



# FREEDOM OF INFORMATION ACT POSTING

For

## KENDALL COUNTY HIGHWAY DEPARTMENT

*The purpose of the Freedom of Information Act (FOIA) is to ensure that all persons are entitled to full and complete information regarding the affairs of government, and the official acts and policies of those who represent them as public officials (5 ILCS 140/1). Pursuant to FOIA, the following information is made available to the general public.*

### DESCRIPTION OF PUBLIC BODY

Kendall County Highway Department maintains highways and bridges on the County Highway System, including roadways, drainage systems, signs, traffic signals and other highway-related appurtenances. The Department itself employs no elected officials, but instead operates under the direct authority of the Kendall County Board. Kendall County Engineer, Francis C. Klaas, P.E., manages this Department.

### FOIA OFFICERS FOR THE HIGHWAY DEPARTMENT

Francis C. Klaas, P.E., Kendall County Engineer  
Virginia E. McNelis, Administrative Assistant

### CONTACT INFORMATION

Kendall County Highway Department  
6780 Route 47, Yorkville, IL 60560  
Phone: (630) 553-7616 Fax: (630) 553-9583

### FOIA REQUESTS -

Any person or organization may obtain Highway Department records for inspection or copying by submitting a verbal or written request to either of the FOIA Officers listed heretofore. Kendall County Highway Department will respond to all FOIA requests in accordance with the procedures set forth in the FOIA and all other applicable federal and state laws.

### COPY COSTS

TYPE OF DOCUMENT	FEE
Black & white; letter or legal sized copies	No charge first 50 pages - 15¢ per page after
Black & white; 11" x 17" copies	25¢ per page
Black & white; 24" x 36" or larger copies	\$1.00 per page
Computer disc, tape cassette or other medium	Actual cost to reproduce these items

### CATEGORIES OF RECORDS MAINTAINED BY THE KENDALL COUNTY HIGHWAY DEPARTMENT

- Highway and bridge records, including plans, specifications, estimates and contracts
- Contractor payroll records for county contracts administered by Highway Department
- Permits for public utilities, culverts, overweight and over-dimension trucks
- Accident data on county and township highways
- Rural and municipal subdivision plans, plats and related information
- Highway Committee meeting minutes
- Highway Department budgets, revenues and expenditures
- Employee names, titles, salaries and employment dates