

**KENDALL COUNTY BOARD
AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Wednesday, April 6, 2011 at 6:00 p.m.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Determination of a Quorum
5. Approval of Minutes
6. Approval of Agenda
7. Citizens to be Heard
 - A. Mary Terese Davison
8. Correspondence and Communications – County Clerk
9. New Business
10. Old Business
 - A. Dynegy Agreement
 - B. Liquor Ordinance Language
11. Standing Committees
 - A. Judicial / Legislative Committee
 - B. Animal Control
 - C. Budget & Finance
 1. Approval of Claims
 - D. Economic Development Committee
 - E. Standing Committee Minutes Approval
12. Special Committee and Other Liaison Reports
13. Chairman's Report
 - A. Announcements
 - Newark Fire District – Floyd Dierzen – 3 year term expires May 2014
 - Oswego Fire Protection District – Paul Anderson – 3 year term expires May 2014
 - Oswego Fire Protection District – Rodger Long – 3 year term expires May 2014
 - Oswego Fire Protection District – Robert W. Tripp – 3 year term expires May 2014
 - Little Rock-Fox Fire District – Mike Perkins - 3 year term expires May 2014
 - Little Rock-Fox Fire District – Brian DeBolt - 3 year term expires May 2014
 - Lisbon-Seward Fire District – James J. Horton - 3 year term expires May 2014
 - Bristol-Kendall Fire District – David L. Stewart - 3 year term expires May 2014
 - Bristol-Kendall Fire District – James A. McCarty - 3 year term expires May 2014
 - Newark Sanitary District – Duane Christian - 3 year term expires May 2014
 - Yorkville-Bristol Sanitary District – Brent Ekwinski - 3 year term expires May 2014
 - Kendall County Preservation Commission – Michael Garrigan - 3 year term expires May 2014
 - Kendall County Preservation Commission – Richard Scheffrahn - 3 year term expires May 2014
 - Kendall County Preservation Commission – Stephanie Todd - 3 year term expires May 2014
 - Board of Review – Jessie Hafenrichter – 2 year term expires May 2013
14. Executive Session
15. Other Business
16. Citizens to be Heard
17. Questions from the Press
18. Adjournment

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
March 1, 2011**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, March 1, 2011 at 6:00 p.m. The Clerk called the roll. Members present: Chairman John Purcell, Bob Davidson, Elizabeth Flowers, Jessie Hafenrichter, Dan Koukol, Nancy Martin, Suzanne Petrella, John Shaw, Jeff Wehrli and Anne Vickery.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Martin asked if the Economic Development Committee can be moved to item A under Standing Committees.

Member Flowers moved to approve the amended agenda. Member Martin seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

OLD BUSINESS

Architectural Contract for PSC Basement Build-Out

Member Martin moved to approve the Architectural Contract with FGM Architects not to exceed \$67,500 for PSC Basement Build-Out. Member Flowers seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Liquor Control Ordinance Amendment

Member Wehrli moved to approve the Amendment to the Liquor Control Ordinance. Member Flowers seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members voting aye except Davidson, Koukol and Martin. Motion carried 7-3.

Intergovernmental Agreement for Kencom

Member Flowers moved to approve the Intergovernmental Agreement for Kencom. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members voting aye except Davidson and Koukol. Motion carried 8-2.

STANDING COMMITTEE REPORTS

Economic Development

Mike Hoffman, from Teska Associates, gave a presentation on Economic Development Incentives, Enterprise Zones, and Economic Development Project Areas.

Judicial/Legislative

Member Koukol gave the Board a summary of the last meeting.

Animal Control

Chairman Vickery said they had a good month and have received a lot of support from the public.

Finance

CLAIMS

Member Martin moved to approve the claims submitted in the amount of \$596,702.05. Member Petrella seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$67,533.09, B&Z \$4,146.81, CO CLK & RCDR \$800.86, ED SRV REG \$367.09, SHRFF \$29,295.13, CRRCTNS \$1,621.79, ESDA \$23.11, CRCT CT CLK \$373.95, JURY COMM \$6,091.71, CRCT CT JDG \$ 5,473.22, CRNR \$2,330.58, ST ATTY \$2,091.18, BRD OF RVW \$143.82, SPRV OF ASSMNT \$1,288.57,

EMPLY HLTH INS \$291,227.65, OFF OF ADM SRV \$2,571.52, CO BRD \$383.66, TECH SRV \$6,943.12, CAP IMPRV FND \$45,355.00, LIABIL INSUR EXPS \$616.70, CO HWY \$194.43, CO BRDG \$29,764.38, HLTH & HMN SRV \$ 47,129.70, FRST PRSRV \$6,011.02, FP BND PROC 2009 \$5,360.00, KENCOM \$874.13, ANML CNTRL \$786.29, CO RCDR DOC STRG \$859.00, SHRFF \$63.00, CRT SEC FND \$2,120.34, LAW LBRY \$5,747.74, PRBTN SRV \$1,125.85, GIS \$33.18, JAIL BOND \$107.08, ENGR/CONSL \$571.50, CO RSRV \$9,045.00, ANML POP CNTRL \$1,035.00, VAC \$8,372.35, FP BOND PROCEEDS 2007 \$8,823.50

Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Member Vickery informed the Board that they discussed the timing of billing cycle which has created some disruption in service. Mrs. Vickery also told the Board that the Assessor's Office has been affected by new legislation which requires them to put parcels back into farmland equating to \$192,000 loss in revenue for the County. Mrs. Vickery told the Board that the issue of not publishing tax information in the newspaper is being discussed. The committee agreed to expend \$11,000 for a new vehicle for the Sheriff's Office.

STANDING COMMITTEE MINUTES APPROVAL

Member Martin moved to approve all of the Standing Committee Minutes and Reports as submitted. Member Flowers seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE AND OTHER LIAISON REPORTS

Chairman Purcell reported that he was invited to discuss Federal Transportation Procurement process by Congressman Hultgren on ways to improve the process.

CHAIRMAN'S REPORT

March 2011 COUNTY BOARD MEETING ANNOUNCEMENTS

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Farmland Protection Commission
Nancy Martin -2 Year Term expires December 2012

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Farmland Protection Commission
Dan Koukol -2 Year Term expires December 2012

ANNOUNCEMENTS

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Oswego Fire Protection District Board
Jason Bragg – fill term to expire May 2012

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Kencom Executive Board Alternate for Newark Fired District
David E Thompson

Member Flowers moved to approve the appointment to the Oswego Fire Protection District Board. Member Wehrli seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

Member Davidson moved to approve the appointment to the Kencom Executive Board. Member Shaw seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye except for one nay and one abstaining. Motion carried.

QUESTIONS FROM THE PRESS

Steve Lord from the Beacon News confirmed that the Kencom cost sharing is the same as approved by Kencom earlier.

ADJOURNMENT

Member Martin moved to adjourn the County Board Meeting until the next scheduled meeting. Member Flowers seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 16th day of March, 2011.
Respectfully submitted by,
Debbie Gillette
Kendall County Clerk
Co Board 3/1/11

JUDICIAL / LEGISLATIVE COMMITTEE MEETING

March 23, 2011

3:00 PM

New Courthouse –Jury Assembly Room

Present at the meeting were Committee Chair Koukol, Ms. Hafenrichter, Mr. Davidson, Ms. Flowers and Ms. Petrella. Also present were Ms. Martin, Eric Weis, Tina Varney, Vicki Chuffo, Nikki Kollins, Becky Morganegg, Matt Prochaska, Sgt. Rob Leinen and Commander Rob Wollwert.

I. CALL TO ORDER

The meeting was called to order in the Jury Assembly Room by Mr. Koukol at 3:00PM.

II. APPROVAL OF MINUTES OF LAST MEETING

Ms. Hafenrichter moved to approve the minutes of the February 23, 2011 meeting. Ms. Flowers made the second. Motion passed unanimously.

III. OLD BUSINESS – There was no old business to discuss.

IV. NEW BUSINESS – There was no new business to discuss

V. STATUS REPORTS –

Probation – Tina Varney's report stated during the month of February 2011 Kendall County had three admissions to the Kane County Juvenile Justice Center. The number of days paid to Kane County at \$90/day was 46, totaling \$4,140. The number of days paid to Kane County at \$100/day was zero (0), for a grand total of \$4,140.00 paid for the month. Tina also distributed a report showing the technology (ankle bracelets) clients for adults and juveniles. The report detailed the number of days clients are on; cost per day if in custody; total if in custody, and the difference in cost by using the technology. The report showed an overall savings of \$17,905 if technology is used over being kept in custody.

Circuit Clerk –Becky Morganegg reported the number of filings is up in the Civil Division. She cited the amount of mail received from January 1st through today totaled 2924 pieces. The Circuit Clerk's Office will be disposing some local records with permission from the Illinois State Archives (Local Records Unit) Office. Copies of these records are kept on file by the State of Illinois. Becky will have some summer interns in her office this year.

Public Defender – Vicki Chuffo distributed numbers showing appointments covering 2008-2010. Overall the numbers are slightly decreased except juvenile cases which have doubled.

State's Attorney – Eric Weis reported he is interviewing to fill an ASA position. The departing ASA is going into private practice. When asked, he spoke about how decertifying the death penalty in the State of Illinois will procedurally affect his office. The Capital Litigation Trust Fund, used by the SAO and Public Defender, will not be available after July 1, 2011. This could impact the county budget. Criminal cases are low while the civil side is remaining busy. Eric is anticipating updating the county handbook with particular emphasis on discipline issues, time sheets and termination language.

Courthouse –Judge McCann was not present.

Sheriff's Office – Commander Wollwert had no report.

Court Security - At the conclusion of the business part of the meeting Sgt. Leinen gave a tour of the lower area of the courthouse.

V. ADJOURNMENT - The next meeting is scheduled for April 27, 2011 at 3PM.

Ms. Petrella moved to adjourn at 4 PM with a second from Ms. Flowers.

Respectfully submitted,
Mimi Bryan

Animal Control Meeting
March 16, 2011
Facilities Management Board Room

Call to Order: Meeting was called to order at 9:05 am by Ms. Vickery

In attendance: Suzanne Petrella, Jessie Hafenrichter, Joe Trupiano, Christine Johnson, Dr. Schlapp, Latreese Caldwell, Jeff Wilkins and Mimi Bryan.

Approval of Agenda: Ms. Petrella moved to approve the agenda with a second from Ms. Hafenrichter. Motion passed.

Staffing Report:

Christine Johnson reported five interviews will be conducted on Thursday, March 17th. There were over 40 candidates to choose from; some with very good qualifications. The position is for office/kennel work at 28-30 hrs. per week. Carol Jost has submitted her letter of resignation but will continue to work until a replacement is hired.

Warden Report:

Report ending February, 2011 showed a total of two pickups: one from Montgomery and one from Oswego; total number of bites – eight; currently have a pointer, Am Bull dog, shepherd, and Shi Tzu. Total number of animals in house: dogs – 17; cats – 20; kittens - 0

Accounting Report:

Joe Trupiano distributed the Financial Statement for February, 2011. Total revenues for the month were \$11,413.00 or 32.17% of YTD budget; expenditures were \$7,468.10 or 15.03% of YTD budget. There is \$3,944.90 in net operating profit for the year. Expenditures are within the budget. Joe noted the fiscal year began with \$2,110.63 and currently has \$30,407.16 as a cash fund balance. February vouchers were reviewed with no comment.

New Business:

There was none before the committee.

Other Business:

The County Administration Office has received phone calls inquiring about Animal Control signage being returned to locations where it had been prior to New Courthouse construction. Jim Smiley made a brief appearance to explain his office is working on replacements with the Highway Department. Temporary signage could be put up until permanent signs are installed.

ADJOURNMENT:

Ms. Petrella moved to adjourn at 9:20 a.m. Ms. Hafenrichter seconded the motion.

Recorder
Mimi Bryan

**Kendall County
Finance Committee Meeting
March 24, 2011 at 9:00 AM
MINUTES**

1. **Call to Order** – 9:00 A.M. by Chairman Vickery. Present – Ms. Hafenrichter, Ms. Martin, Mr. Davidson and Ms. Petrella. Also present were Dan Koukol, Jeff Wilkins, Janet Kaiser, Latreese Caldwell, Chief Deputy Koster, Jill Ferko, Jim Smiley, John Sterrett, Sheriff Randall, Andy Nicoletti, Joe Trupiano, Debbie Gillette and Stan Laken.
2. **Claims Review and Approval** – Ms. Hafenrichter moved to forward the March 24, 2011 Combined Supplemental Claims of \$595,827.66 to the County Board for payment. Ms. Martin seconded. Motion passed unanimously.
3. **Department Heads/ Elected Officials**
 - Sheriff's Office – Sheriff Randall reported his office is reviewing their cell phone contract before the April renewal.
 - Assessor's Office – Andy Nicoletti calculated the tentative equalization factors for the county and it appears it will be a negative 7¼ (7.72%) reduction in the overall EAV for 2012. He also reported new construction at roughly \$12M; down considerably from 2010.
 - Treasurer's Office – Jill Ferko had two items to discuss: a time sheet requirement for non-exempt staff to be implemented with direction from the Board on whether to collect originals, fax or email copies; and incorporating a one-week delay in the county pay period. She explained that the county has used a system where a pay period ends on the day employees are paid. This “no lag” has caused inaccuracy in checks where employees are over or under paid and then requires additional administrative work to correct the error to comply with State & Federal wage laws. Jill requested the committee and County Board consider a change in the payroll schedule so there is a one-week delay from when the pay period ends to when paychecks are distributed. It was Jill's recommendation to try to implement the change with the third paycheck in April, however, after discussion about the burden this may put on employees meeting bills due, union contracts and other issues the recommendation for change will be put off until September when another three paycheck month occurs. Jill will send emails to Department Heads/Elected Officials concerning this matter. There may be legal matters at the state and federal level as well as union issues to deal with so there will be a postponement of time sheet and one-week delay in paychecks until, perhaps, this fall. More discussion will occur at the COW meeting in April.
4. **Items from Other Committees**
 - Mr. Davidson reported the Highway Committee will be closing on the Ridge Road project. There may be a foreclosure on one property on Ridge Rd. The Highway Dept. will not be over-budget on salt purchase this year.
5. **Other Items of Business**
 - Latreese Caldwell distributed 2002-2009 estimated calculations for Dynegy. The amount of tax not collected if EAV is reduced for 12 years would provide a \$1.3M total credit. The second calculation showing a possible PTAB EAV reduction showed a \$1.8M upfront repayment to Dynegy w/\$483,960, the amount of tax reduced if PTAB reduces EAV from \$19M to \$12M. This would mean \$2,293,066 as repayment to Dynegy + Dynegy reduced tax bill. More information will be available at the next County Board meeting.
 - Latreese distributed and reviewed General Fund Revenues for the month ended March 24, 2011. The county is \$494,954 about revenue collected at this time last year. General Fund Expenditures (previous year analysis) for the month ended March 24, 2011 shows the county has spent \$227,371 less than last year at this time.
6. **Action Items for County Board**
 - Forward Claims in the amount of \$595,827.66
7. **Executive Session** – There was no need for Executive Session.
8. **Adjournment** – Ms. Petrella moved to adjourn the meeting at 10:05 am. Ms. Martin seconded. Motion passed.
Mimi Bryan, Recorder

**KENDALL COUNTY
ECONOMIC DEVELOPMENT COMMITTEE MINUTES
March 25, 2011**

Chairman Dan Koukol called the meeting to order at 8:35am.

Committee Members Present: Dan Koukol (chair), Bob Davidson, Elizabeth Flowers
Others Present: County Administrator Jeff Wilkins & Associate Planner John Sterrett

New Business

Yorkville TIF Annual Meeting

Mr. Koukol provided the Committee with a summary of the annual Yorkville TIF meeting held on March 22, 2011. He explained that the Fox Industrial Park TIF was close to being closed out and the estimated return disbursement would be around \$225K to \$250K. Of this, the County could obtain an estimated \$16,000 from the closeout of the TIF. There is no status change with the Countryside TIF except that the end balance of the TIF is \$2.4 million. Mr. Koukol stated that the Downtown TIF has no further updates to it other than there is a façade improvement program as part of the TIF and that the fund balance is \$136,294.

Update of KEDA Luncheon

Mr. Koukol asked Ms. Flowers to provide the Committee a brief summary of the Kendall Economic Development Alliance luncheon on March 24, 2011 at Giordano's in Oswego. Mr. Koukol & Ms. Flowers attended the KEDA luncheon along with Mr. Wilkins and Mr. Sterrett and met with the local EDCs from Sandwich, Plano, Yorkville, Oswego, Montgomery and Plainfield. A topic of conversation at the luncheon included the convention of the Association of Industrial Realtors in Rosemont to be held in September of 2011. KEDA and the ED Committee both expressed an interest in working together towards attending the convention. Both Ms. Flowers and Mr. Koukol stated they were both encouraged about the local EDCs working together on economic development of the County. The Committee agreed that it would be beneficial to have KEDA attend the EDC meetings and to work with this group on economic development of the County.

Old Business

Loan Status

Mr. Wilkins provided the Committee with an overview of the existing revolving loans for the County and the status of loan balance.

Mr. Wilkins also provided the Committee with the summary of the fund balances for economic development and that 10% of project income can be used for marketing purposes and administration of loan programs.

Mr. Koukol briefly described a potential loan the Committee might want to consider involving a business from Yorkville involved in the dumpster industry. Mr. Koukol informed the Committee that more would be discussed on this potential loan at the next EDC meeting and that a representative from the business would be in attendance.

With no further business to discuss, Bob Davidson made a motion, seconded by Elizabeth Flowers to adjourn. With a voice vote of all ayes, the motion carried.

The meeting was adjourned at 9:20am.

Submitted by
John Sterrett, Associate Planner