CALL TO ORDER

ROLL CALL: Whitney French (Chair); Peter Bochek (absent), Ken Beyer, Fred Dickson, Ken Donart, Michael Garrigan, Richard Scheffrahn (Vice-Chair), Stephenie Todd, Jeff Wehrli (CB Representative) and Angela Zubko (PBZ liaison)

APPROVAL OF AGENDA

APPROVAL OF MINUTES: Approval of minutes from the January 16, 2013 meeting

CHAIRMAN’S REPORT
1. Update on Presentation made to the County Board 2-14-2013

NEW BUSINESS
1. Review of 2013 Budget and 2012 expenditures
2. 5 Year Plan – Discuss template and process
3. Review reconnaissance survey procedure and set special meeting date
4. Project Tracking sheet – discuss adjustments and select next steps for meeting 2013 goals.

OLD BUSINESS
1. Preservation Month in May – Review proclamation, discuss event
2. Review intergovernmental agreement and discuss Historic Preservation Values document

PUBLIC COMMENT

ADJOURNMENT- Next meeting on March 20, 2013
KENDALL COUNTY
HISTORIC PRESERVATION COMMISSION
111 West Fox Street, Room 209 & 210, Yorkville, IL 60560
Meeting minutes of January 16, 2013
(Unofficial until approved)

CALL TO ORDER
The meeting was called to order by Chairman Whitney French at 7:04 p.m.

ROLL CALL
Present were: Chairman Whitney French, Peter Bochek, Fred Dickson, Ken Donart, Michael Garrigan, Richard Scheffrahn and Jeff Wehrli (CB Representative)
Also present were: Senior Planner Angela Zubko
Members in the audience: None
Absent: Ken Boyer and Stephenie Todd

APPROVAL OF AGENDA
Richard Scheffrahn made a motion to approve the agenda as written, Jeff Wehrli seconded the motion. All agreed and the agenda was approved.

APPROVAL OF MINUTES
Jeff Wehrli made a motion to approve the minutes as written from December 19, 2012. Peter Bochek seconded the motion. All agreed and the minutes were approved.

CHAIRMAN'S REPORT
Nothing this month.

NEW BUSINESS
1. Preservation Month- Ms. French asked if anyone knew of any ideas for Preservation Month. We will do a proclamation like we did last year. ACTION: Planner Zubko will put together a proclamation for review in February. Mr. Wehrli asked if the intergovernmental agreement will be done by then and Planner Zubko stated possibly, it depends on the comments tonight. There was discussion if we could do an intergovernmental agreement with Montgomery for the Dickson Farm even though they have a Preservation Commission. The group did not see why not and we will look into that more when we have the intergovernmental agreement completed. ACTION: Ms. French stated she will talk to staff from Montgomery before next month. Mr. Scheffrahn asked if maybe we could acquire CLG status by May? Mr. Garrigan stated you can still acquire CLG status with a weak ordinance if you prove a historic commission exists and you can show progress enacting preservation. ACTION: Mr. Garrigan will try to
contact Catherine O’Conner to see what we need to do to work towards CLG status. ACTION: Ms. Zubko will send an electronic copy of the Historic Preservation Ordinance to Mr., Garrigan. There was discussion about doing an event with in conjunction with the Village of Oswego in May. Some suggestions included cemetery tour, a farmstead tour, something on Main street. ACTION: Mr. Garrigan will bring it up at the Oswego meeting next week. ACTION: Commission members will continue to think of ideas to celebrate preservation month for discussion at the next meeting.

2. Project Tracking Discussion- Ms. French asked everyone to turn to the HPC 2013 Goals slide from the Board orientation presentation which she has updated since the last meeting. There is also a less wordy version and she can discuss each point in additional detail. The commission discussed the bullet points and agreed to the measurable goals for the year. Under the goals, under number 4 the word ‘acquire’ will be changed to ‘apply.’ The other handout was the expansion of an system proposed by Mr. Boyer and discussed with Ms. French and Ms. Zubko and will eventually include a list of everything we have started or discussed doing over the years. Ms. French went through the goals as outlined in this project tracking system and the action items/steps necessary to reach those goals. The group talked about having a special meeting to discuss the Windshield/Reconnaissance Survey pictures to go through them quickly and effectively. Ms. Zubko identified the potential number of properties to be nearly 150 in each township for a total of 1300 properties. ACTION: Mr. Wehrli will talk to Fran Klaas, County Highway engineer, about asking each township to identify a few historic properties that might be worthy of a Landmark nomination. The commission identified that goal #6 from the HPC 2013 Goals list, the preparation of an Intergovernmental Agreement was missing from the Project Tracking sheet. ACTION: Ms. French asked all members to review the Project Tracking spreadsheet in more detail for further discussion at the February meeting.

OLD BUSINESS

1. Review Orientation Presentation to the County Board- We will present at the February 14, 2013 Committee of the Whole meeting.

2. Review intergovernmental agreement and discuss email with Kane County/ discuss bullet points how it will benefit their community- Ms. French gave some background to the intergovernmental agreement. ACTION: Ms. French will bring a list depicting the values and benefits of Historic Preservation to the next meeting for the commission’s review. There was discussion on some of the questions raised to Kane County and how to handle it. There was discussion of what to do if a municipality wants to sever the agreement, there was a suggestion about an honorary plaque and concern on the part of the commission regarding the concept that a Landmark designation should be a permanent tag on the property title and the ramifications of this in the event a municipality no longer falls under the KCHPC’s jurisdiction. Mr. Dickson suggested putting language in the agreement that if the municipality has their own designation we no longer have authority over the review of the property modifications, but there was no definitive conclusion regarding the legal or logistic impact.

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3. Landmark Nomination Applications- We ran out of time and this will be on the agenda next month.

4. Windshield Survey Evaluation- Discussed during goals discussion. A special meeting will be called to review and categorize the existing properties via the photos in the database.

5. Land Resource Management Plan Update- We ran out of time and this will be on the agenda next month.

**ADJOURNMENT - Next meeting February 20, 2013**

Fred Dickson made a motion to adjourn, seconded by Richard Scheffrahn, all agreed. Chairman French adjourned the meeting at 8:43 pm.

Submitted by,
Angela L. Zubko, Recording Secretary & Senior Planner
A PROCLAMATION
Declaring Historic Preservation Month in Kendall County, Illinois

WHEREAS, historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, "Discover America's Hidden Gems" is the theme for National Preservation Month 2013, cosponsored by Kendall County and the National Trust for Historic Preservation

THEREFORE, the Board of Kendall County do proclaim May 2013 as National Preservation Month, and call upon the people of Kendall County to join their fellow citizens across the United States in recognizing and participating in this special observance.

ADOPTED BY THE COUNTY BOARD THIS 16th DAY OF April, 2013.

Attest:

Debbie Gillette
Kendall County Clerk

John Shaw
Kendall County Board Chairman