Call to Order
The Budget and Finance Committee met at 2:30 p.m., and was called to order by Chair John Purcell.

Committee members present: Amy Cesich, Lynn Cullick, Judy Gilmour, John Purcell

Committee members absent: Elizabeth Flowers

Others Present: Latreese Caldwell, Don Clayton, Jill Ferko, Debbie Gillette, Jessie Hafenrichter, Janet Kaiser, Ed Kline, Scott Koster, Stan Laken, Becky Morganegg, Andy Nicoletti, Jim Smiley, Tom Thomas and Jeff Wilkins

Claims Review and Approval
The Committee reviewed the claims report. A motion was made by Judy Gilmour to forward the bills in the amount of $644,715.28 to the County Board for approval. Amy Cesich made a second to the motion. With a voice vote of all ayes, the motion carried.

Department Head and Elected Official Comments
Jill Ferko, County Treasurer – None

Debbie Gillette, County Clerk/Recorder – Ms. Gillette reported there are new improvements on the voting equipment that will allow the potential downsizing of some equipment.

Stan Laken, Technology – None

Andy Nicoletti, Assessment Office – None

Chief Deputy Scott Koster, Sheriff’s Office – None

Jim Smiley, Facilities Management – Mr. Smiley said they are currently working on the County Office Building HVAC, roof and generator projects. Mr. Smiley indicated that the cost will be approximately $750,000. Mr. Smiley will provide more information at the County Board meeting on March 19, 2013.

Tom Thomas, Department of Health and Human Services - None

Items from Other Committees - None
Other Items of Business

1. **Review of 2013 Senior Tax Levy Applications** – Jeff Wilkins briefed the committee on the various applicants and the 2013 requests as follows:

   - Community Nutrition Network – Request: $20,500
   - Prairie State Legal Services – Request: $8,500
   - Senior Services Associates, Inc. – Request: $129,300
   - Kendall County Department of Health & Human Services – Request: $64,000
   - Fox Valley Older Adult Services – Request: $60,000
   - Visiting Nurses Association – Request: $15,000
   - Oswegoland Seniors, Inc. – Request: $40,000
   - Fox Valley Family YMCA – Request: $6,906.90
   - Community Meals for Seniors – Request: $26,250

2. **Governor’s office proposal to reduce Local Government Distributive Fund (LDGF)** – Jeff Wilkins explained that since 1969, counties and municipalities throughout the State of Illinois have received a portion of the total receipts from income taxes based on their respective population, known as the Local Government Distributive Fund.

   Mr. Wilkins reported that the Governor’s Office has proposed a plan to reduce the LDGF revenue by $240 million (20% or more), which would be a $458,000 annual loss to Kendall County and result in additional annual revenue losses to municipalities within Kendall County.

   Amy Cesich made a motion to prepare a resolution opposing the diversion of monies from the local government distributive fund for approval by the County Board. Judy Gilmour seconded the motion. With all in attendance voting aye, the motion carried.

3. **Long-Term Capital Plan Correspondence** – The Committee discussed sending a long-term capital plan correspondence to Elected Officials and Department Heads requesting a list of any anticipated capital expenditures for the next five years that would include a list of item(s) and the cost estimate, prioritizing the most crucial needs and ongoing replacement of equipment. It would also be helpful to indicate the fund(s) that would be used for payment. Several department heads and elected officials indicated it would be more realistic to report on an annual or three-year projected plan. Discussion on replacement schedules, CIP’s, term of projections, goals, purpose of the report, priorities, past history, forecasting, wish lists and future planning. The reports would assist the Finance Committee in long-term planning for the County.

   The committee will send a letter asking Elected Officials and Department Heads to provide a multi-year, long-term capital plan by the end of April 2013 and ask
them to update the report each year forward, prioritizing high, medium and low projections for their respective office or department.

**Action Items for County Board**
- Approval of claims in the amount of $644,715.28
- Resolution regarding the Governor's office proposal to reduce Local Government Distributive Fund (LDGF)
- Authorize retroactive salary adjustments for the Circuit Clerk’s office effective December 1, 2012

**Executive Session** - A motion to enter into executive session at 3:45 p.m. by Lynn Cullick, second by Amy Cesich for the purpose of the appointment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine validity, and for the collective negotiating matters the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. ILCS 120/2/11).

Amy Cesich made a motion to exit Executive Session and to return to regular session, second by Judy Gilmour. With all in attendance in agreement, the Budget and Finance Committee returned to regular session at 4:28 p.m.

**Public Comment** – None

**Adjournment** – Amy Cesich made a motion to adjourn, second by Judy Gilmour. All members voted aye. Meeting adjourned 4:29p.m.  The next Finance Committee meeting will be held at 8:00 a.m. on Thursday, March 28, 2013.

Respectfully submitted,

Valarie A. McClain
Recording Secretary