

**KENDALL COUNTY BOARD
AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Wednesday, November 5, 2008 at 6:00 p.m.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Determination of a Quorum
5. Approval of Minutes
6. Approval of Agenda
7. Correspondence and Communications – County Clerk
8. Special Recognition
9. Executive Session
 - A. Personnel
 - B. Pending Litigation
 - C. Evidence from Open Hearing to a Quasi-adjudicative Body
10. Citizens to be Heard
11. Old Business
 - A. Settlement of KC 07MR50 – S Stephens & New Day Montessori Inc v. County of Kendall
 - B. Special Use Permit for New Day Montessori School
 - C. Variance for New Day Montessori School
 - D. SWCD Memo of Understanding
12. New Business
 - A. Revolving Loan Fund Application
13. Standing Committees
 - A. Judicial / Legislative Committee
 - B. Animal Control
 - C. Budget & Finance
 1. Combined Supplemental Claims
 2. FY09 Budget
 - D. Health & Environment
 - E. Administration
 - F. Standing Committee Minutes Approval
14. Special Committee and Other Liaison Reports
 - A. Courthouse Ad-hoc
 - B. Solid Waste Advisory
15. Chairman's Report
 - A. Announcements
 - Ethics Commission – John Crawford – 2 Year Term – Dec 2010
 - Ethics Commission – Darald Nelson – 2 Year Term – Dec 2010
 - 708 Mental Health Board – Gloria Mathewson – 4 Year Term - Dec 2012
 - 708 Mental Health Board – Terri Frisk – 4 Year Term - Dec 2012
 - B. Appointments
 - Farmland Protection Comm – John Church – Fill Vacancy – 3 Year Term – Sept 2009
 - Farmland Protection Comm – William Wykes – Fill Vacancy – 3 Year Term – Sept 2011
16. Other Business
17. Citizens to be Heard
18. Questions from the Press
19. Adjournment

JUDICIAL / LEGISLATIVE COMMITTEE MEETING

October 22, 2008

3:00 PM

NEW COURTHOUSE – LAW LIBRARY

Present at the meeting were Committee Vice-Chair Hafenrichter and committee members Mr. Wehrli and Ms. Hatcher. Others present were Tina Varney, Nikki Kollins, Rob Leinen, Vicki Chuffo, Cheryl Johnson, Marlene Diehl and Amaal Tokars

I. CALL TO ORDER

The meeting was called to order in the Law Library at 3:00 PM by Ms. Hafenrichter

II. APPROVAL OF MINUTES OF LAST MEETING

Motion to approve the minutes for September 24, 2008 was made by Ms. Hatcher and seconded by Mr. Wehrli. Motion passed.

III. OLD BUSINESS

IV. NEW BUSINESS

V. STATUS REPORTS –

Probation – Tina Varney provided the JJC Monthly Report which stated during the month of August 2008 Kendall County had eight admissions to the Kane County Juvenile Justice Center. The number of days paid to Kane County at \$90/day was 54 totaling \$4860. The number of days paid to Kane County at \$100/day was zero for a grand total of \$4860 paid for the month. During the month of September 2008 Kendall County had eight admissions to the Kane County Juvenile Justice Center. The number of days paid to Kane County at \$90/day was 56 totaling \$5040. The number of days paid to Kane County at \$100/day was zero for a grand total of \$5040 paid for the month. In addition to the memo Tina reported their case loads are on the rise. Contract negotiations for probation officers are in progress with no anticipated end in sight.

Circuit Clerk – Marlene Diehl reported for Becky Morganegg. The civil division cases continue to rise with an all time high on foreclosures.

State's Attorney – No report.

Courthouse – No report.

Public Defender – Ms. Chuffo reported their office has seen an increase in crime especially those on property.

County – No report

Other Departments – No report.

VI. ACTION ITEMS

VII. EXECUTIVE SESSION – None was held.

VIII. ADJOURNMENT

Ms. Hatcher moved to adjourn the meeting at 3:35 PM. It was seconded by Mr. Wehrli.

Respectfully submitted, Mimi Bryan, Administrative Asst.

**ANIMAL CONTROL COMMITTEE
MEETING OCTOBER 24, 2008
FACILITIES MANAGEMENT BOARDROOM**

CALL TO ORDER:

Meeting was called to order by Anne Vickery at 9 am. In attendance: Anne Vickery, Nancy Martin, Renee Mason, Jeff Wilkins, Gary Schlapp, Jim Smiley, Kristy Markhardt and Carol Jost.

APPROVAL OF AGENDA:

Anne Vickery made a motion to approve the agenda and it was 2nd by Nancy Martin. Motion passed.

STAFFING REPORT:

Chris Johnson has hired a new person, Amber. So far she is working out.

WARDEN REPORT:

Chris Johnson reported that there were 16 pickups in September.

Total Bites for September were 6.

Dogs -5 all bit the owners.

Cat -1 bit owner.

Breed of dogs biting: Min Pin; Rott; Bull Dog; Shepherd; Shepherd x

Total Animal Count for September: Dogs- 52

Cats - 4

Total of 56 animals

ACCOUNTING REPORT:

Renee Mason reported that rabies tags sold were way up as was the transportation, board and care cost. Everything is looking good.

NEW BUSINESS:

Gary Schlapp asked about Animal Control sending out reminders to persons that have dogs in Kendall County and have failed to purchase a new rabies tag each year. Animal Control sends reminders to people who fail to purchase a rabies tag. This is generated by the Rabies Certificated that the area Vets send to Animal Control. This will be discussed at a later time.

OLD BUSINESS:

Anne Vickery asked Jim Smiley to give a report on the progress of the purchase and improvements to be done before the end of November. Jim Smiley submitted an estimate on the cost of the kennel improvements that need to be done. Jim is to e-mail Anne Vickery, Jeff Wilkins and Nancy Martin what the final costs are going to be and they will go forward with the projects.

At this time there is still a balance of \$7399.00 in the Kennel Improvement Budget. This should cover the cost of everything needed. Animal Control Fund ending in October is \$60,741.32 after the year end transfers have been made. The refinishing of the kennel floors are budgeted to be done in 2009.

ADJOURNMENT:

A motion was made by Anne Vickery to adjourn and was 2nd by Nancy Martin. Meeting adjourned at 9:30 am.

EXECUTIVE SESSION:

Board members went into executive session.

**RECORDER
CAROL JOST**

Kendall County
Animal Control Projects 2008

Project	Cost	Performed By
Washer WFW9200S	\$ 899.00	Doc's
Dryer WGD9200S	\$ 899.00	Doc's
Glass Door Window	\$ 480.00	Yorkville Glass
Glass Sliding Window Replacement	\$ 485.00	Yorkville Glass
Cat Room Exhaust Fan	\$ 225.00	FM
Cat Room Exhaust Fan	\$ 225.00	FM
Garage Heater	\$1,500	FM
Garage Door Opener	\$ 300.00	FM
Bathroom Fan/Light	\$ 75.00	FM
Bathroom Light	\$ 150.00	FM
Bathroom Heat Supply	\$100	FM
Two Outside Kennels		Kendall County Fence To be done at a later date.
Fix Interior Cages		FM
Grand Total	<u>\$ 5,338.00</u>	

**Kendall County
Budget and Finance Committee Meeting
October 30, 2008 at 8:00 AM
MINUTES**

1. **Call to Order** – The meeting was called to order at 8:00 AM by Chair John Purcell. Committee members present were Ms. Hafenrichter, Mr. Wykes, Mr. Davidson and Ms. Parr. Also present were Janet Kaiser, Jim Smiley, Lynette Bergeron, John Church, Jeff Wilkins, Latreese Caldwell, David Thompson, Cheryl Johnson, Stan Laken, Renetta Mickelson and Joe Trupiano.
2. **Claims Review and Approval** – Ms. Parr moved to forward the October 29, 2008 Combined Supplemental Claims of \$571,364.21 to the County Board for payment. Ms. Hafenrichter made the second. Motion passed unanimously.

3. FY09 Budget

A reduction of New Construction Assessed Value 2008 payable 2009 memo was distributed to Finance Committee members. Jeff Wilkins explained the assessed value of new construction is \$175M vs. \$195M which causes a levy reduction of \$112,500. Dave Thompson explained the reason for the reduction came from entering data into the system incorrectly at the township level. Mr. Purcell reviewed and recommended the proposed reductions: 1) \$37,000 reduction of contingency line item; 2) \$27,500 reduction GF expense & use Jail Expansion Fund; and 3) \$48,000 reduction GF transfer to Capital Improvement Fund. The rationale given for these reductions is 1) at the last Finance meeting committee increased contingency line item by \$39,536. With reduction, contingency budget is now \$600,399. 2) PSC carpet (\$20,000) was submitted late in the budget process. PSC UPS system batteries (\$7,500) was the next lowest cost item; and 3) with the slow down in the economy, anticipated renovation to the County Office Building (COB) will be spread over two years making the reduction possible. After discussion Mr. Wykes moved to accept these changes and Ms. Parr seconded the motion. The changes will be delivered to the County Clerk's Office. Mr. Wykes moved that any extra monies be placed back into contingency. Ms. Hafenrichter seconded the motion.

4. Items from Other Committees

Bob Davidson reported the widening of Orchard Road will be a major project for the Highway Department in 2009.

Renetta Mickelson gave a report on early voting. There are approximately 450-475 combined labor hours for the county office building and Oswego. To date 6,169 have voted both in the county building and in Oswego. There were 602 votes cast in a single day. The cost is \$10/hr for election judges which may be partially funded by the state. The overtime pay for county personnel is unknown at this time. The Clerk's Office has received a refund check from HAVA (Help America Vote Act) for \$57,095.60.

Cheryl Johnson reported there is money available for LIHEAP (Low Income Heating Energy Assistance Program) which will begin on Monday, November 3. Also the Housing Authority is accepting names again.

Captain Vicky Horton, Golden Diners Director, sent a letter to Jill Ferko's office thanking the county for the donation of \$6891.04 for the senior nutrition program. A copy of the letter was included in the committee packet.

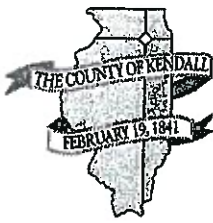
5. Actions Items

- Combined Supplemental Claims for October 29, 2008

6. **Executive Session** – There was no Executive Session.

7. **Adjournment** – Ms. Parr moved to adjourn the meeting at 8:45 AM. Mr. Wykes seconded. Motion passed.

Mimi Bryan
Administrative Asst.



Kendall County Administration

111 West Fox Street
Yorkville, Illinois 60560
630.553.4171
FAX 630.553.4214

October 29, 2008

To: Budget and Finance Committee
From: Jeff Wilkins

RE: Reduction of New Construction Assessed Value 2008 payable 2009

Assessed value new construction	\$175M vs. \$195M
Levy reduction	\$112,500

Proposed reductions:

- 1) \$ 37,000 reduce contingency line item
- 2) \$ 27,500 reduce GF expense & use Jail Expansion Fund
- 3) \$ 48,000 reduce GF transfer to Capital Improvement Fund

Rationale:

- 1) At the last BF committee meeting, committee increased contingency line item by \$39,536. With reduction, contingency budget is now \$600,399.
- 2) PSC carpet (\$20,000) was submitted late in the budget process. PSC UPS system batteries (\$7,500) was the next lowest cost item.
- 3) With the slow down in the economy, I anticipate renovations to the County Office Building (COB) will be spread over two years making the reduction possible.



Meeting Minutes

Detailed, Grouped by Each Meeting and by 'Old Business' and 'New Business'

Kendall County Courthouse

Project # 134307000

Gilbane Building Company

Tel. 630-553-5458 Fax. 630-553-6846

Kendall County Courthouse AD-HOC Meeting Meeting 12

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
10/22/2008	03:40 PM	04:10 PM	11/12/2008	03:30 PM	Koita, Husain	Gilbane Building Company

Purpose	Location	Next Location	General Notes
Owner (AD-HOC) / Construction Manager Meeting	Kendall County Courthouse - Law Library 804 W. John Street Yorkville, IL 60560	Kendall County Courthouse - Law Library 804 W. John Street Yorkville, IL 60560	

Attended By	Non-Attendees
Gilbane Building Company - Driscoll, Brian	
Gilbane Building Company - Koita, Husain	
Kluber, Skahan & Associates, Inc. - Hansen, Chris	
County of Kendall - Smiley, Jim	
Kendall County Board - Wehri, Jeff	
Court Administration (Judicial) - Kollins, Nicole	
Kendall County Board - Hafenrichter, Jessie	
Kendall County Board - Davidson, Bob	
Probation Department - Varney, Tina	
County of Kendall - Wilkins, Jeff	
Health & Human Services - Trupiano, Joe	
Public Defender - Chuffo, Vicky	

Item	Meeting Item Description	Resp.	Status	Due Date	Comp'd	Cls'd
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Old Business

Determine Quorum - Committee members present

011-001	The Kendall County Courthouse Expansion Ad-Hoc meeting was called to order at 3:40 PM in the Law Library of the Kendall County Courthouse 807 W. John Street. Chairman Jeff Wehri called the Courthouse Ad-Hoc Committee meeting to order with Bob Davidson, Jessie Hafenrichter, and himself present to form a quorum.	Wehri, Jeff (Kendall)	For Record			No
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Construction Schedule Update

011-002	Summary of Anticipated Completion Dates: Precast 2nd fl - 10/17/08 2nd fl Load Baring Masonry - 11/14/08 1st fl Steel / Joist / Deck - 11/11/08 1st fl Roofing - 11/17 2nd fl Joist / Deck - 12/1/08 2nd fl Roofing - 12/30/08 Schedule Status - 2 week look ahead	Driscoll, Brian (Gilbane)	In Progress			No
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Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Old Business

Electrical - rough-in masonry, basement, site conduit and temporary lighting
 Plumbing - rough-in floor drains and piping for 1st fl
 Precast/SOG areas
 Concrete - Pour SOG in courtroom #3, detention and partial clerk's area tomorrow, 1st floor topping slabs to be poured next week along with more areas of SOG
 Masonry - working on load bearing walls for 2nd story, SW and NW corner block/brick, Air Barrier was recently adhered over brick
 Precast - 2nd floor precast complete tomorrow
 Mechanical - boilers started up last week, trimming out and insulation ongoing, rough-in basement area
 Sprinkler - layout and rough-in started in basement
 Chiller Pad Area - mason completed 40% balance TBD, balance of concrete to be poured with-in the next couple of weeks
 Site work - binder to be scheduled for next week, pending weather

Jeff Wilkins asked if all the landscaping would be completed on the western portion this season?

GBCo stated we did complete all the landscaping on the western portion of the jobsite.

Vicky Chuffro said that some employees has smelled gas and paint on Tuesday.

GBCo responded that it was the finish sealer on the concrete or the air barrier that we sprayed on the masonry walls.

Budget & Contingency Update

011-003	No contingency has been used to date.	Driscoll, Brian (Gilbane)	For Record	No
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KS&A proposed adding poke - thrus in the future circuit clerk's area to prevent disruption of the basement or damage of the files below. The current estimate is 11K including the power. We can currently run power and boxes to these locations or just core holes which would be much more economical.

The county agreed to price out coring these areas only for the time being.

Jessie Hafenrichter asked about the approved changes column on this month's Pay Request.

GBCo stated these are all internal changes that balance out between contractors and is not an increase to the GMP contract amount.

Jessie Hafenrichter made a motion to pay the pay request for the amount of \$2,015,959.45. Bob Davidson

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Old Business

seconded the motion and all members vote aye. Jeff Wehrli also asked for a voice vote. Bob Davidson said "yes", Jessie Hafenrichter said "yes", and Jeff said "yes".

GBCo stated that we have not received pricing for the DDC Controls. GBCo will present this at the next meeting.

Access to Construction Site / Site Logistics

011-004		GBCo stated that the site will be secured from now until we turn over the project.	Driscoll, Brian (Gilbane)	For Record			No
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Jeff Wehrli asked the group about the homeowner that was requesting some additional landscaping/berm to add to his property. The Ad-Hoc committee decided to politely fully decline his request.

Round Table for Questions and Other Discussion Items

011-005		Bob Davidson asked what had been decided with the LED lighting?		For Record			No
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KS&A stated they have done research on the lights. They believe there are a few locations where we can utilize LED lighting. KS&A stated if we wanted to use the new bulbs we'd have to switch the entire fixture. KS&A also stated all lighting going in the building will be energy efficient, the benefit would be actual lamp life and quality of light. KS&A stated that they would be willing research or talk with anyone that wanted to discuss this option further.

Bob Davidson stated we do not need two different types of fixtures at the courthouse.

Jim Smiley stated that LED fixtures are 20 times as efficient and very cost effective. The one issue that comes up is with the color of the actual light.

KS&A stated LED have a tendency to look blue.

Jessie Hafenrichter was concerned with employees working and not having enough light.

KS&A stated they would only look at having these in certain areas such as the exterior.

Jeff Wilkins asked if the exit signs were LED? KS&A confirmed that all exit signs will be LED lights.

The Ad-Hoc committee did not reach any conclusion on the LED lighting.

GBCo stated that next month the Ad-Hoc meeting will be moved from November 26th to November 25th at the

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Old Business

same time. Also Decembers second meeting will be canceled and the Pay Request for December will be delivered to the County towards the end of the month. This will be discussed in the November meeting.

Review Action Items for County Board

011-006	No items were discussed.		For Record			No
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Adjournment

011-007	Jeff Wehri asked if there was a motion to adjourn the Courthouse Ad-hoc committee meeting. Bob Davidson motioned to adjourn the meeting at 4:10 p.m. Jessie Hafenrichter seconded the motion. All members voted aye	Wehri, Jeff (Kendall)	For Record			No
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Cc:	Company Name	Contact Name	Copies	Notes
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	Gilbane Building Company	Driscoll, Brian	1	
	Kluber, Skahan & Associates, Inc.	Hansen, Chris	1	
	Gilbane Building Company	Lim, Doug	1	
	Gilbane Building Company	Koita, Husain	1	File PC-06-01
	County of Kendall	Smiley, Jim	1	
	Gilbane Building Company	Schkurko, Wally	1	

"All parties should review the information and comment if the information contained herewith is not accurate. Responses should be in writing and submitted within 48 hours of receipt of these meeting minutes."

November 5, 2008 COUNTY BOARD MEETING

ANNOUNCEMENTS

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**Kendall County Ethics Commission
John Crawford—2 Year Term- December 2010**

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**Kendall County Ethics Commission
Darald Nelson – 2 Year Term- December 2010**

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**708 Mental Health Board
Gloria Mathewson - 4 Year Term – December 2012**

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**708 Mental Health Board
Terri Frisk – 4 Year Term- December 2012**

November 5, 2008 COUNTY BOARD MEETING

APPOINTMENTS

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**Farmland Protection Commission
John Church-Fill Vacancy - September 2009-3 Year Term**

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**Farmland Protection Commission
William Wykes- Fill Vacancy - September 2011-3 Year Term**