1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month’s Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to Be Heard
9. New Business
   A. Approval of the 2016 Holiday Schedule
   B. Approval of Amended Job Description for Technology Director
   C. Approve Release of Executive Session Minutes from 11/05/2013, 12/16/2014, and 2/17/2015
   D. Mutual Ground Discussion
10. Old Business
    A. Approve Resolution Authorizing the Kendall County Treasurer’s Office to Disburse the Revolving Fund Loan Amount of $90,000 to Yanos Hagos, Ernest Johnson and Armando Velasquez for Civilian Force Arms
    B. Approve Resolution Authorizing the Kendall County Treasurer’s Office to Disburse the Revolving Fund Loan Amount of $80,000 to Robert and Debra Dearborn for Countryside Café
    C. Approve Recommendation of Courthouse and Public Safety Center Security System Replacement Vendor
11. Standing Committee Reports
    A. Public Safety
       1. Approval of permanently changing the Public Safety meeting time to 5:30pm on the 2nd Monday of each month
       2. Approval of Ordinance to increase the number of Sheriff Merit Commission members from 3 to 5
    B. Administration/HR
    C. Economic Development
    D. Finance Committee
       1. Approve claims in an amount not to exceed $954,369.24 and Jury Commission claims in an amount not to exceed $2,050.00
    E. Animal Control
       1. Authorize contingent offer for appointment of Ronald Schlabs as Animal Control Director
    F. Health & Environment
    G. Standing Committee Minutes Approval
12. Special Committee Reports
    A. Historic Preservation
    B. Kencom Executive Board
    C. Housing Authority
13. Chairman’s Report
    Appointments
    Bette Schoenholtz – River Valley Workforce Investment Board – 2 year term – Expires August 2017
    Joe West – Village of Oswego – KenCom Executive Board Representative
    Gail Johnson – Village of Oswego – KenCom Executive Board Alternate Representative
    Announcements
14. Executive Session
15. Other Business
16. Citizens to be Heard
17. Questions from the Press
18. Adjournment
The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, July 7, 2015 at 6:23 p.m. The Clerk called the roll. Members present: Chairman John Shaw, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell, and Jeff Wehrli (6:38).

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Gryder moved to approve the submitted minutes from the Adjourned County Board Meeting of 6/2/15. Member Flowers seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Chairman Shaw stated that Member Davidson will present his letter under the finance committee reports. Member Gilmour moved to approve the amended agenda. Member Koukol seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

CITIZENS TO BE HEARD

Sue Rezin, State Senator from the 38th District updated the board on the district as well as the state regarding the tornado in Coal City, the state budget and pension reform, High School interns in the district, Joliet Junior College technical curriculum, and the Illinois Valley Flood Resiliency Alliance.

NEW BUSINESS

HIDTA Agreement

Member Shaw moved to approve the Sheriff to sign HIDTA Contract for Security Officer & Facility Manager with Michael Bobko effective June 18, 2015 to June 18, 2016 in the amount not to exceed $60,000. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Amendment to Liquor Ordinance

Item is not ready for approval.

Amended Fee Schedule Circuit Court Clerk

Member Shaw moved to approve the Resolution adopting an amended fee schedule for the Kendall County Circuit Court Clerk effective July 7, 2015. Member Flowers seconded the motion. State’s Attorney Weis stated that the number of civil jurors went from 12 to 6 and there is the option for the Circuit Clerk to charge for alternate jurors. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

COUNTY OF KENDALL, ILLINOIS

RESOLUTION 2015-31

RESOLUTION ADOPTING AN AMENDED FEE SCHEDULE FOR THE KENDALL COUNTY CIRCUIT COURT CLERK

WHEREAS, 705 ILCS 105/27.1a permits a county board to set certain fees, in accordance with the statute, to be charged by the circuit clerk; and
WHEREAS, Kendall County Board had previously approved a fee schedule ("Fee Schedule") consistent with the authority granted under 705 ILCS 105/27.1a and that Fee Schedule set numerous fees including the fee required for a civil jury; and

WHEREAS, Illinois Public Act 98-1132 ("Public Act"), effective June 1, 2015, amends 55 ILCS 5/4-11001 by increasing the fee paid to jurors to $25 for the first day and $50 for each additional day. The Public Act also amends 735 ILCS 5/2-1105 by reducing the size of a civil jury from twelve to six and allowing a county to establish an additional charge for each alternate juror requested; and

WHEREAS, the Kendall County Board now finds it necessary to amend the current Fee Schedule to increase the fee charged for a civil jury and to establish an additional charge for alternate jurors to accommodate the increased cost created by the higher juror fees.

NOW, THEREFORE, BE IT RESOLVED that the Kendall County Board hereby adopts the amended fee schedule ("Amended Fee Schedule"), attached as Exhibit A. This Amended Fee Schedule repeals and replaces all previous fee schedules adopted by the Kendall County Board under the authority granted by 705 ILCS 105/27.1a and becomes effective immediately upon approval and adoption by the Kendall County Board.

Approved and adopted by the County Board of Kendall County, Illinois, this 7th day of July, 2015.

Board Chairman Signature:          Attest:
John A. Shaw, Chairman             Debbie Gillette
County Board                       County Clerk

STANDING COMMITTEE REPORTS

Public Safety

Release of Executive Session Minutes

Member Prochaska moved to approve the release of closed session minutes from February 10, 2014, August 11, 2014 and September 8, 2014. Member Davidson seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Administration/HR

Technology Director’s Job Description

Member Cullick moved to approve the Technology Director’s job description. Member Flowers seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Davidson who abstained. Motion carried.

Agreement with Regional Transportation Authority Section 5310 Grant

Member Cullick moved to approve the Technical Services Agreement between the Regional Transportation Authority and Kendall County for $184,000 grant funding provided by Section 5310 of the Federal Transit Act, titled Enhanced Mobility of Seniors and Individuals with Disabilities Program of the Federal Transit Administration. Member Gryder seconded the motion.

State’s Attorney Weis stated that they had concerns regarding the indemnification.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 15-22 is available in the Office of the County Clerk.

Pass Through Agreement with the Voluntary Action Center

Member Cullick moved to approve the amended pass through agreement for Public Transportation Financial Assistance between Kendall County and the Voluntary Action Center. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 15-23 is available in the Office of the County Clerk.

Highway
Low Bid River Construction, Inc

Member Koukol moved to approve the resolution approving the low bid of Riber Construction, Inc in the amount of $287,657.00 to construct a concrete box culvert on Chicago Road in Lisbon Township. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 15-32 is available in the Office of the County Clerk.

Economic Development

CMAP LTA Resolution

Member Koukol moved to approve the CMAP LTA Resolution and Memorandum of Understanding. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**County of Kendall**
**Resolution 15 – 33**

**RESOLUTION TO ACCEPT PLANNING STAFF ASSISTANCE SERVICES DELIVERED BY THE CHICAGO METROPOLITAN AGENCY FOR PLANNING**

WHEREAS, KENDALL COUNTY (“the County”) has applied for staff assistance services through the Chicago Metropolitan Agency for Planning (“CMAP”), for an industrial market study; and

WHEREAS, the County’s request for such assistance has been recommended by CMAP as a priority project; and

WHEREAS, CMAP has adopted the GO TO 2040 Plan as the long-range regional comprehensive plan for the seven-county Chicago region, encompassing Cook, DuPage, Kane, Kendall, Lake, McHenry and Will counties, and is providing staff assistance as a means of advancing the plan’s implementation; and

WHEREAS, the County and CMAP have agreed on the general contents of a Memorandum of Understanding (“MOU”) and a Scope of Services that will guide staff assistance services to be provided by CMAP;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF KENDALL COUNTY:

Section 1. That the KENDALL COUNTY Board supports this project to undertake an industrial market study..

Section 2. The KENDALL COUNTY BOARD accepts the offer of staff assistance services by CMAP and recognizes that these services are provided for the purpose of advancing the implementation of GO TO 2040.

Section 3. The KENDALL COUNTY BOARD authorizes staff as designated by the County Board Chairman to finalize and execute a Memorandum of Understanding with an attached Scope of Services.

Section 4. The KENDALL COUNTY BOARD recognizes that provisions that govern the administration of staff assistance services, and, if necessary, the discontinuance of such services, are included in the Memorandum of Understanding.

Section 5. This resolution shall be effective as of the date of its adoption.

PRESENTED and ADOPTED by the County Board, this 7th day of July 2015.

Approved: Attest:

John A. Shaw, County Board Chairman Debbie Gillette, County Clerk and Recorder

Regional Economic Development Collaboration

Member Koukol moved to approve the Resolution to support regional economic development collaboration. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**County of Kendall**
**Resolution 15 – 34**

**RESOLUTION TO SUPPORT REGIONAL ECONOMIC DEVELOPMENT COLLABORATION**
WHEREAS, KENDALL beginning in December 2013 leaders from Cook County, DuPage County, Kane County, Kendall County, Lake County, McHenry County, Will County and the City of Chicago began meeting to work together and develop strategies to strengthen the region’s economic development growth and opportunities; and

WHEREAS, these seven counties and the City of Chicago make up the Chicago metropolitan area, as defined by the Chicago Metropolitan Agency for Planning; and

WHEREAS, the Chicago metropolitan area has an estimated 8.4 million residents and metropolitan areas are the engines of the global economy; and

WHEREAS, the elected chief executive leadership from each of the seven counties and the City of Chicago may designate staff to work with colleagues from the Chicago Regional Growth Initiative on any current and future economic development initiatives, including but not limited to increasing exports from small and medium sized business, streamlining truck permitting and routing, and supporting, strengthening and growing the region’s metal manufacturing firms; and any other initiatives agreed upon by the group; and

WHEREAS, the Chicago Regional Growth Initiative is free to pursue and secure financial support from public, non-profit and philanthropic sources for any current and future initiatives; and

WHEREAS, the Chicago Regional Growth Initiative may proceed with future initiatives related to foreign direct investment, other industry clusters, workforce and training, infrastructure investment and/or resiliency planning; and

WHEREAS, any economic development corporation(s) that function as the economic development arm for any of the seven counties or the City of Chicago may act as a fiscal agent for any of these current or future initiatives as appropriate; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF KENDALL COUNTY:

Section 1. The KENDALL COUNTY BOARD recognizes the importance of ongoing collaboration and planning that helps strengthen economic development opportunities in the Chicago metropolitan area so they endorse this resolution; and

Section 2. The KENDALL COUNTY BOARD will designate the appropriate person(s) to represent the County as a member of the Chicago Regional Growth Initiative to participate in current and future regional economic development initiatives; and

Section 3. This resolution shall be effective as of the date of its adoption.

PRESENTED and ADOPTED by the County Board, this 7th day of July 2015.

Approved: John A. Shaw, County Board Chairman
Attest: Debbie Gillette, County Clerk and Recorder

Loan for Countryside Café

Member Koukol moved to approve the revolving fund loan to Robert and Debra Dearborn for Countryside Café in an amount of $80,000 at 2.1% interest rate and 7 year amortization. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Davidson who abstained and Purcell who voted present. Motion carried.

Loan for Civilian Force Arms

Member Koukol moved to approve the revolving fund loan to Yanos Hagos, Ernest Johnson, and Armando Velasquez for Civilian Arms in an amount of $90,000 at 2.9% interest rate and 5 year amortization. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Purcell who voted present. Motion carried.

Finance CLAIMS

Member Purcell moved to approve the claims submitted in the amount of $1,549,064.95 and Petit and Grand Juror claims in an amount of $4,475.00. Member Flowers seconded the motion.

COMBINED CLAIMS: FCLT MGMT $86,366.98, B&Z $6,398.47, CO CLK & RCDR $264.47, ED SRV REG $6,157.32, SHRFF $1,189.99, CRCTRNS $14,252.06, EMA $261.40, CRCT CT CLK $112.34, CRCT CT JDG $18,560.83, CRNR $6,990.08, CMRR SRV $7,825.49, PUB DFNDR $762.67, ST ATTY $1,959.87, SPRV OF ASSMNT $85.15, FRMLND RVW BRD $177.47, TRSR $978.00, EMPLY HLTH INS $341,402.62, PPPOST $1,155.00, OFF OF ADMIN SRV $1,395.78, GNRL INS & BNDG $49.00, CO BRD $44.17, TECH SRV $27,386.92, ECON DEV $250.00, CO HWY $9,621.65, CO BRDG $2,119.00, TRANSPRT SALES TX $51,280.85, HLTH & HNM SRV $28,051.60, FRST PRSRV $11,124.82, ANML CNTRL
Release of Executive Session Minutes

Member Purcell moved to approve the release of closed session minutes from March 14, 2013. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Replacement of Technology Director Position

Member Purcell moved to approve the replacement of the Technology Director position. Member Gryder seconded the motion.

Members discussed some options regarding the replacement of the Technology Director.

Chairman Shaw asked for a roll call vote on the motion. Members voting aye include Cullick, Gryder, Prochaska, Purcell, Shaw and Wehrli. Member voting nay include Davidson, Flowers, Gilmour and Koukol. **Motion carried 6-4.**

Judicial/Legislative

Member Prochaska stated that they met on June 24th and the minutes are in the packet for review.

Animal Control

Release of Executive Session Minutes

Member Wehrli moved to approve the release of closed session minutes from July 9, 2014. Member Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Health & Environment

Member Gilmour stated that the minutes are in the packet from April 20, 2015 and June 15, 2015.

**STANDING COMMITTEE MINUTES APPROVAL**

Member Cullick moved to approve all of the Standing Committee Minutes and Reports. Member Flowers seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**SPECIAL COMMITTEE REPORTS**

Historic Preservation

No report.

Kencom Executive Board

Member Gilmour stated that they met on June 25, 2015 and they discussed the Everbridge notification system. There are 3 dispatchers in training and they discussed hiring an IT Consultant.

Housing Authority

Member Prochaska stated that they met on June 19, 2015. The order of business was to approve the contract with the Illinois Housing Development Authority for RHS 2015 grant.

**CHAIRMAN’S REPORT**

**Appointments**

Announcements

Chief Mike Vesseling (replacing Rick Neitzer) – Oswego Fire District Primary Rep for KenCom Executive Board
Dick Kuhn – Oswego Fire District Alternate Rep for KenCom Executive Board
Richard (Dick) Whitfield – Zoning Board of Appeals – 5 year term – expires July 2020
Jim Porter Resignation from Rob Roy Drainage District effective July 1, 2015
QUESTIONS FROM THE PRESS

Matt Schury from the Kendall County Record asked what the nature of business was for the loan given to Civilian Force Arms, they manufacture guns. Mr. Schury asked if the Technology Director position will be replaced.

BREAK

RECONVENE

EXECUTIVE SESSION

Member Davidson made a motion to go into Executive Session litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, on when the public body finds that an action is probable or imminent, in which case the basis for the findings shall be recorded and entered into the minutes of the closed session. Member Shaw seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

RECONVENE

ADJOURNMENT

Member Flowers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Wehrli seconded the motion, Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 9th day of July, 2015.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk
IN THE CIRCUIT COURT FOR THE TWENTY-THIRD JUDICIAL CIRCUIT

GENERAL ORDER 15-7

IN THE MATTER OF THE ADOPTION OF
THE COURT CALENDAR FOR THE YEAR 2016:

IT IS HEREBY ORDERED THAT:

The Circuit Court for the 23rd Judicial circuit of the State of Illinois shall adjourn, and the Office of the Circuit Clerks of DeKalb and Kendall Counties shall be closed on the following legal holidays for the year 2016:

<table>
<thead>
<tr>
<th>HOLIDAY</th>
<th>OBSERVED</th>
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<tbody>
<tr>
<td>New Year’s Day</td>
<td>Friday, January 1, 2016</td>
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<tr>
<td>Martin Luther King, Jr. Day</td>
<td>Monday, January 18, 2016</td>
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<tr>
<td>Lincoln’s Birthday</td>
<td>Friday, February 12, 2016</td>
</tr>
<tr>
<td>Washington’s Birthday (Observed)</td>
<td>Monday, February 15, 2016</td>
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<tr>
<td>Spring Holiday (Close at 12 p.m.)</td>
<td>Friday, March 25, 2016</td>
</tr>
<tr>
<td>Memorial Day</td>
<td>Monday, May 30, 2016</td>
</tr>
<tr>
<td>Independence Day</td>
<td>Monday, July 4, 2016</td>
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<tr>
<td>Labor Day</td>
<td>Monday, September 5, 2016</td>
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<tr>
<td>Columbus Day (Observed)</td>
<td>Monday, October 10, 2016</td>
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<tr>
<td>Veterans’ Day</td>
<td>Friday, November 11, 2016</td>
</tr>
<tr>
<td>Thanksgiving Day</td>
<td>Thursday, November 24, 2016</td>
</tr>
<tr>
<td>Day Following Thanksgiving Day</td>
<td>Friday, November 25, 2016</td>
</tr>
<tr>
<td>Christmas Eve (Observed) (Close at 12 p.m.)</td>
<td>Friday December 23, 2016</td>
</tr>
<tr>
<td>Christmas Day (Observed)</td>
<td>Monday, December 26, 2016</td>
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</tbody>
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Dated this 16th day of July, 2015

Timothy J. McCann, Chief Judge
Kendall County Job Description

TITLE: Director
DEPARTMENT: Technology Services
SUPERVISED BY: County Administrator
FLSA STATUS: Exempt
AMENDED: /2015

I. Position Summary:
The position is primarily responsible for management of all matters pertaining to Technology Services including, but not limited to, staffing, system analysis, programming and developing enhancements based on the technology information needs of the County.

II. Essential Duties and Responsibilities:
A. Primary duty is to manage the County’s information technology department in accordance with the County’s organizational policies, goals and budget parameters.
B. Customarily and regularly directs the work of at least two or more full-time employees (or their equivalent) assigned to the County’s Technology Department.
C. Customarily and regularly performs management duties in the Technology Services Department including, but not limited to, the following:
   • Interviewing, selecting and training Technology Department employees;
   • Setting and adjusting employees’ hours of work;
   • Setting and adjusting employees’ rates of pay (within pre-approved budget parameters);
   • Maintaining production and operations records for use in supervision and control of the Technology Department;
   • Conducting performance evaluations of Technology Department employees;
   • Appraising employees’ productivity and efficiency for the purpose of recommending promotions or other changes in status;
   • Handling employee complaints and grievances;
   • Disciplining employees;
   • Apportioning the work among employees assigned to Technology Services; and
   • Providing for the safety and security of the employees and County property.
D. Recommends the hiring, firing, advancement, promotion and any other changes of status for all employees in Technology Services, which recommendations are given particular weight by the final decision-maker.
E. Evaluates, develops and ensures proper maintenance of the County’s information systems, including, but not limited to, communication lines, equipment, effective back-up and security, and upgrades as necessary.
F. Develops and coordinates a long-term strategic plan for county-wide information technology management.
G. Evaluates overall operations of computing and information technology functions and develops and recommends enhancements in order to ensure the consistency and maintainability of the County’s information technology services and equipment.
H. Determines the type of materials, supplies, machinery, equipment or tools to be used or merchandise to be purchased to maintain and improve the County’s information technology services and equipment.
I. Oversees project management for the County’s Technology Department by setting the schedule for projects; monitoring all ongoing projects; creating project metrics and
deliverables; and assessing the achievement of said project metrics and deliverables.

J. Assists managers, department heads and elected officials to utilize and facilitate systems to improve efficiency and that allows optimal utilization of County resources.

K. Ensures proper hardware maintenance of all county computer systems and keeps computer equipment, hardware, and software updated to meet organizational needs.

L. Manages relationships with outside vendors and contractors by performing duties including, but not limited to the following: obtaining quotes; developing requests for proposals; negotiating services and contract terms; and reviewing and recommending contracts for computing and information technology services and equipment, which recommendations are given particular weight by the final decision-maker.

M. Identifies emerging information technologies to be introduced within the organization.

N. Serves on planning and policy-making work groups and recommends appropriate IT policy/budgeting changes/enhancements for ultimate approval by the County Board.

O. Oversees provision of end-user services, including but not limited to help desk technical support services.

P. Develops and implements all IT policies, procedures and best practices, including written protocols and guidance to IT staff and to end-users.

Q. Adheres to all work and safety policies and governing policies and procedures established by the County Board.

R. Assists the Kendall County Office of Administrative Services in responding to requests for records and information pursuant to subpoena, court order, the Illinois Freedom of Information Act and/or any other applicable state and/or federal law.

S. Performs any other duties as required or assigned.

III. Qualifications:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required for the position.

A. LANGUAGE SKILLS:

- Ability to research, read and interpret documents.
- Ability to prepare documents, reports and correspondence.
- Ability to speak effectively with the public, employees, law enforcement agencies, and elected officials.
- Requires good knowledge of the English language, spelling and grammar.

B. MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

C. REASONING ABILITY:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.
D. CERTIFICATES, LICENSES, REGISTRATIONS:

- Any and all certificates and registrations as required for the specific duties performed.

E. OTHER SKILLS, KNOWLEDGE AND ABILITIES:

- Strong organizational skills.
- Knowledge of information technology computer systems and software and the ability to manage the entire spectrum of information technology operations, configuration of computer hardware, including but not limited to LAN and WAN capabilities.
- Knowledge of contracting, negotiating, and change management.
- Ability to motivate teams and staff.
- Ability to multi-task and simultaneously manage several projects.
- Ability to participate in and facilitate group meetings.
- Commitment to quality results and customer focused.
- High degree of professionalism and demeanor.
- Proven time management skills.

F. EDUCATION AND EXPERIENCE:

- Bachelor's degree in information technology or computer science preferred;
- Four (4) or more years experience as a manager or director of an information technology department;
- Previous governmental experience in technology and information systems is a plus; and
- Prior experience in strategic planning, execution and implementation of information technology integration in a corporate or government organization.

IV. Physical Demands:

While performing the duties of this job, the employee must be able to:

- Frequently sit for long periods of time at desk or in meetings;
- Occasionally lift and/or move up to 40 pounds;
- Stand;
- Walk;
- Use hands to finger, handle, or feel;
- Reach, push and pull with hands and arms;
- Bend over at the waist and reach with hands and arms;
- Climb stairs and ladders and balance;
- Stoop, kneel, crouch, and/or crawl;
- Talk and hear in person and via use of telephone;
- Specific vision abilities include close and distance vision, depth perception and distance vision; and
- Travel independently to other County office locations.

V. Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee is subject to the following working conditions:

- Inside environmental conditions.
- The noise level in the work environment is usually quiet to moderately quiet.
- The employee must be able to perform all assigned job duties during normal
business hours and outside of normal business hours, as needed.
- Employee may be exposed to stressful situations while working with users, law enforcement, department heads, elected officials, vendors, and the general public.
- Employee may be required to provide own transportation to travel to and from meetings, training, conferences, etc.

By signing my name below, I hereby affirm that I received a copy of this job description.

______________________________  ________________________
Employee Receipt Acknowledgement & Signature     Date
COUNTY OF KENDALL, ILLINOIS

RESOLUTION 2015-__

RESOLUTION AUTHORIZING THE KENDALL COUNTY TREASURER'S OFFICE TO DISBURSE THE REVOLVING FUND LOAN AMOUNT OF $90,000 TO YANOS HAGOS, ERNEST JOHNSON AND ARMANDO VELASQUEZ FOR CIVILIAN FORCE ARMS

WHEREAS, on July 7, 2015, the Kendall County Board approved the revolving fund loan application of Yanos Hagos, Ernest Johnson and Armando Velasquez for Civilian Force Arms in the amount of $90,000 at 2.9 percent interest rate and five year amortization; and

WHEREAS, on July 7, 2015, the Kendall County Board gave the Kendall County Treasurer's Office the direction that no loan funds should be disbursed until a UCC and judgment search was completed; and

WHEREAS, since that time, a UCC and judgment search was completed pursuant to the direction of the Kendall County Board; and

WHEREAS, although one unverified judgment appeared in the judgment search with a debtor named Ernest Johnson, the applicant Ernest Johnson has verified under oath to the Economic Development Committee that said judgment does not pertain to the applicants; and

WHEREAS, since July 7, 2015, the parties have prepared and executed all necessary documents for the revolving fund loan.

NOW, THEREFORE, BE IT RESOLVED that the Kendall County Board hereby authorizes the Kendall County Treasurer's Office to disburse the revolving fund loan amount of $90,000 to Yanos Hagos, Ernest Johnson and Armando Velasquez for Civilian Force Arms.

Approved and adopted by the County Board of Kendall County, Illinois, this ___ day of ____________, 2015.

Board Chairman Signature: ____________________________ Attest: ____________________________

John A. Shaw, Chairman
County Board

Debbie Gillette
County Clerk
COUNTY OF KENDALL, ILLINOIS

RESOLUTION 2015-__

RESOLUTION AUTHORIZING THE KENDALL COUNTY TREASURER'S OFFICE TO DISBURSE THE REVOLVING FUND LOAN AMOUNT OF $80,000 TO ROBERT AND DEBRA DEARBORN FOR COUNTRYSIDE CAFE

WHEREAS, on July 7, 2015, the Kendall County Board approved the revolving fund loan application of Robert Dearborn and Debra Dearborn for Countryside Cafe in the amount of $80,000 at 2.1 percent interest rate and seven year amortization; and

WHEREAS, on July 7, 2015, the Kendall County Board gave the Kendall County Treasurer's Office the direction that no loan funds should be disbursed to the applicants Robert Dearborn and Debra Dearborn until a mortgage was recorded for this debt; and

WHEREAS, since that time, the parties have recorded said mortgage with the Kendall County Recorder's Office for the full revolving fund loan amount of $80,000;

NOW, THEREFORE, BE IT RESOLVED that the Kendall County Board hereby authorizes the Kendall County Treasurer's Office to disburse the revolving fund loan amount of $80,000 to Robert and Debra Dearborn for Countryside Cafe.

Approved and adopted by the County Board of Kendall County, Illinois, this ___ day of __________, 2015.

Board Chairman Signature: ___________________________  Attest: ___________________________

John A. Shaw, Chairman  Debbie Gillette
County Board  County Clerk
KENDALL COUNTY, ILLINOIS
ORDINANCE NO. _____________

ORDINANCE INCREASING THE KENDALL COUNTY SHERIFF’S OFFICE MERIT COMMISSION FROM THREE MEMBERS TO FIVE MEMBERS PURSUANT TO 55 ILCS 5/3-8003

WHEREAS, the County of Kendall, Illinois is a duly organized unit of local government existing within the State of Illinois; and

WHEREAS, pursuant to the Sheriff’s Merit System Law (See 55 ILCS 5/3-8002), Kendall County currently has a Sheriff’s Office Merit Commission which consists of three (3) Commissioners, each appointed by the Kendall County Sheriff, with the approval of a majority of the Kendall County Board; and

WHEREAS, pursuant to 55 ILCS 5/3-8003, Kendall County may increase the size of the Sheriff’s Office Merit Commission from a three (3) member Commission to a five (5) member Commission through the passage of an Ordinance by a majority vote of the Kendall County Board; and

WHEREAS, the Kendall County Board has determined that it would be in the best interest of Kendall County to increase the size of the Kendall County Sheriff’s Office Merit Commission at this time.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD OF THE COUNTY OF KENDALL, ILLINOIS AS FOLLOWS:

Section 1 – Recitals.
The foregoing recitals shall hereby be incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

Section 2 – Merit Commission Size Increase.
In accordance with 55 ILCS 5/3-8003, The Kendall County Sheriff’s Office Merit Commission is hereby increased by a majority vote of the Kendall County Board from three (3) Commissioners to five (5) Commissioners.
Section 3 – Appointments.
Pursuant to 55 ILCS 5/3-8003, the Kendall County Sheriff shall make the appointments of the two additional Commissioners with the approval of a majority of the Kendall County Board within sixty (60) days after the adoption of this Ordinance.

Section 4 – Severability.
The articles, provisions and sections of this Ordinance shall be deemed to be separable and if any portion of this Ordinance is deemed invalid. Such determination shall not affect the validity of the remainder.

Section 5 – Effective Date.
This Ordinance and the regulations contained therein shall be in full force and effect on and after August ____, 2015.

ADOPTED and APPROVED this ___th day of August, 2015

Ayes ______

Nays ______

__________________________
John Shaw, County Board Chairman

Attest: _______________________
Debbie Gillette, County Clerk
Call to Order
The meeting was called to order by Chairman Dan Koukol at 8:30 a.m.

Roll Call
Committee Members Present: Chairman Dan Koukol, Judy Gilmour, Lynn Cullick, Scott Gryder, Matt Prochaska
Committee Members Absent:
Staff Present: Andrez Beltran, Economic Development and Special Projects Coordinator; Jeff Wilkins, County Administrator
Members of the Public:

Approval of Agenda – Ms. Cullick made a motion to approve the agenda. It was seconded by Mr. Prochaska. Approved 5-0.

Approval of Meeting Minutes – Mr. Prochaska made a motion to approve the meeting minutes from the May 22, 2015 meeting. Seconded by Mr. Gryder. Approved 5-0.

New Business

Approval of CMAP LTA Resolution and Memorandum of Understanding.
Mr. Beltran updated the Committee on the progress of the CMAP LTA project. CMAP requires a formal resolution of support and approval of the memorandum of understanding. Mr. Beltran stated that after staff review, it looked to be the same as what has been agreed to verbally. Mr. Wilkins stated that they were standard resolutions. He recommended changing the resolution and MOU to having the signature of the County Board Chairman instead of the County Administrator to remain consistent. Ms. Cullick made a motion to move both to the County Board for approval. Mr. Prochaska seconded. Approved 5-0.

Approval of Resolution to Support Regional Economic Development Collaboration
Mr. Beltran explained this resolution as a formalization of the regional initiatives already undertaken by the County: The Chicago Metro Metals Consortium, the Metro Chicago Exports, and the Growing Our Regional Economy Initiatives. Ms. Cullick made a motion to move it to the County Board for approval. Mr. Gryder seconded. Approved 5-0.

Update – Fiber Initiative
Mr. Wilkins updated the Committee about a firm looking to bring fiber to the home in the area. They would offer a package with internet, phone, and television with speeds up to 1 gigabyte. They have chosen to focus on the Fox Valley area. Mr. Wilkins stated that they were first interested in a state franchise but are now looking at local franchises similar to Comcast. The company is currently developing engineering and phasing for the area.

Mr. Gryder asked if certain areas were approved as a constituent gave him that impression. Mr. Wilkins stated that there had been meetings with some Home Owner Associations and were well received. However, they are looking to serve the entire area. Mr. Gryder asked on the uniqueness
of this service and if it would be a competitive advantage. Mr. Wilkins and Mr. Prochaska agreed that it would be a strong advantage in Illinois.

Mr. Wilkins stated that their plans were competitive and their references were all excellent. Mr. Prochaska added that in looking at their plans in those areas it would be significantly less than compared to others. Mr. Wilkins stated that they were not looking for any additional incentives as there is no personal property tax in Illinois.

Mr. Wilkins stated that not only will this system be a great benefit for economic and quality of life it will also help small businesses. Mr. Wilkins stated they offer a cloud based PBX (phone) system that may hold some benefits for the County.

**Old Business**

*Revolving Fund Loans Update*

Chairman Koukol gave an update on the loans. He stated that they were currently at the State’s Attorney office and is currently waiting on that from them. Mr. Beltran added that he spoke to Lisa Coffey and stated he needed them by July 1. He also will be working with the owners to get the additional paperwork needed done as soon as possible.

Chairman Koukol also stated that the Can Man loan is coming to a close soon. Mr. Beltran stated that it will be paid off July 1, 2016.

*Kendall County Job & Resource Fair – June 19, 2015, 9:30AM – 1PM, Plano Campus*

Chairman Koukol stated this was the third fair they have hosted and that it went off well. There were thirty-two employers at the fair. He stated that the employers also used it as a time to make connections with other local businesses. He also stated that many manufacturers are hiring and with very competitive compensation.

Mr. Beltran stated that there were sixty-five job seekers at the event. While down from last year, factors could be the additional Waubonsee Job Fairs in April and September as well as an improving economy. Mr. Beltran also stated that meeting the companies will help with retention visits.

Mr. Wilkins stated that in addition to contact information, the job seekers were asked what type of work they were hoping to apply for. While they did not have the list yet, manufacturing was a strong number. Office work was also widely sought. Mr. Wilkins stated that the spread of employers was a good selection of all industries.

Mr. Wilkins stated that as there are positions open, the next goal was to create the process in which residents can become proficient in the necessary skills. With many manufacturing having an aging workforce it will be imperative to do so.

Chairman Koukol added that Waubonsee was critical partner in staffing, promotion, and implementation. Mr. Wilkins agreed and added that it was the first job fair Waubonsee held where all employers have shown.
Mr. Wilkins stated the deposit was reserved on the site and that seven of eight legislators have confirmed.

**Coordinated Responses to Business Retention & Expansion Survey**

Mr. Beltran stated in shadowing Vijay Gadde at Village of Oswego Economic Development and Charlene Coulombe-Fiore of Montgomery Economic Development Corporation he has been asking for their major targets for retention calls. For Oswego the target will be Win Soon as they are a new large manufacturer to the area. Mr. Beltran stated they were hoping to glean some information on way they located in Kendall County. He also stated he made a contact at Fabtek in Plano as they are another major manufacturer in the County.

**Regional Initiatives Update**

Mr. Beltran updated the Committee on the regional initiatives. The Chicago Metro Metals Consortium discussed the TIGER Grant and their chosen pick of the Touhy interchange. For Chicago Metro Exports, the micro-loan went through the first part of vetting. The sole applicant from Kendall made it through the first part of the vetting and will now go to the board to compete for $5,000 to improve their export potential.

Mr. Gryder asked if Mr. Beltran knew the name of the company and if there was anyway to help them in the process. Mr. Beltran said he did not know the name, and it was unlikely. However, he also stated there is sufficient funding for all those that made it through the first round, so now it is a matter of suitability. Mr. Wilkins stated that there is to be a second round later this year.

Mr. Beltran stated that the Growing Our Regional Economy Initiative is holding a forum in Lake County at Takeda Pharmaceuticals on July 9. The topic will be Foreign Direct Investments and regional strategy in relation.

**Chairman’s Report**

Chairman Koukol stated that in Plano on Route 34 where the former Mobile gas station is a new pizza place will be put in.

Chairman Koukol stated that Plano also has a municipal app that allows residents to contact the City directly. Mr. Prochaska stated he had looked into similar apps for the County but the costs would have been several thousands of dollars per year.

Chairman Koukol also stated he was going with Ms. Coulombe-Fiore to visit Pizzo and Associates, a landscaping business, in Leland for their open house. He stated that they originally started in Kendall County and that it would be a good show of support.

Finally, Chairman Koukol stated that there has been a lot of interest in buy local initiatives at the County. He stated that many departments already do buy local, but perhaps a formalized week or event. The Committee agreed that the idea was a good idea. Staff was directed to do additional research on the initiatives.

**Public Comment** – None
Adjournment
With no further business to discuss, Mr. Gryder moved to adjourn. The motion was seconded by Mr. Prochaska. There being no objection, the Economic Development Committee at 9:21 a.m., adjourned.

Respectfully Submitted,

Andrez P. Beltran
Economic Development and Special Projects Coordinator
KENDALL COUNTY
ANIMAL CONTROL

Wednesday, July 29, 2015 at 4:00PM
County Office Building
County Board Rooms 209-210
111 W. Fox Street; Yorkville IL.

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Vice Chair Matthew Prochaska at 4:00p.m.

Roll Call
Committee Members Present: Matthew Prochaska – here, Lynn Cullick – here, John Purcell – yes. A quorum was established to conduct committee business.

Committee Members Absent: Elizabeth Flowers, Jeff Wehrli

Others present: Jeff Wilkins, Glenn Campos

Approval of Agenda – Motion made by Member Cullick to approve the agenda, second by Member Purcell. With all in agreement, the motion passed.

New Business

> Introduction of candidate for Animal Control Director – Jeff Wilkins introduced the candidate Deanna Bettig to the committee.

Executive Session – Member Cullick made a motion to go into Executive Session for the purpose of 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, second by Member Purcell.

Roll Call – Member Prochaska – aye, Member Cullick – yes, Member Purcell – yes. With all present in agreement, the committee entered into Executive Session at 4:03p.m.

Committee Members Absent: Elizabeth Flowers, Jeff Wehrli

Others Present: Jeff Wilkins, Glenn Campos, Deanna Bettig

Member Purcell made a motion to reconvene into open session, second by Member Cullick. With all in agreement, the meeting reconvened at 5:02p.m.
Operations Report – Jeff Wilkins briefly reviewed the animal statistics, the current staffing status, the immediate need to reorganize and operate the front office, and to hire a full-time Warden/Director replacement.

Items for the County Board

- Approval of contingency offer for the appointment of Animal Control Director/Warden

Public Comment – None

Adjournment – Member Cullick made a motion to adjourn the meeting, second to the motion by Member Purcell. With all in agreement, the meeting was adjourned at 5:14 p.m.

Respectfully Submitted,

Valarie A. McClain
Administrative Assistant
COUNTY OF KENDALL, ILLINOIS
Health & Environment Committee
Monday, July 20, 2015
Meeting Minutes

CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour at 9:09 a.m.

ROLL CALL
Committee Members Present: Dan Koukol – present, Judy Gilmour – here, John Purcell - yes
Committee Members Absent: Elizabeth Flowers, Matthew Prochaska
Others Present: Megan Andrews, KC Soil & Water; Paren Bolte, KC Health Department Communicable Disease Coordinator; Terri Olson, KC Health Department Community Health Director; Dr. Amaal Tokars, KC Health Department Executive Director; and Jenny Wold, Education Coordinator, KC Soil & Water

APPROVAL OF AGENDA – Member Koukol made a motion to approve the agenda, second by Member Purcell. With all in agreement, the motion passed.

APPROVAL OF MEETING MINUTES – Member Koukol made a motion to approve the June 15, 2015 meeting minutes, second by Member Purcell. With all in agreement, the motion passed.

STATUS REPORTS

☐ Health Department – Paren Bolte, Communicable Disease Coordinator for the Community Health Department reviewed data on the various types of STD’s, the United States, Illinois and Kendall County cases and rates.

Ms. Bolte said they have partnered with the YMCA regarding the Health Department presenting sex education classes to a broader group base. The Health Department also plans to reach out to other school districts to garner their support and aid, continue to educate Health Department staff on current conditions and updated treatments, and outreach to health professionals on facts about Expedited Partner Therapy and ensuring proper treatment. Ms. Bolte reported the HD Community Health division has partnered with Yorkville High School in offering sex education classes to high school students, and presented at Snowball, a Christian teen leadership group).
Ms. Bolte explained that the Health Department sex education presentations cover the topics of:
- Defining Sex
- Why it's important to communicate about sex
- What constitutes safe sex
- All methods of contraception and protection
- Transmission and treatment of STI's, HPV, and HIV
- The importance of household discussion
- The psychological and emotional aspects

Soil & Water – Megan Andrews provided information on the US Drought Monitor, and said just a small portion of central U.S. at risk for drought.

Ms. Andrews reported they are updating and redesigning their website to make it more user-friendly and efficient.

Ms. Andrews said their tree and fish fall sales are nearing and the order forms are now available. Tree sale orders and pick-up are due in September, and fish sale orders and pick-up are due in October.

Ms. Andrews said they partner with Grundy County Soil & Water District to present their Pond Shocking Demonstration on Tuesday, September 8, 2015 at 6:00p.m. with Fisheries Biologist Rob Miller from the IL Dept of Natural Resources. The demonstration will be at Kellogg Farms in Kendall County.

KC Soil & Water entered into a contribution agreement with USDA Natural Resources Conservation Service to assist with administrative work with contracts, program work and farm bill programming. Ms. Andrews said they are continue to seek opportunities to bring in funding as they become available and are still waiting to hear from the State of Illinois regarding funding for this fiscal year.

Jenny Wold, Education Coordinator highlighted the recent Farm and Safety Camp at the Kellogg Farm. Ms. Wold said there were 41 seven to eleven year old youth attended the third annual camp. The camp focused on agricultural, health and safety topics. Presenters included the Bristol-Kendall Fire District and EMT, Staudacher Horse Farm in Yorkville, and a company that provided a demonstration on the use of drones in obtaining data on fields and farms.

Ms. Wold said they are preparing for the Family Activity Tent at the Kendall County Fair. The general topics will be General Agriculture, Food and Science.

Upcoming Ag in the Classroom program – Ms. Wold will have four presentations presented to every 2nd grade classroom in the County.
Ms. Wold is completing a flyer/newsletter focusing on four area family farms that she will use along with her classroom presentations.

- Water Related Groups – Information from Northwest Water Planning Alliance was available in the packet.

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENT - None

ACTION ITEMS - None

EXECUTIVE SESSION - None Needed

ADJOURNMENT - Member Purcell made a motion to adjourn the meeting, Member Koukol seconded the motion. With all in agreement, the meeting was adjourned at 9:55 a.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary
The meeting was called to order by Chairman Michael Garrigan at 7:15 p.m.

ROLL CALL
Present: Ken Donart, Vice-Chair Whitney French, Chairman Michael Garrigan, Kristine Heiman, Richard Sebeffrahm, and Jeff Wehrli (CB Representative)
Also present: Pete Iosue: Teska Consultant; Andrez Beltran, Economic Development and Special Projects Coordinator
In the audience: None

APPROVAL OF AGENDA
Jeff Wehrli made a motion to approve the agenda as written, Ken Donart seconded the motion. Approved 6-0.

APPROVAL OF MINUTES
Chairman Garrigan noted some revision in the previous minutes as the approval of the agenda was incorrect. Whitney French made the motion to approve of the minutes from the May 20, 2015 meeting. Jeff Wehrli seconded. Approved 6-0.

CHAIRMAN’S REPORT
Chairman Garrigan updated the Commission on the changes that the Illinois Historic Preservation Agency has undergone. They have been incorporated into the Department of Commerce and Economy Opportunity. There has also been staffing reductions. Chairman Garrigan stated that it may be more difficult to get objectives completed with the reduced staffing.

PUBLIC COMMENT - None

NEW BUSINESS

1. Review of Commission By-Laws
Chairman Garrigan stated that this item is directly related to the second item on the agenda. He asked Mr. Iosue to elaborate. He stated that statute requires five members for a quorum which is more difficult as there are vacancies on the Commission. He stated that they were looking to amend the by-laws to specific fifty percent of sitting members instead of maximum members.

Mr. Wehrli asked if there would be a minimum number of Commission members. The Commission agreed but decided to move onto the second item before making a final decision.

2. Ideas to Fill Vacancies on Commission
Chairman Garrigan stated he talked to two possible community members about becoming commissioners. He stated that one would have difficulty getting to the meetings due to work schedule while the other is currently on Oswego’s commission and is not in a position to volunteer at this point.
Ms. Heiman asked about obtaining a list of architects in the County to possibly ask to fill the required seat. Mr. Josue stated that they had looked at the list a few days previous and there were few in Kendall County, but many are not listed. Mr. Wehrli stated he had a neighbor who he was intending on asking, but has not been able to talk to him as he has his own business.

Chairman Garrigan asked for ideas about spreading the word about the Commission opening. Ms. Heiman asked about the possibility of having Kendall County Board Chairman John A. Shaw distribute a message or place a notice on the website. Mr. Wehrli stated it was possible and be would talk to Chairman Shaw.

Chairman Garrigan asked about the legality changing the by-laws language as the State defines what a quorum is. The Commission directed Mr. Josue to look into the state statute to see if the recommendation would be allowed under statute.

Ms. Heiman asked about the owner of Hadley House as she seemed to have an interest. Ms. French stated she would meet with her and ask.

**OLD BUSINESS**

1. **Update on Grants for Courthouse Windows**
   Mr. Josue stated he spoke to Kendall County Facilities Director Jim Smiley about the window and he passed a report to him. The Commission stated they had need seen the specific proposal. They had seen two proposals on replacing the windows either in restoration or modern fashion.

   Mr. Josue stated that Mr. Smiley had generated a report outlining the work needed and the costs. Mr. Josue stated that the amount would be a significant amount, and that grants to mitigate the costs are not there. Mr. Wehrli stated that regardless of the option, the County owned the building and would need to replace them. Mr. Josue stated that the limestone around the windows had degraded to the point that water was getting into the building.

   Chairman Garrigan stated that by Secretary of Interior’s standards is straightforward; either recommendation for restoration or replacement. Ms. French stated that there were still some options that could be examined. Mr. Wehrli agreed to a need for prioritization. Mr. Josue stated that the report offered some staging options. Ms. French stated that restoration was the proper action for buildings on the National Registry; if they are not restored that status could be discontinued.

   The Commission decided to move forward with creating a comprehensive report on the possible options for restoration.

2. **Discussion on Public Outreach Event- September 17, 2015**
   Chairman Garrigan asked the Commission’s thoughts on using the Public Outreach Event to invite local commissions and elected officials to educate and brainstorm about the state of historic preservation in the in Kendall and the State of Illinois as a whole. The Commission members thought it was a good idea.

   Ms. Heiman stated that Landmarks Illinois may come out if the event was moved up as they would be in McHenry County. It may also help for community members who wanted to learn. The Commission agreed they felt it was important to hear from the state and discussed other possible dates for the event.
The Commission decided to move the date to the 16th of September in the evening.

3. Review of Reconnaissance Pictures
   The Commission was unable to view the pictures as the database nor projector was available.

4. Millbrook Bridge Update
   The Commission asked Mr. Wehrli to update the Commission on the state of the Millbrook. Mr. Wehrli stated that the right-of-way that connects the Millbrook property is not owned by any entity. There was not a recording of it. The township did not own it since Millbrook annexed to the edge, but Millbrook never recorded it. Currently, the Forest Preserve is doing title research to see who has rights to the property.

PUBLIC COMMENT - None

ADJOURNMENT - Next meeting will be on August 19, 2015
Jeff Wehrli made the motion to adjourn at 7:57 p.m. Richard Scheffrahn seconded. Approved 6-0.

Respectfully Submitted,
Andrez P. Beltran
Economic Development and Special Projects Coordinator