COUNTY OF KENDALL, ILLINOIS
ADMIN HR COMMITTEE
County Office Building
County Board Rooms 209-210
Monday, March 6, 2017 ~ 5:30p.m.

MEETING AGENDA

1. Call to Order
2. Roll Call: Matthew Prochaska, John Purcell, Lynn Cullick (Chair), Judy Gilmour (Vice Chair), Bob Davidson
3. Approval of Agenda
4. Approval of Minutes from February 28, 2017 Meeting
5. CBIZ Update
6. Department Head and Elected Official Reports
7. Public Comment
8. Committee Business
   ➢ Approve Technology Analyst Job Description
   ➢ Approve southern entrance to County Office Building as Employee Only Entrance and the most southern row of angled parking in the North parking lot of County Office Building as Customer Only Parking
   ➢ Announce Public Hearing for March 21, 2017 at County Board meeting to obtain public comment and consider economic, social, and environmental effects of the application for Public Transportation Financial Assistance under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. §5311)
   ➢ County Administrator Job Description
   ➢ Anti-Harassment Training Completion Deadline
   ➢ Employee Handbook Updates
9. Action Items for County Board
10. Public Comment
11. Executive Session
12. Adjournment