I. CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour, at 4:01 p.m.

II. ROLL CALL
Committee Members Present: Lynn Cullick, Elizabeth Flowers (4:21 p.m.), Judy Gilmour, Dan Koukol and John Purcell (4:17 p.m.)

Others present: Glen Campos, Don Clayton, Jill Ferko, Debbie Gillette, Paul LaLonde, Jim Pajauskas, Becki Rudolph, Ryan Shain, and Jeff Wilkins

III. APPROVAL OF MINUTES – Dan Koukol made a motion to approve the January 3, 2013 meeting minutes, second by Lynn Cullick. Minutes approved.

Dan Koukol made a motion to approve the February 7, 2013 meeting minutes with paragraph revision on page 2 Paragraph VII, second by Lynn Cullick. Minutes approved.

IV. PUBLIC COMMENT - None

V. Kendall Area Transit Program Update - Paul LaLonde, from the Voluntary Action Center provided statistics, trends and an update on how the KAT Program is addressing the transportation issues of the County.

Mr. LaLonde reported that the requests to the Waubonsee Sugar Grove campus route has increased in the last few months since the service to WCC began. LaLonde shared that the Park and Ride route is steadily growing and has caused some challenges, but is working on accommodating the citizens. KAT has been awarded two new buses and one minivan that should arrive this summer. They have also applied for three replacement vehicles. KAT has also requested ITS scheduling software as well. Mr. LaLonde said the vehicles would be County vehicles provided through the Certified Vehicle Procurement Program.

VI. REPORTS

- Insurance/Benefits Update – Jim Pajauskas provided an overview of the Affordable Care Act including Health Care Reform updates, fees define, imposed taxes and upcoming issues. Mr. Pajauskas will provide the specifics
and the approximate cost of the fees that will apply to Kendall County at the April meeting.

- **GIS Coordinator** – Don Clayton provided information from a landscaping design firm requesting specific GIS information for one parcel in the county. The designer has requested a waiver of the $100 fee. Mr. Clayton said that the policy has been to provide digital address data to any homeowner at no cost. He asked for direction in providing the information to the Engineering Company, and waiving the fee. The committee determined the information would be available at no cost to the homeowner; however, GIS should continue to abide by the policy that is currently in place as it applies to Commercial requests, and inform the committee of any other digital requests.

Mr. Clayton reported that GIS has provided 6,989 documents in the last three months equating to $111,824.

- **County Administrator** – Jeff Wilkins reported that HR is coordinating a supervisor training on Recognizing Alcohol and Drug Abuse in the Workplace. Mr. Wilkins said that the majority of County employees attended the Anti-Harassment training last month, or has completed the training online.

Mr. Wilkins reported on the Mayors Managers meeting on March 6, 2013, and the discussions about the Prairie Parkway funding issue, and the Fire District Sprinkler Code issue.

### VII. OLD BUSINESS

- Discuss Resolution regarding County Website Transparency – Debbie Gillette stated that she agrees with the County’s intent to post audio recordings of the County Board meetings.

Jeff Wilkins reviewed the proposed resolution adopting the Kendall County Website Transparency Policy.

Judy Gilmour reviewed each section of the policy, and requested the following changes:

- **Item 1 Purpose**: change departments to Kendall County departments, change elected officials to Kendall County Elected Officials, change health board to Kendall County Board of Health, and change Forest Preserve board to Kendall County Forest Preserve District

- **Item II Effective Date**: Date to be inserted when approved

- **Item III/1 Procedures/Guidelines/Elected and Administrative Officials**: Discussion on the uniformity of the website and using one format template County-wide.
**Item III/2 Procedures Meeting Information:** discussion on posting of meeting agendas, posting of recordings of all committee meetings. **Remove** the word all from the sentence ... *the updated electronic monthly calendar shall present all agendas for all meetings of the County Board and advisory committees.*

**Item III/3 Procedures Public Records:** change Address to County Office Address

**Item III/6 Procedures Expenditures:** change Fiscal Year 2009 to starting with Fiscal Year 2013 forward. Discussion on redacting personal information, and wording on vouchers to ensure confidentiality for County personnel.

**Item III/7 Salary and Benefits:** add to the end of the first sentence “… in accordance with Public Act 970609.

- Discuss Video Recording – tabled until April 2013 meeting
- Discuss policies to address Auditor Recommendations – tabled until April 2013 meeting

**VIII. NEW BUSINESS**

- Discuss Committee Evaluation/Schedule and Board Rules of Order - tabled until April 2013 meeting

**IX. ITEMS FOR COW**

**X. ITEMS FOR FINANCE COMMITTEE**

**XI. EXECUTIVE SESSION** – None

**XII. ADJOURNMENT**
Dan Koukol moved to adjourn the meeting at 5:47 P.M. Elizabeth Flowers seconded the motion. The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Valarie McClain
Recording Secretary