CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour at 9:00 a.m.

ROLL CALL
Committee Members Present: Elizabeth Flowers – present, Dan Koukol - aye, Judy Gilmour - here, John Purcell – yes

Committee Members Absent: Lynn Cullick

Others present: Mike Paulos, Government and Regulatory Affairs Manager for Comcast, Glenn Campos, Leslie Johnson, Paul LaLonde, Stan Laken, Becki Rudolph, Jim Smiley, Jeff Wilkins

Approval of June 6, 2014 Meeting Minutes: Member Koukol made a motion to approve the June 6, 2014 meeting minutes, second by Member Flowers. With all in agreement, the motion passed.

MONTHLY REPORTS

CBIZ UPDATE - Jim Pajauskas updated the committee on the Wellness Program Fitness Plan Payout recommendation, and explained the point program. Mr. Pajauskas also reviewed the proposed Employee Vision Plan with the committee.

COUNTY ADMINISTRATOR – Jeff Wilkins reviewed the monthly reports with the committee. Mr. Wilkins reported that the education fund for the year has been exhausted. Chair Gilmour asked Glen Campos if Department Heads and Elected officials have been notified, Mr. Campos reported no. Chair Gilmour asked that Mr. Campos notify them immediately, so that participants in the tuition reimbursement program could be notified and plan accordingly.

DEPARTMENT HEADS AND ELECTED OFFICIALS - None

OLD BUSINESS - None

NEW BUSINESS

- Wellness Initiative Program Recommendation – Mr. Pajauskas reviewed the proposed program and the outline of the reward point system. Discussion on maintaining the records, accountability, fairness of point distribution, administrative work, etc.
- **Employee Vision Plan Recommendation** - Mr. Pajauskas reviewed a proposed Employee Vision Program. There was consensus among the committee members to have CBIZ present additional information on the various carriers, quotes and programs available at the September meeting.

- **Cable and Video Customer Protection Ordinance Recommendation** – Jeff Wilkins explained the reasoning behind the recommendation. Mike Paulos, Government and Regulatory Affairs Manager for Comcast, explained the justification of the Customer Protection ordinance. Discussion on how this would benefit citizens, any benefit to the county, and the necessity of this ordinance in the county.

Chair Gilmour stated that all of the documents with attachments will be sent to the State’s Attorney’s Office for review before further discussion occurs.

- **Cable Franchise Agreement Recommendation** – Tabled until the State’s Attorney’s Office has reviewed the documentation.

- **Recommend County Board Authorize Voluntary Action Center Logo on Kendall Area Transit Busses** - Paul LaLonde, Kendall Area Transit Director, explained the reasoning for the addition of the Voluntary Action Center logo to the busses. John Purcell made a motion to forward to the Board, second by Elizabeth Flowers. **With all in agreement, the motion carried.**

- **Kendall Area Transit Update** – Paul LaLonde, Kendall Area Transit Director, distributed FY2014 Ridership data and updates. Mr. LaLonde said there was a 20 percent increase in transit rides, and 80 percent increase in Park-n-Rides, for an overall increase in daily rides of 40 percent.

Mr. LaLonde reported KAT received two new 12-passenger busses and one passenger van in FY2014. Discussion on the growth of the program in the county, and the completion of the study for the Waubonsee route.

- **Review FY 2015 County Board Preliminary Budget and Administrative Services Preliminary Budget** – Jeff Wilkins reviewed the County Board and Administrative Services proposed budgets for FY2015. Chair Gilmour asked that Mr. Wilkins obtain information on the use by county citizen’s of the Caremark Prescription Program from NACO and report at a future meeting. Mr. Wilkins will also research the Bristol Township Compost Fee payment and report at the next meeting.

- **Review FY 2015 Technology & GIS Preliminary Budgets** – Stan Laken reviewed the proposed Technology budget, and stated that 30 percent of Mr. Laken’s salary will come from the GIS fund and 70 percent will come from the Technology budget. Mr. Laken also stated that the New World software 8-year contract, used by the Sheriff’s Office expires this year, and will need to be renegotiated.
Mr. Laken reviewed the GIS budget and noted that GIS revenues are lower this year than anticipated.

Member Purcell left the meeting at 10:46 a.m.

- *Administration of Network Peripheral Devices Recommendation* – Mr. Laken is recommending that the Technology Department administer the 27 county devices, rather than have the administration be conducted by two departments.

Leslie Johnson said that the only concern that she has is the contact person listed in the vendor contract is the Facilities Management Director. Ms. Johnson also said there could be an impact of the diminishment on the union work if the contract is transferred from Facilities to Technology. Ms. Johnson said that any changes to employee job descriptions would need to be approved by the County Board, and that this issue would take a great deal of work.

Mr. Smiley reviewed the history of the Facilities Management administration of the 27 copy machines throughout the county offices.

There was consensus of the committee members present to not take any action on this issue at this time.

**ACTION ITEMS FOR COUNTY BOARD**

- Authorize Voluntary Action Center Logo on Kendall Area Transit Busses

**ITEMS FOR COMMITTEE OF THE WHOLE** - None

**EXECUTIVE SESSION** – None needed

**PUBLIC COMMENT** – None

**ADJOURNMENT** – Member Koukol moved to adjourn the meeting at 11:03 a.m., Member Flowers seconded the motion. The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary