KENDALL COUNTY ILLINOIS
Budget & Finance Committee Meeting
BUDGET HEARING
Tuesday, August 26, 2014
1:00 p.m.

COUNTY BUILDING
County Board Room

AGENDA

1. Call to Order

2. Review of Budgets
   1:20 p.m. Eric Weis, State’s Attorney Office
   1:40 p.m. Richard Randall & Scott Koster, Public Safety Center
   2:00 p.m. Dr. Amaal Tokars, Health Department
   2:20 p.m. Tina Varney, Court Services/Probation Office
   2:40 p.m. Judge Tim McCann & Nicole Swiss, Judiciary Office
   3:00 p.m. Fran Klaas, Highway Department
   3:20 p.m. Megan Andrews & Jenny Wold, KC Soil & Water
   3:40 p.m. Ken Toftoy & Jacquie Purcell, Coroner’s Office
   4:00 p.m. Sandra Davis, University of Illinois Extension Office

3. Other Business

4. Public Comment

5. Executive Session

6. Adjournment
KENDALL COUNTY ILLINOIS
Budget & Finance Committee
BUDGET HEARING
Friday, August 15, 2014
County Board Rooms 209-210

MINUTES

1. **Call to Order:** Chair John Purcell called the meeting to order at 1:00p.m.

2. **Members Present:** Lynn Cullick, John Purcell, Judy Gilmour, Amy Cesich, Elizabeth Flowers

   **Others Present:** Lateese Caldwell, Jill Ferko, Bob Jones, Jeff Wilkins

3. **Recommendation for External Auditor** – Discussion on the two applicant’s pros and cons, needs of the county, qualifications desired, length of time utilizing the same auditor, overall cost to the county, and the slight increase in cost to audit the separate entities such as KenCom, KAT, Circuit Clerk, and Forest Preserve.

   Member Gilmour made a motion to forward to the Board for approval of WIPFLI CPA’s and Consultants to provide external auditing services to the County for FY14, FY 15 and FY16, second by Member Flowers. **With all in agreement, the motion carried.**

4. **Review of Budgets:**

   **VACKC** – Ed Dixon introduced the VAC Board, and presented their budget with a slight decrease in the total amount.

   **Regional Office of Education** – Chris Mehochko updated the committee on the use of the testing center, and the number of tests and evaluations tested in the first six months. Mr. Mehochko said that the budget that Grundy County has already reviewed the ROE budget.

   **Assessor** – Andy Nicoletti reviewed his proposed budget, and informed the committee about the increase in Publications and Postage primarily due to the requirement to publish all 52,065 parcels since it’s a quad year.

   **Public Defender** – Vicky Chuffo stated that her budget has only slight increases in ARDC and various Bar Association dues, and the part-time investigators dues to the increase in felony cases and the seriousness of those felony cases that have to be investigated.

   **Circuit Clerk** – Ed Kline, Finance and Personnel Manager, reviewed the budget, and said that there was a decrease in the deputy clerk line item due to moving one supervisor to the court automation fund and one deputy clerk to the document storage fund, instead of the general fund.
Mr. Kline said there has been a decrease in the foreclosure filing fees, and approximately a ten percent decrease in fee revenue overall.

708 Mental Health Board – Gloria Mathewson reviewed their budget and stated that there is very little change to the budget for FY2015.

Member Flowers left the meeting at 3:49 p.m.

Planning, Building & Zoning - Jeff Wilkins reviewed the budget and said there is an overall 6.8 percent reduction. Mr. Wilkins said the only change to the budget was the addition of funds for a recording secretary for several of the meetings.

Economic Development – Jeff Wilkins reviewed the EDC department budget.

Admin Services – Jeff Wilkins reviewed the proposed budget, and said there was an increase in the salary line item. Mr. Wilkins also reviewed the General Fund, KAT Fund, Contingency, COB Postage Fund, Liability Insurance, Employee Health and Dental Fund, Levy Fund, and Public Safety Sales Tax Fund.

County Board – Jeff Wilkins reviewed the proposed budget and answered questions from the committee.

5. Other Business

6. Public Comment

8. Executive Session

9. Adjournment – Member Cesich made a motion to adjourn the Budget Hearing, second by Member Cullick. **With all in agreement, the motion carried.**

Respectfully submitted,

Valarie A. McClain
Administrative Assistant/Recording Clerk
August 18, 2014

Honorable Eric Weis
Kendall County State's Attorney's Office
807 West John Street
Yorkville, IL 60560

Dear State’s Attorney Weis:

The Board of Governors of the Office of the State’s Attorneys Appellate Prosecutor voted to increase county contributions for FY15 for counties over 30,000 population at its recent July quarterly meeting. This became necessary due to our Agency’s ever-increasing caseload, operational expenses, and the State’s severe fiscal constraints.

This decision was made only after a very complete and careful analysis of our Agency’s projected budgetary needs. This is the first increase in county contributions since 2000.

By statute, all county contributions are based on the population of participating counties. The amount due from your county is listed on the enclosed statement.

In consideration of your contribution, our Agency is ready to serve you in the following areas:

1. Handling criminal and civil appeals;
2. Serving as Special Prosecutor in conflict cases or in cases where there is the appearance of a conflict;
3. Providing specialized service to assist in research, trial, and appeal of drug cases with a particular emphasis on asset tracking and forfeiture;
4. Assisting in the trial and appeal of tax objection cases;
5. Assisting in labor matters arising under the Illinois Public Relations Act; and
6. Providing comprehensive trial advocacy and specialized legal training programs for prosecutors to comply with MCLE credit requirements.

Should you require me, the Director, your Deputy Director, or one of your Appellate District Board Members to assist you in responding to any inquiries from your County Board, please call.

I want to again thank you for your support of the Office of the State’s Attorneys Appellate Prosecutor, and I look forward to working with you in the upcoming year.

Very truly yours,

[Signature]

Brian J. Towne
Chairman
FY15
COUNTY CONTRIBUTION STATEMENT

Kendall County State’s Attorney’s Office
807 West John Street
Yorkville, IL 60560

The FY15 county contribution amount due from Kendall County is $32,000.

The official billing statement and draft resolution for your county will be sent in a separate mailing in early September, 2014.

Thank you for your continued participation in our Agency’s program.
**FY 2015 KCSO BUDGET HEARING**

**Corrections**

**Personnel** – Increases per labor agreement and Finance Committee limits for non-union

**Contractual**

6215 Contractual Services – 100% of Medical Services Contract and $6500 for PREA audit

6455 Medical Expenses - Could be reduced $10,000-$15,000 depending on accepted level of risk

Remainder of Contractual lines total below last year’s cumulative budget amount

**Sheriff**

**Personnel** – increases per labor agreement and Finance Committee limits for non-union

**Contractual**

6206 Training – Increased for PREA mandated training and PREA investigator (possible $8,000 reduction if undersheriff replaces deputy positions)

6212 Equipment Maintenance – Increased $9,000 for corrections system repairs (possible $9,000 reduction, depending on accepted level of risk)

6217 Vehicle Maintenance – can reduce by $8,500 if four replacement squads authorized

6440 Public Safety Dispatch- 2014 actual $112,947.32

**Vehicles (Capital)**

Submitted option: 1 K-9 replacement Ford SUV $53,090 and 3 Ford SUV at $45,575 each ($189,815)

*Includes 6 year/125,000 mile extended warranty*

Option 2: 1 K-9 Ford SUV $53,090 and 3 Chevy Impala’s at $36,260 ($161,870) *Extended warranty for Ford only*

Option 3: 1 K-9 Chevy Impala $42,000 and 3 Chevy Impala’s at $36,260 ($150,780) *No extended warranty*
# Kendall County Highway Department

## Proposed Property Tax Levies for FY 2015

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<thead>
<tr>
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<tbody>
<tr>
<td>County Highway</td>
<td>$1,465,512</td>
<td>$1,465,357</td>
<td>$1,485,423</td>
<td>$1,474,998</td>
<td>$1,475,000</td>
<td>$1,475,000</td>
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<tr>
<td>County Bridge</td>
<td>$594,281</td>
<td>$593,883</td>
<td>$565,246</td>
<td>$574,886</td>
<td>$575,000</td>
<td>$575,000</td>
</tr>
<tr>
<td>Federal Aid Matching</td>
<td>$5,048</td>
<td>$5,076</td>
<td>$4,086</td>
<td>$4,005</td>
<td>$4,000</td>
<td>$5,000</td>
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<tr>
<td><strong>Totals:</strong></td>
<td><strong>$2,064,841</strong></td>
<td><strong>$2,064,316</strong></td>
<td><strong>$2,054,755</strong></td>
<td><strong>$2,053,889</strong></td>
<td><strong>$2,054,000</strong></td>
<td><strong>$2,055,000</strong></td>
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Increase From Previous Year (%): 
- County Highway: -0.03
- County Bridge: -0.46
- Federal Aid Matching: -0.04

Average Annual Increase Over 5 Years: -0.47%

## Other Estimated Federal / State / Local Revenues for FY 2015

<table>
<thead>
<tr>
<th>Fund / Program</th>
<th>Estimated Revenues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motor Fuel Taxes</td>
<td>$2,000,000</td>
</tr>
<tr>
<td>Transportation Sales Taxes</td>
<td>$4,300,000</td>
</tr>
<tr>
<td>Surface Transportation Program (Federal)</td>
<td>$400,000</td>
</tr>
<tr>
<td>Bridge Rehabilitation (Federal)</td>
<td>$50,000</td>
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<tr>
<td>Township Bridge Program (State)</td>
<td>$75,000</td>
</tr>
</tbody>
</table>

*Does not include discretionary revenues such as High Priority, Major Bridge Program, HES or GCPF*
Kendall County Finance Committee Presentation
August 26, 2014

➤ Funding Updates:

- State Operational Allocation
  - Dependent upon State of Illinois for operational funding received through the Illinois Department of Agriculture (IDA).
  - Overall, 65% decrease in operation funds since FY08; IDA has mitigated a portion of the loss by supplementing operational funds (and employee insurance costs) with program funds.
  - Statewide effort to secure dedicated funding sources for SWCDs coordinated by Association of Illinois Soil & Water Conservation Districts (AISWCD)
  - FY15 State Operational allocation outlook: $50,969

- County Board Contribution
  - FY12, FY13 & FY14 Contribution for Education and Operation
    - Requested: $42,000; Received: $32,000
  - FY15 Contribution Request is same as previous fiscal years

- Continue to utilize reserves

➤ General KCSWCD Information

- Directly administers or assists implementing local, state & federal programs that totaled over a half of a million dollars ($680,500) this past fiscal year within Kendall County alone. That’s approximately $2,000 per square mile.
- Over 9,000 students learned about conservation and agriculture through 320 classroom presentations, special events, and a natural resources tour.
- Four school districts participated in our annual Natural Resources Tour held at Hoover Forest Preserve District. While at the tour, approximately 800 4th & 5th grade students visited 8 unique stations learning about soil science, groundwater, animal habitats, recycling, insects, trees, sustainability and much more.
- 450 Educators learned about agriculture, natural resources, and how these topics can be incorporated into their classroom through classroom presentations, teacher workshops/in-services, a summer graduate course and mailings.
- Implemented over $16,000 of cost-share assistance to local landowners through the SWCD Partners for Conservation Program by providing technical assistance for implementation of grassed waterways, grade stabilization structures, streambank stabilization practices, rain gardens and sealing abandoned water wells in Kendall County.
- Provide services to the local communities that include the following products & services: fish, tree, native plant, rain barrel & composter sales; used oil pickup; aerial maps, soils information, erosion & drainage related assistance; assistance to local units of government on land use activities including stormwater management that can help to reduce the affects of local flooding; assistance to construction sites to prevent pollutants including sediment from discharging into our local streams and rivers.
**FISCAL YEAR 2015 BUDGET**

**Income**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Operation: State of Illinois Grant</td>
<td>$50,969</td>
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<tr>
<td>Operation: County Board FY 14 Budget</td>
<td>32,000</td>
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<tr>
<td>Education Program</td>
<td>31,400</td>
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<tr>
<td>Technical Services</td>
<td>8,500</td>
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<tr>
<td>Sales/Fundraisers</td>
<td>17,790</td>
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<tr>
<td>Outreach &amp; Miscellaneous</td>
<td>780</td>
</tr>
<tr>
<td>Interest Income</td>
<td>630</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>$142,069</strong></td>
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**Expenses**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Salaries &amp; Benefits</td>
<td>$120,415</td>
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<td>Education Program</td>
<td>7,250</td>
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<tr>
<td>Technical Services</td>
<td>650</td>
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<tr>
<td>Office Expenses</td>
<td>9,305</td>
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<tr>
<td>Office Equipment</td>
<td>6,800</td>
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<tr>
<td>Sales/Fundraisers</td>
<td>12,700</td>
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<tr>
<td>Audit</td>
<td>2,750</td>
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<tr>
<td>Outreach &amp; Miscellaneous</td>
<td>2,050</td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$161,920</strong></td>
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**Net Income (Loss)**

($19,851)