CALL TO ORDER
The meeting was called to order by Chair Lynn Cullick at 9:00 a.m.

ROLL CALL
Committee Members Present: Dan Koukol – here, Judy Gilmour - here, Lynn Cullick – here, John Purcell (arrived at 9:07 a.m.)

Committee Members Absent: Elizabeth Flowers
Others present: Glenn Campos, Leslie Johnson, Stan Laken, Paul LaLonde, Jim Pajauskas, Rich Ryan, Becki Rudolph, Jeff Wilkins

APPROVAL OF AGENDA: Member Koukol made a motion to approve the agenda, second by Member Gilmour. With all in agreement, the amended motion passed.

APPROVAL OF MINUTES: Member Gilmour made a motion to approve the April 2, 2015 meeting minutes, second by Member Koukol. With all in agreement, the motion passed.

MONTHLY REPORTS

CBIZ UPDATE – Mr. Pajauskas briefed the committee on the upcoming renewal and Cadillac Tax that is coming in 2018. Mr. Pajauskas said that as the committee focuses on making sure appropriate programs are in place, but currently the County is at a place that cannot make planned design changes, or contribution changes or implement a wellness program to control costs, these are really the only ways for the County to control costs.

Mr. Pajauskas suggested holding discussions and engaging employees in thinking of possible plan changes and defined contribution structures. Discussion on select programs and the availability to the county. Mr. Pajauskas explained a select program occurs when BCBS creates a smaller network of hospitals, medical groups and providers in a specific local area, and the county is then able to offer this type of plan at a significant lower cost. Mr. Pajauskas stated that this is not available to the county because of the current plan and defined contribution structures in existing union contracts.

WINE SERGI and ICRMT UPDATE – No update
COUNTY ADMINISTRATOR

- Resolution Responding to Significant Proposed Reductions in Transit Funding Partnership with the State of Illinois – Jeff Wilkins stated this was a standard resolution IPTA that was adapted for Kendall County regarding the reduction in transit funding. Paul LaLonde stated that this is an attempt to persuade the governor to forego further budget cuts to transit funding, and will hopefully have some type of impact if every transit agency sends a similar resolution.

Member Koukol made a motion, second by Member Gilmour to forward for approval the Resolution Responding to Significant Proposed Reductions in Transit Funding Partnership with the State of Illinois at the May 19, 2015 County Board meeting. **With all members voting aye, the motion passed.**

- ICRMT Training Center Profile – Mr. Wilkins briefed the committee on the list of ICRMT training available to the County that was discussed at an early committee meeting. Mr. Wilkins informed the committee of the upcoming Department Head and Elected Official Information Session scheduled for May 21, 2015 that will discuss training available, the liability and workers comp programs, and integrity and safety testing available. Board members have been invited to attend if available.

Mr. Wilkins reviewed the monthly reports with the committee, and said that the county is trending below budget in the expenditure of medical insurance invoices.

DEPARTMENT HEADS AND ELECTED OFFICIALS

- Technology: Approve FLSA non-exempt status for Helpdesk/Computer Support Specialist Job Description – Stan Laken reported that after review, the State’s Attorney’s office has recommended that the helpdesk/computer support specialist position should be classified as FLSA non-exempt status. Leslie Johnson clarified that the position would fall under the U.S. Department of Labor law as a non-exempt status position, and that these employees would be required to complete time records reporting their weekly hours worked, and that if they exceed 40 hours in a week they would be paid overtime at time and a half. There are two of these positions in the Technology Department.

Member Gilmour made a motion to forward for approval the FLSA non-exempt status for Helpdesk/Computer Support Specialist Job Description, second by Member Purcell. **With all in agreement the motion carried.**

NEW BUSINESS

- A review of the video policy making clear that it is only authorized during regular session board meetings. The concern being that someone could watch sensitive executive committee discussions – Chair Cullick briefed the committee about the request from Member Gryder to clarify and document the county’s procedure of videotaping meetings. Discussion followed on the current policy, and the need to include the specific language
in the current transparency website policy that Executive Sessions are not videotaped for public viewing. The committee agreed the item should be forwarded to the County Board for further discussion.

- **The proper software/hardware purchase to make sure that the video is only activated by the clerk from her computer accessible only during the meeting** – Chair Cullick said that this ties to the previous item. Mr. Laken stated that the current software is as secure as any software that the county is currently using, and only the County Clerk has access and to the videotaping software. The committee agreed that this item should also be forwarded to the Board for discussion.

**OLD BUSINESS** – None

**ACTION ITEMS FOR COUNTY BOARD**

- **Approval of the Resolution Responding to Significant Proposed Reductions in Transit Funding Partnership with the State of Illinois**

- **Approval of FLSA non-exempt status for Helpdesk/Computer Support Specialist Job Description**

- **Review of the video policy ensuring that it is only authorized during regular session board meetings**

- **Discussion about the proper software/hardware purchase to make sure that the video is only activated by the clerk from her computer accessible only during the meeting**

**PUBLIC COMMENT** – None

**EXECUTIVE SESSION** – Member Koukol made a motion to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, second by Member Gilmour.

**Roll call:** Member Purcell – yes, Chair Cullick – yes, Member Gilmour – yes, Member Koukol – yes. With all members voting aye, the committee entered into Executive Session at 9:45a.m.

Member Gilmour made a motion to reconvene in Open Session, second by Member Koukol. With all in agreement, the committee reconvened in Open Session at 9:58a.m.

**ADJOURNMENT** – Member Koukol moved to adjourn the meeting at 10:00a.m., Member Purcell seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary