CALL TO ORDER

ROLL CALL: Whitney French (Chair); Peter Bochek, Ken Boyer, Fred Dickson, Ken Donart, Michael Garrigan, Richard Scheffrahn (Vice-Chair), Stephenie Todd, Jeff Wehrli (CB Representative) and Angela Zubko (PBZ liaison)

APPROVAL OF AGENDA

APPROVAL OF MINUTES: Approval of minutes from the February 20, 2013 meeting

OLD BUSINESS
1. Review Reconnaissance Survey Pictures

PUBLIC COMMENT

ADJOURNMENT: Next meeting on April 17, 2013
KENDALL COUNTY
HISTORIC PRESERVATION COMMISSION
111 West Fox Street, Room 209 & 210, Yorkville, IL 60560
Meeting minutes of February 20, 2013
(Unofficial until approved)

CALL TO ORDER
The meeting was called to order by Chairman Whitney French at 7:01 p.m.

ROLL CALL
Present were: Chairman Whitney French, Peter Bochek, Ken Boyer, Ken Donart, Michael Garrigan, Stephenie Todd and Jeff Wehrli (CB Representative)
Also present were: Senior Planner Angela Zubko
Members in the audience: None
Absent: Fred Dickson and Richard Scheffrahn

APPROVAL OF AGENDA
Jeff Wehrli made a motion to approve the agenda as written, Ken Donart seconded the motion. All agreed and the agenda was approved.

APPROVAL OF MINUTES
Michael Garrigan made a motion to approve the minutes as written from January 16, 2013. Jeff Wehrli seconded the motion. All agreed and the minutes were approved.

CHAIRMAN’S REPORT
1. Update on Presentation made to the County Board on 2-14-2013- Chairman French stated unfortunately she could not make the Committee of the Whole meeting so Ken Donart so graciously stepped up and did the presentation and thanked him and asked how it went. Mr. Donart stated it went very well and the County Board seemed very open and heard positive feedback after the presentation. Ken wanted to thank Mr. Wehrli and Planner Zubko for their help as well. Mr. Donart noted the County Board seemed open to the idea to change the historic districts to 51% instead of 100%. There was some discussion on what changes were made from the State’s model ordinance and if we could change our Ordinance to match the state’s ordinance. Ms. Todd talked about some of the changes back then and stated the format changed from the state’s ordinance. ACTION: Ms. Todd will email Planner Zubko the model ordinance, the copy of ours as it was passed and the 21 changes that were modified to pass the Ordinance. Then Planner Zubko will email it out to the Commission. Also Ms. Todd will check if she still has the email from Mr. Klaas’ with regards to rustic roads.

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NEW BUSINESS

1. Review of 2013 Budget and 2012 expenditures- Chairman French stated we have $1200 in the budget with an estimate for plaques about $300. Last year we used $329.35 in the 2012 budget for membership dues, supplies and fair fees. Ms. French suggested maybe purchasing some books to pass around the group. ACTION: Ms. French will email Ms. Todd about books she was thinking about acquiring. Ms. French stated we might also have some money for speakers. Ms. Todd stated we might be able to team up with Will County or Aurora to host the State Historic Preservation Conference and also promote tourism. The conference is usually in June. ACTION: Ms. French will put together a more comprehensive list for next month.

2. 5 Year Plan- Discuss template and process- A preservation plan is a commitment in the Ordinance. Ms. French handed out a list of the 24 obligations from the Ordinance and would like to discuss some ideas of how to honor those commitments. Ms. French read some of the ideas Ms. Todd has come up with in the past. ACTION: The members need to write down some suggestions to accomplish these goals in our 5 year plan. We will take a month to process this then at the next meeting proceed further. ACTION: Planner Zubko will distribute the November 19, 2008 meeting minutes, Ms. Todd’s suggestions and the draft work plan for the 5 year plan Mr. Vecchiet put together in March 2009. Ms. Todd suggested maybe as another goal to finish up the guideline book and fill in the items that are not complete.

3. Review of reconnaissance survey procedure and set special meeting date- Ms. French read through the step by step process put together on May 16, 2011. Ms. French would like to expand upon that and stated the outcome has changed slightly. Ms. French stated we talked about hosting a special meeting to go through some of the pictures. The group is still interested in having that meeting to go through the pictures we have so far. Ms. Todd made a motion to go through all the pictures during the March meeting, that being the only thing on the agenda. Peter Bochek seconded the motion; the entire meeting will be dedicated to going through the pictures. All were in favor. Planner Zubko passed out the suggestions from Fran from some township highway supervisors. Mr. Wehrli stated he thinks we will have more within a month. ACTION: Ms. Todd will contact Vic to see if we can talk to the Board about an intergovernmental agreement and landmarking the Misner Blacksmith Shop.

4. Project Tracking Sheet- discuss adjustments and select next steps for meeting 2013 goals- ACTION: Ms. French will email out the electronic version of the project tracking sheet. This will be discussed in May.

OLD BUSINESS

1. Preservation Month- Ms. French stated in your packet was a draft proclamation- Mr. Garrigan stated he brought up doing something together for preservation month with the Oswego Historic Preservation Commission. One idea was discussion on farmsteads and the historic ‘town barns.’

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Maybe a presentation at the Little White School House. Another idea is the civil war and Abraham Lincoln. Another idea was graveyards. The Oswego Commission would like some ideas from this Commission and come up with a consensus on a subject. Mr. Donart stated Tom Fletcher is coming to the Chapel on the Green in March to talk about the civil war. Also there was a walking tour on the town barns for third graders. Ms. Todd suggested talking about little gems in the county, maybe the lime kiln or Zion Church or the history of Henneberry. There seemed to be a lot of interest on town barns and farmsteads and the potential for a walking tour. Ms. French suggested costumed people walking from a house to talk about the history of the house, the family, the house style, etc. **ACTION:** Michael Garrigan will take back to the Oswego Historic Preservation Commission the idea of Barns and farmsteads and start thinking of a few to discuss.

In the packet was the draft proclamation. Mr. Wehrli made a motion to take the proclamation to the May 7th County Board meeting. Ken Boyer seconded the motion. All were favor and the proclamation will go to the May 7th meeting.

2. Review intergovernmental agreement and discuss Historic Preservation Values document- Ms. French stated last we met Ms. French is still trying to get comfortable with this. Ms. French passed out the benefits of Historic Preservation. It is a document we can hand out to help explain what we do and how we can help. Mr. Garrigan talked about being careful when using the words 'smart growth' or 'sustainability.'

**ADJOURNMENT- Next meeting March 20, 2013**

Peter Bochek made a motion to adjourn, seconded by Jeff Wehrli, all agreed. Chairman French adjourned the meeting at 8:34 pm.

Submitted by,

Angela L. Zubko, Recording Secretary & Senior Planner