Call to Order
1) Roll call
2) Approval of the March 2016 meeting minutes.
3) Public Comment

Old Business/Projects
1) Courthouse & Public Safety Center (PSC) Security Improvement Project
   a. Dewberry 60% Design meeting
2) Courthouse Mural Project
3) PSC Garage Bathroom and Wall Project
4) Network Module Addition to County Office Building (COB) Emergency System
5) Pavement Core Samples on Ridge St. South of Main St to 200 feet East.
6) Courthouse (CH) Return Fan Drive Replacement
7) Kendall Area Transit Operations Office Construction
8) Call One Phone Circuit Contract

New Business/Projects
1) Chairman’s Report
2) Health & Human Services Counter Improvements
3) Civil Process Build out
4) PSC Parking Lot Light Bulb Replacements
5) GIS Marking of Internal Network
6) Police Memorial Project
7) PSC Semi-Annual Kitchen Hood Inspection
8) Groot Industries Extension Letter

Staffing/Training/Safety
1) Reportable labor hours

Other Items
1) CMMS Charts
   a. Reported vs. Completed.
   b. Work orders reported by building current month.
   c. Work orders by work type current month.

Executive Session
Adjournment
Facilities Committee Agenda
April 4, 2016

CALL TO ORDER

1) Roll Call
2) Approval of the March 2016 meeting minutes.
3) Public Comment

OLD BUSINESS/PROJECTS

1) Courthouse & Public Safety Center Security Improvement Project
   a. Dewberry 60% Design meeting
      • “Stakeholders” met with Dewberry on March 21, 2016.
      • Dewberry staff, Director Smiley, Technology Director Koeppel, Network Administrator Kollins & D.C. Gillespie met first and went through the specifications and drawings.
      • D.C. Gillespie is still waiting for the proposal form Securus. So, Dewberry is going to keep information in the project specifications for the Visitor Visitation/Video bond call system to be done by the integrator selected for the entire project.
      • A mandatory walk through prior to bidding is being added to the specifications.
      • Dewberry suggested that Kendall County goes ahead and gets the fiber certified to still be good since we are considering allowing some of our dark fiber to be used for this project.
      • Technology Services requested that networkable panic alarms be investigated for use. This would allow additional devices to be added after the fact without needing the integrator to program and install the devices.
      • For purposes of answering questions during the project the following was suggested to put into the specifications:
         a) D.C. Gillespie to be listed for Security Issues
         b) Jim Smiley to be listed for Facilities Issues
         c) Scott Koeppel to be listed for Technology Issues
      • Dewberry:
         a) Is planning to send their bid estimate to a third party prior to the 90% level to see if they concur with their estimated costs on the project.
         b) Is estimating the project will be ready to go out to bid mid-May.
         c) Plans to have Wonder wear check all of the integrators programming to make sure they have not customized it or taken shortcuts that may cause problems in the future.
         d) Projects the 90% design meeting to be held in late April.
      • Additional comments on suggested improvements to the systems from the jail and courthouse staff that operate the current system were given to Dewberry to consider for the new systems.
      • Two optional items are going to bid in the project:
         a) Replace the existing older jail door locks at the Courthouse to be changed to motorized locks.
         b) Connect the existing inter-campus conduits stubbed out from the Courthouse and the Public Safety Center (PSC). This would eliminate a possible single point of failure point next to the PSC main entrance.

2) Courthouse Mural Project
   • No work has been started to date.
   • Director Smiley plans to start this project in the couple of weeks.
   • Progress will be reported at the next FM Committee meeting in May.
3) Public Safety Center Garage Bathroom and Wall Project
   • KCFM staff completed installation of all the drywall and plywood on the walls.
   • All exposed drywall has been taped and sanded and is ready for paint.
   • The Jail will utilize inmate labor to do the painting on this project.
   • Director Smiley provided paint form attic stock at the Courthouse.

4) Network Module Addition to County Office Building (COB) Emergency System
   • The module was added on March 15th.
   • Director Smiley was shown how to program the device the week of March 21, 2016.
   • Jim plans to test the device and to get a list of numbers to add to the device before the
     next FM Committee meeting in May.
   • Scott Koeppel will also be involved to setup an interface to the existing network
     emergency system that pops up messages on the desktop computers in the County.

5) Pavement Core Samples on Ridge St. South of Main St to 200 feet East.
   • Cores were taken on March 22, 2016.
   • The report was issued on March 31, 2016.
   • Director Smiley is setting up a meeting with Fran Klaas to go over the report and to work
     on setting up specifications for the repaving work needed.

6) Courthouse (CH) Return Fan Drive Replacement
   • The drive was replaced on March 24, 2016.
   • Project complete.

7) Kendall Area Transit Operations Office Construction
   • The new office construction was completed March 11th.
   • The office is now occupied by the new K.A.T. Director.
   • We still have the electrical/data wiring to do along the West wall for future cubicles and
     then the project will be complete.
   • Director Smiley hopes to have this work completed before the next FM Committee
     meeting in May.

8) Call One Phone Circuit Contract
   • Director Smiley sent an electronic copy of the County signed contract to the vendor to
     alert the vendor that the contract was approved.
   • The original signed contract was sent to the vendor for original signatures to be returned
     to Jim for our files and to be recorded with the Country Recorder.

NEW BUSINESS/PROJECTS

1) Chairman’s Report
      i. See attached Packet

2) Health & Human Services Counter Improvements
   • Dr. Tokars is requesting the addition of security screening at the front counter of the
     Health facility.
   • This was put into the five year plan that was developed in 2013.
   • The cost was estimated to be $5,000.00.

3) Civil Process Build out
   • Director Smiley found a door, door frame and window frame in attic stock to use for the
     new walls in this area.
   • Wall studding, rough electric, drywall, taping and painting is completed on the new
     walls.
   • KCFM staff will be moving the workstations from the old Records area of the PSC to this
     new space in the Courthouse in the next week or so.
3) Civil Process Build out Continued
   - KCFM staff also needs to run phone & data wiring and complete the electrical installation before the staff moves into the space.
   - A new sign has been ordered to identify the space as Civil Process with the Sheriff's office logo as part of the sign. Estimated delivery time 3-4 weeks.
   - Jim expects pricing for the counter top and glass for the window and door this week.
   - Jim committed to be completed so the staff can move into the space no later than May 1, 2016.

4) PSC Parking Lot Light Bulb Replacements
   - After the wiring was replaced to get all poles back in service Director Smiley purchased new LED bulbs for all poles.
   - The new light bulbs were installed during the week of March 28, 2016.
   - These new bulbs are two times brighter than what was previously installed.
   - Project complete.

5) GIS Marking of Internal Network
   - Recently we had needed to mark our internal utility services at both the US 34 campus and at the 111 W. Fox St campus.
   - So, Director Smiley worked with Director Koeppel and GIS mapping to have them use their GPS equipment to locate the internal utilities on maps.
   - We plan to expand this mapping during the upcoming summer season to include main utility locations for each facility as well as items in the ground that we want to keep track of.
   - Project complete.

6) Police Memorial Project
   - Director Smiley turned in the permit application to the City of Yorkville last week.
   - The building inspector Pete Ratos, said that it would only take a few days for him to review the application. Pete also said he had preliminary talks with the City Administrator about waiving the permit costs for this project.
   - Work is planned to start in the next month if all goes well with arranging the donated services and labor.

7) PSC Semi-Annual Kitchen Hood Inspection
   - The inspection was completed on March 22, 2016.
   - No issues were found.
   - Project complete.

8) Groot Industries Extension Letter
   - Director Smiley put together a confirmation letter of the County Board approving a one year extension to the current contract with the pricing specified in the contract.
   - Jim is waiting for a return confirmation letter from Groot accepting the extension.

March 2016
Staffing/Training/Safety:

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<th>DESCRIPTION</th>
<th>Mar-16</th>
<th>Feb-16</th>
<th>Jan-16</th>
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<td>Possible Work Hours (6 employees @ 8 hrs)</td>
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<td>912.00</td>
<td>912.00</td>
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| Paid/Unpaid Leave                        | 52.00  | 40.00  | 32.00  |
| Holiday                                  | 24.00  | 96.00  | 96.00  |
| Bereavement                              | 0.00   | 0.00   | 0.00   |

| WC/TTD Temp employee is working these hours | 180.00  | 152.00  | 232.00  |
| Regular Productive Hours                 | 1,004.00| 776.00  | 784.00  |

| Overtime Worked                          | 18.75  | 30.25  | 30.50  |
| Total Productive Hours                   | 1,022.75| 806.25 | 814.50 |
EXECUTIVE SESSION
Not Needed.

ADJOURNMENT
The next regular Facilities Management committee meeting is scheduled to be held on Monday, May 2, 2016. The meeting will be held at 111 W. Fox Street, Yorkville in the County Board room.
What is an Energy Saving Performance Contract?
Bottom Line: Invest utility waste into improving energy efficiency and addressing infrastructure needs.

State Level Initiative from the Energy Efficiency

Repairs/Upgrades Struggling to Fund State/Local Gov.

Year in Energy a $1.5 Billion Over $100 Billion State/Local Gov. Waste

Maintenance Problem Over $5 Billion Deferred

Operating Substantial Pressure

Similar Challenges

We work with municipal governments who face understanding municipal governments.
How PC Works - Redirection of Funds

Before Performance Contract
- Costs
  - Operational
  - Energy & Power
- Reduced

Utility Savings

After Performance Contract
- Costs
  - Operational
  - Energy & Power
- Reduced

Project Implementation
- Payment
- Project
- Savings

These Savings
- Improve
- Improvements from
- Fund Capital
- Utilize the Positive Cash Flow as Needed

Reduce Energy & Power Operating Budget
A Comprehensive Bundled Approach

- Renewable
- HVAC Upgrades
- Doors
- Roofs
- Windows

Bundled Payback

- Retro-Commissioning
- Water Conservation
- Fleet Upgrades
- Building Controls
- Lighting

Quick Payback

Long Payback

Savings
Cost
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<th>Positive Annual Cash Flow</th>
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<tr>
<td>Annual Payment</td>
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RFP Process

Simple 4 Step Process

1. Execute the Project
2. Analyze proposal or proposals received and select a company
3. Initiate a request for proposal
4. Have a comprehensive infrastructure analysis performed by an entity with experience in the design and implementation of energy conservation measures
Guaranteed Energy Savings

- Creates local jobs
- Eliminates need for up-front capital
- Fund project from savings
- Single point of responsibility
- Fixed Costs – No Change Orders

It modernizes facility infrastructure to increase asset value.
What is the Next Step?

No Cost Comprehensive Infrastructure Analysis

- Energy Conservation Strategy Measurement Report
- Energy & Operational Savings Report
- Asset Management Report
- Energy Star Benchmarking
- Professional Review
Questions

Are there any