Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 5:30p.m. and led the Pledge of Allegiance.

Committee Members Present: Matthew Prochaska – here, John Purcell – yes, Scott Gryder – present, Bob Davidson - yes.  With all members present voting aye, a quorum was determined to conduct business.

Member Gilmour arrived at 5:33p.m.

Others Present: Sheriff Dwight Baird, Undersheriff Harold Martin, Chief Deputy Scott Koster, EMA Director Joe Gillespie, Jim Smiley

Approval of the Agenda – Member Gryder made a motion to approve the agenda, second by Member Davidson.  With all in agreement, the motion carried.

Approval of Minutes – Member Davidson made a motion to approve the December 14, 2015 meeting minutes, second by Member Gryder.  With all in agreement, the motion carried.

Public Comment – None

Ken Com Report – As submitted.  Member Purcell reported the January 2016 calls were down, and the Sheriff’s calls were down as well.  Member Purcell asked if that was due to the weather.  Chief Deputy Koster stated that he would concur that the decrease was probably due to the weather, and less need for response to vehicular accidents by deputies.

Coroner’s Report – As submitted

EMA Report – Director Gillespie reported:

- Director Gillespie conducted the EMA Business Meeting to discuss upcoming events
- Director Gillespie submitted quarterly grant documentation for the EMA grant.  Director Gillespie reported that they are not currently receiving grant funds for the nuclear portion of the EMA grant.
- Director Gillespie informed the committee of the March 3, 2016 Basic Severe Weather Spotter Class to be held at Oswego Fire Station One, from 7:00-9:00p.m., and said there is no cost to attend the class.

Siren, STARCOM and WSPY EAS testing continues to be conducted on the first Tuesday morning of each month
Sheriff’s Report

- **RECORDS DIVISION** – Undersheriff Martin provided statistics for the month of January:

  **Sheriff Sales**
  51 Sales Scheduled  27 Sales Cancelled  24 Sales Conducted

  **Civil Paperwork**
  130 Papers Served  0 Replevins  125 Subpoena/FOIA Requests

  **Warrants**
  1,802 on file  131 New Warrants Issued
  95 Warrants Served  16 Warrants Quashed

  **Evictions**
  20 Scheduled  8 Cancelled  12 Conducted

  **Fees** - *Total $13,355.84 received January 2016*
  $3,458.50 Civil Process  $9,300.00 Sheriff Sales
  $145.00 Records/Fingerprinting  $452.34 Bond Processing

  **Human Resources**
  0 Terminations  2 Resignations (Retirements)  0 New Hires
  108 Sworn Personnel  1 New Worker’s Comp  1 Squad Damage

- **CORRECTIONS DIVISION** – Undersheriff Martin provided the following statistics for the month of January:

  **Jail Population**
  256 New Intake Bookings  246 Inmates Released  118 Average Daily Pop

  **Food Service/Medical Management**
  10,215 meals prepared at $.104 per meal  Total medical billing $33,349.70

  **Inmate Transports - 214 Total Inmate Transports**
  111 To/From County Courthouse  10 Other County Court Transports
  35 Out of County Prisoner Pickups  9 to I.D.O.C.
  7 Medical/Dental Transports  1 Court Ordered Medical Transport
  11 Federal Transports  30 Juvenile To/From Youth Homes/Courts

  **Out of County Housing**
  42 Inmates Housed/Other Jurisdictions  $50,460.00 Invoiced/Other Jurisdictions

  **Federal Inmates**
  11 Federal Inmates Housed  $25,200.00 Invoiced for Housing
  $3,102.08 Invoiced for Court Transport  $565.18 Invoiced for Medical Transport

  **Outstanding FTA Fees** $0.00
Sex Offender/Violent Offenders Against Youth Registrations
12 Sex Offender Registrations
10 Sex Offender Verifications Completed
29 Sex Offender Verifications Attempted
1 Violent Offenders Against Youth Registrations
0 Violent Offenders Address Verification Completed
4 Violent Offenders Address Verification Attempted

OPERATIONS DIVISION – Chief Deputy Koster reported the following statistics for the month of January:

Police Services
563 Calls for Service 320 Police Reports 135 Arrests

Traffic Services
743 Traffic Contacts 318 Traffic Citations Issued
5 DUI Arrests 1 Zero Tolerance

Traffic Crash Investigations - 49 Total Crash Investigations
42 Property Damage 7 Personal Injury Accidents 0 Fatalities

Vehicle Usage
64,274.00 Total Miles Driven $1,866.78 Vehicle Maintenance Expenditures
$8,105.00 Fuel Expenditures 4,927 Fuel Gallons Purchased

Auxiliary Deputies - 20.5 Total Auxiliary Hours
3 Training/Meeting Hours 12 Ride-A-Long Hours
5.5 Auxiliary Hours

Evidence/Property Room
105 New Items into Property Room 35 Disposal Orders Processed
30 Items Disposed Of 20 DVD/VHS Copy Requests
11 Items Sent to Crime Lab 2 Items Processed by Evidence Custodian

Court Security Division
14,847 Entries 6,848 Items X-Rayed
47 Bond Calls 88 Items of Contraband Refused
30 Arrests made at Courthouse

Investigation/COPS Activities
37 Total Cases Assigned 30 Total Cases Closed
80 Current Open Cases 15 Community Policing Meetings/Presentations
KSCO TRAINING
0 Classes Cancelled due to State Budget Crisis  
2015 Training All Divisions: 690 Hours

**Corrections Division** – 262.5 Total Hours (Medical Marijuana, Ethics/Cultural Diversity, U.S. Marshals Training, Staff and Command, Training Specialist Course, FTO School, BAO Re-certification, How Law Enforcement Career/Family Life)

**Operations Division** - 755.5 Total Hours (SLEA, Medical Marijuana, Ethics/Cultural Diversity, First Line Supervisory School, Staff and Command, Coordinating the Community Response, Illinois Liquor Control Commission, Search and Seizure Course, LEADS Certification, States Attorney Key Date Training)

**Court Security** - 12 Total Hours (U.S. Marshals Training)

**Corrections/Operations Combined** – 40 Total Hours (SRT)

**Records Division** - 0 Total Hours

**Auxiliary** - 6 Total Hours (Medical Marijuana)

**Old Business**

- *Card Access Project* - Deputy Commander Gillespie reported that he is approximately halfway through the rebuilding process of the card access system, and hopes to complete the project by the end of February.

**New Business**

- *Food Service Management* – Undersheriff Martin reported that current Food Service Manager Trebor is retiring on July 6, 2016. The Sheriff said they have begun researching outside food service options for jail inmates, and one proposal is currently being reviewed by the State’s Attorney’s Office. The Sheriff will continue to update the committee on the process, and prepare a draft RFP for the committee’s review and present for County Board approval, possibly in March.

**Executive Session** – None needed

**Public Comment** – None

**Action Items for County Board** - None

**Adjournment** – Member Gryder made a motion, second by Member Gilmour to adjourn the Public Safety Committee meeting. *With all in agreement, the meeting adjourned at 6:17p.m.*

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary