

**KENDALL COUNTY FOREST PRESERVE DISTRICT
Position Description**

1. Position Title: Camp Counselor
2. Position Status: Non-exempt
3. Reports to: Naturalist

Summary of the Position

Assist with summer youth camps.

Major Duties and Responsibilities

The duties for this position shall include, but not be limited to, the following:

- Assist with operating summer youth camps. Duties will include leading groups, assisting with crafts, handling live animals, being outdoors for extended periods of time, preparing snacks, clean-up, and coordinating with camp leader.
- Communicate with part-time employees and volunteers on programming and Laws of Nature Center operations.
- Assist with upkeep and maintenance of education materials, supplies, and facilities.
- Serve as spokesperson to the public, media and others.
- Perform other duties as required and/or assigned.

Qualifications

- Minimum Age Requirement - 18 years old.

Knowledge, Skills & Abilities

- Knowledge of the natural history and natural resources of Kendall County.
- Knowledge of education principals and practices.
- Ability to work and communicate with Forest Preserve staff and the public.
- Ability to work and communicate well verbally and in writing with the public and staff.
- Ability to employ safe work practices and use sound judgment while leading public education programs.
- Possess positive conservation ethic and respect towards living things and the natural environment.
- Ability to follow direction and communicate in English verbally and in writing.
- Ability to work in a team atmosphere and promote positive work relationships.

Hours:

Monday - Friday. Hours are dependent on camp schedules.

Salary:

\$9.50 per hour