CALL TO ORDER
The meeting was called to order by Committee Chair Lynn Cullick at 9:01 a.m.

ROLL CALL
Committee Members Present: Judy Gilmour - here, Dan Koukol - present, Lynn Cullick – here

Member John Purcell arrived at 9:04 a.m. Member Purcell left the meeting at 11:00 a.m.

Committee Members Absent: John Shaw

Others present: Glenn Campos, Leslie Johnson, Scott Koeppel, Tracy Page, Jim Pajauskas, Jeff Wilkins

APPROVAL OF MINUTES: Member Gilmour made a motion to approve the September 3, 2015 meeting minutes, second by Member Koukol. With all in agreement, the motion passed.

MONTHLY REPORTS


Mr. Pajauskas explained some of the insurance challenges of plan design flexibility, network flexibility, utilizing information from reporting to the County’s advantage, contribution structure flexibility, and healthy behavior initiatives. Mr. Pajauskas said that the County is limited in flexibility in all of these areas.

Mr. Pajauskas explained that one way to cut insurance costs is to ensure lower costs at all facilities and all providers instead of limiting the facilities and providers that are available to employees. Mr. Pajauskas said without having the ability to change these items we are allowing employees to utilize the plan the way they always have while expecting a different result. Mr. Pajauskas said that self-funding your insurance without implementing these components opens the County to greater risk without providing any substantial reason why the cost will go down.

Mr. Pajauskas reviewed the Blue Cross Blue Shield Revised Renewal, other options and alternative health insurance options.
b. County Administrator

- Resolution Authorizing Execution of Section 5311- Downstate Operating Assistance Grant Agreement – Ms. Johnson recommended that the actual agreement be included with the resolution so that the County Board members are aware of what they are authorizing the County Board chair to sign, and obligating the County to in the agreement. Motion made by Member Koukol to forward the resolution to the county Board for approval, second by Member Gilmour. With all in agreement, the motion carried.

c. Department Heads and Elected Officials

- Technology Services – Director Scott Koeppel reported his attendance at the Open Meetings Act training held last evening, and said there are a two areas that he has concern about:

  1. That we do have a full-time person in the position of posting agendas to the County website

  2. Mr. Koeppel cautioned the committee about most or all of a committee communicating by email (reply all) about issues that are or are not going to be discussed at a committee meeting.

Mr. Koeppel said that Technology did an update to Questica to be able to import actuals. He said it is currently on the test phase, but will be utilized more next year.

Mr. Koeppel also reported they are working with the 708 Mental Health Board on establishing a webpage to get more information out to the community.

In attempts to make Kendall County more accessible, they have created a twitter account (@kendallcountyil). They will eventually use Facebook when new items are added to the website. They have also registered for the domain name kendallcounty.org so they can owe that as well. This will assist with marketing and communication to the county. They will also be using Zoon.US for remote meetings, which was approved at the last County Board meeting. The meeting room can be used for one-on-one meetings, interviews, etc. Contact Mr. Koeppel or Gina Hauge to reserve the electronic remote room.

OLD BUSINESS – None

NEW BUSINESS

- County Organizational Chart – Jeff Wilkins explained that the current County organization chart posted on the webpage was created/maintained by the Technology office and was created before he became County Administrator. Discussion on various components of the chart, non-County offices such as the Regional Office of Education, KenCom, and the Forest Preserve. Discussion on the chart and contradictions to the
Employee Handbook, the chart key that wasn’t consistent with the actual chart, offices that are appointed or elected and which ones fall under the authority of the County Board. There was further discussion on the need for the organizational chart to display outside entities separate and apart from the County government. There should also be sub-levels under each department head and elected official that designates who reports to whom, and whom they employ. Ms. Johnson said that identifying direct supervisors will also assist in preparation of employee job descriptions, who is responsible for conducting employee evaluations, in budgeting, possible reduction of staff, etc.

- *Employee Evaluations* – tabled until a future meeting
- *Employee Handbook* – tabled until a future meeting

**EXECUTIVE SESSION** – None needed

**ACTION ITEMS FOR COUNTY BOARD**

- Approval of the Resolution Authorizing Execution of Section 5311- Downstate Operating Assistance Grant Agreement

**ITEMS FOR COMMITTEE OF THE WHOLE**

- BCBS Option 2 Health Insurance and Dental Insurance Presentation
- County Organizational Chart

**PUBLIC COMMENT** - None

**ADJOURNMENT** – Member Koukol moved to adjourn the meeting at 11:40 a.m., Member Gilmour seconded the motion. *The motion was unanimously approved by a voice vote.*

Respectfully Submitted,
Valarie McClain
Administrative Assistant/Recording Secretary