I. CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour at 4:00 p.m.

II. ROLL CALL
Committee Members Present: Lynn Cullick (4:10 p.m.), Judy Gilmour, Dan Koukol and John Purcell (4:02 p.m.)

Other Board Members Present: Matthew Prochaska

Committee Members Absent: Elizabeth Flowers

Others present: Glen Campos, Stan Laken, Paul LaLonde, Becki Rudolph, John Sterrett and Jeff Wilkins

III. APPROVAL OF MINUTES
A motion was made by Dan Koukol to approve the June 6, 2013 meeting minutes, second by Matt Prochaska. With all voting aye, the motion carried.

IV. PUBLIC COMMENT- None

V. REPORTS

County Administrator

- Resolution authorizing execution of Section 5311-Downstate Operating Assistance Grant Agreement with the Illinois Department of Transportation for State Fiscal Year 2014: Jeff Wilkins explained that this is the annual contract, and that it has been reviewed by the State’s Attorney’s Office. Motion made by John Purcell to forward the resolution authorizing execution of Section 5311-Downstate Operating Assistance Grant Agreement with the Illinois Department of Transportation for State Fiscal Year 2014, second by Dan Koukol. With all in agreement, the motion carried.

- Resolution Designating the Program Compliance Oversight Monitor for Section 5311 and Illinois Downstate Operating Assistance Grants: Jeff Wilkins explained that this is now a requirement by IDOT to have one primary point of contact (PCOM) for this agreement. Jeff Wilkins is recommending John Sterrett to fill this role. Wilkins said that he, Latreese Caldwell and John Sterrett will all work together with Paul LaLonde on the actual agreement, but IDOT will not allow the operator to fulfill the PCOM position.
Dan Koukol made a motion to approve the resolution appointing John Sterrett as the Program Compliance Oversight Monitor for Section 5311 and Illinois Downstate Operating Assistance Grants, second by John Purcell. With all in agreement, the motion carried.

- **Review FY 2014 Administration budget and County Board budget:** Mr. Wilkins reviewed the proposed Administrative Services budget, and said that he reduced the Contractual Services line item because the Department of Health & Human Services will now begin paying the Solid Waste Consultant. Wilkins also reduced the Labor and Negotiations contracted line item because the likelihood of arbitration is less. Another change was an increase to the Educational Reimbursement line item from $9000 to $12,000. Wilkins said that this year’s line item will be over budget.

Mr. Wilkins reviewed the County Board budget and said that there was one increase to the Dues/Membership line item due to the elimination of the Metro Counties membership for $3,600. Wilkins felt information could be obtained from other organization memberships. The other change was an increase in the miscellaneous line item which is reflective of the picnic costs, as well as funeral and memorial flower costs.

- **Review survey of tuition reimbursement policies, county tuition reimbursement policy and contract requirements, and application form:** Review and discussion of current policy, recommended change of the required grade per course from C to B, and changing the budget amount from $9000 to $12,000 for FY 2014.

**Insurance/Benefits Update**

- **Recommend changes to the wellness program necessitated by the Affordable Care Act:** Jeff Wilkins reported that Jim Pajauskas received a quote for the County’s status quo plans (13 months) of 5.5 percent, Pajauskas said that .05% would be for the guaranteed rates for that additional month, and the remainder was fees for the Affordable Care Act. The quote for the revised plans would be 1.8 percent, which does not include Dental. Wilkins asked Pajauskas to obtain comparables and share those findings with the committee at the September meeting.

Wilkins reminded the committee of a previous discussion on the Wellness Program screening charges that would apply to employees with HMO coverage, but not to employees with PPO coverage. Discussion on whether to continue the screenings or not offering the program knowing some employees would be charged and others would have no cost. Decision was made by the committee to discontinue the program due to changes in the Affordable Care Act.

**Technology Director**

- **Overview of new website design:** Stan Laken reviewed the new website and changes that have been made following suggestions from Board members and a website focus group. Discussion on additional suggestions/changes that would make the website more user-friendly. Laken said they plan to release the new website in mid-August.
- **Review FY 2014 Technology Budget**: The committee decided to wait until the Technology Budget Hearing on August 23rd to review the budget.

**VI. OTHER ITEMS OF BUSINESS**

- **Electric Aggregation Ballot Question (December 30, 2013 resolution deadline for March 18, 2014 ballot)**: Jeff Wilkins gave background and history on the Electric Aggregation Ballot Question that was added to the last ballot. This particular ballot question would apply to the residents in unincorporated Kendall County. Discussion on the benefits of adding this item to the ballot for the March 18, 2014, to offer cost savings to citizens. John Purcell made a motion to forward for the County Board to approve the addition of the Electric Aggregation question on the March 18, 2014 ballot, second by Lynn Cullick. With all in agreement the motion carried.

- **Approve 2014 Holiday Schedule as provided by the 23rd Judicial Circuit**: The committee reviewed the proposed holiday schedule provided by the Judicial Administration office. Lynn Cullick made a motion to forward the 2014 Holiday Schedule to the County Board for approval, seconded by Matt Prochaska. With all in agreement, the motion carried.

**VII. ACTION ITEMS FOR COUNTY BOARD:**

- **Resolution authorizing execution of Section 5311-Downstate Operating Assistance Grant Agreement with the Illinois Department of Transportation for State Fiscal Year 2014**
- **Resolution Designating the Program Compliance Oversight Monitor for Section 5311 and Illinois Downstate Operating Assistance Grants**
- **Approve addition of the Electric Aggregation Ballot Question for the March 18, 2014 ballot, with a resolution deadline of December 30, 2013**
- **Approve 2014 Holiday Schedule as provided by the 23rd Judicial Circuit**

**VIII. EXECUTIVE SESSION** – None

**IX. PUBLIC COMMENT** - None

**X. ADJOURNMENT**

John Purcell moved to adjourn the meeting at 5:54 p.m., Dan Koukol seconded the motion. The motion was unanimously approved by a voice vote.

The next meeting will be on Thursday, September 5, 2013.

Respectfully Submitted,
Valarie McClain
Administrative Assistant