Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 3:17p.m. and led the Pledge of Allegiance.

Roll Call: Member Prochaska, Member Hendrix, Member Gilmour, Member Purcell were present. With four members present voting aye, a quorum was determined to conduct business.

Member Giles was absent.

Others Present: Public Defender Vicky Chuffo, Deputy Coroner Levi Gotte, County Administrator Scott Koeppel, Deputy Commander Jason Langston, Undersheriff Harold Martin, Presiding Judge Tim McCann, Chief Deputy Mike Peters, Judge Robert Pilmer, Coroner Jacquie Purcell, Court Administrator Nicole Swiss, First ASA Mark Shlifka, Facilities Management Director Jim Smiley, Health Department Executive Director Amaal Tokars, and State’s Attorney Eric Weis

Approval of the Agenda – Member Hendrix made a motion to approve the agenda, second by Member Gilmour. With four members present in agreement with the amendment, the motion carried.

Approval of Minutes – Member Hendrix made a motion to approve the January 8, 2018 Meeting Minutes, second by Member Gilmour. With four members present in agreement, the motion carried.

Public Comment – Diane Selmer shared her concerns with the Proclamation Declaring Support for and addition to SB2280.

Coroner – Deputy Coroner Levi Gotte reported on the Suicidal Death of a 53-year old male on January 5, 2018. Deputy Coroner Gotte also reviewed the personnel/office activity for the month of January.

Circuit Clerk – Written report provided

Courthouse – Judge McCann reported that they terminated the contract with the individual interpreter, and are requesting funds from the state for the new interpreter. Judge McCann stated that the new interpreter will be at a substantially lower cost than the previous one.

Court Services – No report

EMA – Written report provided.

KenCom – Judy Gilmour reported that KAD is on schedule, and that KenCom is working with the Village of Montgomery that has requested to be added.
Public Defender – Vicky Chuffo provided a written report and said that their numbers continue to increase.

State’s Attorney – State’s Attorney Weis introduced his new first ASA Mark Shilfka, who began on February 13, 2018, to the committee.

Sheriff’s Report

a. Operations Division – Written report provided. Deputy Commander Jason Langston reported that installation of the new systems has begun on the squads. Member Purcell asked Deputy Commander Langston about the EMA drone, and whether the Sheriff’s Office could utilize that drone instead of purchasing an additional one. Langston stated that the EMA drone is not as highly advanced as the one they hope to purchase.

b. Corrections Division – Written report provided.

c. Records Division – Written report provided. Undersheriff Martin stated that the Civil Process section is currently having issues with data entry and software, which they hope to have resolved soon.

Old Business - None

New Business

• Approval of Resolution honoring former County Board Chair Frank Coffman - Motion made by Member Purcell to forward the resolution to the County Board for approval, second by Member Gilmour. With four members voting aye, the motion carried.

• Approval of Resolution supporting SB2280 – No action was taken on this item, motion died.

• Approval of Resolution regarding HB4237 – No action was taken on this item, motion died.

• Approval of Resolution regarding Auditing Standards for unit of local Government (HB4104) – Motion made by Member Purcell to forward the resolution to the County Board for approval, second by Member Hendrix. With four members voting aye, the motion carried.

• County Electronic Recycling Program – Dr. Tokars briefed the committee on the potential recycling plan for Kendall County, and stated that the plan would allow for access all year long. Dr. Tokars stated that oversite of the plan would be conducted by IEPA. Member Hendrix made a motion to forward the item to the County Board for approval, second by Member Gilmour. With four members present voting aye, the motion carried.

• Approval of Resolution supporting HB4298 - Motion made by Member Hendrix to forward the resolution to the County Board for approval, second by Member Gilmour. With four members voting aye, the motion carried.
Legislative Update

- **Discussion and Recommendation of Cook and Collar Counties Legislative Agenda** – Member Prochaska updated the committee on some of the current bills, including SB 2226 (*Amends the State Police Act. Provides that a physician, physician’s assistant with prescriptive authority, or advanced practice registered nurse with prescriptive authority who provides a standing order or prescription for epinephrine auto-injectors in the name of the Department of State Police shall incur no civil or professional liability, except for willful and wanton conduct, as a result of any injury or death arising from the use of an epinephrine auto-injector*), HR 69 (*Heroin Addiction Awareness Day on November 4th*), SB 2313 (*provides that ten dollars of the differential shall be placed either in a county animal population control fund (rather than or the State’s Pet Population Control Fund)*), and HB 4556 (*amends the Sexually Dangerous Persons Act. Provides that litigation costs, including expert fees and the cost of representation by counsel for an indigent respondent for any purpose under the Act, including a trial or a hearing, shall be paid by the county in which the proceeding is brought*).

**Items for the February 20, 2018 County Board meeting agenda**

- Approval of Resolution honoring former County Board Chair Franklin “Frank” Coffman
- Approval of Resolution regarding Auditing Standards for unit of local Government (HB4104)
- Approval of Resolution Electing to Participate in a Manufacturer E-Waste Program, provided for in the Illinois Consumer Electronics Recycling Act, for the Year 2019
- Approval of Resolution supporting HB4298

**Adjournment** – Member Purcell made a motion to adjourn the meeting, second by Member Hendrix.

*With all in agreement, the meeting adjourned at 4:16p.m.*

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary