MEETING MINUTES

1. Call to Order: Chair John Purcell called the meeting to order at 9:08 a.m.

2. Members Present: Lynn Cullick, Matthew Prochaska, Bob Davidson, John Purcell, Matt Kellogg

   Others Present: Latreese Caldwell, Bob Jones, Scott Koeppel

3. Items of Business - None

4. Budget Presentations

   Matt Asselmeier, Planning, Building & Zoning Office – Scott Koeppel stated that they microfilm budget was decreased from $1,500 to $150 due to scanning files as they came in. Brian Holdiman stated that PBZ currently had two vehicles with the older one being a back up. Mr. Purcell asked if salaries were at 3%, and if Mr. Holdiman was union. Mr. Asselmeier stated salaries were 3%, and Mr. Holdiman was not.

   Chris Mehochko, Grundy Kendall Regional Office of Education – Mr. Mehochko stated that due to state formula for distribution of expenses, which is based on EAV, Kendall County’s expenses will increase. The balance the previous year was 59% Kendall with 49% Grundy. This year it will be 61%-39%, for an increase of $2,695. He also stated that insurance for ROE employees is through the County, but Grundy reimburses their portion.

   Vicki Chuffo, Public Defender’s Office – Ms. Chuffo stated that due to new laws requiring them to be at bond calls, assistant public defenders compensation will grow this year between 4-8% including cost of living increases. Other increases included transcript cost due to felony cases, and Cook County inmates being prosecuted for crimes they commit while incarcerated in Kendall County jail.

   Jill Ferko, County Treasurer & Collector’s Office – Ms. Ferko stated that legal publication costs increased due to elections being earlier in the year. Contractual costs increased due to payroll software. Looking at new accounting software most likely in FY2109. Salaries increased due to the increased HR responsibilities, but is given as a stipend not regular salary. In addition, Devnet costs increased. Previously the County was part of a test group for new version, which allowed them to use for free. That is ending. Finally, IMRF and Social Security is being split into their own
Jenifer Gilbert/CASA Office – Ms. Gilbert stated that funds are better this year than previous. They hired a full time employee to bring in new revenue. However, State services have decreased, increasing the burden. The total budget for the next year will be $120,000. Finally, CASA will be looking into adding an Advocate Supervisor in the future.

Pam Geigenheimer/Board of Review – Ms. Geigenheimer stated that this year they had to replace some members of the Board. The current salaries are a flat $500. Both office supplies and legal publications were reduced by $500 due to online posting. Finally, employees work roughly 400 hours a year depending on hearings.

Debbie Gillette/County Clerk, Recorder & Voter Registration –
- Clerks Office - Ms. Gillette stated the same budget amount as last year. Salaries are union employees. Her Office is down one position from 2008. Election costs increased due to 2 elections and early voting of 40 days. She continued her office is now handling bonding for elected officials. The County Clerk automation fee is now broken out of the budget due to auditor recommendation.
- Recorder’s Office – This is strictly a fee funded office 1 voter registration employee is paid for from here.

Finally she stated it is unknown if they will receive the Help America Vote grant this year.

Amaal Tokars/Kendall County Health Department – Dr. Tokars stated that salaries increased 4% for those making less than $50,000, and 3% for those who were over and eligible. The levy request was flat.

RaeAnn Van Gundy stated there was a decrease in revenues due to decreases in Medicaid reimbursement. The climate change grant decreased due to being in its third year. A new grant was acquired. A miscellaneous expenses line item was put in to account for items that did not fit under other lines. In addition, additional expenses will be incurred due to accreditation. However, there is a slight decrease in training and mileage due to online learning.

Laura Pawson/Animal Control – Mr. Koeppel stated that tags, fines and fees came in higher this year so they adjusted those estimates up. Insurance increased as did office supplies. Transportation, Board and Care decreased, and has been adjusted to reflect that. Ms. Pawson That staff numbers are budgeted to be the same after filling the kennel tech position. Some pay increases to help retain staff. The committee discussed charging the Animal Control facility for utilities and Administrative staff time.

Jim Smiley/Facilities Management Department – Mr. Smiley stated that the budget
changed this year due to separating out utilities from the budget. Non-utilities budget is under the 0% recommendation due to less costs for contractual services that were rebid this year.

In the utility budget, water costs were up. Mr Smiley believes it was due to extra cycling of the water softeners, and has taken steps to remedy it. Landline telephone costs are up 20%. Natural gas prices remain steady, and due to efficiency programs electrical cost savings have been roughly $84,000 a year even as prices have increased 29%.

Terri Frisk/708 Mental Health Board – Ms. Frisk stated that the budget was similar to last year. Due to new requesters this year, the Judiciary and Mutual Ground, there had been adjustment due to them being core services.

Scott Koeppel/Administration, County Board & Economic Development –
- **Administrative Services** - Koeppel stated the budget was flat this year. Salaries are not adjusted due to waiting for County Board decisions. Ms. Caldwell stated that Bonds and Notaries are separated because Bonds went to the Clerk’s Office. Mr. Koeppel stated that General Fund transfers are flat. Ms. Caldwell stated that Public Safety Sales Tax is flat; normally there is 2% growth the State’s 2% administrative fee cancelled that out. In addition, the Kendall Area Transit budget was relatively the same. Being grant funded, the monies are a pass through. There was discussion about charging some of the Economic Development and Special Projects Coordinator time to the grant.
- **County Board** – Numbers were relatively the same. The Committee, after discussion, decided to add a line for Arbitration costs. In addition, funds given by the State for drug abuse counseling were decided to be transferred to the Health Department.
- **Economic Development** – Budget was flat. The Board discussed using the Revolving Loan Fund monies to pay for the 27th pay period.

5. **Public Comment** - none

6. **Questions from the Media**– none

7. **Action Items for County Board** - none

8. **Items for Committee of the Whole** - none

9. **Executive Session** - none

10. **Adjournment** – Member Prochaska made a motion to adjourn the Budget Presentation, second by Member Kellogg. **With all in agreement, the meeting adjourned at 12:53 p.m.**
Respectfully submitted,

Andrez Beltran
Economic Development and Special Projects Coordinator