COUNTY OF KENDALL, ILLINOIS
Admin & HR Committee
County Office Building
County Board Rooms 209-210
Yorkville IL 60560

Tuesday, January 26, 2016 – 5:30P.M.

MEETING AGENDA

1. Call to Order
2. Roll Call: Dan Koukol, John Purcell, John A. Shaw (Vice Chair), Lynn Cullick (Chair), Judy Gilmour
3. Approval of Agenda
4. Approval of Minutes from December 3, 2015 Meeting
5. Monthly Reports
   a. County Administrator
   b. Department Heads and Elected Officials
6. Old Business
   - Resolution to Change the Length of Time a Journal Copy of Email is kept by Technology Services
   - Approval of a Form to Request Archived Emails from the Journal Copy
7. New Business
   - Insurance Discussion
   - Organization Charts Discussion
   - Employee Handbook
8. Action Items for County Board
9. Public Comment
10. Executive Session
11. Adjournment