Minutes of the Meeting

Call to Order: The meeting was called to order at 4:04pm by President Terri Frisk.

Roll Call: Terri Frisk, Cathi Mundsinger, Sue Thill, Dick Whitfield, and County Board Liaison Judy Gilmour were present. Michelle Evans and Peg DeVol were absent. Five of the seven Board members were present and constitute a quorum. The meeting was held in the 2d floor Conference Room of the Kendall County Health Department.

Approval of Minutes: Gilmour moved the minutes of the previous meeting be approved. 2nd by Thill. Motion passed.

Public Comment: None

Report of Liaison: Gilmour reported that the Kendall County Board approved the 708 grant distribution at the July 2018 board meeting.

Old Business: Discussion and vote on ACMHAI membership was tabled until Evans is present.

New Business:
Bi-Annual Agency Reporting Procedures. President Frisk reviewed the timeline and dates for agencies to submit bi-annual reports. For the 2018 708 grant, first report would be due in December 2019 and available for review by this committee during the December 2019 meeting. The second report would be due June 2020. President Frisk will send a corrected mid-year report with correct submission dates.

Web site. Gilmour suggested that President Frisk’s email be included on the website.

Review Grant Application. Wording on application and cover letter should align with grant practices. Corrections will be made to dates of bi-annual reporting. Discussion was held as to how to ensure community is aware of 708 grant availability. President Frisk will continue to put an announcement in the paper. She will also see if 708 Grant can be placed on front page of Kendall County Board web page in the Spring 2019. Currently President Frisk sends reminders to applicants from last year. Mundsinger suggested that applicants from the past two years be contacted.

Presentation to Kendall County Board. President Frisk will present the 708 grant to the Kendall County Board at a future meeting in the fall.

708 board member additions/recommendations. Discussion held on expanding 708 board. The 708 board can have up to 9 members. Mundsinger moved to seek two additional members. 2nd Thill. Approved. Gilmour and Mundsinger will speak with people to determine their interest in serving.

The business of the agenda was completed.

The meeting was adjourned at 4:50pm per motion by Dick Whitfield and 2nd by Thill.

The next meeting is December 5, 2018 at 4:00pm.

Cathi Mundsinger
Acting Secretary