MEETING AGENDA

1. Call to Order

2. Roll Call: Judy Gilmour, Dan Koukol, John Purcell, John A. Shaw, Lynn Cullick

3. Approval of Agenda

4. Approval of Minutes from November 5, 2015 Meeting

5. Monthly Reports
   a. CBIZ Update
   b. County Administrator
   c. Department Heads and Elected Officials

6. Old Business

7. New Business
   - Resolution to Change the Length of Time a Journal Copy of Email is kept by Technology Services
   - Approve a Form to Request Archived Emails from the Journal Copy
   - County Organizational Chart
   - Employee Handbook

8. Action Items for County Board

9. Public Comment

10. Executive Session

11. Adjournment