they have only one building inspector as well to help each other out for vacations or time off. The Committee thought that was a great idea and to keep working on it.
American Pickers- Planner Zubko stated she received an email asking if we knew of any sites for the show American Pickers. It is a tv show on the History Channel where two gentleman travel around the world looking to buy different items. Planner Zubko passed around the flyers.

ZBA- Planner Zubko just wanted to state Willa Bretthauer resigned and also the SAO is of the opinion the hearing officer should not be part of the ZBA so I will be looking for 2 new members and a hearing officer.

Dan Nicholson- Brian just wanted to inform the committee the before putting Dan Nicholson at 32 Gawne Lane in violation for junk and debris in his yard he is working on it.

Ms. Vickery asked Brian about the Bell Road property violation.

PETITIONS
#12-16 Sign Update – Clarify the 10’ rule
Planner Zubko stated there was a variance last month for a sign to be on the property line and when she was writing up the public hearing notice she noticed it was not very specific that all signs had to be 10’ from the property line. It was spelled out for ground mounted signs but not other signs like electronic message signs, pole signs, etc. so hopefully the text amendment will clarify this for any future confusion.

With no suggestions or changes Anne Vickery made a motion, seconded by John Shaw to forward the petition onto the Committee of the Whole. All were in favor.

#12-17 Fence Update
Planner Zubko stated this came up when someone proposed to put a 6’ fence in front of their house and the neighbors complained. It was discussed at County Board, PBZ and Ad-hoc and the consensus was to allow a 4’ fence in your front yard up to the front corner elevation of your house. Planner Zubko changed the text and added some pictures to help clarify that in the future.

With no suggestions or changes Anne Vickery made a motion, seconded by Jeff Wehrli to forward the petition onto the Committee of the Whole. All were in favor.

#12-18 Appendix & Table of Contents
Planner Zubko stated the table of contents has not been updated in a long time and then updated the appendix to have page numbers and changes some of the examples as some of the drawings are outdated.

With no suggestions or changes Anne Vickery made a motion, seconded by John Shaw to forward the petition onto the Committee of the Whole. All were in favor.

#12-20 Guest House as a conditional use
Planner Zubko stated this committee has seen this in the past presented as a special use but that petition was put on hold as guest houses were a conditional use in the A-1 District as long as it was in an accessory structure. There were some issues with that wording so now we are adding some conditions to the conditional use that were proposed before during the special use petition. This will help clarify how to assess the house and also with regards to building permits. One important condition is to record a covenant or deed restriction will shall prohibit the rental, lease or sale of the guest house separately from the sale of the main dwelling unit.

PBZ Meeting Minutes
At the ZBA meeting there was some discussion about the size and putting 2 houses on 1 lot. They decided to add a limit that the guest house could be a maximum of 50% of the principle residence and also wanted to change the word temporary to 90 days of continuous occupancy.

Mr. Wehrli asked if there is a minimum square footage for a house and Planner Zubko stated there is not in the Ordinance but Mr. Holdiman said there are some regulations in the building code, a minimum of a 70 sq. ft. kitchen and minimum size for bedrooms so the house could be about 200 square feet.

With no suggestions or changes Anne Vickery made a motion, seconded by Jeff Wehrli to forward the petition onto the Committee of the Whole. All were in favor.

CITIZENS TO BE HEARD
The Christenson’s just wanted to clarify what was going to be done about the Old Barn Museum. Ms. Martin stated we will be sending a letter and Planner Zubko stated she would call Brenda to inform her of what is transpiring after the letter is sent.

PROJECT STATUS REPORT – Reviewed
PERMIT REPORT - Reviewed
REVENUE REPORT - Reviewed
CORRESPONDENCE – None
PUBLIC COMMENTS – None
EXECUTIVE SESSION - None

ADJOURNMENT- Next meeting will be on September 10, 2012
Anne Vickery made a motion to adjourn the meeting. Jeff Wehrli seconded the motion. All agreed. Chairman Martin adjourned the meeting at 7:28 p.m.

Respectfully Submitted,
Angela L. Zubko
Senior Planner
ORDINANCE # 2012-_____

AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE
Section 12.00- “Signs”

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a Public Hearing held before the Kendall County Zoning Board of Appeals on July 30, 2012.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Section 12.00- “Signs” of the Kendall County Zoning Ordinance as provided in attached Exhibit “A”.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 21st day of August, 2012.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
John Purcell
12.06 GENERAL STANDARDS

A. LOCATION.

1. No sign shall be located in a sight triangle easement formed by intersecting streets. The sides of the triangle formed by the right-of-way of the intersecting streets shall be forty (40) feet in length as measured outward from the point of intersections of said rights-of-way.

2. All signs shall be located a minimum of ten feet from the property line or ROW line (whichever is greater), provided the Planning, Building and Zoning Department may require a greater setback or other location, so that said sign will not obstruct the view along any highway, at any intersection, private driveway, field entrance, or other point of ingress or egress.

3. No sign shall be allowed to encroach upon the public right-of-way or public property.

4. All signs shall be located on the premises for which they are advertising except where indicated otherwise under Sections 12.04, 12.10.D.8 and 12.12 of this Ordinance. Real estate and development signs may be located off site for a period not to exceed two (2) years, provided that a special use is granted pursuant to Section 12.12 of this Ordinance. (Amended 8/17/04)

12.08 AGRICULTURAL DISTRICT

A. PERMITTED SIGNS. In all agricultural districts the following classes of signs are permitted in accordance with regulations set forth herein:

1. Non-flashing Non-illuminated Signs, as follow:

   a. Crop identification signs, not exceeding six (6) square feet in area, advertising a product grown or produced on the property. The duration of these signs shall be limited to the growing season. Crop Identification Signs shall be unlimited in number, and shall not require a permit.

   b. Wall or Free-Standing Signs associated with permitted uses, not exceeding thirty-two (32) square feet in gross surface area. One wall or free-standing sign shall be permitted on each frontage.

2. Non-flashing Illuminated Signs, as follows:

a. Wall or Free-Standing signs associated with government, institutional and approved special uses, not exceeding thirty-two square feet in gross surface area. One wall or free-standing sign shall be permitted on each frontage. Hours of illumination shall be limited from 6:00a.m. to 11:00p.m. daily except that public safety facilities may be illuminated 24 hours a day. Churches shall also be exempt for this provision on those days of the year when special services or events are held for the observance of religious holidays.

(AMENDED 8/17/04)

3. Changeable Copy Signs. Changeable Copy Signs are permitted as a part of Wall or Free-Standing Signs for places of worship, schools and government uses, subject to the following standards:

a. The size of the Changeable Copy Sign shall be counted towards the total sign area permitted for each sign type, and shall not exceed 60% of the total permitted sign area.

b. Anything displayed on the changeable copy sign shall remain illuminated and visible for a minimum of 5 minutes. No scrolling is permitted.

c. The message shall not flash. Any message that remains visible for less than 5 minutes shall be considered flashing.

d. Changeable Copy signs are prohibited within 100 feet of a principal residential structure if any part of the sign face could be visible from the principal residential structure.

e. The hours of illumination shall be limited to between 6:00am and 11:00pm for signs located less than 500 feet from any principal residence except on those days of the year when special services or events are held for the observance of religious holidays.

f. When adjacent to residential properties light levels shall not exceed 0.05 foot candles as measured along the residential property line.

g. All content shall only be permitted for the place of worship, school or government use and their events and functions only.

h. The changeable copy sign shall be equipped with an automatic dimming feature capable of adjusting the brightness of the sign according to ambient light levels at the install location.

4. Location and Height for signs located in the Agricultural District

a. Crop Identification Signs shall not be placed in a public right-of-way.

b. Location shall be in accordance with section 12.06 of the Zoning Ordinance.

c. No sign attached to the wall of a building or other structure shall
extend above the roofline of that building or structure.

d. No sign shall exceed eight (8) feet in height from grade to the highest point of the sign.

12.09 RESIDENTIAL DISTRICTS

A. PERMITTED SIGNS. In all residential districts, the following signs are permitted in accordance with the regulations set forth hereinafter:

1. Non-Flashing, Non-Illuminated Accessory Signs as follows:

a. Nameplates, subject to the following:

For one and two-family dwellings, there shall be not more than one nameplate, not exceeding two (2) square feet in area, for each dwelling unit, indicating the name or address of the occupant or a permitted occupation provided that on a corner lot two such nameplates for each dwelling unit, one facing each street, shall be permitted.

For multiple-family dwellings, for apartment hotels, and for buildings other than dwellings, a single nameplate not exceeding nine (9) square feet in area and indicating only the name and address of the building and the name of the management thereof may be displayed provided that on a corner lot two such signs, one facing each street, shall be permitted.

b. Free-standing Signs for the sale of multiple parcels of property within an approved subdivision or for a single parcel of more than forty acres shall not exceed one hundred (100) square feet and shall be permitted for a period of not more than two years, except that a permit may be renewed annually for a period not to exceed one year.

c. Subdivision Identification Signs. Two permanent subdivision signs not exceeding thirty-two (32) square feet in size per face, inclusive of any logo, shall be allowed per development. Where the development has access on two or more streets, or has more than one entrance on one street, identification shall be allowed at each entrance.

d. Public or semipublic buildings, or public park identification sign. Not more than one sign per street frontage not exceeding thirty-two (32) square feet in size per face inclusive of any logo.
2. Non-flashing Illuminated Signs, as follows:

a. Wall or Free-Standing signs associated with government, institutional and approved special uses, not exceeding thirty-two square feet in gross surface area. One wall or free-standing sign shall be permitted on each frontage. Hours of illumination shall be limited between 6:00 a.m. and 11:00 p.m. daily except that public safety facilities may be illuminated 24 hours a day. Churches shall also be exempt for this provision on those days of the year when special services or events are held for the observance of religious holidays. In general, these types of signs should be internally illuminated and lighting should be diffused or indirect and shall not have any direct rays reflecting onto any adjoining road R.O.W. or any lot on the perimeter on which the signs are located. Externally illuminated signs shall be permitted provided the light source is attached to the sign and is focused in a downward direction and is shielded so as to prevent the light from shining on to adjoining properties or road R.O.W.'s. Externally illuminated signs shall not be permitted to utilize exposed light bulbs, flood lights, flashing, blinking, traveling, and similar forms of illumination including illuminated canopies. (Amended 9/18/2007)

3. Changeable Copy Signs. Changeable Copy Signs are permitted as a part of Wall or Free-Standing Signs for places of worship, schools and government uses, subject to the following standards:

a. The size of the Changeable Copy Sign shall be counted towards the total sign area permitted for each sign type, and shall not exceed 60% of the total permitted sign area.

b. Anything displayed on the changeable copy sign shall remain illuminated and visible for a minimum of 5 minutes. No scrolling is permitted.

c. The message shall not flash. Any message that remains visible for less than 5 minutes shall be considered flashing.

d. Changeable Copy signs are prohibited within 100 feet of a principal residential structure if any part of the sign face could be visible from the principal residential structure.

e. The hours of illumination shall be limited to between 6:00 a.m. and 11:00 p.m. for signs located less than 500 feet from any principal residence except on those days of the year when special services or events are held for the observance of religious holidays.

f. When adjacent to residential properties light levels shall not exceed 0.05 foot candles as measured along the residential property line.

g. All content shall only be permitted for the place of worship, school
or government use and their events and functions only.

h. The changeable copy sign shall be equipped with an automatic dimming feature capable of adjusting the brightness of the sign according to ambient light levels at the install location.

i. The location of the sign shall be in accordance with section 12.06 of the Zoning Ordinance.

4. Location and Height for signs located in a Residential District

   a. Location shall be in accordance with section 12.06 of the Zoning Ordinance.

   b. Signs for the sale of multiple parcels of property within an approved subdivision or for a single parcel of more than forty (40) acres shall not exceed twenty (20) feet from grade.

   c. Subdivision Identification Signs and public/semipublic building signs shall not project higher than eight (8') feet above grade.

   d. No sign attached to the wall of a building or other structure shall extend above the roofline of that building or structure.

12.10 BUSINESS DISTRICTS.

A. PERMITTED SIGNS.

1. Signs relating only to the name and use of buildings or premises upon which they are placed. Advertising signs and outdoor billboards advertising products or matters not related to the occupancy and use of the premises shall not be permitted. The following signs shall be permitted and governed as follows:

   a. Wall Signs. One wall sign not exceeding five (5) percent of the total square footage of the building facade upon which it is placed.

   b. Canopy, Marquee or Awning Signs. The surface area of a Canopy, Marquee or Awning sign shall not exceed ten (10) square feet, or thirty (30) percent of the exterior surface area of the canopy, marquee or awning attached to the building front, whichever is greater. Such signs shall be harmonious in scale and proportion with the building they are mounted to and with the architectural elements of the building.

   c. Free-standing Signs. One ground-mounted sign or pole sign per lot not exceeding fifty (50) square feet per face.
d. Directories. For buildings with multiple tenants, a directory sign may be substituted in lieu of the allowable free-standing sign subject to review and approval by the Planning, Building and Zoning Department as to height and overall square footage.

e. Public or semipublic buildings, or public park identification sign. Not more than one sign per street frontage not exceeding thirty-two (32) square feet in size per face inclusive of any logo.

f. Nameplates. One attached, non-illuminated sign not exceeding two (2) square feet in size displaying the name, occupation, and/or service located upon the premises, and the address.

g. Temporary Signs. Temporary Signs shall be permitted as described in Section 12.14.

2. Location and Height for signs located in a business district.

a. Wall Signs. Wall Signs shall be face mounted on the building wall, projecting not more than twelve (12) inches from the facade of the building. Such signs shall not project above the parapet wall, mansard, or other roofline and shall be recessed where involving a pitched roof location.

b. Canopy, Marquee or Awning Signs. Such signs shall be completely within the borderline of an outer edge of the marquee or canopy, and shall in no instance be lower than eight feet above the ground surface over which the marquee or canopy is constructed.

c. Ground-mounted Signs. Such signs shall not exceed eight (8) feet in height from grade to the highest point on the sign.

d. Pole Signs. Such signs shall not exceed twenty (20) feet in height. The bottom of the sign shall be at least ten (10) feet above surrounding grade.

e. Location shall be in accordance with section 12.06 of the Zoning Ordinance.

B. OTHER REQUIREMENTS.

1. Number of signs. Each building or property shall be allowed a maximum of two signs, which may be either an attached sign, a ground-mounted sign, a pole sign, a canopy sign, a wall sign, or an awning sign. Window
Signs and nameplates are excluded from this maximum of two signs.

2. Buildings with multiple occupancy. For buildings and/or property containing more than one business or tenant, each business or tenant may have one wall sign conforming to the requirements of this section. Each sign must be attached to the lease unit containing the business tenant identified.

3. Additional Signs. Each building or property may have one additional attached sign on walls containing a main entrance which faces customer parking areas and is not visible from either a public or private street. For this exception to apply, the signs must be attached to the same wall as their respective entrances and both the signs and the entrances must be upon the same plane of the building.

4. Painted Wall Signs. No sign may be painted, or similarly posted directly on the surface of any wall. Nor shall any sign be permitted to be placed on any wall, fence, or standard, facing the side of any adjoining lot located in any Residential District.

5. Integrated Shopping Centers. For integrated shopping centers containing five or more stores or shops, one (1) additional sign may be erected not exceeding one hundred (100) square feet in area advertising only the name and the location of the integrated shopping center. Such sign shall be placed not less than ten (10) feet from the front property lines of the premise upon which the sign is located and the bottom edge of such signs shall be at least eight feet above the surrounding ground. The overall height shall not exceed twenty (20) feet above grade.

6. Flashing Signs. No illuminated sign shall be of the flashing or intermittent type. Signs which may be in conflict with public traffic signals shall not be permitted.

7. Changeable Copy Signs. Changeable Copy Signs are permitted as a part of Wall or Free-Standing Signs. The size of the Changeable Copy Sign shall be counted towards the total sign area permitted for each sign type, and shall not exceed 40% of the total permitted sign area.

8. Electronic Message Board Display. Electronic Message Board Displays are permitted in all Business and Manufacturing Districts subject to the following standards (Amended 10/19/10):
   a. The electronic message board must be located along an arterial or major collector roadway
   b. The electronic message board component of a sign shall comprise no more than 80% of the sign’s total allowed sign face area
c. Any individual letter scrolling or otherwise displayed on the electronic message board shall remain illuminated and visible for at least 2 seconds

d. The message shall not flash. Any message that remains visible for less than 2 seconds shall be considered flashing

e. Electronic message board signs are prohibited within 100 feet of a principal residential structure if any part of the sign face could be visible from the principal residential structure

f. The hours of illumination shall be limited to between 6:00am and 11:00pm for signs located less than 500 feet from any principal residence

g. When adjacent to residential properties light levels shall not exceed 0.05 foot candles as measured along the residential property line

h. All advertising content shall only be permitted for tenants of the subject property and community events

i. The electronic message board shall be equipped with an automatic dimming feature capable of adjusting the brightness of the sign according to ambient light levels at the install location

j. Location of the sign shall be in accordance with section 12.06 of the Zoning Ordinance.

12.11 MANUFACTURING DISTRICTS. (AMENDED 10/17/2000)

A. PERMITTED SIGNS.

1. The following signs shall be permitted and governed as follows:

   a. All signs permitted in the Business Districts.

   b. Outdoor advertising structures, advertising signs, and poster panels, provided the total area of all such outdoor advertising structures, advertising signs, and poster panels, do not exceed one hundred (100) square feet, and provided that no commercial messages are displayed on said signs. Outdoor advertising structures which display a commercial message are prohibited.

2. Location and Height for signs located in a Manufacturing District

   a. No sign shall project higher than forty-five (45) feet above grade.

   b. No advertising sign or structure shall be located within five hundred (500) feet of any public park, forest preserve, school, or any freeways, expressways and toll roads designated as such in the records of the governing authorities.
c. No advertising sign shall be located within five hundred (500) feet of any property located in a Residence District.

d. This section shall govern unless pre-empted by the laws of the State of Illinois.

e. Location shall be in accordance with section 12.06 of the Zoning Ordinance.
ORDINANCE # 2012-_____

AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE
Sections 3.02- “Definitions” & Section 4.14 “Fences”

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a Public Hearing held before the Kendall County Zoning Board of Appeals on July 30, 2012.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Section 3.02- “Definitions” & Section 4.14- “Fences” of the Kendall County Zoning Ordinance as provided in attached Exhibit “A”.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 21st day of August, 2012.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
John Purcell
3.02 Definitions

Yard, Front. A yard extending across the full width of the zoning lot and lying between the roadway right-of-way line and the nearest line of the buildings.

Yard, Required. The area between the road right-of-way and/or the property line and the minimum distance established for the appropriate setback for either front, side, or rear yard. (Amended 10/17/2000)

4.14 Fences (Amended 2/15/2005)

A. General. Fences that are open, semi-solid or solid are allowed in all districts and yards with the following conditions, unless otherwise regulated herein:

1. Fences located in the A-1 District shall be excluded from any fence height restriction or fence type restriction specified in this section below.

2. Only decorative or open fences, which do not exceed four feet (4') in height, are allowed in a front yard. (The front yard is a yard lying between the roadway right-of-way line and the nearest line of the building)
3. Semi-solid and solid fences shall be regulated as follows:

   a. In Residential districts, solid and semi-solid fences are permitted up to six feet (6') in height in required side and rear yards with the finished side out provided they do not extend into a required front or corner side yard. Where a side yard or rear lot line of a residentially zoned lot abuts property located in a Business or Manufacturing district, a solid or semi solid fence of up to eight feet (8') in height may be permitted in the required side and rear yards with the finished side out provided they do not extend into a required front or corner side yard. (Amended 6/20/2006)

   b. In Business and Manufacturing districts, solid and semi-solid fences are permitted up to eight feet (8') in height, and may be placed along the lot line in required side and rear yards with the finished side out provided they do not extend into a required front or corner side yard.

4. Fences may be placed up to a property line provided that fences shall not encroach into rights-of-way.

5. Fences on corners of vehicular intersections shall comply with Section 4.04F, Corner Clearance, of this ordinance.

6. Except in the A-1 District & R-1 District, barbed-wire and aboveground electric fences shall not be located in any Residential District or residential platted subdivision. The use of underground electric fences to contain domestic pets is permitted in any District.
ORDINANCE # 2012-_____

AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE

The Appendix and Table of Contents

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a Public Hearing held before the Kendall County Zoning Board of Appeals on July 30, 2012.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends the Appendix and Table of Contents of the Kendall County Zoning Ordinance as provided in attached Exhibit “A”.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 21st day of August, 2012.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
John Purcell
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   .03 M-3 Aggregate Materials Extraction, Processing and Site Reclamation
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11.00 Off-Street Parking and Loading
   .01 Scope of Regulations
   .02 Additional Regulations - Parking
   .03 Location of Accessory Off-Street Parking Facilities
   .04 Schedule of Parking Requirements
   .05 Parking and Storage of Recreational Vehicles, Recreational Trailers,
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12.00 Signs
   .01 Purpose
   .02 Scope
   .03 Definitions
   .04 Exemptions
   .05 Administration
   .06 General Standards
   .07 Computation
   .08 Agricultural District
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   .14 Temporary Signs
   .15 Legal Nonconforming Signs
   .16 Signs in the Public Right-of-Way
   .17 Prohibited Signs
   .18 Maintenance and Operation
   .19 Violations
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   .01 Administrative Officers
.02 Zoning Certificates
.03 Certificates of Occupancy
.04 Variations
.05 Appeals
.06 Amendments
.07 Special Uses & Planned Developments
.08 Penalties
.09 Site Plan Review

14.00 Separability

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A-1 Lot Size Guide- Agricultural and Residential Districts
A-2 Lot Size Guide- Other Districts
A-3 Example of Lot Types
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A-6 Permitted Fences, Locations in Yard and Height limits- Residential Districts
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A-9 Table of Uses for Zoning
## Lot Size Guide--Agriculture and Residential Districts

This is a guide only. For exact requirements refer to provisions in Section which applies.

<table>
<thead>
<tr>
<th>Lot Size</th>
<th>A-1</th>
<th>R-1</th>
<th>R-2</th>
<th>R-3</th>
<th>R-4</th>
<th>R-5</th>
<th>R-6</th>
<th>R-7</th>
<th>RPD-1</th>
<th>RPD-2</th>
<th>RPD-3</th>
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<tbody>
<tr>
<td><strong>Minimum Single-Family Residential Lot Size -- sq. ft.</strong></td>
<td>130,000</td>
<td>130,000</td>
<td>90,000</td>
<td>45,000</td>
<td>30,000</td>
<td>15,000</td>
<td>7,000</td>
<td>7,000</td>
<td>20,000</td>
<td>20,000</td>
<td>20,000</td>
</tr>
<tr>
<td><strong>Minimum Lot Width -- ft.</strong></td>
<td>200*</td>
<td>200</td>
<td>40% of lot depth</td>
<td>40% of lot depth</td>
<td>40% of lot depth</td>
<td>40% of lot depth</td>
<td>40% of lot depth</td>
<td>40% of lot depth</td>
<td>100</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td><strong>Maximum Building Height -- ft.</strong></td>
<td>40'</td>
<td>40'</td>
<td>40'</td>
<td>40'</td>
<td>40'</td>
<td>40'</td>
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<tr>
<td>--Single-Family Residential</td>
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<td>--Churches</td>
<td>45'</td>
<td>45'</td>
<td>45'</td>
<td>45'</td>
<td>45'</td>
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<td>24'</td>
<td>45'</td>
<td>45'</td>
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<tr>
<td>--Other Non-Residential Uses</td>
<td>N/A</td>
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<td>45'</td>
<td>45'</td>
<td>45'</td>
<td>24'</td>
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<td>45'</td>
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</tr>
<tr>
<td><strong>Front Yard Setback - ft. (minimum)</strong></td>
<td><strong>See Below</strong></td>
<td>50'</td>
<td>50'</td>
<td>50'</td>
<td>25'</td>
<td>25'</td>
<td>25'</td>
<td>30'</td>
<td>30'</td>
<td>30'</td>
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</tr>
<tr>
<td>--Freeway &amp; Arterial Roads</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>--Major &amp; Minor Collector Roads</td>
<td><strong>See Below</strong></td>
<td>30'</td>
<td>30'</td>
<td>30'</td>
<td>30'</td>
<td>30'</td>
<td>30'</td>
<td>40'</td>
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<tr>
<td>--All other roads</td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>Side Yard Setback - ft. (minimum)</strong></td>
<td>50'</td>
<td>50'</td>
<td>10% of lot width</td>
<td>10% of lot width</td>
<td>10% of lot width</td>
<td>10% of lot width</td>
<td>10% of lot width</td>
<td>10% of lot width</td>
<td>10% of lot width</td>
<td>10% of lot width</td>
<td>10% of lot width</td>
</tr>
<tr>
<td><strong>Side Yard Setback - Corner Lot - ft. (minimum)</strong></td>
<td>150'</td>
<td>50'</td>
<td>50'</td>
<td>30'</td>
<td>30'</td>
<td>30'</td>
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<td>30'</td>
<td>30'</td>
<td>30'</td>
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</tr>
<tr>
<td><strong>Rear Yard Setback - ft. (minimum)</strong></td>
<td>50'</td>
<td>50'</td>
<td>50'</td>
<td>50'</td>
<td>30'</td>
<td>30'</td>
<td>30'</td>
<td>30'</td>
<td>50'</td>
<td>50'</td>
<td>50'</td>
</tr>
<tr>
<td><strong>Public Utilities Required</strong></td>
<td>W-Water; S-Sewer</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>S</td>
<td>S</td>
<td>W, S</td>
<td>S</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td><strong>Minimum Non-Residential Lot Size - Acres</strong></td>
<td>N/A</td>
<td>N/A</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td><strong>Lot Coverage - Maximum Percent</strong></td>
<td>N/A</td>
<td>10%</td>
<td>12%</td>
<td>20%</td>
<td>20%</td>
<td>40%</td>
<td>40%</td>
<td>40%</td>
<td>See Ordinance</td>
<td>See Ordinance</td>
<td>See Ordinance</td>
</tr>
<tr>
<td><strong>Density - No. of Units per Acre</strong></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>0.8</td>
<td>1.2</td>
<td>2.2</td>
<td>3.5</td>
<td>15</td>
<td>Not Specified</td>
<td>Not Specified</td>
<td>Not Specified</td>
</tr>
<tr>
<td><strong>Gross Acres Required</strong></td>
<td>N/A</td>
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<td>&lt;10</td>
<td>&lt;10</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>Not Specified</td>
<td>Not Specified</td>
<td>Not Specified</td>
</tr>
</tbody>
</table>

*Minimum listed is for existing and replacement homes or A-1 conditional home permits. See A-1 District Regulations for specifics.

**A-1 Front Yard Requirements--100' from a dedicated road right-of-way or 150' from the center line of all adjacent roads, whichever is greater.

***Minimum RPD non-residential lot sizes are specific to use. Please refer to the RPD regulations.

All "Special Use" lot sizes shall be specified in the Special Use Permit.
**Lot Size Guide--Other Districts**

This is a guide only. For exact requirements refer to provisions in the Section which applies.

<table>
<thead>
<tr>
<th></th>
<th>B-1</th>
<th>B-2</th>
<th>B-3</th>
<th>B-4</th>
<th>B-5</th>
<th>M-1</th>
<th>M-2</th>
<th>M-3</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Minimum Lot Size - sq. ft.</strong></td>
<td>10,000</td>
<td>10,000</td>
<td>150,000</td>
<td>20,000</td>
<td>As approved by the County Board</td>
<td>Not Specified</td>
<td>Not Specified</td>
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</tr>
<tr>
<td><strong>Minimum Lot Width - ft.</strong></td>
<td>100'</td>
<td>100'</td>
<td>250'</td>
<td>100'</td>
<td>As approved by the County Board</td>
<td>Not Specified</td>
<td>Not Specified</td>
<td>Not Specified</td>
</tr>
<tr>
<td><strong>Maximum Building Height - ft.</strong></td>
<td>35'</td>
<td>35'</td>
<td>75'</td>
<td>50'</td>
<td>As approved by the County Board</td>
<td>Not Specified</td>
<td>Not Specified</td>
<td>Not Specified</td>
</tr>
<tr>
<td><strong>Front Yard - ft.</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>--- Arterial Roadways</td>
<td>50**</td>
<td>50**</td>
<td>75'</td>
<td>50**</td>
<td>As approved by the County Board</td>
<td>50'</td>
<td>50'</td>
<td></td>
</tr>
<tr>
<td>--- Major or Minor Collector Roadways</td>
<td>40***</td>
<td>40***</td>
<td>50***</td>
<td>50**</td>
<td>As approved by the County Board</td>
<td>40'</td>
<td>40'</td>
<td></td>
</tr>
<tr>
<td>--- All Other Streets</td>
<td>30****</td>
<td>30****</td>
<td>40****</td>
<td>40***</td>
<td>As approved by the County Board</td>
<td>30'</td>
<td>30'</td>
<td></td>
</tr>
<tr>
<td><strong>Side Yard - ft. (minimum)</strong></td>
<td>10****</td>
<td>10****</td>
<td>30****</td>
<td>10****</td>
<td>As approved by the County Board</td>
<td>10% of lot width (up to 20')</td>
<td>10% of lot width (up to 20')</td>
<td>TBD by ZBA</td>
</tr>
<tr>
<td><strong>Rear Yard - ft. (minimum)</strong></td>
<td>20****</td>
<td>20****</td>
<td>40****</td>
<td>10****</td>
<td>As approved by the County Board</td>
<td>40'</td>
<td>40'</td>
<td>TBD by ZBA</td>
</tr>
<tr>
<td><strong>Lot Coverage - Maximum Percent</strong></td>
<td>75%</td>
<td>70%</td>
<td>40****</td>
<td>75%</td>
<td>As approved by the County Board</td>
<td>60%</td>
<td>75%</td>
<td>Not Specified</td>
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<tr>
<td><strong>Floor Area Ratio - Maximum</strong></td>
<td>0.5</td>
<td>0.5</td>
<td>0.5</td>
<td>0.2</td>
<td>As approved by the County Board</td>
<td>0.8</td>
<td>0.85</td>
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<tr>
<td><strong>Distance from Other Zoning Districts - ft.</strong></td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>200'</td>
</tr>
<tr>
<td><strong>Distance from Property Lines - ft.</strong></td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>100'</td>
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<tr>
<td><strong>Distance from any Street or Road - ft.</strong></td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>150'</td>
</tr>
</tbody>
</table>

*or 100' from the center line of all adjacent roads, whichever is greater

**or 90' from the center line of all adjacent roads, whichever is greater

***or 70' from the center line of all adjacent roads, whichever is greater; 75' in the B-1 district; 90' in the B-3 district; and 80' in the B-4 district

****When adjoining property in an A-1 or R district or a municipality, a side yard equal to that required on the adjacent property shall be provided, but in no event shall the setback be less than the minimum listed above.

*****No building within 300' of a Residential district shall exceed 40' in height.
APPENDIX A-3

EXAMPLE OF LOT TYPES

CORNER LOT | INTERIOR LOT | DOUBLE FRONTAGE LOT | REVERSED CORNER LOT

STREET

DOUBLE FRONTAGE LOT

CORNER LOT

REVERSED CORNER LOTS
On a corner lot, the corner side yard is from the side of the house to the street, where the front of the houses faces is considered the front yard.
Lot Width & Depth Explained

Rectangular Lots

Rear Lot Line

Lot Depth 150 ft.

154 ft.

155 ft.

Side Lot Line

Lot Width 110 ft.

145 ft.

140 ft.

Side Lot Line

Lot Width at the building setback line measured along the tangent of the arc.

Curvilinear Lots

Rear Lot Line

Lot Depth 150 ft.

110°

30 ft.

100 ft.

100 ft.

90°

Front Lot Line

Lot Width at the building setback line measured along the tangent of the arc.

Building Line
PERMITTED FENCES,
LOCATIONS IN YARDS AND
HEIGHT LIMITS ILLUSTRATED
Residential Districts

INTERIOR LOT

IN REAR & SIDE YARDS HEIGHT LIMIT IS:
6 ft. Semi-solid & solid fences in Residential
8 ft. abutting Business & Manufacturing Districts

REAR YARD

SIDE YARD

REQUIRED FRONT YARD

OPEN &/OR DECORATIVE FENCES IN FRONT YARDS MAY BE 4 ft. IN HEIGHT

STREET

CORNER LOT

IN REAR & SIDE YARDS HEIGHT LIMIT IS:
6 ft. Semi-solid & solid fences in Res.
8 ft. abutting Bus. & Mfg.

REAR YARD

SIDE YARD

REQUIRED FRONT YARD

OPEN &/OR DECORATIVE FENCES IN CORNER SIDE YARDS MAY BE 4 ft. IN HEIGHT

CORNER SIDE YARD

STREET

40' x 40'
SIGHT DISTANCE TRIANGLE

40'
PERMITTED FENCES, LOCATIONS IN YARDS AND HEIGHT LIMITS ILLUSTRATED
Business & Manufacturing Districts

INTERIOR LOT

IN REAR & SIDE YARDS
HEIGHT LIMIT IS:
8 ft. Semi-solid & solid fences

OPEN &/OR DECORATIVE FENCES IN FRONT YARDS
MAY BE 4 ft. IN HEIGHT

CORNER LOT

IN REAR & SIDE YARDS
HEIGHT LIMIT IS:
8 ft. Semi-solid & solid fences

OPEN &/OR DECORATIVE FENCES IN CORNER SIDE YARDS
MAY BE 4 ft. IN HEIGHT

40' x 40' SIGHT DISTANCE TRIANGLE
FLOOR AREA MEASUREMENTS (how to calculate)

Possible Building Configurations for 0.25 FAR

Floor Area Ratio (FAR) = \frac{\text{Gross Building Area (All Floors)}}{\text{Lot Area}}

NOTE Variations may occur if upper floors are stepped back from ground level lot coverage.
<table>
<thead>
<tr>
<th>A-1</th>
<th>R-1</th>
<th>RPD-1; 2 &amp; 3</th>
<th>R-2</th>
<th>R-3</th>
<th>R-4, R-5 &amp; R-6</th>
<th>R-7</th>
<th>B-1</th>
<th>B-2</th>
<th>B-3</th>
<th>B-4</th>
<th>B-6</th>
<th>M-1</th>
<th>M-2</th>
<th>M-3</th>
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<tr>
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<td>See Ordinance</td>
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</tbody>
</table>

**Table of Permitted and Special Uses**

**APPENDIX A-9**

- **P**: Permitted Use
- **C**: Conditional Use
- **S**: Special Use
- **T**: Temporary Use
- **Blank**: Not Permitted

<table>
<thead>
<tr>
<th>A-1</th>
<th>R-1</th>
<th>RPD-1; 2 &amp; 3</th>
<th>R-2</th>
<th>R-3</th>
<th>R-4, R-5 &amp; R-6</th>
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<th>B-2</th>
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<th>M-2</th>
<th>M-3</th>
<th>Conditions</th>
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</thead>
<tbody>
<tr>
<td>Accessory Agricultural Services (includes blacksmith, sale of farm supplies by farmers as agents, or similar accessory use to a farm residence)</td>
<td>C</td>
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<tr>
<td>Adult Day Care or Respite Care</td>
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Kendall County Zoning Ordinance Update
Land Use Table

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Kendall County Zoning Ordinance Update
Land Use Table

July 6, 2012
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Kendall County Zoning Ordinance Update
Land Use Table

July 6, 2012
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<td>Storage Facilities (for motor vehicles, boats, trailers and other recreational vehicles)</td>
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<td>Storage of manure, peat, topsoil, petroleum, and goods used in or produced by manufacturing activities</td>
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<td>Storage of products when accessory to the pursuit of agriculture</td>
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<td>Surface and/or open pit mining, extraction and or processing of aggregate materials</td>
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<td>Temporary buildings for</td>
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Kendall County Zoning Ordinance Update
Land Use Table

July 6, 2012
Page 11 of 13
<table>
<thead>
<tr>
<th>Land Use</th>
<th>A-1</th>
<th>R-1</th>
<th>RPD-1; 2 &amp; 3</th>
<th>R-2</th>
<th>R-3</th>
<th>R-4, R-5 &amp; R-6</th>
<th>R-7</th>
<th>B-1</th>
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<th>M-1</th>
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<th>Conditions</th>
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<td>construction offices or storage</td>
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<td>Temporary building, trailer, or yard for construction materials and/or equipment</td>
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<td>Trailers or mobile homes for residential purposes during construction of new home</td>
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<td>Truck and Tractor Amusement Competition Events</td>
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<td>Truck Farming</td>
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<td>Truck Driving School</td>
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<td>Whole sales (not including storage or warehousing)</td>
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<td>Wholesaling and Warehousing</td>
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<td>Small Wind Energy Systems</td>
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<td>Wind Farms, Commercial</td>
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<td>Other uses not specifically listed as permitted. Conform to goals, purpose and objectives of district</td>
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For B-5, Business Planned Development (BPD) District, permitted uses shall be consistent with the purpose of this District, including a wide variety of retail, office, general commercial and light industry. A permitted use list shall be developed and approved with each zoning request in the BPD District.

* * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * *
ORDINANCE # 2012-

AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE
Sections 3.02- “Definitions” & Section 7.01.E “A-1 Agricultural Conditional Uses”

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a Public Hearing held before the Kendall County Zoning Board of Appeals on July 30, 2012.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Section 3.02- “Definitions” & Section 7.01.E- “A-1 Agricultural Conditional Use” of the Kendall County Zoning Ordinance as provided in attached Exhibit “A”.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 21st day of August, 2012.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
John Purcell
EXHIBIT A

Section 3.02 Definitions

GUEST HOUSE. Living quarters within a detached accessory building located on the same premises with the principal building, for use by guests of the occupants of the premises no longer then 90 continuous days. Such quarters can have no kitchen facilities and shall not be rented or otherwise used as a separate dwelling.

Section 7.01.E. Conditional Use

e. Guest house with kitchen facilities provided it meets the following conditions:
   i. The parcel must be 3.0 acres or greater in size and must be able to demonstrate the ability to provide adequate water and sanitary wastewater treatment facilities to service both the principle residence and guest house in accordance with all applicable Health Department regulations and guidelines in effect at the time of application.
   ii. The guest house shall comply with the building setbacks of the Agricultural district and shall be a minimum of 20 feet from the principle structure.
   iii. All guest houses shall not exceed the height of the main dwelling.
   iv. Adequate off-street parking shall be available for the guest house.
   v. Covenant or Deed Restrictions: As a condition of securing a Building Permit for construction of a guest house being added to an existing parcel containing a single-family home, the property owner shall record against the deed to the subject property, a covenant or deed restriction which shall prohibit the rental, lease or sale of the guest house separately from the rental, lease or sale of the main dwelling unit. Proof that such a covenant or deed restriction has been recorded shall be provided to the Kendall County Planning, Building and Zoning Department prior to the issuance of the Building Permit for the guest house.
   vi. The materials, colors, and architectural style of the guest house shall be similar to the principal residence.
   vii. The livable floor area of the guest house shall not exceed 50% (fifty percent) of the livable floor area of the principal residence.
   viii. Construction of all guest houses shall meet applicable building codes.
INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF PLATTVILLE AND THE COUNTY OF KENDALL

THIS AGREEMENT, made this 21st day of August, 2012 by and between the VILLAGE OF PLATTVILLE, a body corporate and politic, and the COUNTY OF KENDALL, a body corporate and politic, WITNESSETH:

WHEREAS, the Village of Plattville was incorporated by act of the voters on March 21st, 2006, and

WHEREAS, Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) permits units of local government to obtain or share services and to jointly contract, combine or transfer any power, privilege, function or authority among themselves, and

WHEREAS, the Local Land Resource Management Planning Act (50 ILCS 805/6) provides that a municipality and a County may enter into intergovernmental agreements for joint or compatible planning, local land resource management administration and zoning ordinance enforcement, and

WHEREAS, the Village of Plattville adopted a Comprehensive Plan on July 27, 2009, and

WHEREAS, all the property located within the described boundaries of the Village of Plattville have been heretofore subject to the building and zoning codes of the County of Kendall, and to the County Flood Plain, Soil Erosion and Stormwater Management Ordinances, and

WHEREAS, the parties desire to continue that relationship,

NOW, THEREFORE, it is hereby agreed as follows:

1) The above recitals are incorporated by reference as if fully set forth herein.

2) That the Village of Plattville has by ordinance duly adopted the Zoning Ordinance of the County of Kendall, the Building Code of the County of Kendall, the Comprehensive Plan of the County of Kendall, the Subdivision Control Ordinance of the County of Kendall, the Countywide Stormwater Management Ordinances as its own and further agrees that any subsequent text amendments to said ordinances and plans as may be adopted by Kendall County from time shall be adopted and incorporated by the Village of Plattville as its own.

3) That for the consideration of $1 the receipt and sufficiency of which is hereby acknowledged, the County of Kendall agrees to continue administering the County Ordinances for
the Village of Plattville as described in Paragraph (2) above and in accordance with the procedures attached hereto as Exhibit A and incorporated herein by reference all of which have been duly adopted by the Village of Plattville, and apply them to all properties located within the municipal boundaries of the Village of Plattville.

4) That the Village of Plattville shall reimburse the County of Kendall for any actual costs incurred acting on behalf of the Village of Plattville as provided herein. The Village of Plattville will not be required to reimburse the County of Kendall for employee salaries or benefits.

5) The Village of Plattville shall defend with counsel of the County's own choosing, indemnify and hold harmless the County of Kendall, its past present and future board members, elected officials, insurers, employees and agents from and against any and all claims, liabilities, obligations, losses, penalties, fines damages and expenses and costs relating thereto including but not limited to attorney’s fees and other legal expenses which the County, its board members, elected officials, insurers, employees and/or agents may sustain, incur or be required to pay arising in any manner out of the County’s performance or alleged failure to perform its obligations pursuant to the Agreement.

6) That the Village of Plattville shall secure, pay for and maintain throughout the period during which services are provided under this Agreement, auto liability and general liability insurance with minimum limits of coverage equal to or greater than those limits maintained by the Village on the date of the execution of this agreement attached hereto as Ex. B and incorporated herein by reference. The Village’s auto liability and general liability coverage shall be primary coverage in circumstances of alleged or proved errors or negligence by the County or the County’s employees. The Village’s coverage shall name the County of Kendall as an additional insured, with its members, representatives, officers, agents and employees. A certificate of insurance evidencing the required coverage and the appropriate additional insurer’s endorsement shall be furnished to the County upon execution of this Agreement. Such insurance shall be modifiable or cancelable only upon written notice by registered mail, mailed to the County at least ninety (90) days in advance of such modification or cancellation. The Village shall furnish a copy of its insurance policies for examination by the County at any time upon demand of the County.

7) That this Agreement shall be for a term of one (1) year, commencing on the date of execution hereof, subject to annual renewal by the parties at least 30 days before the anniversary date each year, said renewal to be in writing.

8) This Agreement may be terminated by either party upon 30 days' written notice to the other party.

9) This Agreement represents the entire Agreement between the parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties and may not be modified except in writing acknowledged by both parties.
10) This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

11) The County of Kendall and the Village of Plattville each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

12) This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision.

13) Any notice from either party to the other party hereto shall be in writing and shall be deemed served if mailed by prepaid certified mail addressed as follows:

Kendall County Administrator
111 West Fox Street
Yorkville, Illinois 60560

Village of Plattville
P.O. Box 1173
Yorkville, Illinois 60560

VILLAGE OF PLATTVILLE          COUNTY OF KENDALL
BY: ___________________________________________ BY: ________________________________
    Village President- June McCord            Chairman of Kendall County Board

ATTEST: ____________________________________ ATTEST: ________________________________
        Village Clerk                      Kendall County Clerk
INTEGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF MILLBROOK AND THE COUNTY OF KENDALL

THIS AGREEMENT, made this 21st day of August, 2012 by and between the VILLAGE OF MILLBROOK, a body corporate and politic, and the COUNTY OF KENDALL, a body corporate and politic, WITNESSETH:

WHEREAS, the Village of Millbrook was incorporated by act of the voters on November 5th, 2002, and

WHEREAS, Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) permits units of local government to obtain or share services and to jointly contract, combine or transfer any power, privilege, function or authority among themselves, and

WHEREAS, the Local Land Resource Management Planning Act (50 ILCS 805/6) provides that a municipality and a County may enter into intergovernmental agreements for joint or compatible planning, local land resource management administration and zoning ordinance enforcement, and

WHEREAS, the Village of Millbrook adopted a Comprehensive Plan on January 24th, 2009, and

WHEREAS, all the property located within the described boundaries of the Village of Millbrook have been heretofore subject to the building and zoning codes of the County of Kendall, and to the County Flood Plain, Soil Erosion and Stormwater Management Ordinances, and

WHEREAS, the parties desire to continue that relationship,

NOW, THEREFORE, it is hereby agreed as follows:

1) The above recitals are incorporated by reference as if fully set forth herein.

2) That the Village of Millbrook has by ordinance duly adopted the Zoning Ordinance of the County of Kendall, the Building Code of the County of Kendall, the Comprehensive Plan of the County of Kendall, the Subdivision Control Ordinance of the County of Kendall, the Countywide Stormwater Management Ordinances as its own and further agrees that any subsequent text amendments to said ordinances and plans as may be adopted by Kendall County from time shall be adopted and incorporated by the Village of Millbrook as its own.

3) That for the consideration of $1 the receipt and sufficiency of which is hereby
acknowledged, the County of Kendall agrees to continue administering the County Ordinances for the Village of Millbrook as described in Paragraph (2) above and in accordance with the procedures attached hereto as Exhibit A and incorporated herein by reference all of which have been duly adopted by the Village of Millbrook, and apply them to all properties located within the municipal boundaries of the Village of Millbrook.

4) That the Village of Millbrook shall reimburse the County of Kendall for any actual costs incurred acting on behalf of the Village of Millbrook as provided herein. The Village of Millbrook will not be required to reimburse the County of Kendall for employee salaries or benefits.

5) The Village of Millbrook shall defend with counsel of the County’s own choosing, indemnify and hold harmless the County of Kendall, it past present and future board members, elected officials, insurers, employees and agents from and against any and all claims, liabilities, obligations, losses, penalties, fines damages and expenses and costs relating thereto including but not limited to attorney’s fees and other legal expenses which the County, its board members, elected officials, insurers, employees and/or agents may sustain, incur or be required to pay arising in any manner out of the County’s performance or alleged failure to perform its obligations pursuant to the Agreement.

6) That the Village of Millbrook shall secure, pay for and maintain throughout the period during which services are provided under this Agreement, auto liability and general liability insurance with minimum limits of coverage equal to or greater than those limits maintained by the Village on the date of the execution of this agreement attached hereto as Ex. B and incorporated herein by reference. The Village’s auto liability and general liability coverage shall be primary coverage in circumstances of alleged or proved errors or negligence by the County or the County’s employees. The Village’s coverage shall name the County of Kendall as an additional insured, with its members, representatives, officers, agents and employees. A certificate of insurance evidencing the required coverage and the appropriate additional insurer’s endorsement shall be furnished to the County upon execution of this Agreement. Such insurance shall be modifiable or cancelable only upon written notice by registered mail, mailed to the County at least ninety (90) days in advance of such modification or cancellation. The Village shall furnish a copy of its insurance policies for examination by the County at any time upon demand of the County.

7) That this Agreement shall be for a term of one (1) year, commencing on the date of execution hereof, subject to annual renewal by the parties at least 30 days before the anniversary date each year, said renewal to be in writing.

8) This Agreement may be terminated by either party upon 30 days’ written notice to the other party.

9) This Agreement represents the entire Agreement between the parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties and may not be modified except
in writing acknowledged by both parties.

10) This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

11) The County of Kendall and the Village of Millbrook each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

12) This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision.

13) Any notice from either party to the other party hereto shall be in writing and shall be deemed served if mailed by prepaid certified mail addressed as follows:

Kendall County Administrator  
111 West Fox Street  
Yorkville, Illinois 60560

Village of Millbrook  
PO Box 51  
Millbrook, Illinois 60536

VILLAGE OF MILLBROOK  

COUNTY OF KENDALL

BY: ___________________________________________  
Village President- Jackie Lemmerhirt  
ATTEST: ________________________________________  
Village Clerk

BY: ___________________________________________  
Chairman of Kendall County Board  
ATTEST: ________________________________________  
Kendall County Clerk
KENDALL COUNTY
ADMINISTRATION COMMITTEE
GIS, REVENUE & TECHNOLOGY
MINUTES
August 14, 2012 9:00A.M.
Board of Review Room

Meeting was called to order at 9:00AM. by chair, Jessie Hafenrichter

Committee Members Present: Jessie Hafenrichter, Dan Koukol, Nancy Martin, Anne Vickery

Others Present: Don Clayton, Andy Nicoletti, John Sterrett

Treasurer Report: Jill Ferko was absent but sent a report to Ms. Hafenrichter.

Clerk’s Report: Debbie Gillette was absent.

Assessor’s Office: Andy Nicoletti reported that Big Grove assessment’s are due September 1st. Mr. Nicoletti explained how assessment data is sent to the Assessment Office and that improvements are being made to prevent any glitches. There was discussion over the schedule of board of review hearings for the upcoming months. Mr. Nicoletti explained how the equalization factors are applied to the assessment of properties. Mr. Nicoletti stated that the final abstract is sent to the State for final review. The Assessment Office has received their new scanner however there are still some glitches that need to be worked out. A new construction update will be given soon but is not finalized yet.

GIS: Don Clayton has processed 529 sheriff and judicial services thus far. Mr. Clayton commented on the R.O.W. that has been taken this year including 90 to date. A subdivision has come through that was approved by Joliet in 2005. The ownership has changed since then and a review of the State’s Attorney’s Office is taking place prior to recording. A new process is being put in place for recording subdivisions to ensure quality control. The new process will take longer but will be much more accurate. Mr. Clayton is working on updating the GIS site for improvements. Mr. Clayton and Mr. Nicoletti are working towards improving the visual system for the Board of Review room to view GIS data. A system that has the best clarity and resolution is ideal for the public to view. Eventually Mr. Clayton would like to have a 3-D view on the GIS system to have a better ‘birds-eye-view’. The goal is to have as much new technology put into the public view system as possible for more accuracy and information.

Technology: Don Clayton reported on Technology Services in place of Stan Laken. The Voter Registration server system has been recovered. The system was down due to inclement weather. There is coordination between Judge McCann, Beck Morganegg, and Technology for installation of improved monitoring viewing. Sheriff patrol cars may have in-car computers installed for improved visual technology. This item will be discussed at Committee of Whole. The Board of Review monitors will be enlarged for improvement. The webpage is being updated with financial and transparency information. The website was taken down for security purposes for a brief time
last week because of possible glitches. No further issues have been reported since the system was improved.

Nancy Martin moved to adjourn. Anne Vickery seconded the motion. The committee meeting adjourned at 9:40A.M.

The next meeting is scheduled in the Board of Review room on September 11, 2012 at 9:00a.m.

Respectfully submitted,

John Sterrett
Associate Planner
HIGHWAY COMMITTEE MINUTES

DATE: August 14, 2012
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Chairman Davidson, Petrella, Shaw & Wehrli
Absent Flowers
STAFF PRESENT: Klaas, Myers & Gates
ALSO PRESENT: John Purcell, Angela Zubko of P B & Z, Judy Gilmour, Kelly Farley of Crawford Murphy & Tilly, Inc., PJ Fitzpatrick of WBK Associates & Chuck Robinson

The committee meeting convened at 4:00 P.M.

Chairman Davidson asked for comments from any citizens. Chuck Robinson voiced his concerns on cleaning the silt from under the 3 bridges along Caton Farm Road. The bridge near his home still has a silt bar under the bridge and a boulder was left on the bank. Klaas informed Mr. Robinson that the bridge inspections this year had identified the accumulation of silt under the bridges, and with the dry year, it was an excellent time to get in there and clean them out. The County hired S & K Excavating to clean out the silt under the 3 bridges. Myers indicated that there was some material that just couldn’t be reached with the equipment that was used. The work was completed on August 11th. The committee directed the Highway Department to resolve these issues.

A bid opening was held on Friday August 10, 2012 for the Grove Road realignment. Four bids were received, with S & K Excavating being the low bidder in the amount of $2,145,120.75. The estimate for this project was $3,907,188.00. Motion Petrella; second Wehrli to forward the low bid to the County Board for approval. Motion carried unanimously.

A bid opening was held on Tuesday, August 14, 2012 for crack filling various locations in the County. One bid was received from Corrective Asphalt Materials in the amount of $120,000. Due to the County’s unfamiliarity with this material, Klaas believed the estimated cost of $75,000 too was low. The bid was for crack filling a little more than 10 miles of county highways. Petrella asked if the County Engineer would check with other Counties to see if the bid price we received was reasonable. Motion Wehrli; second Shaw to forward the low bid to the County Board for approval. Motion carried unanimously.

A bid opening was held on Tuesday, August 14, 2012 for sealing approximately 7 miles of Caton Farm Road. One bid was received from Corrective Asphalt Materials in the amount of $135,955.30. The estimate of cost for this project was $147,777.50. The County Highway Department paved this road approximately four years ago, but has been experiencing premature deterioration of the asphalt surface. The CRF restorative seal will help to preserve the pavement and extend its life so that it will not need to be resurfaced again too soon. Pavement preservation items have been included in the County’s 5-year plan; and the costs will be paid out of the Transportation Sale Tax Fund. Motion Wehrli; second Petrella to forward the low bid to the County Board for approval. Motion carried unanimously.
After the restorative seal, Caton Farm Road will need to be re-striped. The Highway Department has a quote from Maintenance Coatings to place approximately 90,000 lineal feet of pavement markings on Caton Farm Road at a cost of $29,700. Unit price for the pavement markings is $0.33 per foot, which price is at or below the bid price on most of the paving projects the County is performing this year. Motion Wehrli; second Shaw to approve the quote from Maintenance Coatings in the amount of $29,700. Motion carried unanimously.

The 2000 International Dump Truck was sold to Locust Township, Christian County, Illinois for a price of $20,000.00

A preliminary engineering agreement between Kendall County and Chamlin & Associates was presented to the committee for the Millington Project. There is some uncertainty on the exact scope of work that will be required on this project due to coordination with OmniTrax Railroad. For that reason, Chamlin provided a range of estimated costs from $19,000 to $27,000, with a not-to-exceed cost of $27,000. Motion Shaw; second Wehrli to recommend approval of the Agreement to the County Board. Motion carried unanimously.

The 5-year plan is still not completed and will be presented to the Committee at the September meeting.

The Willow Lane Bridge is scheduled to open next week.

Com Ed will begin relocation operations on the River Road Bridge on August 19, 2012. Their work should take 2 or 3 weeks. City of Yorkville now believes that the bridge will not be replaced and opened to traffic until 2013.

The County Engineer attended a meeting with the Village of Oswego and WBK Associates on the Orchard/Minkler/Collins/Grove corridor project. According to Klaas, the meeting was very productive. He suggested that WBK make a presentation to the Committee at the September meeting to inform the Committee of the proposed alternates, the constraints and opportunities, as well as the preferred alignment. There will be follow-up issues that the Committee will need to discuss upon approval of this feasibility study. The Committee also wanted WBK to make a presentation at the C.O.W. meeting.

At some point in the near future, the County will need to deed over new right-of-way along Route 126 to the State of Illinois. The property was originally acquired in the County’s name, but will be transferred to IDOT after all the original acquisitions have been recorded.

The Millbrook sidewalks have been completed. Thorne Electric is installing flashing lights at the pedestrian crossing this week.

Motion Petrella; second to forward payroll and bills for the month of August to the Finance Committee for approval.

The next meeting is scheduled for Tuesday, September 11, 2012 at 4:00 P.M.
Meeting adjourned at 4:55 P.M.

Respectfully submitted,

Francis C. Klaas, P.E.
Kendall County Engineer

ACTION ITEMS

• Bids for Grove Road Realignment Highway Construction
• Bid for Crack Filling on Various County Highways
• Bid for Placing a Restorative Seal on Caton Farm Road
• Preliminary Engineering Agreement w/ Chamlin & Associates for Church Street
KENDALL COUNTY

Resolution No. ____

WHEREAS, bids were received at the County Highway Office on August 10, 2012 on the following listed project:

Sec. 09-00107-00-FP, Grove Road Realignment, the low bid of S & K Excavating & Trucking, Inc. in the amount of $2,145,120.75.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Kendall County award the above listed projects to the low bidder as listed above.

This resolution approved by the County Board of Kendall County, State of Illinois.

______________________________

John P. Purcell - Kendall County Board Chairman

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the 21st day of August, 2012.

______________________________

Debbie Gillette - County Clerk

(SEAL)
KENDALL COUNTY
Resolution No. ____

WHEREAS, bids were received at the County Highway Office on August 14, 2012 on the following listed project:

Caton Farm Road, CRF Restorative Seal, the low bid of Corrective Asphalt Materials in the amount of $135,955.30.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Kendall County award the above listed projects to the low bidder as listed above.

This resolution approved by the County Board of Kendall County, State of Illinois.

John P. Purcell - Kendall County Board Chairman

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the 21st day of August, 2012.

Debbie Gillette - County Clerk
(SEAL)
KENDALL COUNTY

Resolution No. ___

WHEREAS, bids were received at the County Highway Office on August 14, 2012 on the following listed project:

Various Locations, Crack Filling the low bid of Corrective Asphalt Materials in the amount of $120,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Kendall County award the above listed projects to the low bidder as listed above.

This resolution approved by the County Board of Kendall County, State of Illinois.

__________________________________________
John P. Purcell - Kendall County Board Chairman

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the 21st day of August 2012.

__________________________________________
Debbie Gillette - County Clerk

(SEAL)
August 3, 2012

Mr. Fran Klaas, County Engineer
Kendall County
6780 Route 47
Yorkville, IL 60560

SUBJECT: Church Street Improvement
Millington, Illinois

Dear Fran:

Thank you for the opportunity to work with you on the above referenced improvement. Chamlin & Associates, Inc. proposes to provide the following engineering services associated with the Church Street project (Walnut Street south to the BN Railroad tracks):

- Secure existing topography over full length of improvement;
- Prepare detailed plans, specifications, and proposal packages for roadway, storm sewer, sidewalk, and associated improvements.
- Coordinate railroad input and approval of storm sewer crossing and roadway grade crossing improvements;
- Coordinate with Village of Millington on approval of improvements and their connection to Village improvements;
- Progress meetings with County Engineer to coordinate improvement progress and scope;
- Plans and proposal packages will be delivered to County Engineer, upon completion, for proposal acceptance and distribution by his office.

The engineering fee for the above described work is between $19,000 and $27,000. All work will be done on a time and material basis and all fees will not exceed $27,000. I have enclosed a copy of Chamlin & Associates, Inc. hourly rate sheet.

If you have any questions, please contact me. We are prepared to begin work on this project within 10 days of notification to proceed by your office. I look forward to working with you on this project.

Very truly yours,

Guy R. Christensen

Enclosure

GRC/hp

PERU OFFICE:
ROGER J. CHAMLIN, P.E. • LARRY D. GOOD, P.E. • JAMES K. CLINARD, S.E., P.E. • KEVIN W. HEITZ, P.E., P.L.S.
DAN L. ADRIAN, P.E., P.L.S. • AARON M. FULL, P.E.

MORRIS OFFICE:
GUY R. CHRISTENSEN, P.E. • MICHAEL W. PERRY, P.E. • ROBERT T. SCHMUID, P.E. • MICHAEL E. FARRELL, P.L.S.
# Hourly Rate Schedule

March 28, 2012 thru March 31, 2013

<table>
<thead>
<tr>
<th>Position</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>$128.00/hr.</td>
</tr>
<tr>
<td>Structural Engineer</td>
<td>128.00/hr.</td>
</tr>
<tr>
<td>Professional Land Surveyor</td>
<td>104.00/hr.</td>
</tr>
<tr>
<td>Sr. Project Engineer</td>
<td>119.00/hr.</td>
</tr>
<tr>
<td>Project Engineer</td>
<td>115.00/hr.</td>
</tr>
<tr>
<td>Project Manager</td>
<td>110.00/hr.</td>
</tr>
<tr>
<td>Designer/Engineer II</td>
<td>95.00/hr.</td>
</tr>
<tr>
<td>Engineer I</td>
<td>94.00/hr.</td>
</tr>
<tr>
<td>Chief Engineering Aide</td>
<td>98.00/hr.</td>
</tr>
<tr>
<td>Sr. Engineering Aide</td>
<td>82.00/hr.</td>
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<tr>
<td>Engineering Aide</td>
<td>73.00/hr.</td>
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<tr>
<td>Sr. Party Chief</td>
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</tr>
<tr>
<td>Party Chief</td>
<td>76.00/hr.</td>
</tr>
<tr>
<td>Inspector</td>
<td>75.00/hr.</td>
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<tr>
<td>Draftsman</td>
<td>68.00/hr.</td>
</tr>
<tr>
<td>Rodman</td>
<td>42.00/hr.</td>
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<tr>
<td>Office Manager</td>
<td>64.00/hr.</td>
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<tr>
<td>Admin. Support Staff</td>
<td>40.00/hr.</td>
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<tr>
<td>Vehicle &amp; Standard Survey Equipment</td>
<td>8.00/hr.</td>
</tr>
<tr>
<td>Vehicle &amp; Total Survey Station</td>
<td>18.00/hr.</td>
</tr>
<tr>
<td>Inspection Vehicle</td>
<td>5.00/hr.</td>
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<tr>
<td>Mileage</td>
<td>0.50/mi.</td>
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<tr>
<td>GPS &amp; Vehicle</td>
<td>38.00/hr.</td>
</tr>
<tr>
<td>Computer &amp; Plotter</td>
<td>15.00/hr.</td>
</tr>
</tbody>
</table>
CALL TO ORDER
Chairman Shaw called the Facilities Management Committee meeting; located in the County Office Building at 111 W. Fox Street, Room 209 to order at 3:33 p.m.

1) Roll Call - Chairman Shaw asked for a roll call attendance. Present were Chairman Shaw, Members Koukol, Wehrli and Vice-Chair Davidson. Member Hafenrichter arrived at 3:38 p.m. Enough members were present to form a quorum of the committee. County Board member Martin and Facilities Management Director Smiley were also present.

2) Approval of the July meeting minutes - Chairman Shaw asked for a motion to approve the July committee minutes. Member Koukol motioned to approve the minutes. Vice-Chair Davidson 2nd the motion. All members voted aye via voice vote. Motion approved.

3) Public Comment - No members of the public were present at the meeting.

NEW BUSINESS/PROJECTS

1) Gas & Electric Contract Extensions
Report from meeting
Chris Childress of Progressive Energy presented information showing prices obtained by sending out Kendall County electrical and natural gas consumption for new pricing for a one (1) and three (3) year contract. Pricing obtained showed the possibility of a combined savings of $26,281.00 starting in 2013 due to the contracts starting mid-year. Combined savings starting in 2014 is projected to be $59,324.00 per year. Vice-Chair Davidson asked why we do not use our standby generators to reduce the demand charges. Jim said he would work with Chris Childress to try and determine if this would save the county money and bring the information back to a future FM committee meeting. Vice-Chair Davidson made a motion to approve a three year contract for each service to the low bidder and to forward the motion to the full county board for approval. Member Hafenrichter 2nd the motion. All members voted aye via a voice vote. Motion approved.

2) 2011-2012 Snow Review
   • Results so far for are as follows:
     • We experienced a total of ten (10) events from Dec. 2011 to date. We still have this November for the 2012 season. The past two years we elected to go with the seasonal price instead of per push/per inch pricing. The seasonal cost for this season was $44,000.00. The vendor shows if we paid for last season per push/per inch the cost would have been $20,239.00.
     • We are set to pay $44,000.00 for the next snow season again.

Report from meeting
Member Wehrli suggested that we should possibly look at changing to a per push price going forward. Committee members agreed that snow totals fluctuate year to year but the general consensus was to leave the contract stand as bid as a seasonal price. Project complete.

3) Courthouse Wind Damage Repair
   • Damage to the Courthouse from the Microburst is as follows:
     a) Counter flashings loose in two (2) areas.
     b) Replacement of thirty (30) feet of metal rake at the cupola.
     c) Adjustment and refastening of the ridge cap in two (2) locations.
     d) Installation of downspout and replacement of broken hangers.
   • Cost estimate from Elens & Maichin who installed the systems is $5,910.00.
   • Elens & Maichin says they only held a two year warranty on the metal aspects of the job. The 30 year warranty is on the roof membrane itself.

Report from meeting
Member Koukol asked if the County insurance deductible accumulates. Members said no it is per occurrence. Member Wehrli said he thought we should go ahead and use Elens & Maichin for the repairs since they are responsible for the warranty on the roof. Member Koukol said he thought we should bid out the repairs since the roof warranty was only for the membrane itself. Vice-Chair Davidson made a motion to go ahead and make the repairs with Elens & Maichin and to forward how to pay for the repairs to the Finance Committee. All members except Member Koukol voted aye via a voice vote. Member Koukol voted no. Motion approved by majority of yes votes received.
4) Approval to add a plaque at the Historic Courthouse for Dennis Hastert opposite or adjacent to the Dallas Ingemunson plaque
   • Chairman Shaw has suggested that we also place a plaque honoring the former Speaker of the House in the lobby of the HCH.

Report from meeting
Member Hafenrichter said that former speaker Hastert was responsible for bringing funding back to Kendall County for many projects. Members estimated at least 25 million dollars was brought back to Kendall County during Mr. Hastert’s tenure in Congress. In general members thought Kendall County should establish an area at the HCH for plaques of the people that have had a large impact in the county. Project complete.

5) Video Bond Call Move Request
   • Judge McCann requested to move the system from Courtroom #112 and to be re-installed in Courtroom #113. Jim is getting pricing to have the system moved.

Report from meeting
Jim reported that he received one price of around $2,900.00 so far and that he is going to be reviewing it to make sure it has included everything needed to get the system moved. He is also going to try and contact other companies to see if they can give him a price to move the system. Committee members agreed that we would need to move the system since that is what Judge McCann wants to do. Jim was directed to get the additional prices and to bring this issue up at the next Finance meeting and to bring it back to the FM Committee meeting in September.

6) Video Court Call Board Installation Request
   • Becky plans to put the daily court call on the monitors instead of posting them on cork boards by each courtroom and told Jim that she wants this to be completed in August. Jim asked to get details about the installation and Becky said that she did not have them, but DeKalb had installed a system for their courts.
   • Becky said she planned to cover the hardware and software costs but the rest was supposed to be taken care of when the Courthouse expansion was done. Jim verified that conduit was installed to these areas for this to be done sometime in the future during construction. But nothing else was done as we did not have details on what would be installed in the future.

Report from meeting
Jim explained that he had no details on what was being done other than the need to mount monitors had grown from three (3) on each to now be five (5) on each side. Jim also said that he, Stan and Jeff Wilkins had discussed it earlier in the day and agreed that we needed to sit down with Becky to define the scope, so Jim could get prices to setup the system or figure out if KCFM staff could handle the job. Committee members directed Jim to do what he can to get the information and pricing together for the Finance Committee and the FM Committee meeting.

7) Public Bench Installation at the Public Safety Center
   • Pricing of over $800 was received from Lite Construction to re-install the bench.
   • KCFM staff re-install the bench after Sheriff Randall replaced the wood on the bench. The total cost was a couple of bags of concrete and our time to install the benches. Project complete.

8) Hail Guards – New AC units for KenCom
   • The new units installed for the basement area at the PSC have coils that are not protected from hail or other obstacles. Price from the contractor of $1,367.00. This would be an extra to the KenCom project.

Report from meeting
Member Hafenrichter made a motion to go ahead with the installation and to charge it to the project. Member Wehrli 2nd the motion. All members except Vice-Chair Davidson voted aye via voice vote. Vice-Chair Davidson voted no. Motion approved by majority of yes votes received.

9) Fire System Change Order Approval – PSC Computer room
   • After much discussion and going back & forth with FGM and Lite Construction Jim was presented a change order to add dampers to the room. Lite is saying this will solve the issue of the gas system not being sized properly to handle the room in the case of a fire. Cost is $4611.80.

Report from meeting
Jim asked Tim Campbell of Lite Construction to attend the meeting. Tim said that the quote included everything to get this issue resolved. Tim said Lite was willing to split the cost with us since it has taken so much of Jim’s time to resolve this issue with them, even though he could say that we would have needed to install the dampers if it was caught at the beginning of the project. Jim explained a summary sheet of the project costs with the committee that showed the project would end up with a deficit of $16,354.10 if all of the remaining security costs were spent. Member Wehrli made a motion to approve splitting the cost with Lite. Vice Chair Davidson 2nd the motion. All members voted aye via a voice vote. Motion approved.
NEW BUSINESS/PROJECTS CONTINUED

10) Trees at the Historic Courthouse
- Another tree appears to be dying on the North side of the HCH. Jim suspects it is from the Ash borer that is destroying trees throughout Yorkville. One price was received to remove the tree and then re-plant a replacement tree in the amount of $2,000.00.
- Jim checked with Latreese and the fund to do repairs at the HCH is currently $2,373.00.

**Report from meeting**
Jim said there used to be a larger budget for maintaining the facility when it was rented by the church. Committee members said that the facility will continue to need more as the years go forward. So, Jim was directed to add additional funds for maintenance in the 2013 budget.

11) Historic Courthouse Sidewalk Paver Repair
- Several areas of the sidewalk are starting to get into disrepair. Large gaps, retainer edging failure, sunken areas and trip hazards are developing. Jim received one (1) price from our landscape maintenance company to fix the issues for $2,985.00.

12) KenCom Misc. Charges for 2013 Budget
- Jeff Wilkins instructed me to give Dave Farris the costs for the KenCom copier. This includes the copier lease, the paper used and the cost for the maintenance contract.
- See Dave’s comments from the email he sent me back.
- So, I left the KenCom copier costs in the Facilities Management budget.

**Report from meeting**
Members discussed what was in the lease versus what has been done in the past. Member Hafenrichter said she thought they wanted to be on their own and should possibly take care of items like this. Chairman Shaw said Jim should not be put in the middle of this issue. Member Hafenrichter said we need to look closer at the contract and see what it includes. Board Member Martin said KenCom operates on the money we give KenCom. The only other funding they get is for operations. Nancy also said there are other departments in the County that we support even though they have their own levies.

OLD BUSINESS/PROJECTS

1) Courthouse Stairs Replacement Construction
- Waukegan Steel determined they need to build new handrails instead of using the old handrails. Jim suggested that since they needed to create new handrails, they should consider redoing the design to not have a pipe support landing in the steps. After going back & forth with Jim on this, Waukegan decided this was a good idea. Since the handrails were being redone there is a two-three week delay in getting the handrails back onsite. The main delay was with the galvanizer having at least a two week lead time.
- Jim talked to Judge McCann and he agreed that we should leave the stairs barricaded off, but should reopen the main drive.
- Waukegan Steel provided a sketch for the new handrails and said they will be installed the week of August 13, 2012.

2) Request to move Dallas Ingemunson Plaque at the Historic Courthouse
- Jim talked to Judge McCann about his opinion on whether the plaque should be located at the Historic Courthouse (HCH) or at the Courthouse. Judge McCann said that he thought the plaque should be located at the HCH where Dallas served as the State’s Attorney.

**Report from meeting**
Committee members said they felt the same about moving this existing plaque to an area on the first floor as was discussed earlier about a potential future Dennis Hastert plaque. Member Hafenrichter made a motion to move the plaque to the first floor sometime in the future. Member Koukol 2nd the motion. All members voted aye via a voice vote. Motion approved.

3) Fire Panel Monitoring Installation
- Jim met with Correct Electric to discuss the SAO suggested changes. Correct said that they were leery of making any changes and stated that it costs them over $500.00 every time their legal people review something. But he ended saying they would review it one more time. Jim sent their suggested changes back to David Berault at the SAO. David said their liability language is not acceptable in his opinion and does nothing to help Kendall County if a situation arises during the length of the contract. There were also several other items that Correct did not agree with.
- Correct’s representative has said they appreciate the choice of going with them but must walk away from the project due to the differences on the contract.
- So, Jim asked David to review the other vendor Sound Incorporated’s contract.

**Report from meeting**
Member Wehrli made a motion to approve the 2nd vendor to install the equipment. Member Koukol 2nd the motion. All members voted aye via a voice vote. Motion approved.
4) State’s Attorney’s Office Odor from Construction is Back Again
- Jim reported it to Gilbane on June 12, 2012. Gilbane brought out an Environmental Engineer to review the installation and observe the smell. After the meeting Gilbane asked Jim to remove the Ozone generator from the ductwork and to hang it in the open space above the ceiling since they said the smell seems to be stronger in this area. The bulb was moved and re-connected the week of July 30, 2012.

5) Housing Authority office to move in at the Health Facility
- Jim reached out to the Housing Authority representative given to him by the Health department. As of the 24th no one contacted Jim. Jim called Barney Dahl again last week and he said they will be moving in soon. Jim suggested they use Comcast for their phone and data service. Barney said that is who they were using, so is going to see if it can be reconnected at the Health facility. Barney said he has the number being answered by the DuPage Housing Authority for now and will advise Jim what is going on when he gets it setup.

6) New T1 lines Cutover Public Safety Center
- The cutover was completed on July 20th as planned. The project started at 2p.m. and was complete by 5p.m. All seemed to be well until the following Monday afternoon. At that time Jim received complaints from the State’s Attorney’s office, Health facility and John Purcell about issues with some inbound & outbound calls not going through or dropping. These items were fixed as of Friday, July 27, 2012. However, on Monday, July 30, 2012 Jim received additional reports about calls dropping after three to five rings and issues dialing some 800 & 877 numbers. Jim worked with the vendor all week to resolve the issues. The issues were resolved on August 3, 2012. The new circuit was setup as National 2 and it should have been setup as Custom. So the programming was changed in our equipment to match the new circuits. Project complete.

7) Animal Control Laundry Room Change Request
- The equipment was moved and reconnected in the adjacent room on August 1, 2012. KCFM staff also replaced ceiling tiles that had been damaged in the room and removed one plastic lens cover that had been poked out with a broom. Total cost of materials was under $100.00. Total hours on the project was twelve (12). Project complete.

EXECUTIVE SESSION
Not Needed.

ADJOURNMENT
Member Wehrli made a motion to adjourn the meeting. Chairman Shaw closed the meeting at 5:33p.m.

Submitted by,
Jim Smiley
Facilities Management Director
Kendall County, IL  
Budget and Finance Committee  
Meeting Minutes  
August 16, 2012

Call to Order  
The Budget and Finance meeting was called to order at 2:30 p.m. by Chair Vickery.

Finance Committee members present: Mr. Davidson, Ms. Hafenrichter, Ms. Martin and Ms. Petrella

Kendall County employees present: Latreese Caldwell, Jill Ferko, Debbie Gillette, Janet Kaiser, Darryl Kollins, Chief Deputy Scott Koster, Stan Laken, Andy Nicoletti, Jim Smiley, Tom Thomas, and Angela Zubko

Claims Review and Approval  
A motion was made by Ms. Martin to forward the bills in the amount of $1,249,059.80 to the County Board. Ms. Petrella made a second to the motion. The motion passed.

Department Head and Elected Official Comments  

Jill Ferko, County Treasurer – Ferko said that a lot of the banking and financial industry said that future interest rates and the bank collateral issue program are of great concern. Ferko said that more than likely the collateral funds program will come to an end on December 31, 2012. Ferko will update the committee if there will be additional expenses.

Debbie Gillette, County Clerk and Recorder – none

Scott Koster, Sheriff’s Office – Koster reported that Public Safety will be asking to add one new Correctional Officer position to offset one deputy moving to Court Security staff to accommodate the addition of one new judge coming in September or October, 2012.

Koster reported a significant increase of daily out-of-County housing in housing inmates, as well as an increase in expenses for inmate supplies and food services. Koster said the average daily population is currently 160-180, and that they anticipate that number of out of county inmates to continue for the next few months. Koster said capacity is 225.

Stan Laken, Technology – none

Andy Nicoletti, County Assessor – Nicoletti informed the group of the new construction amount of $16,826, 837.

Tom Thomas, Health Department – none
Amaal Tokars, Health Department – none

Citizens to be Heard – none

Items from Other Committees

Board of Review

Budget Adjustments – Vickery said the Board of Review will be taking $5000 from Contractual Services line item and created a line item to purchase projection equipment now. The budget will be adjusted in October to amend it.

Facilities Committee

Courthouse Wind Damage Repairs – Smiley reported there was damage in the amount of $5910.00 to the Courthouse roof during a recent microburst. Repairs would not be covered under the 30-year warranty. Martin made a motion to present to the Board for approval, second by Hafenrichter. Motion approved. Funds will be taken from Contingency.

Video Bond Call Move - Smiley stated that Judge McCann would like the Video conferencing unit moved from Courtroom 112 to Courtroom 113 as soon as possible. Smiley has received one bid of $2985, but is awaiting other bids. He will update the committee when he has additional information/bids. Judge McCann will brief the C.O.W. Committee on this issue at today’s meeting.

Circuit Clerk Video Display Boards - Smiley reported that Becky Morganegg is asking for display boards to be installed in two locations in the main hallway near the Circuit Clerk’s office by early September to display the daily court call information. The Circuit Clerk will pay for hardware and software costs. Other costs would total approximately $5000. Smiley will get pricing and update the committee at the next meeting.

Other Items of Business – Vickery said that the Committee will August 28th Budget Presentations will begin at 8:30 a.m. to view year-end projections before Budget hearings begin at 9:00 a.m.

Actions Items for County Board
- Claims for the County Board in the amount of $ 1,249,059.80
- Payment of $5910 from contingency funds for the Courthouse Wind Damage Repairs
Executive Session – None

Adjournment – Ms. Martin made a motion to adjourn, second by Ms. Hafenrichter. All members voted aye. Meeting adjourned at 3:03 p.m.

The next Budget and Finance Committee meeting is scheduled for Tuesday, August 28, 2012 at 8:30 a.m. in the County Board room.

Respectfully submitted,

Valarie McClain
Administrative Assistant
Administrative Services
August 1, 2012

Mr. Jim Smiley  
Kendall County Courthouse  
Re: Wind Damage Repairs  

Dear Jim:

We propose to make necessary repairs to the damaged areas we had discussed. The scope of work is:

1) Re-install counter flashing that blew loose at 2 locations.  
2) Replace 30 feet of rake metal at the cupola.  
3) Adjust and re-fasten the ridge cap on the metal roof (2 locations).  
4) Install the downspout that was blown loose and install additional hangers on the downspout to the North.

This work can be completed for the sum of $5,910.00.

If you have any questions, please feel free to contact me at (815) 727-2689.

Sincerely,

[Signature]

Luke Duffy  
President  
ELENS & MAICHIN ROOFING & SHEET METAL, INC.

LD/cs
Call to Order
The Committee of the Whole met at 4:00 pm and was called to order by Vice Chair, Anne Vickery.

Roll Call
Members Present: Bob Davidson, Jessie Hafenrichter, Nancy Martin, Suzanne Petrella, Jeff Wehrli and Anne Vickery
Absent: Elizabeth Flowers, Dan Koukol, John Purcell, John Shaw

Staff Present: David Berault, Deputy Commander Brian Jahp, Leslie Johnson, Darryl Kollins, Chief Deputy Scott Koster, Stan Laken, Judge Tim McCann, Jim Smiley, Eric Weis (4:06 p.m.), Jeff Wilkins, and Angela Zubko

1. DuPage Housing Authority – David Hoika, Executive Director of Kendall County Housing Authority, and Deb Darzinski, Project Administration Specialist, DuPage Housing Authority reported the Kendall County Housing Authority was moved back to the HHS building to become part of the “one-stop” team of providing health, social and human services to Kendall County citizens. Discussion on the voucher system, participants, HUD and the utilization in Kendall County.

2. Courthouse Expansion – Judge McCann informed the group about the long-range plans for the Courthouse, and the anticipated number of judges and courtrooms for the next five years. KC currently has five judges in session three days a week, and four judges two days per week. McCann reported that the recalled judge position will be eliminated as of December 30, 2012 or earlier. That position will be replaced with a new five days per week judge as of December 3, 2012.

McCann said that the Illinois Supreme Court reviews and reallocates new judges based on increases or decreases in the County census and the case loads. McCann stated that the Supreme Court has allocated one new Census judge to Kendall County to begin after December 3, 2012. KC will then have six judges for five days per week.

McCann said that KC currently has six fully functioning courtrooms, and that we have the potential to use the former Jury Assembly room (formerly Courtroom 4) on an interim basis if needed. There is also additional space in the back that is available for expansion. McCann said the Supreme Court will allocate an eighth judge to Kendall County sometime before 2016. McCann emphasized the need to begin plans for accommodating the additional judges and the spaces needed by County judicial court system occurring within the next two years.
3. 2013 Needs Analysis/KC Technology and KC Sheriff’s Office – Deputy Commander Brian Jahp briefed the committee on the current technology being utilized by Public Safety, and stated that the current equipment is beginning to exceed its usable lifespan, and that the warranties and replacement options are no longer viable. Jahp explained the technology needs and the proposed equipment needed to provide Public Safety with new and updated equipment to provide the best service to Kendall County citizens.

Chief Deputy Koster briefed the committee on what upgrades and equipment replacements have been done in the past that were obtained through 100 percent grant funding, and stated that Public Safety did not approach the County for funding for any of those previous upgrades. The Sheriff’s Department is no longer able to obtain funding or grants from other sources as they have in the past. Koster said the goal is to complete all upgrades and installations of the new DP3 and Mobile systems in the upcoming fiscal year. Laken confirmed that Technology is able to provide the necessary service to install the new systems for Public Safety with current Technology staff.

4. Discussion of the Approval of the Natural Gas & Electric Contracts 2013-2015 – Chris Childress reviewed the Preliminary Cost Reduction Analysis, and Market Analysis and Factors Driving Budget Certainty Recommendations with the committee. Based on the savings to the County of over $58,000 per year (for 2014 and 2015) jointly on electric and natural gas and have that secured for the next three years, Childress recommended the County sign a three year electric contract to begin in June 2013, and sign a three year natural gas extension to begin in August 2013 with the lowest supplier bid. Childress said the demand charges would remain the same for three years.

5. Interagency Agreement between IL State Police and Kendall County Liquor Commission – Jeff Wilkins said that when there is a change of Liquor Commissioner, there is a requirement that the Interagency agreement also needs to be changed. This agreement would allow the County to be in compliance with this requirement.

6. Historic Preservation - Intergovernmental Agreements for Historic Preservation – Jeff Wehrli said that in the general ordinance the Historic Preservation Committee has the ability to recommend to the County Board the adoption of intergovernmental agreements between the County and KC Municipalities the bringing in the different structures in the County that would voluntarily request those facilities to be landmarked. Wehrli said the structure is already in place, and that the Historic Preservation will now offer this option to the municipalities.

7. Planning Building and Zoning – Angela Zubko reviewed the changes being recommended with the committee.
   - Sign Update- Clarify the 10’ Rule
   - Fence Update – change from 6 foot fence to a 4 foot fence, providing definition.
   - Revise the Appendix and Table of Contents
   - Guest Homes – clarifying and defining
Kendall County
Committee of the Whole

Zubko will present these changes to the Board at the August 21, 2012 meeting.

**Review Board Actions Items**
- Approval of the Natural Gas & Electric Contracts 2013-2015
- Interagency Agreement between IL State Police and Kendall County Liquor Commission
- Approval of Planning, Building and Zoning Changes

**Citizens to Be Heard** – none

**Executive Session** - none

**Adjournment**
Ms. Martin moved to adjourn. The motion was seconded by Mr. Davidson. There being no objection, the Committee of the Whole, at 5:23 p.m. adjourned.

The next Committee of the Whole meeting is scheduled for Thursday, September 13, 2012 at 4:00 p.m. in the County Board room.

Respectfully Submitted,
*Valarie McClain*
Administrative Assistant
Administrative Services
Meeting was called to order at 3:00 p.m. by Chairman John Shaw.

Roll Call: Bob Davidson, Dan Koukol, Nancy Martin, Anne Vickery

County Board Members Present: John Purcell (3:19 p.m.)

Staff present: Leslie Johnson

Items of business: 5ILCS 120/2(c)(2) Collective negotiating matters between public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees

Dan Koukol made a motion to enter into Executive Session, seconded by Anne Vickery. Committee entered Executive Session at 3:02 p.m.

Committee re-entered Open Session at 3:51 p.m.

Recommendations to County Board: none

Public Comments: none

Questions from Media: none

Dan Koukol made a motion to adjourn, second by Nancy Martin. Meeting adjourned 3:51 p.m.

Respectfully submitted by,

Valarie McClain
Administrative Services
Administrative Assistant
CALL TO ORDER
The meeting was called to order by Vice-Chairman Richard Scheffrahn at 7:02 p.m.

ROLL CALL
Present were: Peter Bochek, Ken Boyer, Fred Dickson, Ken Donart, Richard Scheffrahn, Stephenie Todd and Jeff Wehrli
Also present were: Senior Planner Angela Zubko
Members in the audience: None
Absent: Chairman Whitney French, and Michael Garrigan

APPROVAL OF AGENDA
Jeff Wehrli made a motion to approve the agenda as written, Peter Bochek seconded the motion. All agreed and the agenda was approved.

APPROVAL OF MINUTES
Peter Bochek made a motion to approve the amended minutes from June 20, 2012. Ken Boyer seconded the motion. All agreed and the minutes were approved.

CHAIRMAN’S REPORT
Vice-Chair had nothing to report.

NEW BUSINESS
1. Discussion on Brochures- Planner Zubko was asking what everyone would like to see in the brochure.
   Mr. Wehrli suggested the mission statement and something about the landmark program (what it is, contact us for more information). Mr. Donart suggested using some information from the newspaper article. Mr. Boyer suggested some history on the commission. Mr. Scheffrahn asked if we could set up one of the faces to possibly mail it out in the future. Planner Zubko will put something together and email it out to the group.

OLD BUSINESS
1. Status of Joint HPC Meeting- Planner Zubko stated she sent out the memo to all the liaisons to send out to their commission members.
2. Landmark List/ Contacting Owners/ Monuments- Ms. Todd stated her meeting with Ms. Hadley regarding the old Bed and Breakfast is tomorrow so we will continue this discussion next month. Ms. Todd also discussed about landmarking monuments and who technically would own them. Some examples are as follows:

17700 County Line Road in Big Grove there is a rock about the first settler in Kendall County.
Another example is one in Newark of the Hollenback store burned by the Indians.

Planner Zubko asked what the group thought about landmarking monuments. Mr. Dickson thought it’d be a good idea. Mr. Wehrli asked if we’re landmarking the monument or the site? Mr. Scheffrahn stated we’d be landmarking the site noting the monument. Mr. Dickson stated most of the monuments are most likely in the right of way. There was discussion whether there would be restrictions to the property or would it just be a historical marker? The consensus was to put them on our list of significant properties but maybe not put another plaque on the property. There was discussion about landmarking structures in the city limits and intergovernmental agreements. Mr. McDonald is really interested in landmarking the Dickson Murst Farm so there was discussion how to landmark the property even though it is in the Village of Montgomery. There was some talk about drafting up an intergovernmental agreement.

Mr. Dickson made a motion to ask the County Board for permission to seek landmark status within municipalities and discuss intergovernmental agreements. Ms. Todd seconded the motion and all were in favor, this will be brought up at the next COW meeting in August.

The group consensus is to target municipalities without Commissions first.

With regards to landmarking the Farnsworth House Ms. French was seeking permission from the ‘owners’ while they are in town.

Planner Zubko stated there is money to purchase plaques in this year and next year’s budget.

3. Kendall County Fair- There is the sign-up sheet with plenty of time slots to fill and hopefully we will hear from some other Commissions to fill the sheet. Set up will take place Wednesday night if we can.

4. Annual Presentation to the County Board- Since Ms. French is absent this will be discussed next time.

5. Windshield Survey Evaluations- Ms. Todd is going to email Planner Zubko a list of cemeteries to put onto our layer and possibly make its own map. Google Kendall County genealogy for help with the cemetery sites. The Commission would also like to add National Registered Properties to the map.

Historic Preservation Meeting Minutes 7.18.12
There was discussion again about the intergovernmental agreements and that the Kendall County will authorizing the Certificate of Appropriateness and their building departments would be working with Kendall County on building permits for the landmarked property. We are going to save going through windshield surveys for another time.

**ADJOURNMENT**
Stephanie Todd made a motion to adjourn seconded by Fred Dickson, all agreed. Vice Chairman Scheffrahn adjourned the meeting at 8:01 pm. The next meeting will be on August 15, 2012

Submitted by,
Angela L. Zubko, Recording Secretary & Senior Planner