1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Correspondence and Communications
7. Citizens to Be Heard
8. New Business
   A. Approve the Authorization of Sheriff to sign HIDTA Contract
9. Old Business
   A. Kencom Lease
   B. Lottery for terms of County Board Members
   C. Approve Intergovernmental Agreement between County of Kendall and Village of Oswego for Transportation Services
   D. Approve Second Agreement to Modify Contract between Kendall County and Voluntary Action Center
10. Standing Committee Reports
    A. Public Safety
    B. Administration
       1. Resolution Supporting Extension of METRA Service to Oswego & Kendall County
    C. Facilities
       1. Public Safety Center Computer Room Fire System Change Order Approval
       2. Public Safety Center Basement A/C Systems Hail Guard Change Order Approval
    D. Economic Development
    E. Finance Committee
       1. Approval of Claims
       2. Scanner purchase for Assessments from Contingency Line Item
    F. Judicial/Legislative
       1. Intergovernmental Agreement with Kane County - Multi-Systemic Therapy
       2. Intergovernmental Agreement with Kane County - Diagnostic Center
       3. Intergovernmental Agreement with Kane County - Juvenile Detention
    G. Animal Control
    H. Health & Environment
    I. Labor & Grievance
    J. Standing Committee Minutes Approval
11. Special Committee Reports
    A. River Valley Workforce Investment
12. Chairman's Report

Appointments
Dr. Joe Gruber - Board of Health – 3 year term – expires July 2015

Announcements
13. Executive Session
14. Other Business
15. Citizens to be Heard
16. Questions from the Press
17. Adjournment
STATE OF ILLINOIS  )
   ) SS
COUNTY OF KENDALL  )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, July 3, 2012 at 6:00 p.m. The Clerk called the roll. Members present: Chairman John Purcell, Bob Davidson, Jessie Hafenrichter, Dan Koukol, Nancy Martin, Suzanne Petrella, John Shaw, Anne Vickery, and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Hafenrichter moved to approve the submitted minutes from the Adjourned County Board Meetings of 6/5/12. Member Koukol seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Chairman Purcell stated that there is a need for executive session for pending litigation. Member Martin moved to approve the agenda. Member Hafenrichter seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

CITIZENS TO BE HEARD

Jim LaPorta, 1302 Clearwater, Yorkville stated that the purpose for speaking was to explain the burning that took place on 6/30/12 and to ask that the burn ordinance be amended in areas that are adjacent to incorporated areas.

Todd Milliron, 61 Cotswold, Yorkville told Mr. LaPorta that the burning issue has been brought forward at the Health & Environment committee meeting.

NEW BUSINESS

ICMEA Mutual Aid Agreement

Member Martin made a motion to approve the Illinois Coroners & Medical Examiners Association Mutual Aid Agreement. Member Davidson seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

OLD BUSINESS

Kencom Lease

Chairman Purcell said that they are hoping to bring a discussion to the next Committee of the Whole meeting.

STANDING COMMITTEE REPORTS

Public Safety

Intergovernmental Housing Agreement

Member Martin made a motion to approve the Intergovernmental Housing Agreement between Kane County and Kendall County for the Housing of Prisoners this agreement supersedes the previous agreement. Member Hafenrichter seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Economic Development

Member Koukol reviewed the minutes in the packet from the meeting held on 6/22/12.
Member Vickery moved to approve the claims submitted in the amount of $1,137,243.38. Member Martin seconded the motion.

**COMBINED CLAIMS:**
- FCLT MGMT $34,685.10
- B&Z $1,480.19
- CO CLK & RCDR $25.50
- ELECTION $220.00
- ED SRV REG $4,856.32
- CRNC $1,170.23
- CMB CRT SRV $13,322.25
- ST ATTY $3,880.80
- SPRV OF ASSMNT $680.00
- FRM RVW BRD $170.00
- EMPLY HLTH INS $335,363.03
- OFF OF ADM SRV $1,257.41
- CO BRD $316.92
- TECH SRV $68,554.11
- CONTING $1,389.84
- ECON DEV $53.79
- CO HWY $229.33
- TRNSPRT SALES TX $48,000.00
- HLTH & HMN SRV $120,546.55
- TOT EXP $52,611.89
- FRST PRSRV $7,023.57
- KEN COM $1,416.30
- ANML CNTRL $2,142.38
- CO RCDR DOC STRG $171.90
- DRG ABS EXP $34.00
- COMM FND $13,012.74
- CRT SEC FND $332.90
- LAW LBRY $4,517.94
- CRNR $631.20
- PRBTN SRV $8,353.71
- GIS $33,772.89
- KEN AREA TRANS $22,835.87
- CO RSRV $1,430.81
- ANML CNTRL $190.00
- VAC $6,981.17
- SHRFF VEH FND $3,625.12
- FP DPT SERV 2007 $288,442.87
- CRTHSE EXPNSN $50.00

Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**Judicial/Legislative**

Member Koukol reviewed the minutes in the packet from the meeting held on 6/27/12.

**Animal Control**

Member Vickery moved to approve the appointment of Laura Pawson as an Animal Control Warden. Member Martin seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**Health & Environment**

Member Vickery stated that there was a presentation on immunizations.

**STANDING COMMITTEE MINUTES APPROVAL**

Member Martin moved to approve all of the Standing Committee Minutes and Reports. Member Hafenrichter seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**SPECIAL COMMITTEE REPORTS**

**River Valley Workforce Investment**

Member Petrella stated that they are working on getting in line with the statutes.

**CITIZENS TO BE HEARD**

Todd Milliron, 61 Cotswold, Yorkville asked if there will be an independent candidate for Coroner on the ballot.

**EXECUTIVE SESSION**

Member Martin made a motion to go into Executive Session for the for litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal. Member Davidson seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**ADJOURNMENT**

Member Petrella moved to adjourn the County Board Meeting until the next scheduled meeting. Member Hafenrichter seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 6th day of July, 2012.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk
Co Board 7/3/12
Minutes of the Kendall County Public Safety Committee Meeting
Held Monday, July 23, 2012
1000 hours

Present were Chairperson Elizabeth Flowers, Vice Chair John Shaw, Members Jesse Hafenrichter, Dan Koukol, and Nancy Martin. Also present were Sheriff Richard Randall, Chief Deputy Scott Koster, KenCom Director Dave Farris, EMA Director Joe Gillespie, Facilities Director Jim Smiley and Coroner Ken Toftoy. Members of the public were Robert Welch.

Flowers called the meeting to order at 10:00. There were enough members present to make the quorum necessary for voting.

Flowers called for the KenCom Report. Farris stated that all telecommunicators successfully passed the APCO EMD training course and are now certified EMD through APCO. Farris reminded that the ISPERN Governing Board approved the use of Digital Private Line (DPL) on all radios. Farris stated police agency ISPERN radios need to have the programming modified to transmit DPL 156 on the ISPERN frequency when they narrowband ISPERN. Farris stated narrow banding ISPERN and adding DPL must be completed by the end of 2012. Farris reminded that KenCom will no longer monitor alarms after August 31, 2012. Farris stated KenCom ordered two new 911 phone systems for the primary and backup dispatch centers and they have been delivered. He stated installation will occur sometime over the next month or so. Farris continued that there will be a period of training following installation. Farris stated staff is still projecting an October 1st cutover date to the new facility. Farris stated KenCom continues to work on the punch list with Facilities Management for completion of the lower level construction. Farris stated wireless 911 statistics for the month of June 2012 represented 77% of calls received. Flowers asked for any questions. None.

Flowers called for the Coroner’s Report. Toftoy stated there were 20 calls for the month of June. Toftoy stated there was a fatality accident at Route 126 and Schlapp Road on June 4, 2012, whereby three people were killed, two on scene and one at the hospital. Toftoy stated they had difficulty identifying the male passenger of the vehicle. He stated they passenger only had a cell phone and Plainfield Police helped in identifying the passenger by getting into the cell phone past the password. Toftoy stated he attended the International Association of Coroners’ & Medical Examiners Annual Conference to get his 24 hours of mandatory continuing education, which was paid for with state grant money. Toftoy stated he needs the Mutual Aid Agreement signed off on by the committee members. Koukol stated this was voted on at the last board meeting and approved. The document was signed by all Public Safety Committee members. Hafenrichter asked if the coroner has any influence with IDOT regarding these intersections with multiple fatalities. Toftoy stated on the verdict sheet after an inquest, there is a place the jurors can sign “in our opinion, we recommend rumble strips” or “flashing red lights”, etc, which is then submitted to the State’s Attorney, which in turn is submitted to Fran. Hafenrichter stated she was just wondering if that information is passed on. Toftoy stated it is. Shaw stated it is his understanding that there is a study going on because that is a known dangerous area down there, something about a rise or a knoll at that intersection. Koster stated that the Sheriff’s Office has been working very closely with IDOT regarding the intersection at Rt. 126 and Schlapp, but has
not made any public statement as of yet since the Sheriff’s Office does not know what IDOT’s ultimate decision will be regarding changes at the intersection. Koster stated it is anticipated that they will make improvements to that intersection to increase the safety.

Flowers called for the EMA Report. Gillespie reported they conducted their monthly siren test on the 1st. Gillespie stated he and Chief Koster attended the IEMA’s Vision 2020 Homeland Security Town Hall Meeting at Waubonsee Community College. Gillespie stated to sum it up, they said the State is broke and they have no money for us. Gillespie stated the EOC opened for a severe thunderstorm warning on Friday, the 29th. Gillespie stated they coordinated with the City of Plano, the City of Yorkville, and the highway department. Gillespie stated there was a lot of damage in a little amount of time but all the municipalities and the county came together to get it cleaned up. He stated they continued updating of the Emergency Operation Plan (EOP) for September review. Gillespie stated they continued with STARCOM testing and WSPY EAS testing the first Tuesday morning of the month.

Flowers called for the Corrections Report. Randall stated that the reports were attached, of which the following statistics were included for the month of June: 308 new intake bookings on a total of 424 charges. They released 314 inmates on 464 charges and 95 inmates were held over from the previous month. They served 9,956 meals. They served an average number of 332 meals a day at a cost of $1.01 per meal. He stated we conducted 20 visitation days with 252 inmates seeing visitors. The Corrections Division logged 5,745 miles during the month and transported 94 inmates. The medical staff saw 209 inmates. Randall stated there were 25 video bond call days with 74 inmates. Randall also stated the Corrections Division housed 64 inmates for other jurisdictions within the month and billed out $44,280.00 for 738 days of confinement.

Flowers called for the Operations Report. Randall stated that the reports were attached, of which the following statistics were included for the month of June: The Sheriff’s Office had 776 calls for service, 1485 officer initiated activities, 397 police reports, 11 felonies, 122 misdemeanors, and 64 warrants for a total of 197 arrests. Randall continued that there were 715 traffic contacts, 513 traffic citations, 11 DUI arrests, 0 Zero Tolerance, 31 property damage accidents, 5 personal injury accidents, and no fatal accidents for a total of 36 accidents. The Operations Division drove $61,685 miles in the month of June. Randall stated that Auxiliary deputies logged 108.5 hours for the month of June. He stated the total number of cases assigned for Investigations/COPS Activities were 26 and there are currently 68 open cases. Koster stated there was one item he would like brought to the committee’s attention, that being an arrest that was made in June for a drive by shooting in Boulder Hill that occurred in March of 2011. Koster stated that this is an example of the time and effort it sometimes takes to investigate a case and the detectives are doing a very good job. Shaw stated he would like to commend the Sheriff’s Office for being involved in the activity with the arrest of a subject responsible for the burglaries in Grundy, LaSalle, and Kendall counties.

Flowers called for the Support Services Report. Randall stated that the reports were attached, of which the following statistics were included for the month of June: He stated that there were 142 papers served, 32 evictions scheduled with 14 cancelled, 94 Sheriff’s Sales, 89 FOIA requests filled. Randall stated there were 93 warrants issued for the month of June with 7 quashed and 49 served and 2,964 outstanding warrants. He continued that the total fees brought in by the Support
Services were $66,221.00 for the month of June. Randall continued that Court Security had 18,602 entries, 7,346 articles x-rayed, 66 bond calls, 33 arrests, and 157 articles of contraband refused. Randall stated there was a total of 613 hours of training for the month of June. Randall reported there were 0 terminations and 0 new hires. He reported one time lost worker’s compensation occurrence in Corrections from 6/19/12 to 7/2/12 for a twisted ankle that happened while restraining an inmate in the jail and one medical only worker’s compensation occurrence in Operations. Randall reported three occurrences of squad damage: a squad sustained minor damage when struck by storm debris during high winds, a squad was damaged after a deputy struck a downed utility pole lying across the roadway during a storm/high wind event, and a squad was involved in a parking lot collision with another motorist while both were backing out of parking spaces at a business. Hafenrichter asked if the monthly training is required training or volunteered training. Koster stated some of it is required training and some is recurring refresher training that although is not required legally, the Sheriff’s Office requires it internally. Koster stated we also have certain classifications of officers that require training, such as the canine officers and the officers that are authorized to carry tasers.

Randall reported there were 105 new items into the property room with 30 disposal orders processed and 46 items disposed of. He stated there were 55 DVD/VHS copy requests. Randall stated there were 18 items sent to the Crime Lab for processing and 0 items processed by the Evidence Custodian for the month of June.

Smiley stated that the cutover on Friday night went very well. Smiley stated they are on the final leg of getting the fire system approved for the computer room downstairs. He stated it has to have final approval from the fire department and the manufacturer’s representative and hopefully that will be scheduled soon. Smiley stated the courthouse stairs have been poured. Smiley stated they have determined that they are going to install new handrails and that should be within the next two weeks at the most. Smiley stated that Judge McCann stated he didn’t want the stairs open until those rails were on, so the stairs have been left barricaded. Smiley stated they put a different type of nosing on the stairs. Smiley stated he notified them of the change because it wasn’t authorized by us but it does appear to maybe be a better system than we had because it is metal strips and the sunlight can catch your eye when you walk down. Smiley stated he is just worried about the long-term maintenance of them, pulling up and getting salt underneath them. Smiley stated they had originally looked at that type of nosing and rejected it, so he put them on alert that it might be an issue in the future. Smiley stated Judge McCann has asked to have the video bond call system moved from Courtroom 112 to Courtroom 113. Smiley stated he has been instructed to look into pricing to have that system moved. Smiley stated Becky has asked to have video boards installed for the court call and he is getting pricing for that project also.

Martin asked if there were any problems with the Hideaway Lakes event. Martin stated she had some calls of people complaining about the event. Koster stated there were a total of 7 or 8 arrests that were associated with the event, a battery on the grounds, some drug arrests, and a theft. Koster stated he would like to point out to the committee that there was conversation that the Sheriff’s Office is trying to shut down these events or interfere with Mr. Tanner’s ability to use his property and in no way does the Sheriff’s Office have that position. Koster stated that the concern is that Mr. Tanner takes no responsibility to report to us or coordinate planning and we only find out about these events through intelligence searches on the internet or by tips from
Koster stated the Sheriff’s Office respects what the board applies as a zoning direction to the properties in the county and we just want everyone to be on the same page.

Randall stated that the last thing he has is he would like a motion to forward the HIDTA contract (Skender Construction out of Chicago, Illinois) to the Kendall County Board for approval for him to sign the contract. Martin made such motion, seconded by Hafenrichter. All members present voted aye. Motion carried.

Koster stated he would like to point out to the committee all the great work that not only Jim Smiley and Facilities Management does but also the Technology Services staff has been working over here quite a bit to move the Sheriff’s Office servers. He continued that it was a lot of work and they did it seamlessly.

Smiley stated that there were two benches in the front of the Public Safety Center that were taken out during construction and they weren’t slated to be put back in; however the Sheriff requested that they be put back in. Smiley stated he got a quote of over $800.00 to have them installed, so facilities installed the benches themselves at a cost of about $20.00. Koster stated that Randall refinishing the benches himself in his garage.

Flowers asked for public comment. None.

Martin made a motion to adjourn, seconded by Shaw. All members present voted aye. Motion carried. The meeting was adjourned at 1053 hours.

The next Public Safety Committee meeting will be August 27, 2012 at 1000 hours at the Public Safety Center.

Respectfully Submitted,

Lisa Bowen
Recording Secretary
I. CALL TO ORDER

The meeting was called to order by Jessie Hafenrichter, at 4:00 p.m. in County Board Room 209.

II. ROLL CALL

Committee members present by roll call and constituting a quorum in addition to Jessie Hafenrichter were: Dan Koukol, Nancy Martin, Anne Vickery and Jeff Wehrli

Also present were: Paul LaLonde, Jim Pajauskas, Steve Jones, Jeff Wilkins

III. CBIZ Benefits Update – Jim Pajauskas said he would have information on next year’s renewal in the next few weeks, and will also have different options available to the County.

Pajauskas stated that the Open Enrollment period for the Health Insurance was changed to December 1 in 2011 to allow employees one month to review plan information and enroll. Pajauskas said that moving the Dental open enrollment period to December 1 would allow consistency of open enrollment at the same time, with all health and dental services to be effective on January 1. The committee was in agreement to the change.

Pajauskas shared the claims projections for Kendall County from 2006 to present, and explained how the projections are made. Pajauskas asked the committee to review the HMO IL network, and to consider other options.

IV. OTHER BUSINESS

Resolution Supporting Extension of METRA BNSF Service to Oswego and Kendall County – Jeff Wilkins said that Metra is conducting a strategic planning process. Wilkins said the County wants to encourage Metra to include the BNSF extension to Kendall County and the Village of Oswego. Wilkins said that The Village of Oswego passed a similar resolution. Martin made a motion to forward this to the Board, seconded by Wehrli. Motion passed.

Second Agreement to modify contract between County of Kendall and Voluntary Action Center – Wilkins updated the committee on the agreement which focuses on modifications to the insurance, park and ride, fuel and reimbursements. Wilkins said the contract was sent to the VAC, but hasn’t been returned yet.

Open Meeting Act Amendment and Training - Wilkins reported that the subject matter on all public agendas was mandated that any resolution or ordinance subject matter going before the Board for action must be stated clearly on the agenda, and the agenda posted at least 48 hours prior to the meeting. Wilkins reminded the Committee to complete the Open Meetings Act training online by December 1, 2012.
KAT Fundraiser - Wilkins shared the flyer of the upcoming fundraiser to be held at the Oswego Winery in October, 2012 for Kendall Area Transit and the Voluntary Action Center. LaLonde said all profits from this fundraiser will go directly to the KAT program, and said that for every $100 raised, six rides would be provided. LaLonde asked the Committee to encourage others in the County to attend.

KAT/Waubonsee Sugar Grove Campus Proposal - LaLonde said KAT is working on a pilot program with Waubonsee College to provide transportation for students to and from the Sugar Grove campus. LaLonde said KAT would provide three times a day. LaLonde said this service would apply to the Kendall County portion of Waubonsee. He will keep the committee updated on the program.

V. MONTHLY REPORT – County Administrator

Jeff Wilkins reviewed the monthly Human Resources reports. Wilkins said there were six workers comp claims last month, and four property damage claims for the month of July 2012.

Employee Picnic – The KC Employee Picnic was held on Friday, July 27th, at the Harris Forest Preserve from 11:30am-1:30pm. We had a great day with 162 in attendance. Ran short of some food and supplies, will increase amount of food and supplies for next year. Sending meal directly to Sheriff’s Office, KenCom, and Court Security was a huge success, and those employees unable to attend the picnic, appreciated a hot and cold meal provided by the County.

Weight Watchers – There are 17 county employees participating in the weekly meetings held at the County Health Department each Wednesday evening. This program will run for 12 weeks, and will continue as long as there are 15 active and participating members.

HR Coordinator Position - Wilkins said that Admin Services has received fifty applications, and that seven interviews are scheduled for the next two weeks. Wilkins plans to conduct a two interview process with the final candidates.

VI. PUBLIC COMMENT

VII. ACTION ITEMS FOR COUNTY BOARD MEETING

- Approve Resolution Supporting Extension of METRA BNSF Service to Oswego and Kendall County
- Approve Second Agreement to modify contract between County of Kendall and Voluntary Action Center

VIII. EXECUTIVE SESSION – None

IX. ADJOURNMENT

Vickery moved to adjourn the meeting at 4:45 P.M. Martin seconded the motion. The motion was unanimously approved by a voice vote. The next regularly scheduled meeting is on September 6, 2012.

Respectfully Submitted,
Valarie McClain
Administrative Assistant
RESOLUTION SUPPORTING THE EXTENSION OF METRA SERVICE TO OSWEGO AND KENDALL COUNTY

WHEREAS, Kendall County recognizes the importance of providing public transportation options to area residents and has been working with Metra since 2000 to establish service to Kendall County; and

WHEREAS, Metra has begun the strategic planning process and is seeking input and dialogue from major stakeholders, riders, the public and elected officials for their help in developing Metra's first strategic plan in several decades; and

WHEREAS, this strategic plan will be an important document giving focus and direction to use capital dollars in the most efficient and effective way possible consistent with Metra's mission, vision, and values.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF KENDALL COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. Kendall County does hereby support Metra in their strategic planning process; encouraging input and participation from riders, the public, major stakeholders and elected officials.

Section 2. Kendall County encourages Metra to continue efforts to evaluate the feasibility of a service extension to Oswego, and incorporate this potential outcome into the adopted strategic plan.

Section 3. Kendall County further encourages Metra to commence efforts to evaluate the feasibility of a service extension to other areas in Kendall County, and incorporate this potential outcome into the adopted strategic plan.

Section 4. This Resolution shall take effect upon its passage and approval as provided by law.

Approved and adopted by the County Board of Kendall County, Illinois, this 7th day of August, 2012.

John Purcell, Chairman
County Board

Attest:               ____________________________
Debbie Gillette
County Clerk
Call to Order
The Economic Development Committee met at 8:32am and was called to order by Dan Koukol, Chairman of the Kendall County Economic Development Committee.

Roll Call
Members Present: Dan Koukol, Jessie Hafenrichter, John Shaw, and Bob Davidson.
Staff Present: Latreese Caldwell
Citizens Present: Larry Nelson

Approval of Minutes: June 22, 2012
Ms. Hafenrichter made a motion to approve the June 22, 2012 minutes. Mr. Shaw made a second motion. All members voted aye. The motion passed.

Old Business
Update of Loans

New Business
AIRE Tradeshow – September 13th
Mr. Koukol and John Sterrett will attend the AIRE Tradeshow in September. The Kendall County EDC will invite all other county EDCs to share the booth.

Enterprise Zone
Mr. Larry Nelson stated that there is a possibility of 10 new enterprise zones being created in Illinois. If the Governor signs the bill in November, Kendall County should be prepared. Kendall County should identify a core area that would qualify and be ready to go when that bill is signed. An enterprise zone would provide tax breaks for businesses and could attract businesses to Kendall County. Advantages to Kendall County would be jobs that would employ people, reducing unemployment and increasing sales tax revenue. Mr. Koukol will speak with John Sterrett about researching what an enterprise zone is and how it could fit into Kendall County.

Other Business
None

Public Comment
None

Executive Session
None

Adjournment
With no further business to discuss, Jessie Hafenrichter moved to adjourn. The motion was seconded by Dan Koukol. There being no objection, the Economic Development Committee, at 9:12am, adjourned.

Respectfully Submitted,
Latreese Caldwell
Recorder
Kendall County, IL
Budget and Finance Committee
Meeting Minutes - REVISED
July 12, 2012

Call to Order
The Budget and Finance meeting was called to order at 2:35p.m. by Chair Vickery.

Finance Committee members present: Mr. Davidson, Ms. Martin, and Ms. Petrella

Kendall County Board Members present: John Purcell

Kendall County employees present: Latreese Caldwell, Jill Ferko, Debbie Gillette, Janet Kaiser, Scott Koster, Stan Laken, Andy Nicoletti, Rich Randall, Dr. Amaal Tokars

Claims Review and Approval
A motion was made by Ms. Martin to forward the bills in the amount of $ 675,278.13 to the County Board. Ms. Petrella made a second to the motion. The motion passed.

Department Head and Elected Official Comments

Jill Ferko, County Treasurer – none

Debbie Gillette, County Clerk and Recorder – Gillette informed the group that she hired a temporary employee, and that she will surpass her salary line soon. Vickery advised her to use the same line, and to submit an adjustment to the budget.

Scott Koster, Sheriff’s Office – none

Stan Laken, Technology – Laken reported that Technology purchased a scanner for Assessment that was not compatible with their system. Motion to approve purchase of new scanner at a total cost of no more than $1400.00 Motion by Martin, second by Petrella. Motion approved.

Andy Nicoletti, County Assessor – Nicoletti updated the group on new construction., with a total of $10,345,718.

Tom Thomas, Health Department – none

Amaal Tokars, Health Department - none

Citizens to be Heard – none

Items from Other Committees – none

Other Items of Business – none
Actions Items for County Board

- Claims for the County Board in the amount of $675,278.13
- Purchase of new scanner for the Assessment Office - $1400.

Executive Session – None

Adjournment – Ms. Martin made a motion to adjourn, second by Ms. Petrella. All members voted aye. Meeting adjourned at 3:55 p.m.

The next Budget and Finance Committee meeting is scheduled for Thursday, July 26, 2012 at 9:30 a.m. in the County Board room.

Respectfully submitted,

Valarie McClain
Administrative Assistant
Administrative Services
Call to Order
The Budget and Finance meeting was called to order at 9:30 a.m. by Chair Anne Vickery.

Finance Committee Members Present: Bob Davidson, Jessie Hafenrichter, Nancy Martin

County Board Members Present: John Purcell (9:50 am)

Kendall County employees present: Latreese Caldwell, Janet Kaiser, Scott Koster, Stan Laken, Andy Nicoletti, Jim Smiley, Tom Thomas, Dr. Amaal Tokars

Claims Review and Approval
Davidson questioned line item number 239 for the Coroner, about transcription by Deborah Rose. Vickery said that this item should be resubmitted under the Coroner contractual services/autopsy line item instead of the salaries line item.

Vickery has asked Jeff Wilkins to gather information on the GSA process for travel expenses at the next meeting.

A motion was made by Jessie Hafenrichter to forward the bills in the amount of $902,840.15 to the County Board. Nancy Martin made a second to the motion. The motion passed.

Department Head and Elected Official Comments

Jill Ferko, County Treasurer – none

Debbie Gillette, County Clerk and Recorder – none

Scott Koster, Sheriff’s Office – Koster stated that with the current part-time judge going to full-time, and the addition of one additional judge coming within the next year, Koster said there would be need for additional court security staffing. Koster said that he will meet with Leinen and Wollwert to discuss these needs and how to staff appropriately. Koster will add the new staff positions to his budget for next year.

Stan Laken, Technology – Laken reported that Technology has received initiatives from several departments, and that he will provide cost projections and requirements at the budget hearings in August.

Andy Nicoletti, County Assessor – none

Tom Thomas, Health Department – none
Amaal Tokars, Health Department – none

Jim Smiley, Facilities Management – Smiley updated the committee on the KenCom construction project, and the addition of dampers for the IT computer room in the amount of $4611.80. Smiley said we are currently at $1,237,769.63 as the cost for this project with the addition of the dampers. Smiley said the approved budget was originally $1,291,100.00. Smiley asked for direction from the committee. Davidson suggested that Smiley request Lite Construction split the cost for the change order and markup for the additional dampers with the County. Vickery said this item should be determined by the Facilities Committee prior to presentation to the Board. Smiley will present item to the Facilities Committee at the August 6, 2012 meeting.

Citizens to be Heard – none

Items from Other Committees – none

Other Items of Business – Latreese Caldwell stated that she has received seventy-five percent of the completed proposed budgets for next year. She will provide a synopsis of the revenues and expenditures at the next Finance meeting.

Caldwell reported the County will lose about $180,000.00 because of the inheritance tax change passed by the State recently.

Actions Items for County Board
- Claims for the County Board in the amount of $902,840.15

Executive Session – None

Adjournment – Bob Davidson made a motion to adjourn, second by Nancy Martin. All members voted aye. Meeting adjourned at 10:16a.m.

The next Budget and Finance Committee meeting is scheduled for Thursday, August 16, 2012 at 2:30 p.m. in the County Board room.

Respectfully submitted,
Valarie McClain
Administrative Assistant
Administrative Services
KENDALL COUNTY
Judicial/Legislative Committee
Meeting Minutes
July 25, 2012
Courthouse
Jury Assembly Room

Call to Order
The Judicial Legislative Committee met at 3:00pm and was called to order by Chair Dan Koukol.

Roll Call
Committee Members Present: Bob Davidson, Jessie Hafenrichter, Dan Koukol, Suzanne Petrella

County Board Members Present: Nancy Martin

Also Present: Vicki Chuffo, Nicole Kollins, Commander Scott Koster, Commander Robert Leinen, Judge Tim McCann, Becky Morganegg, Leslie Johnson, Jim Smiley, Sgt. Scott Valencik, Tina Varney, Commander Robert Wollwert

Motion to Approve June Minutes – Hafenrichter made a motion to approve the June 2012 meeting minutes, second by Petrella. Motion carried.

Old Business None

New Business None

Status Reports

Circuit Clerk – Becky Morganegg said that her office has had an increase in overtime due to an increase in cases. She has placed a limit of 5 hours per week per clerk in order to maintain no more than a five day backlog.

Morganegg met with Stan Laken and Darryl Kollins in the County Technology department to discuss meeting with a vendor to begin researching how court calls are monitored, checked in and expedited more efficiently. To use this technology would require additional wi-fi and technology equipment and expenses.

Judge McCann said the ability to provide wi-fi networks throughout the County offices would require additional wi-fi ports. He said the County currently has 25 slots, but those are all being utilized. McCann said the Courthouse requires additional slots, and
Technology recommends the purchase of a controller to allow 50 additional slots to serve the Courthouse and all other County offices. McCann said cost will be approximately $14,000.00 and funds would come from the Court Automation account. Other County offices would be required to purchase their own access points at a cost of $700.00 for the equipment to provide wi-fi service to their area. Facilities Management would be assist with pulling wires, installation, etc. The new controller would also allow attorneys visiting the Courthouse to access wi-fi using a public access code provided by the Judiciary office.

Morganegg will meet with Smiley in the near future to discuss needs from the Facilities personnel. Smiley said he has concerns about the timeframe, deployment and installation of the project equipment. Koukol will report on this item at the August 7, 2012 Board meeting.

**Public Defender** – Vicki Chuffo reported a significant increase in cases assigned to her office last month, with a marked increase in the felony and DUI numbers.

**Probation** - Tina Varney presented three agreements for approval:

**Kane County Multi-Systemic IGA** - Varney said this would be a multi systemic in-home therapy for moderate and high risk families to promote behavior change in the youth’s natural environment, and may be utilized as part of the minor’s court-ordered treatment. Varney reported the County is currently contracted for two years, and that she is asking for one additional year from May 1, 2012 through April 30, 2013. She said there would be no changes in the cost or terms of the current agreement. The expenditure comes from the Probation Services Fund. Hafenrichter made a motion to present the agreement to the Board for approval, second from Petrella. Motion passed.

**Kane County Diagnostic Center IGA** - They currently do sex offender, fitness and psychological evaluations for indigent clients as ordered by the judges, at a cost of $750.00 per evaluation. This new agreement for one year would increase to $850.00 per evaluation. There would be an exception for evaluations of sexually violent offenders, where the psychologist from the diagnostic center would be required to travel to the Department of Human Services facility which would require additional mileage and over-night hotel accommodations that would be paid out of probation fees.
McCann said Kendall County initiated this service contract. Davidson made a motion to present agreement to the board, second by Hafenrichter. Motion passed.

Kane County Juvenile Detention IGA - Varney said this agreement pertains to the care and custody of delinquent juveniles. Current rates of $90.00 per day for up to six beds and $100.00 per day for seven and above will remain through FY12. Beginning FY13, the agreement raises the per diem to $100.00 per day for the first seven beds and $110.00 per day for any additional. The agreement also provides priority to be given to Kendall County over all others with the exception of Kane and DeKalb. This would be a three year agreement with Kane County. Hafenrichter made a motion to present to the Board, second by Petrella. Motion passed.

State’s Attorney – no report

Courthouse – Judge McCann said he plans to ask for additional funds in two budget areas, statutory expenses (psychological exam, appoint conflict counsel, public defender investigator). Currently budgeted at $60K, he will be proposing $70K or $80K for next year. He reported they have exceeded their budget in the areas of books and subscriptions for the Law Library, and said he will also be asking for additional funding of approximately $10K.

McCann said that a ceremony will be held on Tuesday, July 31, 2012 at 11:00 am to “roll-out” the new Illinois Legal online self-help site for legal information that will be available throughout the County. Access will be available through the County Law Library and local public libraries as well. McCann said this program was fully funded through a grant.

McCann said the Supreme Court notified his office last week stating that more judges will be assigned to Kendall County. McCann said a sixth judge will be assigned within the next year, and one or two additional judges by 2014. McCann said the additions will cause a shortage of judge’s chamber and courtroom space, and require additional security coverage.

Sheriff’s Office – Koster said the Sheriff’s office would benefit from and participate the addition of the wi-fi system if and when it happens. He said they will be working with Facilities Management on moving the video bond call system to Courtroom 113.

Court Security – no report
Facilities Management – Jim Smiley stated that he is budgeting in FY13 for the addition of one additional judge’s chambers in the next three years. He is also adding $20K for design development for future courtrooms.

Smiley updated the group on the Courthouse Stair project, and said because the contractor was not able to use the original handrails for the staircase, there has a two week delay with the galvanizer.

Smiley is meeting with vendors

Smiley said that Morganegg has requested court call monitors for each courtroom to be installed within the next month. The Circuit Clerk’s office will pay for the hardware. Smiley will be compiling the costs for wiring, installation, etc and present the total at the next facilities meeting on August 6, 2012. Smiley said they will probably use funds from the Court Expansion account.

Board Actions Items
Kane County Multi-Systemic IGA
Kane County Diagnostic Center IGA
Kane County Juvenile Detention IGA

Public Comments - None

Executive Session - None

Adjournment
Motion was made to adjourn by Hafenrichter, second by Petrella. There being no objection, the Judicial Legislative Committee at 3:40 pm, adjourned.

The next meeting is scheduled for Wednesday, August 22, 2012 at 3:00 p.m.

Respectfully Submitted,
Valarie A. McClain
Administrative Assistant
Administrative Services
INTERGOVERNMENTAL AGREEMENT

This Intergovernmental Agreement ("Agreement") dated ________________, 2012, is made and entered into by and between the County of Kane and the County of Kendall, in the exercise of their powers under the laws of the State of Illinois, including but not limited to Article VII, Section 10 of the Illinois Constitution and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.

WHEREAS, pursuant to 705 ILCS 405/5-710 and 705 ILCS 405/5-715, the circuit court may order a minor who is adjudicated as a delinquent and found guilty under 705 ILCS 405/5-620 be put on probation with a condition of said probation being that the minor undergo psychiatric or psychological treatment; and

WHEREAS, it is determined that multi-systemic therapy, a family and community-based therapy treatment for youths which promotes behavior change in the youth's natural environment, may be utilized as part of the minor's court-ordered psychiatric or psychological treatment; and

WHEREAS, the Circuit Court of Kane County desires to provide in-home multi-systemic therapy services to juvenile delinquents and their families; and

WHEREAS, the Circuit Court of Kendall County desires to provide in-home multi-systemic therapy services to juvenile delinquents and their families; and

WHEREAS, sharing the costs of the contract to provide these multi-systemic therapy services is cost effective and benefits the taxpayers of both counties.

WHEREAS, Kendall County has agreed to reimburse Kane County Forty Two Thousand Eight Hundred Twenty Three dollars ($42,823.00) per year for the first two years of Kane County's contract with Kids Hope United n/k/a One Hope United, said contract being in effect from May 1, 2010 to April 30, 2012.

WHEREAS, Kendall County agrees to reimburse Kane County Forty Two Thousand Eight Hundred Twenty Three dollars ($42,823.00) Kane County's contract with Kids Hope United n/k/a One Hope United covering the period of May 1, 2012 to April 30, 2013.

NOW THEREFORE, in consideration of the mutual covenants and promises herein contained, the County of Kane and the County of Kendall agree as follows:

1. The above recitals are incorporated herein by reference and fully made a part of this Agreement.

2. The County of Kendall, in exchange for the receipt of those services specified in the contract between the County of Kane and Kids Hope United n/k/a One Hope United, dated May 1, 2010, agrees to reimburse the County of Kane Forty Two Thousand Eight Hundred Twenty Three Dollars and Zero Cents ($42,823.00), for the period of May 1, 2012 to April 30, 2013 payable in equal quarterly installments.

3. The quarterly payments are to be directed to:
   Director of Finance
   County of Kane
   719 S. Batavia Avenue
   Geneva, Illinois 60134
4. Any notices permitted or required to be given under the terms of this Agreement shall be in writing and directed as follows:

If to Kane County:  
Hon. Karen McConnaughay  
Chairman, Kane County Board  
719 S. Batavia Avenue  
Geneva, Illinois 60134

With a copy to:  
Kane County State’s Attorney’s Office  
100 S. Third Street  
Geneva, IL 60134  
Attention: Chief of the Civil Division

If to Kendall County:  
Hon. John Purcell  
Chairman, Kendall County Board  
111 W. Fox Street  
Yorkville, Illinois 60560

With a copy to:  
Kendall County State’s Attorney’s Office  
807 W. John Street  
Yorkville, Illinois 60560  
Attention: Eric Weis, State’s Attorney

4. The term of this Intergovernmental Agreement shall be for a period of one (1) year, commencing on May 1, 2012 through April 30, 2013.

5. This Agreement may not be assigned or transferred to any other party without the express written consent of Kendall County.

6. This Intergovernmental Agreement represents the entire agreement between the parties and there are no other promises or conditions in any other agreement whether oral or written. This Intergovernmental Agreement supersedes any prior written or oral agreements between the parties and may not be amended or modified except with the written consent of both parties.

7. If any provision of this Intergovernmental Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or
unenforceable, but that by limiting such provision it becomes valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.

8. The party signing this Intergovernmental Agreement on behalf of Kane County represents and warrants that they have the authority to enter into and execute this agreement by and on behalf of Kane County. The party signing this Intergovernmental Agreement on behalf of Kendall County represents and warrants that they have the authority to enter into and execute this agreement by and on behalf of Kendall County.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective on the date and year as set forth above.

County of Kendall:  
By: ________________________  By: ________________________
Chairman, Kendall County Board  
Dated: ___________ 2012  

County of Kane:  
By: ________________________  
Chairman, Kane County Board  
Dated: ___________ 2012
INTERGOVERNMENTAL AGREEMENT

This Intergovernmental Agreement is made between the COUNTY OF KENDALL, a local unit of government, (hereinafter referred to as "KENDALL COUNTY") and the COUNTY OF KANE, a local unit of government, (hereinafter referred to as "KANE COUNTY") both organized and existing under the laws of the State of Illinois;

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any matter not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved provided that the unit of local government contracting with the County as authority to perform the service; and

WHEREAS, the COUNTY OF KENDALL and the COUNTY OF KANE are units of local government within the meaning of Article 7 Section 1 of the Illinois constitution of 1970; and

WHEREAS, the COUNTY OF KENDALL and the COUNTY OF KANE are public agencies within the meaning of the Intergovernmental Cooperation Act (5 ILCS 220/2); and

WHEREAS, the Kane County Diagnostic Center is the Psychology Department for the Sixteenth Judicial Circuit, which provides psychological services to juvenile and adult offenders in need of diagnostic/psychological evaluations, crisis intervention and individual group and family psychotherapy, along with other related services; and

WHEREAS, on December 3, 2012, the Sixteenth Judicial Circuit will split into the Sixteenth Judicial Circuit for Kane County and the Twenty Third Judicial Circuit for Kendall County and DeKalb County; and

WHEREAS, the COUNTY OF KENDALL is desirous of continuing to utilize the Kane County Diagnostic Center and its psychologists for in-house and out of facility evaluations, including those pursuant to the Sexually Violent Persons Act (725 ILCS 207/1 et seq.), which the COUNTY OF KANE can provide; and
NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein, the undersigned do agree to the following terms and conditions.

1. The foregoing recitals are incorporated herein and incorporated by reference.

2. **COMMENCEMENT AND DURATION:** This Agreement commences upon date of approval and signature by KENDALL COUNTY and KANE COUNTY and will continue for a period of one (1) year from that date, at the fee amounts provided in Section 8, and shall be subject to renewal in accordance with Section 11.

3. **SERVICES:** KANE COUNTY agrees to provide psychological evaluation services through the Kane County Diagnostic Center including, but not limited to, psychological services to juveniles and adults who KENDALL COUNTY has determined are in need of diagnostic/psychological evaluations in regard to fitness to stand trial, diminished capacity, insanity defenses and mental status; crisis intervention, and; those services determined necessary in regard to the Sexually Violent Persons Act (725 ILCS 207/1 et seq.), along with any and all other psychological services offered by the Kane County Diagnostic Center.

4. **LOCATION OF SERVICES:** Such services by KANE COUNTY shall be offered at the Kane County Diagnostic Center, the Kane County Juvenile Justice Center or the Kendall County Jail, with the exception of those necessary pursuant to the Sexually Violent Persons Act (725 ILCS 207/1 et seq.), which shall be performed at a Department of Human Services facility.

5. **PRIORITY:** KANE COUNTY shall make every attempt to accommodate KENDALL COUNTY when it requires the completion of psychological evaluations and shall not prioritize the order of these evaluations based upon the county of origin for the requested evaluations.

6. **DOCUMENTATION & CONTACT:** When KENDALL COUNTY determines the need to utilize the services of the Kane County Diagnostic Center, it shall contact the Kane County Diagnostic Center directly and request such services on an as needed basis. At such time as services are requested, KENDALL COUNTY shall provide KANE COUNTY with the following documentation that is necessary and available pursuant to the needs of that individual admission:
a. The current relevant court order concerning the person being evaluated;

b. Signed releases for records from any inpatient or outpatient mental health services, psychological testing, drug/alcohol evaluations or treatment, severe medical disorder treatment, special education or vocational services;

c. Any other available health care information regarding the subject juvenile or adult being evaluated. All health care information shall be provided to KANE COUNTY medical personnel in keeping with all applicable regulations and statutes, including the Health Insurance Portability and Accountability Act (HIPAA) & the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1 et seq.) with the understanding that KANE COUNTY shall adhere to said regulations;

d. Relevant reports from the appropriate law enforcement agency regarding the person being evaluated;

e. A completed Kane County Diagnostic Center referral form if needed;

f. Any further information necessary for the Kane County Diagnostic Center to perform the requested services as is determined on a case by case basis.

The above documentation shall be sent via U.S. Mail to The Kane County Diagnostic Center, 757 East Fabyan Parkway, Batavia, IL 60510, or at its then current mailing address should it change locations or via facsimile to (630) 262-4484.

The Kane County Diagnostic Center shall provide KENDALL COUNTY with timely information in regard to its observations, opinions, diagnosis, etc. following the completion of evaluations performed under this Agreement. Such information shall be provided directly to the KENDALL COUNTY official requesting such services.

6. WITNESS AVAILABILITY: Following the performance of evaluations, testing and/or treatment, the Kane County Diagnostic Center shall make available such staff as is necessitated to testify in regard to any diagnosis, observations or opinions formed.

7. TRANSPORTATION: When transportation is necessary, an authorized KENDALL COUNTY official, or the appropriate arresting
agency's designated law enforcement official, pursuant to the established policies of KENDALL COUNTY, shall provide for transportation of any persons to and from the Kane County Diagnostic Center for evaluation.

8. **FEES AND COSTS:** As consideration for the foregoing, KENDALL COUNTY agrees to provide compensation to KANE COUNTY in the amount of $850.00 per evaluation with the exception of evaluations that are performed pursuant to the Sexually Violent Persons Act (725 ILCS 207/1 et seq.), which will take place at a Department of Human Services facility, and shall be compensated at a rate of $1,000.00 per evaluation. When evaluations are performed pursuant to the Sexually Violent Persons Act, KENDALL COUNTY shall reimburse KANE COUNTY for reasonable and necessary mileage and hotel costs associated with travel to the appropriate Department of Human Services Facility. KANE COUNTY shall provide a monthly invoice to KENDALL COUNTY within 60 days, reflecting any services provided during the previous month. KENDALL COUNTY shall then remit payment within 60 days after receipt of such invoice.

9. **MAINTENANCE OF RECORDS:** KANE COUNTY shall maintain the original documentation for any evaluations performed and shall not disclose or release said records without first providing KENDALL COUNTY with three (3) days notice of any request, Court Order or Freedom of Information Act (FOIA) demands for the records. KANE COUNTY shall maintain all records and ensure they are kept confidential and in full compliance with all applicable laws, including, but not limited to, the Health Insurance Portability and Accountability Act (HIPAA) & the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1 et seq.).

10. **INDEMNIFICATION:** KANE COUNTY shall be responsible for and shall indemnify, defend with counsel of KENDALL COUNTY’s own choosing, and hold harmless KENDALL COUNTY and its past, present and future board members, elected officials, insurers, agents, officers, and employees against any and all liabilities, claims, demands or suits arising out of the performance of this agreement by KANE COUNTY, and any practice, policy, rule, regulation, act or omission of KANE COUNTY, or any officers, agents, employees, or servants, relating to the custody, care, supervision, and evaluation of any persons in its care at the Kane County Diagnostic Center, to the fullest extent authorized by law.

KENDALL COUNTY shall be responsible for and shall indemnify, defend with counsel of KANE COUNTY’s own choosing, and hold harmless KANE COUNTY and its past, present and future board
members, elected officials, insurers, agents, officers, and employees against any and all liabilities, claims, demands or suits arising out of the performance of this agreement by KENDALL COUNTY or suits brought by any persons evaluated under this Agreement arising out of any practice, policy, rule, regulation, act or omission of KENDALL COUNTY, or any agents, employees, or servants thereof relating to their care, custody, supervision, or transport of any person evaluated under this Agreement while in the custody of KENDALL COUNTY, to the fullest extent authorized by law.

It is further agreed that all employee benefits, wage and disability payments, pension and worker’s compensation claims, damage to or destruction of equipment, facilities, clothing and related medical expenses of KANE COUNTY or their agents or employees which may result from the presence of persons being evaluated pursuant to the request of KENDALL COUNTY shall be the sole responsibility of KANE COUNTY.

KANE COUNTY agrees that it shall maintain general liability insurance for both personal injury and property damage in the minimum amount of $1,000,000 for each occurrence with $10,000,000 million in aggregate. KANE COUNTY’s general liability coverage shall be primary coverage in circumstances of alleged or proved errors or negligence by KANE COUNTY or KANE COUNTY’s employees. KANE COUNTY’s general liability coverage shall name the County of Kendall as an additional insured, with its members, representatives, officers, agents and employees. Certificates of such insurance detailing the coverage therein shall be available to the County of KENDALL upon execution of this Agreement.

Alternatively, a self-insurance reserve of $2 million with excess coverage of $30 million is acceptable if KANE COUNTY self-insures.

Neither party waives its immunities or defenses, whether statutory or common law by reason of these indemnification provisions.

11. AMENDMENT, MODIFICATION AND RENEWAL: This Agreement shall become effective upon the date of acceptance by all parties hereto. This Agreement may be amended with written consent of all parties hereto and, provided a need continues to exist, may be renewed thirty (30) days prior to the expiration date for a period not to exceed one (1) year for each renewal. This Agreement may be cancelled by any party hereto upon sixty (60) days written notice to all parties.
12. **APPLICABLE LAW:** This Agreement shall be interpreted and enforced under the laws of the State of Illinois, and the parties agree that the venue for any legal proceedings between them shall be the Sixteenth Judicial Circuit, State of Illinois.

13. **FINAL AGREEMENT OF PARTIES:** This writing constitutes the final expression of the agreement of the parties. It is intended as a complete and exclusive statement of the terms of this Agreement, and it supersedes all prior and concurrent promises, representation, negotiations, discussions and agreements that may have been made in connection with the subject matter hereof. No modification or termination of this Agreement shall be binding upon the parties hereto unless the same is in writing and appropriately executed.

14. **NOTICES:** Any Notice given pursuant to a preceding Section of this Agreement shall be sent by United States Mail, postage prepaid, addressed to respective party at the address set forth on the signature page hereof or to such other address as the parties may designate in writing from time to time. The parties to this Agreement shall update the other party within a reasonable time should an address change take place. In the case of notice to KENDALL COUNTY, any notice shall also be sent to Kendall County State's Attorney, 807 John Street, Yorkville, Illinois, 60560, and facsimile to (630) 553-4204.

In regard to referrals to the Kane County Diagnostic Center itself, such documentation shall be sent by U.S. Mail to The Kane County Diagnostic Center, 757 East Fabyan Parkway, Batavia, IL 60510, or at its then current mailing address should it change locations or via facsimile to (630) 262-4484.

15. **AUTHORIZATION:** KENDALL COUNTY and KANE COUNTY represent that all necessary acts have been taken to authorize and approve this Agreement in accordance with applicable law and this Agreement, when executed by the parties hereto, shall constitute a binding obligation of KENDALL COUNTY and KANE COUNTY, legally and enforceable at law and equity against both.

16. **SEVERABILITY CLAUSE:** If any provision of this Agreement is held to be invalid, that provision shall be stricken from this Agreement and the remaining provisions shall continue in full force and effect to the fullest extent possible.

17. **NON DISCRIMINATION:** KANE COUNTY agrees that no persons being evaluated/treated by the Kane County Diagnostic Center pursuant to the request of KENDALL COUNTY under the terms of
this contract shall on the grounds of age, gender, race, color, religion or national origin be subjected to discrimination in any manner while in their care.

18. **EXECUTION:** This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the undersigned duly authorized officers have subscribed their names on behalf of KENDALL COUNTY and the KANE COUNTY.

KANE COUNTY

_________________________ Date: ______________________
Chairman, Kane County Board
719 S. Batavia Avenue
Geneva, Illinois 60134

KENDALL COUNTY

_________________________ Date: ______________________
Chairman, Kendall County Board
Kendall County Office of Administrative Services
111 W. Fox Street
Yorkville, Illinois 60560
INTERGOVERNMENTAL AGREEMENT

This AGREEMENT is made between the COUNTY OF KENDALL, Illinois, a local unit of government, (hereinafter referred to as “KENDALL COUNTY”) and the COUNTY OF KANE, Illinois, a local unit of government, (hereinafter referred to as “KANE COUNTY”) both organized and existing under the laws of the State of Illinois;

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any matter not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved provided that the unit of local government contracting with the county as authority to perform the service; and

WHEREAS, the COUNTY OF KENDALL and the COUNTY OF KANE are units of local government within the meaning of Article 7 Section 1 of the Illinois constitution of 1970; and

WHEREAS, the COUNTY OF KENDALL and the COUNTY OF KANE are public agencies within the meaning of the Intergovernmental Cooperation Act (5 ILCS 220/2); and

WHEREAS, the COUNTY OF KANE and the COUNTY OF KENDALL are authorized to establish, support and maintain a detention home for the care and custody of delinquent minors (55 ILCS 75/1); and

WHEREAS, the COUNTY OF KENDALL is desirous of utilizing the available housing for juvenile detainees which the COUNTY OF KANE can provide;

WHEREAS, pursuant to the Juvenile Court Act, 705 ILCS 405/5, the CIRCUIT COURT FOR THE SIXTEENTH JUDICIAL CIRCUIT and the DESIGNATED COURT

Agreement KENDALL COUNTY & KANE COUNTY
January 12, 2012
SERVICES OFFICER (hereinafter, referenced as "AUTHORIZED KENDALL COUNTY OFFICIAL") are authorized to request detention services for juveniles in a secure detention facility; and

WHEREAS, the COUNTY OF KENDALL may expend tax receipts for detention services purchased through agreement with the COUNTY OF KANE (55 ILCS 75/9.3); and

NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein, the undersigned do agree to the following terms and conditions.

1. The foregoing recitals are incorporated herein as provision hereof.

2. The AGREEMENT commences upon date of approval and signature by KENDALL COUNTY and KANE COUNTY and will continue for a period of three (3) years from that date, at the fee amounts provided in Section 8.1.

3. HOUSING

3.1 KANE COUNTY agrees to provide temporary custody, specifically housing and detention services for minors authorized by KANE COUNTY, pursuant to the needs of KENDALL COUNTY, while remaining in compliance with all statutory requirements as delineated in Illinois Criminal Law and Procedures and the Illinois Juvenile Court Act. It is expressly agreed by and between the parties hereto that KENDALL COUNTY shall send and KANE COUNTY shall daily accept minors authorized by KANE COUNTY for detention. It is further agreed that should KENDALL COUNTY determine separate authorization criteria and screening methods for minors to be detained, KANE COUNTY shall allow KENDALL COUNTY to determine whether a minor is authorized for detainment, after agreement with KANE COUNTY. It is further agreed that KANE COUNTY shall make available to KENDALL COUNTY at least seven (7) beds at a time. KANE COUNTY shall make every attempt to accommodate KENDALL COUNTY when it requires detention of minors, and shall not deny a detention request unless their facility has already reached maximum
capacity, or for a basis otherwise specifically allowed through other provisions to this agreement. KANE COUNTY shall afford KENDALL COUNTY minors preference over all other jurisdictions, (except Kane and DeKalb Counties), in Illinois that might request detention services at any given time. All housing provided by KANE COUNTY shall be at the Juvenile Justice Center located at 37W655 Route 38, St. Charles, Illinois.

3.2 KANE COUNTY shall detain all KENDALL County juvenile offenders who require detention on a juvenile case and are less than eighteen years of age.

3.3 When eight (8) or more minors require detention, prior to sending a minor, an AUTHORIZED KENDALL COUNTY OFFICIAL shall make a verbal request for admission to KANE COUNTY via direct communication with the Kane County Juvenile Justice Center. KANE COUNTY shall respond at the time of the detention request to indicate availability of housing for the minor. KANE COUNTY shall make every attempt to accommodate KENDALL COUNTY when it requires detention of eight (8) or more minors, and shall not deny a detention request unless their facility has already reached maximum capacity, or for a basis otherwise specifically allowed through other provisions to this agreement.

4. COMMUNICATION BETWEEN KANE AND KENDALL COUNTY

4.1. Prior to admission, an AUTHORIZED KENDALL COUNTY OFFICIAL shall contact the Kane County Juvenile Justice Center for screening purposes and provide the following information if available:

4.1.a. A court order or a warrant authorizing the detention of the minor.

4.1.b. Any available health care information regarding the juveniles in custody. All health care information shall be provided to KANE COUNTY medical personnel in keeping with all applicable regulations and statutes.

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Agreement KENDALL COUNTY & KANE COUNTY
January 12, 2012
4.1.c. Contact information for the detained minor’s parent(s) and/or guardian(s).

4.1.d. Any information pertinent to ensuring the safety, security and welfare of the detained minor (e.g. alleged or underlying offense(s), criminal history, and immediate health care issues).

4.1.e. Information regarding the date, time, and place of the detained minor’s next court hearing.

4.2 The following ongoing information shall be exchanged between the Kane County Juvenile Justice Center and Kendall County:

4.2.a. KANE COUNTY shall immediately provide KENDALL COUNTY with timely information, as soon as is practical thereafter, regarding any extraordinary or unusual occurrences involving any minor detained by KENDALL COUNTY at the Kane County Juvenile Justice Center, including but not limited to: death, regardless of cause; escape or attempted escape; attempted suicide; serious injury to include accidental or self-inflicted; or a medical emergency requiring emergency services outside of the Kane County Juvenile Justice Center.

KANE COUNTY shall also provide KENDALL COUNTY with timely information, regarding any extraordinary or unusual occurrences involving any minor detained by KENDALL COUNTY at the Kane County Juvenile Justice Center, including but not limited to: assaultive behavior by the minor; or assaultive behavior toward the minor; ongoing or significant disregard for the rules and regulations of the Kane County Juvenile Justice Center by the minor; IDJJ required reports for incidents involving the minor; any internal incidents involving the minor which result in the filing of a police report or placement of the minor in segregated status.
4.2.b. In the case of the escape or attempted escape of a KENDALL COUNTY minor prisoner confined in the Kane County Juvenile Justice Center, the Kane County Chief Judge’s Office or the Kane County Juvenile Justice Center shall notify the Sheriffs of Kane and Kendall County promptly by telephone, so they may use all reasonable means to recapture the minor prisoner. The escape of a KENDALL COUNTY minor prisoner must be reported immediately by telephone to the Sheriff of Kendall County. The date of such escape and the return to custody must be reported in writing to the Sheriff of Kendall County within forty-eight (48) hours of said escape.

4.2.c. KENDALL COUNTY shall provide KANE COUNTY with information on any upcoming court hearings and/or scheduled release dates for any minors detained by KENDALL COUNTY.

5. SCOPE OF DETENTION SERVICES: KANE COUNTY shall provide minors with detention services in keeping with the Juvenile Court Act (705 ILCS 405), all other governing statutes, and all detention regulations promulgated by the Illinois Department of Juvenile Justice. Services offered to minors housed for KENDALL COUNTY shall be commensurate to services offered to all other minors housed by KANE COUNTY.

6. TRANSPORTATION OF MINORS

6.1 An AUTHORIZED KENDALL COUNTY OFFICIAL, or the appropriate arresting agency’s designated law enforcement official, pursuant to the established policies of KENDALL COUNTY, shall provide for transportation of minors to and from KANE COUNTY for initial admission. Thereafter, an AUTHORIZED KENDALL COUNTY OFFICIAL shall provide transportation of minors to and from KANE COUNTY for scheduled off-site health care services, court-ordered furloughs and court hearings. Yet, in the case of non-scheduled off-site medical care services, such as emergency hospital care,
KANE COUNTY shall provide such transportation as is necessary for the juvenile to receive such care. Nothing in this agreement shall be construed to place an obligation upon KENDALL COUNTY to provide transportation for a minor following release if such obligation does not already exist. KENDALL COUNTY is custodian of the minor when providing transportation. Except for emergency situations, an AUTHORIZED KENDALL COUNTY OFFICIAL will provide notice to KANE COUNTY one day prior to any transport.

6.2 It is further expressly agreed by and between the parties hereto that minors housed in KANE COUNTY for KENDALL COUNTY may not be removed by any person or persons without an order or writ from a court of competent jurisdiction or permission from an AUTHORIZED KENDALL COUNTY OFFICIAL (or other person authorized by the Chief Judge of the Circuit Court for the Sixteenth Judicial Circuit until December 3, 2012 when such person must be authorized by the Chief Judge of the Circuit Court for the Twenty Third Judicial Circuit), except for emergency health care services.

7. HEALTH CARE SERVICES

7.1 Pursuant to the provisions of 705 ILCS 405/5-515, KANE COUNTY shall provide basic health care services (e.g. dispensing non-specialty prescribed medications, nursing care for minor injuries and illness, counseling for mental health concerns, and examination as needed by medical doctor and psychiatrist) to minors housed for KENDALL COUNTY in keeping with services made available to other minors housed in KANE COUNTY.

7.2 The parent(s)/guardian(s)/minor’s medical insurance shall pay for any health care services received at a facility outside of the Kane County Juvenile Justice Center; this includes any emergency health care services deemed necessary by KANE COUNTY. The parent(s)/guardian(s)/minor’s medical insurance shall pay for any specialty prescribed medications. KANE COUNTY shall coordinate with the parent(s) or guardian(s) to obtain insurance or insurance information. In the event the minor is not covered by medical insurance, KENDALL COUNTY shall bear any and all expenses arising
from any specialty prescribed medications or medical services provided to the minor at a facility outside of the Kane County Juvenile Justice Center.

7.3 In the event a minor detained for KENDALL COUNTY is admitted for hospitalization for emergency health care services KANE COUNTY will notify the AUTHORIZED KENDALL COUNTY OFFICIAL (or other person authorized by the Chief Judge of the Circuit Court for the Sixteenth Judicial Circuit until December 3, 2012, at which time such person must be authorized by the Chief Judge of the Circuit Court for the Twenty Third Judicial Circuit).

8. FEES AND PAYMENT

8.1 As consideration for the foregoing, KENDALL COUNTY agrees to provide compensation to KANE COUNTY in the amount of $100.00 per day, per minor for detention beds. Any admissions accepted after the agreed upon limit of 7 beds will be billed at a rate of $110.00 per day, per minor. Minors admitted into the Challenge Program will be billed at a rate of $115.00 per day, per minor. KANE COUNTY shall provide an invoice to KENDALL COUNTY by the tenth day of the month reflecting services provided during the previous month. KENDALL COUNTY shall remit payment within 60 days after receipt of such invoice.

9. INDEMNIFICATION

9.1 KANE COUNTY shall be responsible for and shall indemnify, defend with counsel of KENDALL COUNTY's own choosing, and hold harmless KENDALL COUNTY and its past, present and future board members, elected officials, insurers, agents, officers, and employees against any and all liabilities, claims, demands or suits arising out of the performance of this agreement by KANE COUNTY, the confinement of any KENDALL COUNTY juvenile at the KANE COUNTY Juvenile Justice Center, and any practice, policy, rule, regulation, act or omission of KANE COUNTY, or any officers, agents, employees, or servants, relating to the custody, care, supervision, transport of any KENDALL COUNTY minor in the custody of KANE COUNTY or relating
to the maintenance of KANE COUNTY property or premises, to the fullest extent authorized by law.

KENDALL COUNTY shall be responsible for and shall indemnify, defend with counsel of KANE COUNTY’s own choosing, and hold harmless KANE COUNTY and its past, present and future board members, elected officials, insurers, agents, officers, and employees against any and all liabilities, claims, demands or suits arising out of the performance of this agreement by KENDALL COUNTY or suits brought by any KENDALL COUNTY minor housed pursuant to this Agreement arising out of any practice, policy, rule, regulation, act or omission of KENDALL COUNTY, or any agents, employees, or servants thereof relating to their care, custody, supervision, or transport of any KENDALL COUNTY minor while in the custody of KENDALL COUNTY, to the fullest extent authorized by law.

It is further agreed that all employee benefits, wage and disability payments, pension and worker’s compensation claims, damage to or destruction of equipment, facilities, clothing and related medical expenses of KANE COUNTY or their agents or employees which may result from the presence of KENDALL COUNTY juveniles during contractual incarceration shall be the sole responsibility of KANE COUNTY.

KANE COUNTY agrees that it shall maintain general liability insurance for both personal injury and property damage in the minimum amount of $1,000,000 for each occurrence with $10,000,000 million in aggregate and comprehensive business automobile liability insurance in the minimum amount of $1,000,000 combined single limit. KANE COUNTY’s auto liability and general liability coverage shall be primary coverage in circumstances of alleged or proved errors or negligence by KANE COUNTY or KANE COUNTY’s employees. KANE COUNTY’s coverage shall name the County of Kendall as an additional insured, with its members, representatives, officers, agents and employees. Certificates of such insurance detailing the coverage therein shall be available to the County of KENDALL upon execution of this Agreement.
Alternatively, a self-insurance reserve of $2 million with excess coverage of $30 million is acceptable if KANE COUNTY self-insures.

9.2 Neither party waives its immunities or defenses, whether statutory or common law by reason of these indemnification provisions.

10. EFFECTIVE DATE, AMENDMENT, MODIFICATION AND RENEWAL: This AGREEMENT shall become effective upon the date of acceptance by all parties hereto. However, the rates pursuant to Section 8.1 shall not be charged until after December 1, 2012. Prior to December 1, 2012, the rates currently paid for the services described within this agreement shall remain $90.00 per day for each of the first six (6) beds utilized at the same time and $100 per day for each additional bed thereafter. This AGREEMENT may be amended with written consent of all parties hereto and, provided a need continues to exist, may be renewed thirty (30) days prior to the expiration date for a period not to exceed one (1) year for each renewal. This AGREEMENT may be cancelled by any party hereto upon sixty (60) days written notice to all parties.

11. APPLICABLE LAW: This AGREEMENT shall be interpreted and enforced under the laws of the State of Illinois, and the parties agree that the venue for any legal proceedings between them shall be the Sixteenth Judicial Circuit, State of Illinois.

12. FINAL AGREEMENT OF PARTIES: This writing constitutes the final expression of the agreement of the parties. It is intended as a complete and exclusive statement of the terms of this AGREEMENT, and it supersedes all prior and concurrent promises, representation, negotiations, discussions and agreements that may have been made in connection with the subject matter hereof. No modification or termination of this AGREEMENT shall be binding upon the parties hereto unless the same is in writing and appropriately executed.

13. NOTICES: Any Notice given pursuant to a preceding Section of this AGREEMENT shall be sent by United States Mail, postage prepaid,
addressed to respective party at the address set forth on the
signature page hereof or to such other address as the parties may
designate in writing from time to time. In the case of notice to
KENDALL COUNTY, any notice shall also be sent to Kendall County
State’s Attorney, 807 John Street, Yorkville, Illinois, 60560, fax (630)
553–4204

14. AUTHORIZATION: KENDALL COUNTY and KANE COUNTY represent
that all necessary acts have been taken to authorize and approve
this AGREEMENT in accordance with applicable law and this
AGREEMENT, when executed by the parties hereto, shall constitute a
binding obligation of KENDALL COUNTY and KANE COUNTY, legally
and enforceable at law and equity against both.

15. SEVERABILITY CLAUSE: If any provision of this AGREEMENT is held to
be invalid, that provision shall be stricken from this AGREEMENT
and the remaining provisions shall continue in full force and effect
to the fullest extent possible.

16. RULES AND REGULATIONS: It is agreed by and between the parties
hereto that KENDALL COUNTY minor prisoners confined to the KANE
COUNTY Juvenile Justice Center facility pursuant to this Agreement
are subject to the rules and regulations of the KANE COUNTY
Juvenile Justice Center facility and the privileges or restrictions
attaching thereto, and are subject to no other rules and regulations
or the granting of any privileges attaching to the KENDALL COUNTY
Jail.

17. NON DISCRIMINATION: KANE COUNTY agrees that no KENDALL
COUNTY minor prisoner confined in the KANE COUNTY Juvenile
Justice Center facility under the terms of this contract shall on the
grounds of age, gender, race, color, religion or national origin be
subjected to discrimination in any manner relating to their
confinement.

18. EXECUTION: This Agreement may be executed in counterparts
(including facsimile signatures), each of which shall be deemed to
be an original and both of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the undersigned duly authorized officers have subscribed their names on behalf of KENDALL COUNTY and the KANE COUNTY.

KANE COUNTY

_________________________________________________________ Date: ________________________
Chairman, Kane County Board
719 S. Batavia Avenue
Geneva, Illinois 60134

KENDALL COUNTY

_________________________________________________________ Date: ________________________
Chairman, Kendall County Board
Kendall County Office of Administrative Services
111 W. Fox Street
Yorkville, Illinois 60560
KENDALL COUNTY
Animal Control Committee
Minutes
July 18, 2012

The meeting was called to order at 9:03 am.

Committee members present: Anne Vickery, Jessie Hafenrichter, Nancy Martin
Others present: Jeff Wilkins, Anna Payton, Laura Pawson
Absent: John Purcell, Suzanne Petrella, Dr. Gary Schlapp

Committee approved the agenda for the meeting.

Anna presented the census log to the committee for June and thus far for July. Animal Control handled 35 dogs in June with a current count of 20. Animal Control handled 20 cats in June with a current count of 24 cats which includes 1 mom and 7 nursing kittens.

Laura presented the County bite report to the committee for June. There were a total of 26 bites reported with 21 dog, 3 cat, and 2 raccoon bites. Seven of the twenty-six bites was a case where the owner or family member was bitten. There were 2 animals euthanized due to behavior, 1 cat and 1 dog.

Anna presented the operations report to the committee and stated Animal Control has been a few investigations. One case is a hoarding situation in Plano where Senior Services had called Animal Control to assist with the animals at the residence. Animal Control is also holding two dogs for the Plano Police Department that are involved in two separate investigations. Finally Laura, Anna, and Dr. Schlapp met with a resident for a dangerous dog investigation against their dog. The owner still has a little time to get the dog assessed by a certified animal behaviorist to prove that the dog is not dangerous. If the owner fails to do so or if the certified animal behaviorist determines the dog to be unsafe, Dr. Schlapp will deem the dog dangerous.

Anna and the committee discussed the best way to keep up to date on animals and their status. It was agreed for Anna to send email updates to the committee members.

Anna stated the lawsuit against Animal Control is continuing to move along. She will provide any updates to the committee.
Anna discussed that her and Laura as well as representatives of Fox Valley Wildlife Center and other concerned citizens talked to the Yorkville’s Board at their meeting on July 10. At this meeting they expressed their concerns in regards to a pet store in Yorkville, Pets One, which is selling exotic animals and native wildlife such as raccoons and fox kits to the general public as pets. This is a huge public safety issue and something that directly affects Animal Control and Kendall County as a whole. Anna and Laura were dismayed at the Yorkville Board’s discussion to not investigate this matter further in order to fully understand this dangerous issue.

Anna then reported that the fencing for the dog meet and greet/play area was complete. She also said that Janelle Pitula, owner of Wags to Whiskers, collected money at her store and purchased a power washer for Animal Control. John Purcell was nice enough to let her purchase the power washer at cost so there was no added expense. The power washer will greatly reduce the amount of time staff spends cleaning the dog kennels.

Jeff presented the accounting report. He stated that Animal Control continues to have a solid financial picture. There were no questions. The committee approved the report and the payment of the bills.

Laura Pawson left the meeting at 9:45 am.

Anna and Jeff then discussed the proposed budget with the committee. The projected beginning balance for 2013 is about $25,000 more than what was planned in the 2012 budget. The committee agreed to replace the air conditioning and furnace systems in Animal Control’s building in 2013 as they are about 20 years old, especially since the air conditioning was not able to keep up with demand during this extremely hot summer. Anna also proposed increasing tag registration fees for intact animals in 2013. This increase will not only help offset operation cost but will also allow Animal Control to have a free spay/neuter program for low income Kendall County residents at two vet hospitals within the county. The committee agreed this was a good idea. A new line item will be added to the budget for 2013 for the increased fee. All changes and increases from 2012 were discussed in length and approved by the committee.

The meeting adjourned at 10:10 am.

Respectfully submitted by Anna Payton
Meeting was called to order at 3:00 p.m. by Chairman John Shaw

**Roll Call:** Bob Davidson, Dan Koukol, Nancy Martin, Anne Vickery

**Staff present:** Leslie Johnson

**Items of business:** 5ILCS 120/2(c)(2) Collective negotiating matters between public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees

Dan Koukol made a motion to enter into Executive Session, seconded by Anne Vickery. Committee entered Executive Session at 3:02 p.m.

Committee re-entered Open Session at 3:51 p.m.

**Recommendations to County Board:** none

**Public Comments:** none

**Questions from Media:** none

Dan Koukol made a motion to adjourn, second by Nancy Martin. Meeting adjourned 3:51 p.m.

Respectfully submitted by,

**Valarie McClain**  
Administrative Services  
Administrative Assistant