MEETING MINUTES

1. **Call to Order:** Chair John Purcell called the meeting to order at 12:06 p.m.

2. **Members Present:** Matthew Prochaska, Scott Gryder, John Purcell, Bob Davidson
   
   Member Elizabeth Flowers arrived at 1:24 p.m.

   **Others Present:** John A. Shaw, Latreese Caldwell, Bob Jones, Jeff Wilkins

3. **Proposed Budget Changes:** Latreese Caldwell reviewed the corrected IMRF report with the committee and highlighted the areas of new construction, CPI and EAV.

4. **Review of Budgets:**
   
   **Jim Smiley, Facilities Management,** reviewed his proposed budget, cost savings in FY2015, and factors affecting pricing, utility costs, upcoming projects and estimates for FY2016.

   **Pam Geigenheimer, Tax Board of Review** reviewed the proposed budget with the committee.

   **Sheriff Dwight Baird, Sheriff’s Office** reviewed his budget in detail and noted that he has reduced his full-time staff by two, and said he plans to hire replacements of 2 deputies and 1 records clerk.

   **Andy Nicoletti, Assessor’s Office** reviewed the Farmland Review and Assessment budgets.

   **Commander Joe Gillespie, Emergency Management Agency,** briefed the committee on the purpose of emergency management, mitigation, preparedness, response, and recovery, and described their goals for 2016. Commander Gillespie received a letter from the state yesterday stating that his budget is covered 100% by a grant for FY2016.

   **Vicky Chuffo, Public Defender’s Office** reviewed the proposed budget and explained there is very little change.
Butch Konicek, KC Soil & Water District introduced staff members Megan Andrews, Resource Coordinator, Jenny Wold, Education Coordinator and Matt Kellogg, District President. Mr. Konicek briefed the committee on recent budget cuts caused by the state budget crisis, 35% of their funding from last year that was cut, and potential cuts to employee benefits in FY2016. Mr. Konicek explained their proposed budget, and said they are mandated to maintain the office even if they don’t receive state funding, or have staff to operate the office. Mr. Konicek stated that they have cut their administrative office staff position already this year. Mr. Konicek asked for $42,000 for their budget, as well as an additional $20,000 special allocation for their reserve fund, for the budget short-fall of the district. Mr. Konicek said that they would return those funds if they are not needed.

Tina Varney, Court Services/Probation – Ms. Varney explained that one of the two pre-trial officers began on November 1, 2014, and the second officer started in mid-January 2015. Since April 1, 2015, they have done 274 bond reports for the judges, and they have had, or are currently are supervising 87 pre-trial clients. The program is going really well, with great feedback from the Administrative Office of Illinois Courts and other offices around the state. They are working on a 6 month statistical review (April through September), and will share that information with the Board when available. Ms. Varney stated that these two positions provide judges with more objective information and verifying that information to aid judges in determining bond at a bond call. This includes a pre-trial assessment on every client, assessing their level of risk for pre-trial misconduct, low, moderate or high to reoffend, or to fail to appear in court. This also includes monitoring of clients by pre-trial officers, and calls reminding the client of court dates, updating of records, and monitoring for re-arrest. Judge McCann added that this has been an invaluable service to the judges.

Ms. Varney said she included in her budget a probation officer for the drug court, with the understanding the drug court grant would pick up the salary and benefits for that position. Ms. Varney said that if there is no funding from the redepoly grant, the drug court probation officer position would be eliminated.

Ms. Varney explained that pending approval by the County Board, there will be a slight increase in the rate of the juvenile detention contract with Kane County. The new rate of $110 per day will be effective December 1, 2015. Ms. Varney reported the average expense for detention for the last five years has been approximately $109,000 per year.

Robyn Ingemunson, Circuit Clerk’s Office – Ms. Ingemunson said that the budget remained basically the same with the exception of wage increases. She also said that revenues have decreased slightly due to fewer cases in the court system.

Jill Ferko, County Treasurer said that there are no increases in the Treasurer budget other than salaries. Ms. Ferko also reviewed the budgets for Auditing and Accounting, Unemployment, Property Tax Services (which is the for the DevNet
Property Tax software program and services provided to the Treasurer, County Clerk, GIS/Mapping, and the Assessor), IMRF and Social Security, Tax Sale Automation, Sale and Error, and the Indemnity Fund.

Sandra Davis and Wayne Mundsinger from the University of Illinois Extension Office reviewed their budget and stated that they are asking for a 1 percent increase from the county because the state is reducing their matching funds by $11,000. They are working diligently to increase their other matching fund resources.

5. **Other Business** - none

6. **Public Comment** - none

7. **Executive Session** – none needed

8. **Adjournment** – Member Davidson made a motion to adjourn the Budget Presentation, second by Member Gryder. **With all in agreement, the meeting adjourned at 4:32 p.m.**

Respectfully submitted,

Valarie A. McClain
Administrative Assistant/Recording Clerk